

**Date:** September 6, 2024

**To:** [outreach@uvss.ca](mailto:outreach@uvss.ca)  
Director of Outreach & University Relations, University of Victoria Students' Society

**Cc:** Dale Roberson ([uvssgm@uvss.ca](mailto:uvssgm@uvss.ca))  
UVSS General Manager

**From:** Carrie Andersen  
University Secretary

**Re:** **Appointment Committee for the Review of the Dean of Science:**  
Undergraduate student registered in a Science degree program

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Peter Loock's term as Dean of Science will expire on December 31, 2024, and he is eligible for re-appointment. In accordance with policy GV0450 an appointment committee is being struck.

At your convenience, or by **Thursday, September 26, 2024**, please arrange for the UVSS to select one member to serve on this committee. Please send the name to my attention at [usec@uvic.ca](mailto:usec@uvic.ca)

The University of Victoria is committed to equity and diversity. Where possible, when establishing the Appointment Committee, constituencies should encourage diverse representatives from their membership to stand for election including women, Indigenous peoples, individuals with disabilities, visible minorities, people of all sexual orientations and gender identities and expressions, and others who may contribute to the diversification of the committee.

Please note that committee members must ensure they are able to attend all the committee meetings. The meeting schedule will include the following dates. Additional dates may be determined in consultation with the committee.

**Appointment Committee Meeting Schedule:**

Task	Date (2024)	Time
Committee Meeting #1	Monday, October 1	12:00 pm -3:00 pm
Committee Meeting #2	Friday, October 11	9:00 am – 12:00 pm
Committee Meeting #3	Thursday, November 14	12:00 pm-1:00 pm
Committee Meeting #4	Thursday, November 28	9:00 am-12:00 pm
Committee Meeting #5	Monday, December 9	1:30 pm-4:30 pm
Committee Meeting #6	Tuesday, December 10	2:00 pm- 3:00 pm

**Composition of the Committee:**

<b>Number</b>	<b>Composition and Appointment Method</b>
1	Vice-President Academic and Provost (or designate) (Chair)
6	Regular faculty members in the faculty. At least one of the faculty members must be a chair. <ul style="list-style-type: none"><li>• Biology</li><li>• Biochemistry &amp; Microbiology</li><li>• Chemistry</li><li>• Earth &amp; Ocean Sciences</li><li>• Mathematics &amp; Statistics</li><li>• Physics &amp; Astronomy</li></ul>
1	Dean from another faculty elected by and from the Deans
1	<b>Undergraduate student selected by the University of Victoria Students' Society</b>
1	Graduate student selected by the Graduate Students' Society
1	Staff representative from the Faculty of Science with a continuing appointment
1 optional	One regular faculty member from the unit from which the above chair was selected.
1 optional	Associate Dean of Science
<b>11-13</b>	<b>Total</b>

