DRAFT AGENDA
University of Victoria Students' Society
Monday, November 2 – In PERSON

Join Zoom Meeting:
https://us06web.zoom.us/j/89937824788?pwd=viwuWa8q8c4AOql58ld1oHcb4B2hcy.1
Meeting ID: 899 3782 4788
Passcode: 809420

Voting Attendance			
Name	Status	Name	Status
Matthew Curtis (Dir. Outreach)	N/A	Alena Gavrilenko (DaL)	N/A
Maddy Vanderhooft (Dir. Student Affairs	N/A	Juliette Kaniki (DaL)	N/A
Tam Aljundi (Dir. Campaigns)	N/A	Lila Grierson (DaL)	N/A
Mohan Selvarajan (Dir. Events)	N/A	Ame Sillars (DaL)	N/A
Cherop Lyoba (Dir. International Student Relations)	N/A	Evan Maher (DaL)	N/A
Donovan Wood-Gaines (Interim Dir. Finance)	N/A	Midori Schimmelmann (DaL)	N/A
Zoey Perry (DaL)	N/A	Lauren Wyler (SSD rep.)	N/A
Cecilia Bulbrook (GEM rep.)	N/A	K'sana Wood Lynes-Ford (Firekeeper)	N/A
Roven Brooks-Stephenson (SOCC rep.)	N/A	Jayce Kusardi (Pride rep.)	N/A
Sydney Tailfeathers (DaL)	N/A		N/A
Non-Voting Attendance - Staff			
Name	Status	Name	Status
Dale Robertson	N/A	Errin Johnston-Watson	N/A
Laila Casado	N/A	Lily Drimmel	N/A

Guests:

1. CALL TO ORDER

2. LIVESTREAM

CONSENT MOTION 2026/11/02: 01 - CURTIS
WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,
BIRT the Board approves the recording of the Monday, November 2, Board meeting; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.
BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

- **a. Adoption of Agenda**
  - **i. 2026/11/02**
- **b. Adoption of Minutes**
  - **i. 2026/10/19**

5. RATIFICATION OF DIRECTORS

6. PRESENTATIONS & ANNOUNCEMENTS

- **a. PRESENTATIONS**
- **b. ANNOUNCEMENTS**

7. EMAIL MOTIONS

8. MAIN MOTIONS

- **a. Priority business**

MOTION 2026/11/02: 02 - VANDERHOOFT
WHEREAS There are committee vacancies
BIRT Nominations for the following committees be opened with opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

Committee:	Vacancy:	Nominations:	Elected:
Senate Committee	One (1) BoD member		

on Planning			
Senate Committee on learning and teaching	One (1) BoD member		1.

MOTION 2026/11/02: 03 - ALJUNDI
WHEREAS Board of Directors Policy is 115 pages long and committee terms of reference take up ~20 pages of the policy and are often referred to and searched for by the UVSS and students.
Whereas: Splitting the terms of reference into a separate document should make them more accessible, and convenient to find.
BIRT Section 4 Terms of Reference of the UVSS Board of Director's Policy be removed and put into its own document following the styling of UVSS Policies with the name of Committee Policy

MOTION 2026/11/02: 04 - ALJUNDI
WHEREAS Board of Directors Policy is 115 pages long and Section 1.13 Excluded Personnel takes up ~20 pages of the policy and contains details regarding benefits, job description, and corrective action for excluded managers.
WHEREAS Splitting this policy into its own document would serve to make it easier for the personnel committee to review and refer back to this policy and would make it easier for students to see what the board of directors is responsible for, with less content to read through.
BIRT Section 1.13 Excluded Personnel of the UVSS Board of Directors Policy be removed and put into its own document following the styling of UVSS Policies with the name of Excluded Managers Policy

9. QUESTION PERIOD (15 mins)

10. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. UVSS Food Bank
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

11. IN-CAMERA

a. Legal

b. Personnel Committee Report

c. General Discussion

12. Out of Camera

MEETING TIMES

The next meeting scheduled by the Board of Directors is:
The Board meeting on Monday, November 23, at 6pm, **in person.**

13. ADJOURNMENT

14. BOARD DIRECTORS' REPORTS

Leads

Tam Aljundi - Total # of Hours

Tam Aljundi – Total 78 Hours

Meetings & Committees (20 Hours)

- Executive, Campaigns, Policy Dev, Member Outreach, FinOps, and Events Committee meetings, including preparation and follow-ups.
- Office hours

- Supported the new Personnel Committee Chair as Vice-Chair.
- Internal coordination with fellow directors, staff, and committee members.

Campaigns & Student Engagement (30 Hours)

- AGM preparation, including promotional filming, slides, presentation, and attendance.
- Student tabling, Free Hot Lunch, and campus engagement.
- Provincial election voter outreach and communications
- Post-election advocacy planning.
- Planning lobbying to bring student issues to provincial and federal levels.
- Halloween statement
- Substance Use Health Steering Committee coordination and promotion of UVic's drug-checking pilot.
- Ongoing campaign development and planning.

External Relations & Advocacy (18 Hours)

- Meeting with BC Transit and follow-ups on student transportation priorities.
- Post-election provincial advocacy planning and government relations.
- Coordination with BCFC, the Alliance of BC Students and other student societies on collective provincial advocacy and next steps.
- Meetings with GSS
- Discussions with SSD and a potential spring guest speaker.
- External research, stakeholder communications, and relationship-building.

Administration (10 Hours)

- Cheque signing and financial approvals.
- Emails
- Scheduling
- Portfolio correspondence.
- Internal coordination, meeting preparation, and administrative follow-ups.

Mohan Selvarajan - Total 85 Hours

Meetings and Committees (14 hours)

- Events Committee meeting on Oct 22, including agenda prep (3 hrs)
- Executive Committee meetings on Oct 22 and Oct 29 (2 hrs)
- AGM on Oct 27, including prep and slides (4 hrs)
- Check-ins with Pride Collective about Hexxed Up (2 hrs)
- Check-ins with Dale, Comms and Catering & Conferences (3 hrs)

Event Delivery (27 hours)

- Hexxed Up Drag Night at Felicita's on Oct 23, including stage setup, the costume contest, running the night and cleanup (12 hrs)

- Free Hot Lunch on Oct 27, including setup, line management, AGM promotion and cleanup (2 hrs)
- Puppy Playtime on Oct 29, including setup and cleanup (4 hrs)
- Volunteer coordination and setup shifts for Hexxed Up, Hot Lunch and Puppy Playtime (4 hrs)
- Photo, video and Instagram Story coverage at events (5 hrs)

Event Planning and Preparation (32 hours)

- Final prep for Hexxed Up, including decor, prizes, performers and promotion (8 hrs)
- Holiday Market planning for Nov 24, including confirming the MPR, layout and the hot chocolate idea (10 hrs)
- Contacted Cherrypick Vintage and prepared the Holiday Market vendor call-out (4 hrs)
- Holiday Market comms plan and Graphics work orders (3 hrs)
- Researched the paintball trip, including TNT Paintball rates and the bus quote from First Dispatcher Canada (4 hrs)
- Started January Pancake Breakfast planning (1 hr)
- Followed up on Global Village (2 hrs)

Administration and Finance (12 hours)

- Cheque signing (2 hrs)
- Budget tracking and receipt filing for Hexxed Up and Hot Lunch (3 hrs)
- Emails with vendors, performers, partners, Comms, Graphics and Catering & Conferences (5 hrs)
- Updated the events portfolio, to-do list and tabling schedule (2 hrs)

Matthew Allen Curtis - Total 63 of Hours

- *Meetings - 23*
    - Exec Committee 2
    - Office hours 4
    - Electoral Meeting 1
    - Board meeting, prep and after discussion 5
    - Meeting with Evan 1
    - Policy Development 1
    - AGM 3
    - Pre-AGM Prep Meeting 0.5
    - Member Outreach 0.5
    - Arrival Program 1
    - Portfolio DAL Meeting 1
    - Connecting with students 3

- *Portfolio Work - 18*
    - Tabling 13
    - Social Media Content 3
    - 16 Days of Activism Statement Writing 1
    - Planning Morning with Matt (Mental Health & Indigenous Disability) 1

- *Assisting Others - 6*
    - Free Hot Lunch 2
    - Halloween Statement 3
    - Misc 1

- *Admin - 16*
    - Cheque Signing 2
    - Time Accounting 1
    - Email 6
    - Sick(Friday 23rd) 7

Maddy Vanderhooft - Total 62 of Hours

- *Meetings - 15*
    - Internal Meetings with Constituency Group Director -
    - Exec
    - Peer-Support Committee
    - Outreach
    - FinOps
    - Consent Coalition
    - Campaigns
    - External - Uvic Meeting
    - Events

- *Portfolio - (42)*
    - Office Hours
    - Website Update Meeting with Graphics
    - Rubric Updates
    - Signing Authorities Update
    - Emails
    - Follow-up on cheque reqs
    - Additional Funding Request Updates

- *Additional - (5 hours)*
    - Free Hot Lunch Tabling/Serving
    - Comms Filming for AGM promo
    - AGM presentation

Cherop Lyoba - 33 hours

ISR Support Series (5 hours)

- Creation of social media plan (2 hours)
- Work-order/research admin (1.5 hours)
- Brand kit admin (1.5 hours)

Committees, Councils & Working Groups (8 hours)

- Safer spaces policy working group admin (1.5 hours)
- Committee prep (0.5 hours)
- ISR Committee (1 hour)
- Minutes writing and admin for ISR committee (1.25 hours)
- Policy Development Committee (1.5 hours)
- Global Community Council (1.5 hours)
- Campaigns Committee (0.75 hours)

Events, Outreach & Advocacy (11 hours)

- Event support for elections (1.5 hours)
- University president flash mob (1 hour)
- Career fair consultation (0.75 hours)
- Foodbank conversation with Laila (0.5 hours)
- AGM slides preparation (1 hour)
- Halloween statement (0.5 hours)
- AGM outreach (1 hour)
- AGM preparation (1.75 hours)
- Annual General Meeting (3 hours)

Admin, Consultations & Meetings (9 hours)

- Management consultation (0.5 hours)
- DAL consultation on restructuring (0.5 hours)
- Meeting scheduling admin (1 hour)
- Email responses (0.5 hours)
- Reading of UVic Equity Action Plan (0.5 hours)
- Meeting with Tricia, ICS (1.5 hours)
- Directors report admin (0.75 hours)
- Admin following career services meeting (0.5 hours)
- General admin (0.5 hours)
- Meeting with Mayah, International Centre for Students (0.75 hours)
- Sick day, no work (0 hours)
- Sick day, partial work (2 hours)

Directors at Large

Ame Sillars - Total # of Hours

- *Board Meetings*
  - *UVSS Board Meeting - 3 hours*
  - *UVSS AGM -*

- *Committee Meetings - (Number of Hours for this section)*

    - Outreach Committee - 30 mins
    - Campaigns Committee - 15 mins
    - Peer Support Committee - 30 mins
    - AVP Committee meeting -

- *Advocacy Group Meetings - ()*
    - SSD AGM - 2 hours
    - SOCC AGM
    - Pride Meeting - 3 hours

- *Trainings - (2 hours)*
    - Gem CSEC Training

- Meetings - (1 hour)
    - Meeting with UVSS Pride coordinator

- Tabling - (1 hour)
    - GEM Tabling

Juliette Kaniki - Total 4.75 of Hours

- *Events Committee - 45 mins*

- *Outreach and Engagement Committee - 30 mins*

- *UVSS AGM - 1.5 Hours*

- *AGM Tabling - 2 Hours*

Lila Grierson - Total 7.5 Hours

- *Tabling- 1.5 hrs*
    - Tabling for AGM- 1.5 hrs

- *Committee Meetings - 3.5 hrs*
    - Campaigns committee - ½ hr
    - Events committee - ½ hr
    - Outreach committee- ½ hr
    - AGM- 2 hrs

- *Event Support- 2.5 hrs*
    - Hexxed Up setup - 1.5 hrs
    - Hot Lunch volunteer- 1 hr

Midori Schimmelmann - Total 6 Hours

- *Meetings - (6 hrs.)*
    - Board Meeting (2.5hrs)
    - Campaigns committee (1hr)
    - Events committee (1hr)
    - AGM (1.5hrs)

Representatives

Lauren Wyler - Total 13.75# of Hours

- *Meetings - (7.75)*
    - Board meeting (2.5)
    - SSD SAGM (2)
    - SSD Thrive meeting (0.5)
    - UVSS AGM (2)
    - Member Outreach Committee meeting (0.5)
    - #Access4All working meeting (0.75)

- *Tabling/Outreach - (2)*
    - Poster hanging for peer support groups (0.5)
    - UVSS AGM tabling (0.5)
    - Hot Lunch tabling (1)

- *Events - (2.5)*
    - SSD Pumpkin Carving (1.5)
    - GEM Clothing Swap setup (0.5)
    - Check in on Puppy Playtime (0.5)

- *Communications - (1.5)*
    - SSD Coordinator communications (1)
    - Other communications (0.5)

Cecilia Bulbrook - Total # of Hours

- *Tabling - (Number of Hours for this section)*
    - March 21 1hr
    - March 22 1hr

- *Meetings - (Number of Hours for this section)*
    - Matthew 1hr
    - AGM 2hr
    - Liaison with GEM coordinator 1hr
    - Matthew .5hr

- *Promotion - (Number of Hours for this section)*
    - Advocacy and DAL honourarium increase post 1hr

- *Communication - (Number of Hours for this section)*
    - Teams/emails 2hr
    - Task/Item completed within section Four
    - Task/Item completed within section Four

Jayce Kusardi - 7 hr 25 min

- *Events - 1 hr 40 min*
    - *Free hot lunch*
- *Meetings - 5 hr 45 min*
    - Finops committee
    - Events committee
    - Math Chair Search Committee
    - UVSS AGM
    - Pride AGM