



MINUTES
University of Victoria Students' Society
December 11, 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/86327827874>

Meeting ID: 851 7087 2876

Attendance: Cooke, Goodacre, Williams, Willis, Atanackovic, Dias, Philp, King, Freeborn, Miller, Brar, Tran, Casado, Wadhwa, Alakkad, Buchanan, McNiven, Carroll-Ireton, Liu (late)

Staff: Gildersleve, Shacter, Robertson, Casado

Regrets: Baidwan, Caparas, Loe

Absent: van Oort, Aimoe, Marcoux

Guests: Mel Powers (Martlet)

1. CALL TO ORDER

The meeting was called to order at 6:03 pm by Lane O'Hara Cooke.

2. LIVESTREAM

CONSENT MOTION 2023/12/11: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the recording of the Monday, December 11, 2023 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Eric Willis.

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2023/12/11**

MOTION TO ADOPT - PHILP/GOODACRE
MOTION TO AMEND - WILLIAMS/BUCHANAN to add director's reports
MOTION CARRIED BY OMNIBUS
MOTION TO AMEND - FREEBORN/PHILP to add motion 4 to agenda
MOTION CARRIED
MOTION TO AMEND - WADHWA/GOODACRE to strike reports
MOTION CARRIED

b. Adoption of Minutes

i. 2023/12/04

MOTION TO ADOPT - FREEBORN/PHILP
MOTION TO AMEND - ATANACKOVIC/WILLIAMS to add report
MOTION CARRIED
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

Sarah Buchanan highlighted the need for volunteers for the Pancake Breakfast event in January 2024. [Here is the sign up link.](#)

6. EMAIL MOTIONS

7. MAIN MOTIONS

a. Priority business

MOTION 2023/12/11: 02 - WILLIAMS/PHILP

WHEREAS the largest number of student respondents to the UVSS Instagram poll indicated their preferred availability for the UVSS Semi-Annual General Meeting was in the late afternoon,
BIRT the Board of Directors approves the start time of 3 pm for the February, 15 2024 UVSS SAGM
MOTION CARRIED

MOTION 2023/12/18: 03 - KING/DIAS

BIRT the Board of Directors approve the following question go to a referendum and held in conjunction with the 2023 elections to the UVSS Board of Directors, including the same campaign period and voting days:

“Do you support replacing the current fees allocated to the Students of Colour Collective (SOCC) to \$1.50 per full-time student per semester and \$0.75 per part-time student per semester for purposes of anti-racism and decolonial advocacy work, including programming, workshops, and events”

BIFRT the Board is in favor of the question and endorses the ‘yes’ side of the referendum
MOTION CARRIED

COOKE steps down as Chair. WILLIAMS steps up as Chair.

MOTION 2023/12/11: 04 - COOKE/GOODACRE

WHEREAS the titles of two key roles in the UVSS have changed in title recently and referred to in policy throughout,

BIRT the board approves the replacing any reference in all UVSS policy to the Administration and Services Manager to the Human Resources and Administration Services Manager and,

BIFRT the board approves the replacing any reference in all UVSS policy to the Research and Communications Manager to the Policy, Research and Communications Manager.

MOTION CARRIED

WILLIAMS steps down as Chair. COOKE steps up as Chair.

b. **Old business**

8. **QUESTION PERIOD (15 mins)**

9. **REPORTS**

a. ~~**EXCLUDED MANAGERS**~~

b. ~~**PORTFOLIOS**~~

- ~~1. Campaigns and Community Relations~~
- ~~2. Finance and Operations~~
- ~~3. Outreach and University Relations~~
- ~~4. Student Affairs~~
- ~~5. Events~~
- ~~6. International Student Relations~~

c. ~~**COMMITTEES AND COUNCILS**~~

- ~~1. Electoral~~
- ~~2. Executive Committee~~
- ~~3. Food Bank & Free Store~~
- ~~4. Peer Support Centre~~

d. ~~**CONSTITUENCY ORGANIZATIONS & NSU**~~

- ~~1. GEM~~

- ~~2. NSU~~
- ~~3. SOGC~~
- ~~4. SSD~~
- ~~5. Pride Collective~~

MOTION TO MOVE IN CAMERA - ATANACKOVIC/DIAS

The meeting was moved in camera at 6:28 pm

MOTION CARRIED

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

MOTION TO MOVE OUT OF CAMERA BUCHANAN/CARROLL-IRETON

The meeting was moved out of camera at 6:36 pm

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, 8 January 2023 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Cleo Philp 27 hours

- *Committees / Internal Meetings - 5*
 - Exec
 - Leads
 - Board Meeting
 - Comms
- *External Meetings - 3*
 - EQHR
 - Board Training

- *Admin - 19*
 - Research & meeting prep
 - Office hours
 - Emails
 - Teams
 - Cheque signing
 - Scheduling
 - Networking

Khushi Wadhwa - 42 hours

UVSS internal meetings/ committees

- Board meeting
- Leads
- excluded managers
- Board members
- Executive Committee
- Personnel Committee
- Comms
- Member outreach
- Studentcare office
- Finance and operations committee
- Food Bank and Free Store committee
- UVSS Committees cheat sheet
- Department manager, coordinators meeting
- Outreach training with Sonia

UVSS external meetings and external work

- Senate committee on Planning
- Prep for committees
- Studentcare dinner

Miscellaneous: Emails, admin, housekeeping, scheduling, teams, document/contract signing, personnel bargaining prep

Mackenzie McNiven - 4.00 hrs

- *UVSS Internal Meeting Dec. 04 - 0 hrs*
 - Unable to attend meeting or training (exam)
- *Events - 1.5 hrs*
 - Event setup Dec. 08 (17:00-18:30)
- *Finance and Operations - 2.0 hrs*
 - Committee Meeting Dec. 06 (14:00-16:00)

- *Administrative Work - 0.5 hrs*

Eric Willis - 2 hr

- *Administrative and Other/Housekeeping - 1 hr*
 - Administrative Tasks
 - Emails
 - Board meeting L.A. preparation
- *UVSS Committees/Internal Meetings - 1 hr*
 - ARC
 - GEM Internal Meetings

Sarah Buchanan - 32.25h

- comms
 - emails, teams, other communications
 - informal convos
 - leads, beau, dale, sidney, deepkhusi, corbett, erika
 - meetings
- events
 - puppy playtime
 - hot lunch
 - volunteer dinner
 - wrote my little speech
 - sexpo planning/comms
 - work orders
- committees
 - exec
- misc
 - housekeeping
 - organized tabling supplies
 - delivered dale's birthday cake! :)
 - fire

Bunni - 35 hours

- *UVSS Committees/Internal Meetings*
 - Board meeting
 - executive meeting X2
 - Leads meeting

- Policy development
- ARC
- BOD orientation/training
- Meeting with CFUV
- Graphics meeting with Sidney and Brent!
- Comms meeting
- Outreach planning for January with Lane
- Meeting with Laila/HR
- Meeting with GEM rep
- *University Relations/External Meetings*
- *Ongoing Projects/Events/Outreach*
 - CCU day prep
 - Survey to see engagement
 - Graphics
 - Outreach
 - Emails and admin
 - Cheque requests
 - Club and course union deposits
 - Balancing banking accounts
 - Updating club and course union account information
 - Club and course union room project planning
 - Working on clubs and course union newsletter
 - Following up on special funding for clubs and course unions
 - Working on clubs and course union shared calendar
 - Policy development
 - ARC policy
 - Clubs policy
 - Course Union policy
 - Filming outreach for socials
 - Social media
 - Teams

Prym Goodacre - 6 hr

- *Administrative and Other/Housekeeping - 1 hr*
 - Emails
 - Policy Research
- *Outreach/Events - 3 hr*
 - Hot Lunch
 - Office Hours
 - Puppy Playtime
- *UVSS Committees/Internal Meetings - 2 hr*

- Board Meeting
- Training

Alisa Atanackovic - 4 hours

- *Administrative/Housekeeping - 5 minutes*
 - Email
 - Microsoft Teams
 - Worked on recording hours
- *Events - 2 hours and 30 minutes*
 - Volunteer appreciation dinner
- *UVSS Internal/External Meetings - 1 hour and 20 minutes*
 - FinOps Committee

Shaan Brar - 5.5H

- *Created SUB Food Survey Report- (2H)*
 - Created report by compiling sales data, top 5 items and insights
 - Both HFB/The Grill
- *Attended Finance Meeting - (2H)*
 - Attended for entirety
 - Discussed decisions/state of finance
- *Engagement Meeting - (1.5H)*
 - Workshop with Sonia Thérour
 - Discussed plans to increase C/C Engagement

Cate Freeborn - 4.5 hours

- *Meetings + Committees (3 hours)*
 - SSD SGM (2 hours)
 - SSD Council (1 hour)
- *Peer Support Group (1 hour)*
 - Final meeting/debrief with Connor

- *Admin - (0.5 hours)*
 - Emails

Aidan Dias - 2.5 Hours

- *Discussion - 0.5 Hours*
- *Catching up on Personnel Committee - 2 hours*
 - *Set up email*
 - *Read documents*

Lane O'Hara Cooke 40 hours

- *UVSS committees/ internal meetings (25 hours)*
 - Board meeting
 - leads
 - Exec
 - Comms
 - Personnel
 - Events committee
 - policy dev
 - Campaigns
 - SSD meeting
 - SSD AGM
 - Outreach orientation facilitation
 - Puppy playtime
 - Bakesale outreach
 - Meeting with comms/events/student affairs for outreach planning
 - filming/pre-filming
- *external meetings (3.5 hours)*
 - Studentcare meeting
- *Administrative and Other/Housekeeping (11.5 hours)*
 - prep and research
 - Office hours
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding

- Prepping for committee meetings/creating agendas/scheduling meetings
- Creating agendas, minutes, and scheduling meetings
- Networking

Andrew Loe - total of 5.5 hours

- Board meeting (December 4th) 1.5 hours
- Board of Finance meeting (December 6th) 2-4pm. 2 hours
- Puppy playtime 1 hour
- Admin 1 hour