



MINUTES
University of Victoria Students' Society
Monday, December 2nd – in person, 6pm

Join Zoom Meeting:

[Zoom Link here](#)

Meeting ID: 858 5035 8909

Passcode: 123456

Attendance: Williams, Easton, Keegan, Wadhwa, Blacklock, Lewandowski, Sharma, Aimoe, Buchanan, Brooks-Stephenson

Staff: Shah, Berman, Robertson

Regrets:

Guests: Anderson

1. CALL TO ORDER

Williams called the meeting to order at 6:05PM.

2. LIVESTREAM

CONSENT MOTION 2024/12/02 01 - WILLIAMS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore, **BIRT** the Board approves the recording of the Monday, December 2nd, 2024 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Williams acknowledged the land at 6:07PM.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2024/12/02

MOTION TO ADOPT - WADHWA/BUCHANAN

MOTION TO AMEND - WADHWA/BUCHANAN - amend motion 3 to reflect \$7,500

MOTION CARRIED

MOTION TO AMEND - SHARMA/WADHWA - add dir reports

MOTION CARRIED

MOTION TO AMEND - EASTON/WADHWA - add motion 5

MOTION CARRIED

MOTION CARRIED

b. Adoption of Minutes

i. 2024/11/18

MOTION TO ADOPT - WADHWA/EASTON

MOTION TO AMEND - EASTON/WADHWA - add dir reports

MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. EMAIL MOTIONS

7. MAIN MOTIONS

a. Priority business

MOTION 2024/12/02 02 - EASTON/WADHWA

WHEREAS the advocacy groups policy needed a serious revamp to align with our other policies, procedures and policies.

WHEREAS the policy development committee, the advocacy relations committee, and the coordinators of the respective groups [created this policy update](#) and has voted in favour of these changes.

BIRT the Board of Directors approves the update for Advocacy Groups Policy

MOTION CARRIED

MOTION 2024/12/02 03 - WADHWA/EASTON

WHEREAS the Grill requires a functioning fryer filtration system for efficient cleaning of the deep fryers in the operation and currently have to do by hand which is very inefficient,

BIRT the UVSS Board of Directors recommends allocating up to \$7,500 from the Major Capital Fund to cover the costs with replacing the fryer pump system.

MOTION CARRIED

MOTION 2024/12/02: 04 - EASTON/ WADHWA

WHEREAS the December 16th, 2024 board meeting is close to the holiday season and many directors on the UVSS board are travelling back to their respective homes.

WHEREAS the Board of Directors agrees that the December 9th, 2024 date is more accessible to attend.

BIRT the UVSS Board of Directors meeting will be moved to December 9th, 2024 via Zoom.

MOTION CARRIED

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU

3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA - EASTON/WADHWA
MOTION CARRIED**

The meeting was moved in-camera at 6:41PM.

**MOTION TO RECESS - WADHWA/SHARMA
MOTION CARRIED**

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

**MOTION TO MOVE OUT OF CAMERA - EASTON/WADHWA
MOTION CARRIED**

The meeting was moved out of camera at 7:37 pm

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, December 9th via Zoom, 6pm

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Isabelle Easton - 72 Hours

- UVSS committees/internal meetings - (18 hours)
 - Executive committee
 - Policy Development Committee
 - Personnel Committee
 - Access 4 All Committee
 - Excluded Manager meetings
 - Campaigns Committee
 - Leads meetings

- Graphics Meetings
- AVP communications
- External meetings/ community relations - (20 hours)
 - UVic Exec to Exec
 - Operational Relations
 - UBC, UBCO, UVSS external relations
 - Indigenous community input meetings
 - Housing Rally
 - Cont. Studies Inquiry
- Research/ Portfolio Development/ Outreach - (21 hours)
 - News research
 - FBFS Proposal assistance
 - Reviewing policy
 - Issues Policy
 - Advo/Affiliate Policy
 - Media
 - Filming Reel
 - Organizing Stories/Ind filming
 - Organization/Clean up in Office
 - Emails
 - Organizing
 - Answering
 - Update adjustments
- Administration/Housekeeping (13 hours)
 - Sick Day
 - Office Hours
 - Google Drive sweep and organization
 - Tabling set up and coordination
 - Communications planning
 - Trello Dev/Organizing

Sarah Buchanan - 70 hours

- *Meetings/Committees*
 - BoD Meeting
 - Exec
 - Leads
 - SSD
 - Dept. Manager/Coordinators
 - Finops
 - Student Volunteers
 - Upass appeal
 - Events
 - Exec to Exec
 - Electoral
 - Socc
 - Global Village (Socc +ISR)

- *Events*
 - Clothing Swap
 - 2 days running event
 - Donation
 - Puppy Playtime
 - Hot Lunch prep
 - Global Village prep
 - Sexpo prep
 - Pancake Breakfast prep
- *Misc*
 - Housekeeping
 - AVI Clothing Drive bin
 - Cheque Signing
 - Personnel

Khushi Wadhwa - 63 Hours

- *Committees/Internal work*
 - exec committee
 - personnel committee
 - Department managers/ coordinators meeting
 - Personnel committee and work
 - Leads
 - Finance and operations committee
 - Excluded managers
 - U-Pass committee meeting
 - Board Meeting
 - Foodbank and free store committee
 - Graphics
 - FBFS proposal
 - KW x Roven
 - UVSS x GSS
 - PRCM hiring committee (meeting +prep)
 - Exec/ Exec
 - Board meeting
- *External Meetings*
 - FRAC (meeting+ prep)
 - Annual claims report w/ Studentcare
 - Joint Labour Management Committee
 - SCARTA (meeting + prep)
- *Admin/ Housekeeping*
 - Leads hour tracking sheet
 - teams
 - emails
 - Student inquiries
 - Staff holiday cards
- *Days off (7 hours-not included)*

Hemal Sharma - 70 Hours

- *UVSS*
 - Leads/Exec
 - Exec to exec meeting
- *Portfolio*
 - CCU Days planning
 - Outreach plan
 - Confirmed dates w/ comms
 - Prep for Clubs/Course Union meeting next week
 - Club registration
 - Trouble shooting accounts
 - Clubs policy review
 - ARC
 - Cheque requisitions
 - SVP Follow up
 - Emails and trouble shooting with clubs and course unions
 - Office hours
 - Lockers
- *Admin*
 - General emails
 - Meetings with students
 - Cheque signing
 - Holiday cards

Harshita Sankar - 40 Hours

- *UVSS Committees/Internal Meetings - (6 hours)*
 - Dale
 - Events
 - SOCC
 - Student Affairs
- *External Meetings - (7 hours)*
 - GC
 - UVic Co-op Services
 - UVic Tamil Club
- *Ongoing Projects/Events/Outreach - (20 hours)*
 - International Student Holiday Dinner Planning
 - January 2025 ISW Planning
 - Global Village Planning
 - February Co-op Panel Planning
- *Administrative and Other/Housekeeping - (7 hours)*
 - Emails
 - Networking with international students
 - Office Hours

Gretchen Lewandowski - 4 Hours

- *Meetings - 2 hours*
 - Committee meetings
- *Admin - 2 hours*
 - Emails, messages

Trinity Blacklock - 3.5 hours

- *18th Board Meeting - (1.5)*
- *Admin and AGM Planning - (1.5)*
- *ARC Meeting - (0,5)*

Roven Brooks-Stephenson - 4.5 hours

- *ARC meeting (0.5 hours)*
- *Clothing swap (3 hours)*
- *Emails - (1 hour)*

Lauren Aimoe - 21 Hours

- *NSU internal meetings - (10 hours)*
 - NSU council meeting
 - Circle work
 - One on one meetings w council members
 - SSD-NSU Indigenous Disability Peer Support Roundtable event
- *NSU external meetings - (5 hours)*
 - SSD meetings - disability Roundtable prep
 - UVic childcare advisory committee
 - Sexualized violence prevention and response policy review group
 - Allie meetings x2 - referendum, internal processes
- *Misc/Admin/Housekeeping - (6 hours)*
 - General emails
 - Emails re circle work coordination
 - Referendum question research and writing
 - Agenda writing
 - Revising minutes