



**MINUTES**  
**University of Victoria Students' Society**  
**Monday, February 3rd – in person, 6pm**

**Join Zoom Meeting:**

[Zoom Link here](#)

**Meeting ID:** 858 5035 8909

**Passcode:** 123456

**Attendance:** Williams, Wadhwa, Easton, Sharma, Wasserman, Blacklock, Stephenson, Buchanan, Faulker, Dhillon, Aimoe

**Staff:** Shah, Love, Robertson, Casado

**Regrets:** Keegan

**Guests:** Barkley

**1. CALL TO ORDER**

Williams called the meeting to order at 6:02pm

**2. LIVESTREAM**

**CONSENT MOTION 2025/02/03 01 - WILLIAMS**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore, **BIRT** the Board approves the recording of the Monday, February 3rd, 2025 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION CARRIED**

### **3. LAND ACKNOWLEDGEMENT**

Willams acknowledged the land at 6:05pm.

### **4. ADOPTION OF AGENDA**

#### **a. Adoption of Agenda**

##### **i. 2025/02/03**

**MOTION TO ADOPT - EASTON/WADHWA**

**MOTION TO AMEND - SHARMA/WADHWA - Add dir reports**

**MOTION CARRIED**

**MOTION TO AMEND - SHARMA/WASSERMAN - amend motions 2,**

**3, 4, 5.**

**MOTION CARRIED**

**MOTION TO AMEND - WADHWA/WASSERMAN - add motion 6**

**MOTION CARRIED**

**MOTION TO RECESS - BUCHANAN/WADHWA - 5 minute recess**

**MOTION CARRIED**

**MOTION CARRIED**

#### **b. Adoption of Minutes**

##### **i. 2025/01/20**

**MOTION TO ADOPT - WASSERMAN/WADHWA**

**MOTION CARRIED**

### **5. PRESENTATIONS & ANNOUNCEMENTS**

#### **a. PRESENTATIONS**

#### **b. ANNOUNCEMENTS**

### **6. EMAIL MOTIONS**

### **7. MAIN MOTIONS**

#### **a. Priority business**

#### **MOTION 2025/02/03: 02 - SHARMA/BROOKS-STEPHENSON**

**BIRT the following list of clubs are ratified with no base funding:**

- 1. Uvic Among Us Club**
- 2. Ismaili Students Association**

3. UVic Enginqueers
4. Vikes Improv Club
5. Biomedical Engineering Design Team (BMED)
6. Cabaret Voltaire Diversions
7. Canadian Society of Civil Engineering (CSCE)
8. Vancouver Island Canucks club
9. Uvic Accounting Club
10. UVic Latinos Without Borders
11. Young Liberals of Canada
12. Students 4 Democracy
13. Street Dance Club / Freestyle Dance Club
14. Young Women In Business
15. UVic STEM Mental Health Support Club
16. UVic Bitcoin (Previously Uvic Crypto)
17. NEC (Conditional ratification)
18. Rotaract Club (conditional ratification)

**MOTION CARRIED**

**MOTION 2025/02/03: 03 - SHARMA/WADHWA**

**BIRT the following list of course unions are allocated their respective Academic funding:**

1. BFA Grad Show \$625.94
2. Biology Undergraduate Society \$625.94
3. General Assembly of Students of Earth and Ocean Science \$572.73
4. UVic Art History and Visual Studies Student Association \$462.29
5. English Students' Association \$625.94
6. Engineering and Computer Science Students Society \$625.94
7. UVic Chemistry Undergraduate Students' Society \$604.66
8. Computer Music Course Union \$604.66
9. UVic Writing Undergraduate Course Union \$625.94
10. Biochemistry and Microbiology Students' Society (BMSS) \$625.94
11. Physics and Astronomy Students' Events and Recreation Society \$625.94
12. Chemistry Undergraduate Students' Society \$599.34
13. Bureau of Sociology Students \$490.78

**MOTION CARRIED**

**MOTION 2025/02/03: 04 - SHARMA/WADHWA**

**BIRT the following list of course unions are allocated their respective Publication funding:**

1. ESA \$800
2. Biology Undergraduate Society \$500
3. BFA Grad Show \$4532.35
4. History Undergraduate Body \$500
5. Environmental Studies Student Association \$1000
6. Physics and Astronomy Students' Events and Recreation Society \$500

**MOTION CARRIED**

**MOTION 2025/02/03: 05 - SHARMA/WADHWA**

**BIRT the following list of clubs, course unions and individuals are allocated their respective Travel Pool funding:**

1. Physics and Astronomy Students' Events and Recreation Society \$300
2. University of Victoria Rocketry Team \$300
3. Lydia Weemees \$100
4. Julian France \$100
5. Scott Kenning \$100
6. Christian Bookout \$100
7. Arun Alex \$100
8. Kiana Darrell \$100
9. Biology Undergraduate Society \$293.54
10. Logan Sewell \$100
11. Nora Keegan \$100
12. Amy Symes \$100
13. Sarah Keegan \$100
14. UVic Underlings \$300
15. Akcse \$300
16. Sarah Stoneman \$100
17. Abdul Abuelazm \$100
18. UVic Ecological Restoration Club \$300
19. Kai Richins \$100
20. Society of Geography Students \$300
21. UVic Formula Hybrid \$300

**MOTION CARRIED**

**MOTION 2025/02/03: 06 - WADHWA/WASSERMAN**

**WHEREAS** Black History Month began on February 1st 2025

**BIRT** The UVSS Board release the following statement.

[BHM Statement](#)

**MOTION CARRIED**

b. **Old business**

8. **QUESTION PERIOD (15 mins)**

9. **REPORTS**

a. **EXCLUDED MANAGERS**

b. **PORTFOLIOS**

1. Campaigns and Community Relations

2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA - EASTON/SHARMA  
MOTION CARRIED**

The meeting was moved in-camera at 7PM.

**10. IN-CAMERA**

**a. Legal**

**b. Personnel Committee Report**

**Motion 2025/02/03 - WADHWA/WASSERMAN**

**WHEREAS** a hiring committee for the unionized position of Manager of Accounting and Payroll has completed their selection process and has a recommendation.

**BIRT** the UVSS ratifies the hiring recommendation of the Manager of Accounting and Payroll hiring committee.

**MOTION CARRIED**

**Motion 2025/02/03 - WILLIAMS/WADHWA**

**WHEREAS** a hiring committee for the unionized position of Graphics Department Manager/Art Director has completed their selection process and has a recommendation.

**BIRT** the UVSS ratifies the hiring recommendation of the Graphics Department Manager/Art Director hiring committee.

## **MOTION CARRIED**

### **c. General Discussion**

## **MOTION TO MOVE OUT OF CAMERA - WASSERMAN/WADHWA MOTION CARRIED**

The meeting was moved out of camera at 7:14

## **11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday, February 10th on zoom, 6pm.

## **12. ADJOURNMENT**

## **13. BOARD DIRECTORS' REPORTS**

### **Isabelle Easton - 84 Hours**

- *UVSS committees/internal meetings - (14 hours)*
  - Executive committee
  - Excluded Manager meetings
  - Leads meetings
  - Graphics Meeting
  - Campaigns Director Job inquiry - AW
- *External meetings/ community relations - (40 hours)*
  - SWC Comms
    - Naloxone Training
    - Guard Me Workshops
  - BC 3 Retreat
    - Mandate Analysis
    - Priority Identification
    - Alignment and MOU discussion
    - Strategy/Approach Session
    - Networking
  - GNO Organization / Clarification
  - BCFS AGM
    - Election sessions
    - Political Landscape and Mandate Letter analysis
    - Reconciliation and decolonization in student unions
    - Minister Anne Kang Brief Meeting
    - Financial investment proposal for ministries
    - IRCC and International Student Equity
    - 2025-2026 BCFS Campaign Overview

- Youth Equity session
  - Networking
- *Research/ Portfolio Development/ Outreach - (20 hours)*
  - News research
    - Election Prep
    - Mandate Letter research
  - Lobbying priority research
    - BCFS Campaigns and Lobbying Priorities
    - UBC AMS / SUO Lobbying Priorities
    - UVic Lobbying Priorities
    - Investment Package development
  - Annual Report
  - Campaigns Director Manual
  - Review policy
    - Issues Policy - BCFS
  - Media
    - Filming DITL Reel
- *Administration/Housekeeping (10 hours)*
  - Office Hours
  - Emails
  - Office/ DaL room Organization
  - Communications planning
  - Committee Planning and Communication
  - Trello Dev/Organizing
  - Trip Planning and organization
    - Travel
    - Accomodation

## **Sarah Buchanan - 80 Hours**

- *Meetings/Committees*
  - Femexpo
  - Global Village
  - Exec
  - Leads
  - Exec to Exec (UVic Exec)
  - Students
  - Catering
  - Events Committee
- *Events*
  - Hot Lunch Outreach
  - Femexpo
    - Panel Coordination
    - Performer insurance (still only partway done)
    - Art show
    - Misc work
  - Global Village

- Vendor Coordination
  - Artist curation
  - performer scheduling, contracts, etc.
  - Sound tech communications
  - Volunteer coordination
  - Misc work
- *Misc*
  - Black History Month Statement
  - Transfem Circle
  - idk im prolly forgetting some things

## **Khushi Wadhwa - 71 Hours**

- *Committees/Internal work*
  - exec committee
  - Personnel work
  - Leads
  - Excluded managers
  - U-Pass form
  - Board Meeting
  - Peer support committee
  - Graphics & comms
  - FBFS strategic plan
  - UVSS website changes for operations
  - CS letter review & changes
  - UVSS Business Survey
  - U-Pass form change
  - Board meeting
- *External Meetings*
  - SCARTA (meeting + prep)
  - FRAC
  - UVSS x UVic Exec
- *Admin/ Housekeeping*
  - Leads hour tracking sheet
  - teams
  - emails
  - Student inquiries
  - Cheque signing

## **Bunni Williams - Total 70 of Hours**

- *UVSS Committees/Internal Meetings (10 hours):*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Member Outreach Committee



- Member Outreach portfolio
- Electoral Committee
- Portfolio Meetings
- Meeting with SOCC on Black History Month
- Meeting with Coordinators
- *University Relations/External Meetings (36 hours):*
  - Communication with Jim Dunsdon
  - Meetings with individual students
  - Gathering agenda items for OAC
  - Consulting and meeting with external stakeholders
  - Meeting with EQHR/Jim Dunsdon
  - Meeting with the BC health ministry
  - Harm reduction response committee
  - UVic Exec x UVSS Exec
  - Preparing materials for OSL/EQHR/OAC
  - BC Student Federation AGM
    - Networking
    - Informational/educational panels
- *Ongoing Projects/Events/Outreach (22 hours)*
  - AGM/SGM Planning
    - Brainstorming outreach opportunities and organizing
    - Studying UVSS Constitution/Bylaws
    - Reviewing BC Societies Act
    - Submitting a graphics work order
    - Consulting with Comms
  - Media/PR
    - Preparing Black History Month statement
  - Outreach to students/staff/stakeholders
    - Sent in copy for Newsletters (UVic and UVSS)
    - Social media
    - Filmed vlog
  - Annual Survey
  - Cleaned the DAL office/organized hand bills
  - Editing clubs policies
- *Administrative and Other/Housekeeping (12 hours)*
  - Emails
  - Administrative tasks
  - Organizing
  - Inventory
  - Research and Reading/Onboarding
  - Training
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Writing motion(s) for board meeting(s)
  - Communications and meetings with directors and excluded management
  - Online office hours
  - Writing policy
  - Phone calls, Zoom meetings etc.

- Creating agendas, minutes, and scheduling meetings
- Signing cheques
- Budgets
- Networking

## **Hemal Sharma - 75 Hours**

- *UVSS*
  - Executive meeting
  - Exec to Exec
  - Clubs policy
- *Portfolio*
  - Emails and admin
    - Balancing Club and Course Union totals
      - Zap internal charges
      - Deposits
      - Square readers
  - Lockers
  - ARC
    - Prep + Chair
  - Cheque requisitions
  - Updating club and course union account information
    - Email changes
    - Signing authorities
  - Teams
  - Event issues
  - Problem shooting with clubs and course unions
    - Bank account log in
    - Cheque reqs
    - Event information
    - Event insurance
    - General guidance
  - Agenda preps
  - Prep for upcoming Club/Cu Council meetings
    - Emails
    - Registration
    - Travel Pool
    - Academic Funding
    - Publication
    - Checking all applications
  - Office hours

## **Harshita Sankar - 42 Hours**

- *UVSS Committees/Internal Meetings - (6 hours)*

- Events
- SOCC
- Student Affairs
- *External Meetings - (4 hours)*
  - GC
  - UVic Co-op Services
  - UVic Fashion Society
- *Ongoing Projects/Events/Outreach - (25 hours)*
  - Global Village Planning
    - Clubs outreach
    - Campus partners outreach
    - GV Bingo
    - GV raffle + giftbags
  - February Co-op Panel Planning
    - Filming reel
  - Day in my Life reel
  - Updating ISR Page
- *Administrative and Other/Housekeeping - (7 hours)*
  - Emails
  - Networking with international students
  - Office Hours

### **Megan Dhillon - 1 Hour**

- *UVSS Committees/Internal Meetings - (30 mins)*
  - Outreach meeting
- *Administrative/Other - (30 mins)*
  - Emails

### **Lauren Aimoe - 30 Hours**

- *NSU internal meetings/programming - (10 hours)*
  - Circle
  - Council meetings x2
  - Community feast volunteering
- *NSU external meetings - (15 hours)*
  - President appointment committee meetings x2
  - Indigenous citizenship declaration committee meeting
  - Board meeting
- *Admin/Housekeeping - (5 hours)*
  - Emails
  - Agenda writing
  - New agenda formatting and documents
  - Policy writing

### **Trinity Blacklock - 3 Hours**

- *Board Meeting and Prep 2 hours*
- *Pride Collective Prep 0.5 hours*
- *Admin 0.5 hours*

### **Acorn Wasserman - 7 Hours**

- UVSS Committees/Internal Meetings ( 5 hours):
  - UVSS BoD 1
  - SSD Executive council meeting “thrive” 2
  - ARC 0.5
  - SSD Council meeting 1.5
- University Relations/External Meetings ( 1 hours):
  - Accommodations campaign (GSS x FA) 1
- Ongoing Projects/Events/Outreach ( 1 hours)
  - A4A

### **Roven Brooks-Stephenson - 9 hours**

- Emails - 2 hours
- Teams - 2 hours
- Working on SOCC branded socks - 5 hours