



MINUTES
University of Victoria Students' Society
May 27th, 2024 – virtual, 6pm

[Join Zoom Meeting](#)

Attendance: Williams, Sharma, Létourneau, Easton, Sankar, Lewandowski, Dias, Wadhwa, Buchanan, Richardson, Goodacre

Staff: Shah, Berman, Robertson

Regrets: Casado, Gildersleve, Keegan

Guests:

1. CALL TO ORDER

Williams called the meeting to order at 6:05pm.

2. LIVESTREAM

CONSENT MOTION 2024/05/27: 01 - WILLIAMS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore, **BIRT** the Board approves the recording of the Monday May 27th, Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Williams acknowledged the land at 6:06pm.

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2024/05/27**

MOTION TO ADOPT - EASTON/DIAS
MOTION TO AMEND - SHARMA/SANKAR - to add motion 6
MOTION CARRIED
MOTION TO AMEND - WADHWA/EASTON - to add motion 7
MOTION CARRIED
MOTION CARRIED

- b. Adoption of Minutes**
 - i. 2024/05/13**
MOTION TO ADOPT - BUCHANAN/EASTON
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS**

- b. ANNOUNCEMENTS**

6. EMAIL MOTIONS

MOTION 2024/05/17: SHARMA

BIRT the following list of clubs are ratified and allocated their respective funding as decided by Clubs Council:

Returning Clubs (Full Funding) - \$185.14

1. Beer Club (UVic Wizards of Beer)
2. Blood4Life
3. Canadian Society of Civil Engineers (CSCE) UVic
4. Community Cabbage
5. Electrophysiology Journal Club
6. Hong Kong Student Association
7. International Friendship Group
8. International Student Services Club
9. Model United Nations
10. Muslim Student Association
11. Photography Excursion club
12. Revolutionary Communists of UVic (Formerly Social Fightback)
13. Social Work's BIPOC Student Support Circle
14. Society for Indian Classical Arts
15. Students Above Stigma
16. Surfrider Foundation Canada University of Victoria Club

17. The Warren Undergraduate Review
18. University of Victoria Bike Design and Manufacturing Club
19. University of Victoria Environmental Engineering Club
20. University of Victoria Philippine Community (UPC)
21. University of Victoria Rocketry Club
22. University of Victoria Taylor Swift Club
23. UVic Aero
24. UVic AI
25. UVIC Biomedical Engineering Student Society
26. UVic Chess Club
27. UVic Cuban Salsa Club
28. UVic Debate Society
29. UVic Ecological Restoration Club
30. UVic Formula Hybrid
31. UVic Game Dev
32. UVic Games Club
33. UVic Guitar Club
34. UVic IEEE Student Branch
35. UVic Live Music Club
36. Uvic Minecraft Club
37. UVic NDP
38. UVic Niteshifters Toastmasters Club
39. UVic Photoclub
40. UVic Poker Club
41. UVIC Pre-Medical Club
42. UVic Renewable Energy Club
43. UVic Robotics
44. UVic Seismic
45. UVic Students Offering Support (SOS)
46. UVic Submarine Racing Club
47. UVic UNICEF
48. UVic Women in Science
49. Victoria Association for Psychedelic Studies
50. Victoria Communist Youth
51. Victoria Mandarin Toastmasters Club
52. VikeSec
53. Women in Engineering and Computer Science
54. Women in Engineering, Science, and Technology (WEST)

Returning clubs (No funding):

1. University Bible Fellowship
2. Wine Club

Returning clubs (Half funding): \$92.57

1. Society for Ecological Restoration (SER) UVic Student Association
2. UVic ITE Student Chapter
3. Polar Dippers

New Clubs (Half funding): \$92.57

1. Extended Reality
2. UVic American Indian Science and Engineering Society Chapter
3. UVic Cycling Club
4. UVic Red Bull Racing Club
5. UVIC Soccer Club
6. UVic Calisthenics

New Clubs No Funding (No request for base funding):

1. University of Victoria Aviation Club

***SPG APPROVED APPLICATIONS* Amount for each: 244.39**

- UVic Game Dev
- Electrophysiology Journal Club
- UVIC Pre-Medical Club
- UVic Formula Hybrid
- UVic Live Music Club
- ITE UVic Student Chapter
- UVic Robotics
- UVic Games Club
- Victoria Communist Youth
- Victoria Association For Psychedelic Studies
- Revolutionary Communists of UVic (formerly Socialist Fightback)
- UVic Aero
- Women in Engineering and Computer Science
- UVic Chess Club
- Ecological Restoration Club
- UVic Environmental Engineering Club
- UVic Guitar Club
- University of Victoria Rocketry Club
- UVic Submarine Racing Club
- Students Above Stigma
- UVic Poker Club
- UVIC Polar Dippers
- Canadian Society of Civil Engineers (CSCE)
- Philippine Community

MOTION CARRIED

In Favor: Aimoe, Wadhwa, Goodacre, Dias, Easton, Lewandowski, Gaulin, Freeborn, Sankar, Richardson

Abstained: Keegan & Létourneau due to conflict of interest

7. MAIN MOTIONS

a. Priority business

MOTION 2024/05/27: 02 - BUCHANAN/ SANKAR

BIRT nominations be opened for directors to fill vacancies on the following open committees with open membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

Committee:	Previously Elected/ Acclaimed	Vacancies:	Nominations:	Elected:
Finance and Operations	Noah Létourneau	Three (3) seats (DaLs or Advo Reps)	Gretchen Lewandowski	Gretchen Lewandowski
Member Outreach	Nora Keegan Harshita Sankar Megan Indya Dhillon	One (1) seat (DaLs or Advo Reps)	Elena Richardson	Elena Richardson
Policy Development	Cale Goldsand Audrey Gaulin Noah Létourneau	One (1) seat (DaLs or Advo Reps)	Aidan Dias	Aidan Dias

MOTION CARRIED

MOTION 2024/05/27: 03 - SHARMA/ DIAS

BIRT nominations be opened for directors to fill vacancies on the following open committees with closed membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

Committee:	Vacancies:	Nominations:	Elected:
Advocacy Relations	One (1) Student Affairs Portfolio Director (non-voting)	Elena Richardson	Elena Richardson

MOTION CARRIED

MOTION 2024/05/27: 04 - WADHWA/ SHARMA

BIRT nominations be opened for directors to fill vacancies on the following closed committees with closed membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

Committee:	Previously Elected /Acclaimed	Vacancies:	Nominations:	Elected:
SUB Marketing	Noah Létourneau Nora Keegan	One (1) Director	Isabelle Easton	Isabelle Easton

MOTION CARRIED

MOTION 2024/05/27: 05 - WADHWA/ GOODACRE

BIRT the following Directors be ratified as Second Chairs for the following committees;

Committee:	Elected:
Events	Harshita Sankar
Finance and Operations	Noah Létourneau

MOTION CARRIED

MOTION 2024/05/27: 06 - SHARMA/ GOODACRE

BIRT the Board accepts the resignation of Cate Freeborn as the SSD Board Representative

MOTION CARRIED

MOTION 2024/05/27: 07 - BUCHANAN/ EASTON

WHEREAS June 1st is the beginning of Pride month

WHEREAS we want to be representative of the 19,000+ diverse undergraduate students

BIRT The UVSS changes on social media all logos and profile pictures (inclusive of the SUB instagram) to reflect Pride colors for the month of June starting the 1st.

BIFRT UVSS prioritizes the sharing of The Pride Collectives and other advocacy groups' content and education resource suggestions during the month of June to elevate voices and/or communities often marginalized.

BIFRT The Board of Directors releases this [statement](#) and list of resources after final approval from The Pride Collective June, 1st 2024.

MOTION CARRIED

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA - GOODACRE/ EASTON
MOTION CARRIED**

The meeting was moved in-camera at 6:47pm

10. IN-CAMERA

- a. **Legal**
- b. **Personnel Committee Report**
- c. **General Discussion**

**MOTION TO MOVE OUT OF CAMERA - EASTON/GOODACRE
MOTION CARRIED**

The meeting was moved out of camera at 7:04pm.

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, June 10th, 2024 via on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Bunni Williams - 133.5 Hours

- *UVSS committees/internal meetings - (40)*
 - exec X5
 - meeting NSU
 - hiring committee for PRCM
 - personnel committee
 - events committee
 - strat planning
 - ombudsman committee
 - emergency board meeting
 - department manager and coordinator meeting
 - graphics meeting
 - comms meeting
 - personnel training
 - annual plan
 - outreach office hours
 - leads training
 - meeting with ombudsman
 - campaigns committee
 - meeting with harshita/director of international student relations
- *External meetings/ University relations - (80)*
 - meeting and phone calls with Jim Dunsdon X4
 - vacancy control workshop
 - student care conference

- lunch with uvic admin
- meeting with encampment organizers
- *Administrative/ Housekeeping- (13.5)*
 - Creating agendas
 - writing statements
 - pride
 - freedom of assembly and protest
 - set up committees
 - create land acknowledgment sheets
 - organizing email
 - organizing google drive
 - organizing computer drive
 - emails
 - signing cheques
 - office hours

Izzy Easton - 114.5 Hours

- *UVSS committees/internal meetings - (33.5 hours)*
 - UVSS Board meetings
 - Events committee
 - Campaigns committee
 - Executive committee
 - Campaigns Portfolio
 - FBFS Committee
 - Executive director meeting
 - Comms Meetings
 - Leads meeting
 - SSD/A4A Meeting
 - Graphics Meeting
- *External meetings/ community relations - (38 hours)*
 - Organizing 4 Power - Core Fundamentals training seminar
 - SFSS meeting
 - GHCA meeting
 - BCFS Meeting
 - CBC Radio interview/organizing
 - Times colonist interview/organizing
 - Workshop inquiries (Beyond a Ballot, Together Against Poverty Society)
 - BC 3 Meeting
 - BC Ferries Stakeholders Workshop
 - Facilitation and preparation
- *Research/ Portfolio Development/ Outreach - (28)*
 - Website development x Comms
 - Copy
 - Website research
 - AVP coordination
 - Strategic and annual planning

- DaL input analysis
 - Calendar/ SWOT goal analysis
 - Media
 - CAIL signal boosting post
 - ISR survey assistance
 - SUB Deal Book Graphics
 - News research
 - Issue Voting Campaign research
 - Naloxone Pick-up center set up
- *Administrative/ Housekeeping- (15)*
 - Emails
 - Administrative tasks
 - Organizing
 - Onboarding
 - Google drive clean-up
 - Training
 - Prepping for meetings/creating agendas/scheduling meetings
 - Office hours
 - Signing cheques
 - Budgeting
 - Networking

Sarah Buchanan - 137.75 Hours

- *Committees/Internal Meetings*
 - Events
 - Exec
 - Upass
 - Campaigns
 - Personnel
 - Managers/Coordinators meeting
 - Leads/Exec (Informal)
 - Graphics
 - Comms
 - Board Meetings
 - ISR
- *External Meetings*
 - Jim Dunsdon
 - UVic Admin Luncheon
 - SFU
 - MUNSU
 - New Student Welcome
 - Student Groups
- *Events Work*
 - Informal Planning
 - Committee Setup
 - Draft Calendar

- Outreach Planning
- Sponsor Package
- *Misc*
 - Cheque Signing
 - Housekeeping
 - Board orientation
 - O4P Training
 - Statement
 - Emails
- *Vacation - 35h*

Khushi Wadhwa - 138.5 Hours

- *Committees*
 - exec committee
 - Finance & Operations committee
 - Noah (FinOps Portfolio DaL)
 - personnel committee
 - strategic planning prep
 - emergency board meeting
 - department managers and coordinators meeting
 - graphics meeting
 - leave a book, take a book- prep+ updates
 - personnel training
 - annual plans: facilitation, prep, communications
 - leads training
 - Union bargaining research
 - leads
 - Board Meeting
 - Emergency Board Meeting
 - u-pass committee
 - campaigns committee
 - Excluded managers
 - Strategic plan-prep + brainstorm
- *External Meetings*
 - SFSS meeting
 - *Studentcare Stakeholder Conference -64.5*
 - MUNSU
 - StudentCare Team
 - SCARTA
 - UVic Admin
- *Admin/ Housekeeping*
 - Templates for annual plan
 - Leads hour tracking sheet
 - teams & imessages
 - emails
 - lettucemeet polls + agendas for committees

- Adding policy sections to committee teams chats
- Fee updates on website + poster
- Cheque signing
- onboarding- cheque signing
- insurance plan research

Hemal Sharma - 134 Hours

- *UVSS Committees/Internal Meetings - 35*
 - Board Meeting + Emergency Board meeting
 - Executive committee
 - Events committee
 - Campaigns committee
 - Personnel training
 - Lead training
 - Strat planning
 - Meeting with UVic
 - Leads meetings
- *Portfolio - 75*
 - ARC
 - Budget approvals for SOCC/Pride
 - Website
 - Prep for council meetings
 - Agendas
 - Emails
 - Attendance
 - Clubs council
 - Ratification
 - Base funding
 - SPG funding
 - Course Union council
 - Ratification
 - Base funding
 - Update accounts on backend
 - Communication with clubs/cu
 - Signing authorities
 - CCU Days planning
- *Misc - 24*
 - Cheque signing
 - Emails
 - Office hours
 - Training/Learning
 - Organizing
 - Phone calls/Zoom meetings

Harshita Sankar - 71.5 Hours

- *UVSS Committees/Internal Meetings - (26 hours)*
 - Board Meeting
 - Work Plan
 - Meetings with Nico (Outgoing DISR)
 - Graphics
 - Meeting with Bunni
 - Meetings with Izzy
 - Meetings with Comms
 - Meeting with Multifaith Coordinator
 - Meeting with GC
 - Events Committee
- *Ongoing Projects/Events/Outreach - (31 hours)*
 - Creating Handbills for ISR
 - Creating a Resource List for IS
 - Updating ISR page
 - Reaching out to campus partners
 - Health, safety, and well-being in Victoria consultation
 - Beach Social Preparation
 - Survey for IS issues
 - Planning for IS events
 - Housing Proposal
 - IS Portfolio
- *Administrative and Other/Housekeeping - (14.5 hours)*
 - Emails
 - Administrative Tasks
 - Office Hours
 - Reviewing the Ultimate Guide (by Nico)
 - Financial Statements
 - Organizing
 - Work plan
 - Networking with international students

Noah Letourneau - 6 Hours

- *Internal - (4 hours)*
 - UVSS Emergency Board Meeting: 2 hours
 - Finance and Operations Committee: 1 hour
 - Clubs Council: 1 hour
- *Internal - (2 hours)*
 - Reading onboarding material, clubs policy, finops docs. Etc.: 2 hours

Audrey Gaulin - 8 Hours

- *Internal - (3 hours)*
 - Campaigns Committee

- Emergency Board Meeting
- *External- (4 hours)*
 - CIJA Networking Event
- *Admin/other - (1 hour)*
 - Emails
 - Reading UVSS Policy

Gretchen Lewandowski - 7 Hours

- *UVSS Internal Meetings- 3 hours*
 - UVSS board meetings
 - U-Pass Committee
 - Events Portfolio
- *Admin/Other - 4 hours*
 - Emails
 - Reading onboarding info
 - CJPAC Networking Event

Lauren Aimoe - 40 Hours

- *NSU meetings - (20 hours)*
 - Council meetings
 - Check-in meetings w council
 - Misc meetings with external community members
 - Running training and on-boarding for councillors
 - Meeting w AVP
- *Outreach - (5 hours)*
 - AVP night market
 - Informal outreach
- *Communications - (10 hours)*
 - Social media engagement and posting
 - Brainstorming and planning strategies
- *Administrative - (5 hours)*
 - Emails
 - Scheduling
 - Agenda writing
 - Proposal writing
 - Google drive cleaning

Prym Goodacre - 5.5 Hours

- *Admin/Housekeeping - 1.5 hr*
 - Email set-up/maintenance
 - HIV test-kit comms
 - Policy overview
- *Internal Meetings/Committees - 3 hr*

- Meetings with Beau
- ARC
- Collective meeting
- *External Meetings - 1 hr*
 - Chats with grad student researcher on GEM/UVic trans things