



DRAFT AGENDA
University of Victoria Students' Society
Monday, October 19 – In PERSON

Join Zoom Meeting:

<https://us06web.zoom.us/j/89937824788?pwd=viwuWa8q8c4AOqI58ld1oHcb4B2hcy.1>

Meeting ID: 899 3782 4788

Passcode: 809420

Voting Attendance			
Name	Status	Name	Status
Matthew Curtis (Dir. Outreach)	N/A ▾	Alena Gavrilenko (DaL)	N/A ▾
Maddy Vanderhooft (Dir. Student Affairs)	N/A ▾	Juliette Kaniki (DaL)	N/A ▾
Tam Aljundi (Dir. Campaigns)	N/A ▾	Lila Grierson (DaL)	N/A ▾
Mohan Selvarajan (Dir. Events)	N/A ▾	Ame Sillars (DaL)	N/A ▾
Cherop Lyoba (Dir. International Student Relations)	N/A ▾	Evan Maher (DaL)	N/A ▾
Donovan Wood-Gaines (Interim Dir. Finance)	N/A ▾	Midori Schimmelmann (DaL)	N/A ▾
Zoey Perry (DaL)	N/A ▾	Lauren Wyler (SSD rep.)	N/A ▾
Cecilia Bulbrook (GEM rep.)	N/A ▾	K'sana Wood Lynes-Ford (Firekeeper)	N/A ▾
Roven Brooks-Stephenson (SOCC rep.)	N/A ▾	Jayce Kusardi (Pride rep.)	N/A ▾
Sydney Tailfeathers (DaL)	N/A ▾		N/A ▾
Non-Voting Attendance - Staff			
Name	Status	Name	Status
Dale Robertson	N/A ▾	Errin Johnston-Watson	N/A ▾
Laila Casado	N/A ▾	Lily Drimmel	N/A ▾

Guests:

1. CALL TO ORDER

2. LIVESTREAM

CONSENT MOTION 2026/10/19: 01 - CURTIS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,
BIRT the Board approves the recording of the Monday, October 19, Board meeting; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.
BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2026/10/19**
- b. **Adoption of Minutes**
 - i. **2026/10/05**

5. RATIFICATION OF DIRECTORS

6. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

World University Service of Canada (WUSC) Presentation

b. ANNOUNCEMENTS

7. EMAIL MOTIONS

8. MAIN MOTIONS

a. Priority business

MOTION 2026/10/19: 02 - VANDERHOOF

WHEREAS There are committee vacancies

BIRT Nominations for the following committees be opened with opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

Committee:	Vacancy:	Nominations:	Elected:
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Open committees with open membership			
Member Outreach and Engagement Committee	One (1) BoD member		1.
Policy Development Committee	One (1) BoD member & One (1) member-at-large		
Campaigns Committee	One (1) BoD member & Two (2) members-at-large		
Finance and Operations Committee	One (1) member-at-large		1.
Open committees with closed membership			
Clubs Council	One (1) BoD member to be second chair		1.
SUB Occupant Committee	One (1) BoD member		1.
International Student Relations Committee	One (1) BoD member who is an international student, & Any members-at-large who identify as international students and have attended one previous meeting of the committee.		
Closed committees with closed membership			
Personnel Committee	One (1) BoD member		1.

MOTION 2026/10/19: 03 - ALJUNDI

WHEREAS Both Campaigns and Finance are missing portfolio DaL's

BIRT the vacant portfolio DaL positions be brought to the board, with an opportunity for board members to fill the vacancies. In the case of multiple people wanting the same role, nominations will be opened with opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

Portfolio:	Vacancy:	Nominations:	Elected:
Campaigns	One (1) BoD member		1.
Finance	Two (2) BoD members		1.

MOTION 2026/10/19: 04 - SELVARAJAN

WHEREAS Electoral Committee has reviewed and approved these recommended changes to the Electoral Policy made by the Previous Chief Electoral Officer

BIRT The Board Approves the changes to the Electoral Policy.

9. QUESTION PERIOD (15 mins)

10. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. UVSS Food Bank
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

11. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

12. Out of Camera

MEETING TIMES

The next meeting scheduled by the Board of Directors is:
The AGM on Tuesday, October 27 at 5pm online, and
The Board meeting on Monday, November 2, at 6pm, **in person**.

13. ADJOURNMENT

14. BOARD DIRECTORS' REPORTS

October 5-18 Board Directors Reports

Leads

Mohan Selvarajan - Total 54 of Hours

Meetings and Committees (12 hours)

- Events x Pride meeting (1 hr)
- Events x SOCC meeting for Global Village planning (1 hr)
- Meeting with Aafiya (1 hr)
- Board meeting (2 hrs)
- Candidates Debate (3 hrs)
- Executive Committee meetings on Oct 8 and Oct 15 (2 hrs)
- Events Committee meeting and agenda prep (2 hrs)

Event Delivery (14 hours)

- Puppy Playtime on Oct 1, including setup and cleanup (3 hrs)
- Free Hot Lunch on Oct 13, including setup, volunteer check-in and cleanup (4 hrs)
- Volunteer coordination and sign-up management (3 hrs)

- Photo, video and Instagram Story coverage at events (4 hrs)

Event Planning and Preparation (20 hours)

- Ordered decor and supplies for Hexxed Up Drag Night on Oct 23 (5 hrs)
- Confirmed Felicita's booking, performers, host and sound for Drag Night (4 hrs)
- Submitted Graphics and Comms requests and planned promotion for Drag Night (4 hrs)
- Began Global Village planning with SOCC (1.5 hrs)
- Contacted vendors for the Pop-Up Vintage Market on Nov 25 (3 hrs)
- Started Winter Holiday Market planning for Dec 3, including vendor outreach and venue (2.5 hrs)

Administration and Finance (8 hours)

- Cheque signing (1 hrs)
- Budget tracking and receipt filing (2 hrs)
- Emails with vendors, partners, Comms, Graphics and Catering & Conferences (3 hrs)
- Updated the events portfolio and to-do list (2 hr)

Donovan Wood-Gaines - Total 13.5 of Hours

- *Committee Meetings - 3.5 hrs*
 - SUB Occupants - 1 hr
 - Executive Committee - 1 hr
 - Operational Relations Committee - 1 hr
 - Outreach Committee - 0.5 hrs
- *Communication - 6 hrs*
 - In-person discussions - 3.5 hrs
 - Email - 1 hr
 - Phone (voicemail cleaning) - 0.5 hrs
 - Teams - 0.5 hrs
 - Other - 0.5 hrs
- *Organizational - 4 hrs*
 - Tech/Office Setup - 1 hr
 - Records Review - 1 hr
 - Training/Onboarding meetings - 2 hrs

Matthew Allen Curtis - Total 53.5 of Hours

- *Meetings - 24*
 - Electoral 1
 - Office Hours 4
 - Ombudsperson Advisory Committee 1
 - Policy Development, Events, Campaigns 3
 - Board Meeting 4 (2.5 + 1.5)
 - Finance and Operations, Sub Occupants, Food Bank 3

- ARC 1
- Executive 2.5
- Other 3.5
- Operational Relations 1
- ***Portfolio Work- 11.5***
 - Morning with Matt Filming / Writing 1
 - AGM Planning 1.5
 - Connecting with students 4
 - Policy Review / Research 3
 - Tabling 2
- ***Supporting Others - 10***
 - Hot Lunch 1.5
 - All Candidates Debate 5
 - Food Bank Photos 0.5
 - Scheduling emergency board meeting 3
- ***Admin / New Projects - 8.5***
 - Cheque Signing 1.5
 - Emails 4
 - Time Accounting 1
 - At-Cost Grocery store brainstorming 2

Cherop Lyoba - 37.81

- ***Governance & Committee Work -18 hours***
 - Policy Development Committee
 - International Student Relations Committee
 - SOCC Global Village Meeting
 - SOCC x AIR Meeting
 - SOCC CCG Follow-up
 - GEM 16 days of action Meeting
 - Admin for safer spaces policy working group
 - Committee prep
 - Board Meetings
- ***ISR Support Series - 9 hours***
 - Creation of social media plan for ISR Support Series,
 - Admin: ISR Support Series work-order/research
 - Admin around brand kit for ISR Support Series
- ***Policy & Institutional Engagement - 5 hours***
 - Reading of UVic Equity Action Plan
 - Meeting with Tricia, ICS director
 - In-person consultations (DAL/Leads)
- ***General Admin- 5 hours***
 - Scheduling
 - Email correspondence
 - Preparation & logistics

Directors at Large

Ame Sillars - Total 9 of Hours

- *Board Meeting - (4 hours)*
 - Board Meeting - 3 hours
 - Emergency Board meeting - 1 hour
- *Other Meetings - (2 hours)*
 - Advocacy Relations Committee - 1 hour
 - Meeting with GSS rep - 1 hour
- *Advisory/Affiliate Group Meetings - (1 hour)*
 - SOCC meeting - 1 hour
- *Tabling - (2 hours)*

Evan Maher - Total of 16 Hours

- *Emergency Board Meeting - (1)*
- *Emergency Board Meeting Preparation - (4)*
 - Meeting with Dale
 - Meeting with DALs & Advo Reps
- *Drafting Revisions for TOR - (4)*
 - Drafted revisions to BoD Policy for increased accountability
- *Accountability Meetings and Data Processing - (7)*
 - Emailed Dale
 - Met with Dale
 - Processed Data
 - Drafted a proposal
 - Had meeting to discuss accountability and what that should look like going forward, as well as DAL and Advocacy Rep fiduciary duties.

Juliette Kaniki - Total ~1.5 Hours

- *Events committee (30 mins)*
- *Free hot lunch Volunteering (30 mins)*
 - Served soup with bread!!
- *International Student Relations Committee (20 mins)*
- *Outreach and Engagement Committee (27 mins)*

Lila Grierson - Total 5 Hours

- *Tabling - 3 hrs*
 - Tabling/support Candidates Debate- 0.5 hrs

- Tabling/clean up Hot Lunch - 0.5 hrs
- Vote Now tabling- 2 hrs
- *Microsoft Teams- 1 hr*
 - Staying up to date on Teams- 1 hr
- *Events Committee - 1 hr*
 - Working on event proposal - 1 hr

Midori Schimmelmann - .5

- *Meeting - (30mins)*
 - events committee

Representatives

Lauren Wyler - Total 11.5 of Hours

- *Meetings - (7)*
 - Board meeting (2.5)
 - Emergency board meeting (1)
 - #Access4All meeting with the President (1)
 - SSD Thrive meeting (0.5)
 - ARC meeting (1)
 - International Student Relations Committee meeting (0.5)
 - #Access4All meeting with Matthew (0.5)
- *Tabling/Events - (2)*
 - Tabling, Candidate Debate awareness (1)
 - SSD Potluck (1)
- *Communications - (2.5)*
 - Training with Errin (1)
 - Training with Matthew (0.5)
 - SSD Coordinator communications (1)

Cecilia Bulbrook - Total 9.5 of Hours

- *Meetings - (4.5)*
 - BOD (2)
 - BOD emergency meeting (2)
 - Matthew (0.5)
 - Aafiya (0.5)
- *Events - (3)*

- Checking in on Hot Lunch (0.5)
- Tabling with Tam for outreach on candidates debate (0.5)
- Candidates debate (2)
- *Communications - (1.5)*
 - Emails (0.5)
 - Teams (1)

Jayce Kusardi - 5 hr

- *Candidate Debate Night - 3 hr*
- *Meeting - 2 hr*
 - ARC
 - SUB occupants
 - Emergency Board Meeting

September 21 - October 4 Directors Reports

Tabled from previous board meeting

Leads

Tam Aljundi - Total 105 hours

Meetings & Administration 30

- Executive
- Staff
- Campaign
- Event coordination
- Board meetings and preparations
- Campaigns Committee planning and follow-up
- Media, funding, scheduling, and general administration
- Orange Shirt Day Event, Reflections meetings and self-location
- Night market, Hot lunches, Puppy sessions
- SOCC first general meeting
- Safer abortion event Support to advocacy groups
- Operations meeting with UVic

External Relations 10

- BC3 helping them with local election materials and messaging
- Successes with certain provincial goals
- Municipal election outreach and partnerships across multiple stakeholders. Internal/External

- Media engagement on harm reduction and drug checking
- Advocacy on transit, affordability, and food security

Campaigns 65 hours

- Municipal election:
 - Candidate forum planning for a 45+ candidate event.
 - Invitations
 - Logistics, media, coverage
 - Outreach and engagement
 - Copies, content and provision with Communications and Graphics staff.
- Advance voting and Election Day coordination and materials
- Snap provincial election: planning and communications
- Naloxone: promotion and media interviews and talks with Uvic
- LGC: annual planning and programming
- ReThink / Access4All: funding and campaign support
- Ongoing support across other campaign priorities

Mohan Selvarajan - Total 40 of Hours

Matthew Allen Curtis - Total 60.5 of Hours

- *Meetings- 26*
 - Exec Committee 2.5
 - Office Hours 4
 - Member Outreach 0.75
 - Campaigns 2
 - AED Review 1
 - Operational Relations 1
 - Consultation on Add/ Drop Deadlines 0.5
 - Electoral Committee 1
 - Board meetings, prep and after discussions 2
 - Discussion with Alena about bus pass 1
 - Meeting with GEM Rep 2
 - Advo Group Meetings (SOCC/GEM) - 3
 - Meeting about Tabling 1
 - Other 5
- *Portfolio Work- 14*
 - Morning with Matt Filming 0.5
 - Truth and Reconciliation Day Statement Writing 2
 - Policy Review 6
 - AGM Planning 1.5
 - Connecting with Students 4
- *Supporting Others / Self Learning / Community Support - 9.5*

- Hot Lunch 1
- Puppy Playtime 1.5
- Grandma is Sewing workshop 2
- Orange Shirt Day 1
- Night Market 2
- Safer Abortion Day 2
- *Admin - 11*
 - Cheque Signing 3
 - Emails 6
 - Time Accounting 1
 - Reviewing Contract 1

Cherop Lyoba - 40.2 Hours

- *Heading One - Grants Application 8*
 - Completion of grant
 - Review/consultation on grant
 - Final revisions/submission on grant
- *Heading Two - Meetings 12*
 - Campaigns Committee
 - ISR Committee
 - Lori SAFA Consultation
 - Power to Give consultation
- *Heading Three - Event attendance/support 10*
 - Hot lunch
 - Orange shirt ceremony
 - Black to school event
- *Heading Four - Admin 10.2*
 - Emails
 - Meeting prep
 - Policy reading

Directors at Large

Alena Gavrilenko - 7 hours

- *Board Meetings - 1 hour (Outreach Committee)*
- *Finance Seminar Planning and Realization - 3 hours*
- *Bus Pass Opt-Out Planning and Discussion with Matthew- 1 hours*

Ame Sillars - Total 20.0 of Hours

- *Board meeting - 3.0 of Hours*
- *Committee Meetings - 5.5 of hours*
 - Advocacy Relations Committee - 1 hour
 - AVP Meeting - 1 hour
 - AVP x LGC Meeting - 1 hour
 - Campaigns Committee - 1.5 hour
 - Outreach Committee - 1 hour
- *Other Meetings - 5.5 of hours*
 - Pride Meeting and Organizing- 1.5 hours
 - Meeting with Director of Campaigns - 1 hour
 - SOCC Collective Meeting - 1.5 hours
 - GEM Meeting - 1 hour
 - Meeting with Laila - .5 hours
- *Events - 6.0 of hours*
 - Advo/Affiliate Meet and Greet - 1.5 hours
 - Pride Events - 4 hours
 - Gem Event - .5 hour

Donovan Wood-Gaines - Total 5 of Hours

- *Meetings - 3.5 hours*
 - Joint Labour Management - 1.5 hours
 - Campaigns - 1.5 hours
 - Outreach - 0.5 hours
- *Other - 1.5 hours*
 - Teams/Email communication - 0.5 hours
 - Personnel work - 0.5 hours
 - Policy research - 0.5 hours

Evan Maher - 21 Hours

- *Electoral Review - (3)*
 - Reviewed Electoral Committee materials
- *Electoral Meeting - (1)*
- *Meeting with members of the society to hear concerns - (3)*
 - Met with members of the society to hear concerns
- *Met with Excluded Management - (1)*
 - Met with excluded management to discuss the aforementioned concerns
- *Follow-up Meetings - (3)*
 - Had 3 subsequent meetings regarding concerns
- *Emails and digital communications - (2)*
 - Emails regarding points 3-5

- *Data Processing - (5)*
 - Processed and analyzed data regarding the above points
- Electoral Meeting - (1)
- Policy Development Meeting - (1)
- Meeting Preparation (Electoral and Policy Dev) - (1)

Lila Grierson - Total 1.5 of Hours

- *Advo support*
 - Mental Health day tabling 1 hr
 - GEM housekeeping 0.5 hr

Representatives

K'Sana Wood Lynes-Ford - Total of 14 Hours

- *Meetings - 6.5 hours*
 - NSU Council Meeting - 2 hours
 - Meeting with staff on NSU on TRC Statement - 30 mins
 - ARC Meeting - 1hr
 - Board Meeting - 3 hours
- *Other tasks - 2.5 hours*
 - Martlet interview - 30 mins
 - Emailing, teams, social media posts - 2 hours
- *Events - 5 hours*
 - TRC day event - 3 hours
 - GEM x NSU Movie Screening - 2 hours

Roven Brooks-Stephenson - 6.5 Hours

- *BoD meeting - 3 hrs*
- *Campaigns committee - 1 hr*
- *GEM International Safe Abortion Day volunteering - 1 hr*
- *Teams - 1 hr*
- *Ombuds committee - .5 hrs*

Lauren Wyler - Total 11 Hours

- *Meetings - (5.5 hours)*
 - BoD (3)
 - ARC (1)
 - #Access4All AGM (1.5)
- *Other - (5.5 hours)*

- UVSS Tabling - Hot Lunch (1)
- SSD Mental Health Training (2)
- Advo/affiliate meet & greet (1.5)
- Communications (1)

Cecilia Bulbrook - Total 15.5 of Hours

- *International Safe Abortion Day - (5)*
 - Setting up for ISAD
 - Helping manage volunteers and direct traffic
 - Posting on Instagram stories
- *GEMxPSC Craft and Connect - (2.5)*
 - Setup
 - Go back to GEM to clean up ISAD
 - Takedown
- *Meetings - (5)*
 - Meeting with Matthew (2)
 - ARC (1)
 - BOD (2)
- *Communications - (3)*
 - Checking in with Senate, reading materials, and emailing them about not being able to attend with comments on proposed UET documents (1)
 - Teams (1)
 - Emails (1)

Jayce Kusardi - 4 hrs

- *Events - 4 hrs*
 - *Free Hot Lunch - 1 hr*
 - Advo And Affiliate Group Meet n Greet - 2 hrs
 - Night Market - 1 hr