



## MINUTES

University of Victoria Students' Society

Monday, November 3rd – Online, 6pm

### Join Zoom Meeting:

<https://us06web.zoom.us/j/85850358909?pwd=r6t8LV8NE6e6jmaRc3vopayrCHtQ7D.1>

**Attendance:** Foster, Yeo, Kusardi, De Souza, Brooks-Stephenson, Caryk, King, Arnold, Andrew, Senthilkumaran, Robinson, Nyidon

**Staff:** Shah, Johnston-Watson, Casado, Robertson

**Guests:** Bulbrook, Lunn

### Regrets:

## 1. CALL TO ORDER

Foster called the meeting to order at 6:03PM.

## 2. LIVESTREAM

### CONSENT MOTION 2025/11/03: 01 - FOSTER

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the recording of the Monday, November 3rd, Board meeting; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION CARRIED**

## 3. LAND ACKNOWLEDGEMENT

Foster acknowledged the land at 6:04PM.

## 4. ADOPTION OF AGENDA

### a. Adoption of Agenda

#### i. 2025/11/03

**MOTION TO ADOPT - CARYK/KUSARDI**

**MOTION TO AMEND - BROOKS-STEPHENSON/CARYK - add dir reports**

**MOTION CARRIED**

**MOTION TO AMEND - FOSTER/CARYK - add motion 5**  
**MOTION CARRIED**  
**MOTION CARRIED**

- b. Adoption of Minutes
  - i. 2025/10/20  
MOTION TO ADOPT - CARYK/ROBINSON  
MOTION CARRIED

**5. RATIFICATION OF DIRECTORS**

**6. PRESENTATIONS & ANNOUNCEMENTS**

- a. PRESENTATIONS
- b. ANNOUNCEMENTS

**7. EMAIL MOTIONS**

**8. MAIN MOTIONS**

- a. Priority business

**MOTION 11/03/2025: 02 - KING/YEO**

**WHEREAS** Policy Development recommends a couple changes to Service Groups Policy after further consultation from staff and committee,

**BIRT** the board accepts the updated Service Groups Policy [attached](#).

**MOTION CARRIED**

**MOTION 11/03/2025: 03 - ARNOLD/BROOKS-STEPHENSON**

**BIRT** nominations are opened for the UVSS board to fill vacancies on the following committees, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

| Committee:       | Vacancy:                    | Nominations:  | Elected:      |
|------------------|-----------------------------|---------------|---------------|
| Events Committee | One (1) UVSS representative | Jayce Kusardi | Jayce Kusardi |

|                                           |                                                                                                                            |                                 |                                 |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------|
| Policy Development Committee              | One (1) UVSS representative                                                                                                |                                 |                                 |
| International Student Relations Committee | One (1) UVSS representative                                                                                                |                                 |                                 |
| AVP Committee                             | Two (2) UVSS Directors, (preference given to the Director of Campaigns & Community Relations and Director Student Affairs) | Katie King<br><br>Michael Caryk | Katie King<br><br>Michael Caryk |

# **MOTION CARRIED**

## **MOTION 11/03/2025: 04 - ANDREW/KUSARDI**

**BIRT** two undergraduate students, enrolled in a program in the Faculty of Health and elected through election or acclamation by Faculty of Health undergraduate students.

| <b>UVic Committee:</b>    | <b>Vacancy:</b>                                                               | <b>Nominations:</b> | <b>Elected:</b> |
|---------------------------|-------------------------------------------------------------------------------|---------------------|-----------------|
| Faculty of Health Council | Two (2) Undergraduate students enrolled in a program in the Faculty of Health | Lily Yuz Yeo        | Lily Yuz Yeo    |

**FOSTER steps down as Chairperson**

**CARYK steps up as Chairperson**

## **MOTION 11/03/2025: 05 - FOSTER/YEO**

**Whereas** the UVSS recognizes and commemorates the sacrifices made by Canadians in historical conflicts, most notably the first and second World Wars,

**BIRT** that the Board of Directors approves and disseminates the following [statement on Remembrance Day](#).

# **MOTION NOT CARRIED**

**CARYK steps down as chairperson**

**FOSTER steps up as chairperson.**

**9. QUESTION PERIOD (15 mins)**

**10. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. UVSS Food Bank
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA AT 6:49PM - ROBINSON/CARYK**  
**MOTION CARRIED**

**11. IN-CAMERA**

**a. Legal**

**b. Personnel Committee Report**

**c. General Discussion**

**12. Out of Camera**

**MOTION TO MOVE OUT-OF-CAMERA AT - Robinson/brooks-stephenson**  
**MOTION Carried 7:04**

## **MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday, November 17, at 6pm, **online**.

**13. ADJOURNMENT Brooks-Stephenson/Robinson 7:05**

**14. BOARD DIRECTORS' REPORTS**

## **Leads**

### **Michael Caryk - 78 Hours**

- *Internal Meetings- 20 hours*
  - Committees
  - Board meeting
  - Preparation for meetings
  - Meeting with other leads and excluded management
  - Department managers meeting
  - Annual General Meeting (AGM)
- *Campaigns and External meetings- 14 hours*
  - BC3 meeting
  - Meetings with student wellness centre
  - Preparation for event we are hosting for lobbying preparation
  - Consent coalition
- *Outgoing projects/ outreach- 16 hours*
  - Tabling planning
  - Social media planing
  - Classroom talks
- *Administrative/ housekeeping- 28 hours*
  - Emails
  - Planning
  - Check signing
  - Research for lobbying briefs
  - AGM presentation preparation

### **Griffin Foster - 94 Hours**

- *Internal meetings (21)*
  - Executive Meetings

- Board Meeting
- Lead Director Consultation & Coordination
- Committee Meetings
- Comms & Graphics
- Planning Meetings
- *External meetings (28)*
  - Student Inquiries
  - UVic Presidential Selection Committee
  - UVic Presidential Selection Background
  - UVic Senator Coordination
- *Portfolio (23)*
  - AGM Planning
  - AGM Chair Meeting
  - AGM Promotion
  - Annual General Meeting
  - UVic Policy Review
  - Content Recording/Production
- *Administrative (22)*
  - Email Management
  - Board Meeting Prep
  - Archival Review
  - Cheque Signing
  - AGM Research

## **Lindsey Andrew - 45 Hours**

- *Internal meetings - (20)*
  - AGM + AGM prep + outreach
  - Exec committee
  - Meetings with other leads
  - Meetings with excluded managers
  - Meetings with other board members
  - Meetings with GEM collective
  - Meetings with students
- *Events portfolio - (17)*
  - Free Hot Lunch volunteer coordination
  - Free Hot Lunch
  - Pride Halloween
  - Clothing Swap comms and graphics plan
  - Clothing Swap outreach filming
  - Winter holiday market planning
  - Untitled Nov 20th event planning

- Femexpo planning
- Global Village planning
- Events committee
- *Admin/other - (8)*
  - Email correspondence
  - Cleaning/organizing

## **Jonah Arnold - 70 hours**

- *Administrative - 37 hours*
  - Emails
  - Teams communications
  - Google Calendar updates/edits
    - Updated office hours
  - Signing cheques
  - Leads brainstorming
  - Meetings with staff
    - Communication Department scheduling
  - Student inquiries
    - U-Pass
    - H&D
    - Potential interview
    - Clubs funding (passed on to Affairs)
- *Internal/External - 33 hours*
  - Annual General Meeting
    - Created 2025 Finance presentation
      - Presented Budget & Audit
      - Prepared slides for U-Pass + Alumo insurance
      - Created a breakdown diagram of UVSS fees
  - Board Meeting
    - Presented 2024-2025 Audit + Approved
  - Finance & Operations Committee
    - Prepared agenda
    - Finalized minutes
    - Presented & approved Audit
  - Executive Committee
  - Campaigns Committee
  - Policy Development Committee
  - Food Bank Committee
  - Social media filming
    - AGM

- Health & Dental plan awareness

## **Katie King - 40 Hours**

- *Administrative - (Number of Hours for this section)*
  - Cheque requisitions
  - Agenda management
  - Teams/email management
  - Scheduling
  - Policy review
- *Internal meetings - (Number of Hours for this section)*
  - Board meeting
  - Meeting with excluded
  - Excess committee
  - Meeting with staff
  - Meeting with leads
- *External meetings - (Number of Hours for this section)*
  - AGM

## **Abhee Senthilkumaran - 30.5 hours**

- *Administrative - 21 hours*
  - Emails
  - Agenda for next ISR meeting
  - Planning (Global Village + brainstorming December social)
- *Internal meetings - 7 hours*
  - Board meeting
  - Campaigns committee
  - AGM
  - Classroom talks
- *External Meetings - 2.5 hours*
  - Interview with Journalism student
  - SOCC meeting

## **Dals**

## **Lily Luz Yeo - 7.5 Hours**

- *Meetings - (6)*
  - Board Meeting



- Campaign Committee Meeting
- Annual General Meeting
- *Free Hot Lunch - (1.5)*
  - Set-Up
  - Tabling
  - Take-Down

## **Carson Robinson - 8 Hours**

- *Meetings - (6 Hours)*
  - Board Meeting
  - Finance Meeting
  - Annual General Meeting
- *AGM Promotion - (2 hours)*
  - Classroom Talks
  - Speech Prep

## **Representatives**

### **Dacian Filipescu - 4.5 Hours**

- *UVSS Meetings - 4 Hours*
  - AGM 3 Hours
  - Ombuds Committee .5 hour
  - ARC .5 Hours
- *Emails and Teams .5 Hours*

### **Georgia de Souza - 3 Hours and 30 Minutes**

- *Campaigns Committee Meeting (30 min)*
- *E-mails and Teams - communication about campaign's mini zine (30 min)*
- *Talking to students, answering questions (30 min)*
- *AGM (2 hours)*

### **Roven Brooks-Stephenson - 7.75 Hours**

- *BoD meeting - 2 hrs*
- *AGM - 3 hrs*
- *SOCC M-eating - 2.5 hrs*
- *FinOps committee - .5 hrs*

- *Teams - .5 hrs*
- *Events committee - .25 hrs*

## **Jayce Kusardi - Total # of Hours**

- *UVSS Meetings - 4 hrs*
  - AGM - 4 hrs
- *Pride Collective Events - 4 hrs*
  - Hexxxed Up Costume Swap - 2 hrs
  - Hexxxed Up Drag Night - 2 hrs
- *Other - 2 hrs*
  - Hot Lunch - 2 hrs