



MINUTES
University of Victoria Students' Society
Monday, April 13 – online

Join Zoom Meeting:

<https://us06web.zoom.us/j/85850358909?pwd=r6t8LV8NE6e6jmaRc3vopayrCHtQ7D.1>

Attendance: Caryk, Andrew, Bulbrook, King, Wood Lynes-Ford, Brooks-Stephenson, Kusardi, Senthilkumarin, Filipescu, Yeo

Staff: Johnston-Watson, Drimmel, Robertson, Casado

Regrets:

Guests: Abigail Fishman, Matthew Curtis, Iys, Dawna, Evan Maher

1. CALL TO ORDER

Meeting called to order at 6:12

2. LIVESTREAM

CONSENT MOTION 2026/04/13: 01 - CARYK

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,
BIRT the Board approves the recording of the Monday, April 13, Board meeting; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.
BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2026/04/13

MOTION TO ADOPT - BULBROOK/WOOD LYNES-FORD

MOTION TO AMEND - KING/ANDREW

Add motion 5

MOTION TO AMEND - BULBROOKS/BROOKS-STEPHENSON

Add directors reports

MOTION CARRIED

MOTION CARRIED, AGENDA ADOPTED

- b. Adoption of Minutes
 - i. 2026/03/23
 - 2026/04/07

**MOTION TO ADOPT BULBROOK/KUSARDI
MOTION CARRIED, MINUTES ADOPTED**

5. RATIFICATION OF DIRECTORS

6. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS
- b. ANNOUNCEMENTS

7. EMAIL MOTIONS

8. MAIN MOTIONS

- a. Priority business

MOTION 2026/04/13: 02 - KING/BULBROOK

BIRT nominations are opened for the UVSS board to fill vacancies on the following UVic committee, seeking 2 UVSS representatives, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

Committee:	Vacancies:	Nominations:	Elected:
Senate Committee on Learning and Teaching	Two (2) UVSS representatives	1. Evan Maher 2. Michael Caryk	1. Evan Maher 2. Michael Caryk

MOTION CARRIED

MOTION 2026/04/13: 03 - KING/BROOKS-STEPHENSON

WHEREAS The Board completes an annual report every year to detail to students what has been done over their term, and

WHEREAS The Report must be approved prior to receiving graphic design and final formatting,

BIRT the Board approves the draft Annual Report

MOTION CARRIED

MOTION 2026/04/13: 04 - ANDREW/BROOKS-STEPHENSON

WHEREAS the Board of Directors Policy outlines the duties and responsibilities of Directors, and **WHEREAS** the Board of Directors policy requires updating to accurately reflect the expectations for Directors,

BIRT the Board approves the following changes and additions to the Board of Directors Policy, as recommended by Policy Development Committee.

MOTION CARRIED

MOTION 2026/04/13: 05 - KING/ANDREW

BIRT the following list of clubs ratified without funding:

UVic BSW BIPOC CIRCLE

NiteShifters

Toastmasters Club

UVIC CAR CLUB

MOTION CARRIED

9. QUESTION PERIOD (15 mins)

10. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. UVSS Food Bank
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD

5. Pride Collective

11. IN-CAMERA

Motion to move in camera - ANDREW/BULBROOK

Moved in camera at 7:05

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

12. Out of Camera

Moved out of camera at 10:00pm

MOTION 2026/04/13: 06 - Brooks-Stephenson/ Andrew

WHEREAS The Board completes an annual performance review for the Constituency Groups Director, and General Manager

WHEREAS The Advocacy Representatives need more time to consolidate with their coordinators and groups as key stakeholders

BIRT The Board tables the Constituency Group's Director and general manager until the next board meeting.

MOTION CARRIED

MOTION 2026/04/13: 07- Andrew/ Brooks-Stephenson

WHEREAS the UVSS Board of Directors values the wellbeing of its staff,

WHEREAS the cost of living has increased substantially in recent years,

BIRT that the Human Resources and Administrative Services Manager of the UVSS will be awarded a 4% salary raise and a one-time \$4,000 market level adjustment as of May 1, 2025

MOTION CARRIED

MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, April 20 at 6pm, in person at Vertigo.**

13. ADJOURNMENT Andrew/ Kusardi

MOTION CARRIED

14. BOARD DIRECTORS' REPORTS

Leads

Michael Caryk - Total of 52 Hours

- *internal Meetings - 17 hours*
 - Committees
 - Board meeting
 - Preparation for meetings
 - Meetings with excluded managers
 - Emergency board meeting

- *Campaigns and External meetings- 8 hours*
 - Biweekly Student Movement Meeting
 - Meeting with Saanich city councilor
 - Preparation for AVICC convention

- *Outgoing projects/ outreach - 12 hours*
 - Office hours
 - Excluded managers performance reviews
 - Senate committee on academic standards
 - Clothing swap

- *Administrative/ Housekeeping - 15 hours*
 - Emails
 - Cheque signing
 - Annual Report
 - Training manual
 - Schedule coordination with next campaigns director

Lindsey Andrew - Total 105 of Hours

- *Internal meetings - (36)*
 - Executive committee
 - Leads meetings
 - Excluded managers meetings

- Staff meetings
- Board meetings
- Advocacy rep meetings
- Advocacy relations committee
- Native Students' Union annual general meeting
- Personnel committee
- CCU council

- *External meetings- (4)*
 - OAC
 - Document review
 - Email correspondence

- *Events portfolio - (41)*
 - Free Hot Lunch
 - Clothing Swap
 - Content planning and filming
 - Volunteer coordination
 - Donation sorting
 - Event execution
 - Training
 - One-on-one time with successor
 - Preparing training manuals
 - Annual report
 - Donation Station
 - Communications plan
 - Volunteer coordination
 - Events committee

- *Admin/other - (21)*
 - Cleaning
 - Outreach and University Relations office
 - Shared board office space
 - Events office
 - International Student Representative/Directors and Large office
 - Office hours
 - Email/Teams correspondence
 - Cheque signing

Katie King - Total 107 of Hours

- *Administrative - (Number of Hours for this section)*
 - Email/phone management
 - Agenda/minute keeping
 - Cheque requisitions
 - Training/handbook finalization

- Website updating
- Signing cheques
- Club concerns
- Helping facilitate events
- Office hours
- Policy review
- Portfolio materials organizing
- Consolidation of resources
- *Internal Meetings - (Number of Hours for this section)*
 - Clubs Council
 - Course Unions Council
 - ARC
 - Exec committee
 - AVP committee
 - Meeting with excludes

Abhee Senthilkumaran - 30 hours

- *Administrative - 21 hours*
 - Emails
 - Training handbook editing
 - Annual report
- *Meetings - 9 hours*
 - Global Community meeting
 - 23rd board meeting
 - Emergency board meeting
 - Meeting with next director

Representatives

K'Sana Wood Lynes-Ford - 14 hours

- *Meetings - (8.5 hours)*
 - Meetings with staff (1 hr x 2)
 - ARC meeting (1 hr)
 - NSU Council Meeting (1.5 hours)
 - BoD meetings (2 hours x 2)
- *Admin - (3 hours)*
 - Answering emails, posting on Teams (3 hr)
- *Program planning - (3 hours)*

- NSU Onboarding and planning for new council training (3 hours)

Roven Brooks-Stephenson - 13.75 Hours

- *BoD meeting - 6 hrs*
- *ARC - 1 hr*
- *Campaigns committee -.25 hrs*
- *SOCC AGM - 1 hr*
- *Clothing swap volunteer - 5.5 hrs*

Dacian Filipescu - 5 Hours

- *Meetings Arc - 1 Hour*
- *Board Meeting - 3 Hours*
- *Email and Teams - 1 Hour*

Cecilia Bulbrook - 12 hr 30 min

- *Meetings - (6.5)*
 - GEM Collective Meeting - 1hr
 - Board meetings - 4hr
 - ARC - 1hr
 - NSU and GEM rep talk - 30min
- *Events - (5)*
 - Clothing swap - 5 hr
- *Organization - (30 min)*
 - Clearing and sorting cabinets in the board of directors office - 30 min
- *Statement writing - (30 min)*

Jayce Kusardi - 12 hr 45 min

- *Meetings - 5 hr 45 min*
 - *Board meetings - 4 hr*
 - *Arc - 1 hr*
 - *Pride - 45 min*
- *Events - 6 hr*
 - *Puppy Play time- 30 min*
 - *Clothing swap - 5 hr 30 min*
- *Statement writing - 1 hr*