



MINUTES
University of Victoria Students' Society
Monday, August 26th – Zoom, 6pm

Attendance: Williams, Sharma, Easton, Buchanan, Wadhwa, Bihis, Aimoe

Staff: Shah, Berman, Casado, Robertson

Regrets: Richardson, Létourneau

1. CALL TO ORDER

Williams called the meeting to order at 6:02pm

2. LIVESTREAM

CONSENT MOTION 2024/08/26 01 - WILLIAMS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,

BIRT the Board approves the recording of the Monday, August 26th, 2024 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Williams acknowledged the land at 6:04pm.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2024/08/26

MOTION TO ADOPT - EASTON/BUCHANAN

MOTION TO AMEND - SHARMA/BUCHANAN - add dir reports

MOTION CARRIED

MOTION TO AMEND - WADHWA/SHARMA - add motion 4

MOTION CARRIED

MOTION CARRIED

- b. **Adoption of Minutes**
 - i. **2024/08/12**
MOTION TO ADOPT - SHARMA/BIHIS
MOTION TO AMEND - BUCHANAN/SHARMA - add dir reports
MOTION CARRIED
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

6. EMAIL MOTIONS

7. MAIN MOTIONS

- a. **Priority business**

MOTION 2024/08/26: 02 - SHARMA/BIHIS

BIRT the Board accepts the resignation of Prym Goodacre as GEM Representative
MOTION CARRIED

MOTION 2024/08/26: 03 - WADHWA/BUCHANAN

WHEREAS Zap Copy requires updated mac minis because the old mac self serve computers' mac minis are not going to be able to support printing services post October 2024,
BIRT Finance and Operations Committee recommends allocating up to \$7,240.35 from the Major Capital Fund to cover the costs with replacing the mac minis
MOTION CARRIED

MOTION 2024/08/26: 04 - EASTON/SHARMA

BIRT nominations be opened for directors to fill vacancies on the following UVic committees with closed membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

Committee:	Vacancies:	Nominations:	Elected:
Fine Arts Associate Dean Search Committee	One (1) seat (Undergrad) Must be enrolled in the Fine Arts Program at UVic	James Davis Anthony Ryan	James Davis

MOTION CARRIED

- b. Old business**

8. QUESTION PERIOD (15 mins)

9. REPORTS

- a. EXCLUDED MANAGERS**

- b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

- c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

- d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA - BIHIS/SHARMA
MOTION CARRIED**

The meeting was moved in-camera at 6:51pm.

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

MOTION TO MOVE OUT OF CAMERA - SHARMA/BIHIS MOTION PASSED

The meeting was moved out of camera at 6:55 pm

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, September 9th on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Bunni Williams - 96 Hours

- *UVSS committees/internal meetings*
 - UVSS Board meetings
 - Campaigns committee
 - Executive committee X2
 - Personnel Committee
 - Union Bargaining
 - Outreach committee
 - Leads meetings
 - Manager and coordinator meeting
 - Food bank training
 - AVP and campaigns
- *External meetings/ community relations*
 - UVic admin meetings
 - Jim Dundson
 - SVRO
 - Uvic/UVSS operations meeting
 - AED X Naloxone implantation strategy with UVic
 - Bunni, comms and Vikes comms meeting on outreach for CKO
 - Bunni X Vikes comms filming content for CKO
 - SUDS

- *Research/ Portfolio Development/ Outreach*
 - Copy for outreach
 - Filming BWB
 - Emails
 - Creating agendas
 - Office hours
 - Admin work
 - organizing tabling schedule for September
 - took promo photos and videos for CKO and CCU days
 - Facilitation and preparation
 - create promotional material for UVSS swag
 - maintenance of social media accounts
 - Budget for outreach finished and approved
 - research for Uvic operations meeting

Isabelle Easton - 91.5 Hours

- *Internal Meetings / Committees*
 - A4A committee
 - Food Bank Committee
 - UVSS Board Meeting
 - Exec committee
 - Campaigns Committee
 - Events Committee
 - Graphics meetings
 - COMms meetings
 - Leads meetings
 - General Manager meetings
 - Food Bank Training
 - AVP Meeting
 - Cinecenta Meeting
 - Department Manager/coordinator Meeting
- *External Meetings*
 - UVic / UVSS operational relations committee
 - GVAT Meeting
 - SUDS
 - Media Training
 - Networking
 - Relationship building
 - Alliance Planning
 - Travel
 - UNiversity relations keynote
 - Good governance workshop
 - Leadership and management workshop
 - Open Educational Resources workshop
 - Food security workshop
 - BC 3 Meetings

- VIKES Filming / Meeting
- *Portfolio Planning / Tasks*
 - *News research*
 - *GOTV*
 - *Website development*
 - *Event planning*
 - *Candidate communication*
 - *Tabling and Poll walking form*
 - *LGC*
 - *SVAW Planning*
 - *Film screening evaluation and research*
 - *Safer Use*
 - *Room Bookings*
 - *Facilitation and Communication with SWC*
 - *Work Order*
 - *Fed Up*
 - *Food Bank research and budget review*
 - *Make Transit Work*
 - *Route 76 VRTC Communication*
 - *Camosun College Meeting*
- *Administration and Other Tasks*
 - *Emails*
 - *Re-budgeting*
 - *General Communications and informal meetings*
 - *Organizing*
 - *Office Hours*
 - *Meeting prep/research/agenda creation*

Sarah Buchanan - 76h 45m

- *Suds — 28h 15m*
 - *Travel*
 - *Networking*
 - *Presentations/Workshops*
 - *Keynote Speakers*
- *Meetings/Committees*
 - *Personnel*
 - *Operational Relations*
 - *Exec*
 - *Leads*
 - *Graphics*
 - *Comms*
 - *Events*
 - *Campaigns*
- *Events*

- Space booking
- Performer booking
- Outreach/callout filming
- Bag Stuffing
- Committee
- Volunteer coordination

Khushi Wadhwa - 93 hours

- *Committees/Internal work*
 - exec committee
 - Events committee
 - Finance & Operations committee
 - personnel committee
 - Member outreach committee
 - leads
 - Excluded managers
 - WUSC cheques
 - Audit reports/ documents
 - Food Bank and Free Store training
 - Board Meeting
 - Coordinator's meeting
 - Personnel work
 - Excluded manager's plan
 - SOCC Coordinator Hiring committee
 - Finops comms plan
 - June financials
 - Tote stuffing
- *External Meetings*
 - SCARTA (meeting+ prep)
 - FRAC
 - Labour union bargaining
 - Student Union Development Summit (SUDS)
 - Workshops
 - Networking
 - Travel
 - Keynote speakers
- *Admin/ Housekeeping*
 - Leads hour tracking sheet
 - teams
 - emails
 - Cheque signing
 - Comms plan
 - Student inquiries
- Day off - 7 hours

Hemal Sharma - 93 Hours

- *Committees/Internal work -*
 - Exec committee
 - Leads
 - Food Bank Training
 - Bag Stuffing
 - Events
 - Outreach committee
- *SUDS -*
 - Workshops
 - Networking
 - University relations training
 - Organizational training
 - Travel
 - Learning student group processes
- *Portfolio -*
 - CCU Days tabling
 - Planning
 - Forms
 - Emails
 - Cheque requests
 - Updating club and course union information
 - SPG Follow ups
 - Agenda prep
 - ARC
 - Passed GEM Budget
 - Council meeting planning
 - Attendance system
 - CCU Days outreach plan
 - Meeting with Clubs
 - FSS check in
- *Admin*
 - Office hours
 - Trouble shooting with clubs/CUs
 - Emails
 - List servs

Harshita Sankar - 40 Hours

- *UVSS Committees/Internal Meetings - (4 hours)*
 - Graphics
 - Advo Groups
- *Ongoing Projects/Events/Outreach - (26 hours)*
 - ISW Planning
 - Beach Social Planning
 - Handbills

- GC meetings
- International Co-op support meeting
- *Administrative and Other/Housekeeping - (10 hours)*
 - Office Hours
 - Emails
 - Reading and organizing docs
 - Networking with international students

Gretchen Lewandowski - 4 Hours

- *Committees - (2 Hours)*
 - Meetings, events
- *Admin - (2 hours)*
 - Messages, emails, misc reading

Elena Richardson - 4 Hours

- Events Committee (0.5 hours)
 - Communication
- Member Outreach Committee - (1 hour)
 - Meetings
- Board Meetings - (1 hour)
- Misc Admin - (1.5 hours)
 - Reading
 - Emails
 - Polls
 - Forms

Lauren Aimoe - 18 Hours

- *NSU Internal meetings - (2 hours)*
 - Check in with Coordinator Anagya
 - Meeting with Ava regarding ongoing self-defence project
- *NSU External meetings - (7 hours)*
 - Meeting with Julianna (OVPI)
 - Meeting with Allie (UVSS)
 - Campaigns committee
 - UVSS board meeting
- *NSU ongoing projects - (6 hours)*
 - Constitutional amendments
 - NSU handbook document edits and suggestions
 - Edits to NSU meeting guidelines and definitions document
 - Prepping for thunderfest, SAGM, and CCU days
- *Admin/Housekeeping - (3 hours)*
 - Writing agenda for upcoming NSU meeting
 - Editing meeting notes from previous NSU meetings
 - Emails

- Created and sent out NSU fall meeting schedule

Acorn Wasserman - 9 Hours

- *UVSS Committees/Internal Meetings (6 hours):*
 - Board Meeting
 - Campaigns Committee
 - Coordinator Meeting
 - SSD Executive council meeting “thrive” (2)
- *University Relations/External Meetings (1 hours):*
 - A4A
- *Ongoing Projects/Events/Outreach (2 hours)*
 - Events
 - SSD CCG garden party

Ashley Bihis - 12 Hours

- *UVSS Committees/Internal Meetings (4 hours):*
 - Board Meeting
 - ARC Meeting
 - Hiring Committee for SOCC Coordinator
- *Ongoing Projects/Events/Outreach (5 hours):*
 - Shopping, cleaning, and re-decorating SOCC lounge with Taha
 - Pantry Launch Event Planning
- *Administrative and Other/Housekeeping (3 hours):*
 - Emails & Correspondence