



Financial Statements

University of Victoria Students' Society

April 30, 2013

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Independent auditors' report

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To the members of the University of Victoria Students' Society:

We have audited the accompanying financial statements of the University of Victoria Students' Society, which comprise the statement of financial position as at April 30, 2013, and the statements of operations, changes in fund balances, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the University of Victoria Students' Society as at April 30, 2013, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Report on other legal requirements

As required by the Society Act of British Columbia, we report that, in our opinion these principles have been applied on a basis consistent with that of the preceding year.

Victoria, Canada
September 23, 2013

Grant Thornton LLP

Chartered accountants

University of Victoria Students' Society

Statement of Operations

Year ended April 30

	2013			2012		
	Operating Fund	Restricted Fund	Total	Operating Fund	Restricted Fund	Total
Revenue						
Membership fees	\$ 2,204,858	\$ 297,654	\$ 2,502,512	\$ 2,023,413	\$ 298,336	\$ 2,321,749
Support and administration (Schedule 3)	221,179	-	221,179	214,966	-	214,966
Board of Directors (Schedule 4 and 5)	30,821	130,305	161,126	25,239	89,398	114,637
Other contributions	230,144	8,637	238,781	83,766	8,356	92,122
	<u>2,687,002</u>	<u>436,596</u>	<u>3,123,598</u>	<u>2,347,384</u>	<u>396,090</u>	<u>2,743,474</u>
Food and beverage sales (Schedule 1)	2,239,275	-	2,239,275	2,234,512	-	2,234,512
Food and beverage cost of sales	802,559	-	802,559	819,691	-	819,691
	<u>1,436,716</u>	<u>-</u>	<u>1,436,716</u>	<u>1,414,821</u>	<u>-</u>	<u>1,414,821</u>
Business operations sales (Schedule 2)	7,276,701	-	7,276,701	7,068,508	-	7,068,508
Business operations cost of sales	6,143,388	-	6,143,388	5,932,545	-	5,932,545
	<u>1,133,313</u>	<u>-</u>	<u>1,133,313</u>	<u>1,135,963</u>	<u>-</u>	<u>1,135,963</u>
	<u>5,257,031</u>	<u>436,596</u>	<u>5,693,627</u>	<u>4,898,168</u>	<u>396,090</u>	<u>5,294,258</u>
Expenses						
Food and beverage	1,418,852	-	1,418,852	1,350,218	-	1,350,218
Business operations	701,236	-	701,236	671,845	-	671,845
Support and administration	985,997	-	985,997	882,717	-	882,717
Board of Directors	409,758	142,718	552,476	403,903	101,287	505,190
Amortization of tangible capital assets	-	258,544	258,544	-	270,423	270,423
Capital asset transfer to UVIC (Note 13)	-	204,803	204,803	-	-	-
Other	702	-	702	2,540	-	2,540
	<u>3,516,545</u>	<u>606,065</u>	<u>4,122,610</u>	<u>3,311,223</u>	<u>371,710</u>	<u>3,682,933</u>
Committed expenditure (Note 10)	1,546,108	-	1,546,108	1,299,429	-	1,299,429
Excess of revenue over expenses	\$ <u>194,378</u>	\$ <u>(169,469)</u>	\$ <u>24,909</u>	\$ <u>287,516</u>	\$ <u>24,380</u>	\$ <u>311,896</u>

See accompanying notes to the financial statements.

University of Victoria Students' Society

Statement of Changes in Fund Balances

Year ended April 30

	<u>Operating Fund</u>	<u>Health Plan Reserve</u>	<u>Tangible Capital Asset Fund</u>	<u>Dr. Ewing Memorial Trust Fund</u>	<u>Major Capital Fund</u>	<u>Other Restricted Fund</u> (Schedule 5)	<u>2013</u>	<u>2012</u>
Fund balances, as previously stated	\$ (70,529)	\$ -	\$ 1,067,586	\$ 266,150	\$ 67,265	\$ -	\$ 1,330,472	\$ 1,064,416
Prior period adjustment (Note 16)	51,160	-	(105,320)	472,390	(472,390)	23,051	(31,109)	(76,949)
Fund balances, restated	(19,369)	-	962,266	738,540	(405,125)	23,051	1,299,363	987,467
Excess of revenue over expenses	194,378	-	(258,544)	(47,339)	148,827	(12,413)	24,909	311,896
Interfund transfers								
Tangible capital assets acquired	-	-	106,520	-	(106,520)	-	-	-
Interfund transfer to restricted fund	(3,256)	-	-	-	-	3,256	-	-
Health plan reserve	(75,600)	75,600	-	-	-	-	-	-
Fund balances, end of year	\$ 96,153	\$ 75,600	\$ 810,242	\$ 691,201	\$ (362,818)	\$ 13,894	\$ 1,324,272	\$ 1,299,363

See accompanying notes to the financial statements.


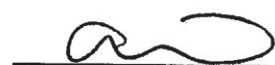
University of Victoria Students' Society



Statement of Financial Position

April 30

	2013			2012		
	Operating Fund	Restricted Fund	Total	Operating Fund	Restricted Fund	Total
Assets						
Current						
Cash	\$ 1,846,068	\$ 690,873	\$ 2,536,941	\$ 1,755,050	\$ 741,195	\$ 2,496,245
Investments (Note 3)	2,198	-	2,198	2,198	-	2,198
Accounts receivable	101,051	3,490	104,541	127,922	-	127,922
Inventory	159,689	-	159,689	139,679	-	139,679
Prepaid expenses	228,060	-	228,060	4,711	-	4,711
Interfund balances receivable (Note 4)	352,086	-	352,086	384,730	90,315	475,045
	<u>2,689,152</u>	<u>694,363</u>	<u>3,383,515</u>	<u>2,414,290</u>	<u>831,510</u>	<u>3,245,800</u>
Tangible capital assets (Note 5)	-	810,242	810,242	-	962,267	962,267
	<u>\$ 2,689,152</u>	<u>\$ 1,504,605</u>	<u>\$ 4,193,757</u>	<u>\$ 2,414,290</u>	<u>\$ 1,793,777</u>	<u>\$ 4,208,067</u>
Current Liabilities						
Payables and accruals (Note 6)	\$ 593,342	\$ -	\$ 593,342	\$ 678,803	\$ -	\$ 678,803
Government remittances	16,147	-	16,147	-	-	-
Deferred revenue	1,037,750	-	1,037,750	951,333	-	951,333
Funds held in trust (Schedule 6)	870,160	-	870,160	803,523	-	803,523
Interfund balances payable (Note 4)	-	352,086	352,086	-	475,045	475,045
	<u>2,517,399</u>	<u>352,086</u>	<u>2,869,485</u>	<u>2,433,659</u>	<u>475,045</u>	<u>2,908,704</u>
Fund balances						
Unrestricted	96,153	-	96,153	(19,369)	-	(19,369)
Internally restricted health plan reserve (Note 7)	75,600	-	75,600	-	-	-
Invested in tangible capital assets	-	810,242	810,242	-	962,266	962,266
Internally restricted Dr. Ewing Memorial Trust fund (Note 8)	-	691,201	691,201	-	738,540	738,540
Other restricted funds (Schedule 5)	-	13,894	13,894	-	23,051	23,051
Major capital fund (Note 9)	-	(362,818)	(362,818)	-	(405,125)	(405,125)
	<u>171,753</u>	<u>1,152,519</u>	<u>1,324,272</u>	<u>(19,369)</u>	<u>1,318,732</u>	<u>1,299,363</u>
	<u>\$ 2,689,152</u>	<u>\$ 1,504,605</u>	<u>\$ 4,193,757</u>	<u>\$ 2,414,290</u>	<u>\$ 1,793,777</u>	<u>\$ 4,208,067</u>

Contingencies (Note 12)

On behalf of the Board  Director  Director

 General Mnggr.  Chairperson

See accompanying notes to the financial statements.

University of Victoria Students' Society

Statement of Cash Flows

Year ended April 30

	2013			2012		
	Operating Fund	Restricted Fund	Total	Operating Fund	Restricted Fund	Total
Sources of cash						
Membership fees	\$ 2,439,594	\$ 145,844	\$ 2,585,438	\$ 2,183,619	\$ 183,783	\$ 2,367,402
Operations, Board of Directors and support and administration	9,782,435	-	9,782,435	9,587,462	-	9,587,462
Change in trust balances	66,637	-	66,637	110,138	-	110,138
Other contributions	230,145	8,637	238,782	86,088	-	86,088
	<u>12,518,811</u>	<u>154,481</u>	<u>12,673,292</u>	<u>11,967,307</u>	<u>183,783</u>	<u>12,151,090</u>
Uses of cash						
Expenses	(10,775,165)	(204,803)	(10,979,968)	(10,015,394)	-	(10,015,394)
Committed expenditure	(1,546,108)	-	(1,546,108)	(1,299,430)	-	(1,299,430)
Tangible capital assets acquired	(106,520)	-	(106,520)	(427,181)	-	(427,181)
	<u>(12,427,793)</u>	<u>(204,803)</u>	<u>(12,632,596)</u>	<u>(11,742,005)</u>	<u>-</u>	<u>(11,742,005)</u>
Net increase in cash	91,018	(50,322)	40,696	225,302	183,783	409,085
Cash position, beginning of year	<u>1,755,050</u>	<u>741,195</u>	<u>2,496,245</u>	<u>1,529,748</u>	<u>557,412</u>	<u>2,087,160</u>
Cash position, end of year	<u>\$ 1,846,068</u>	<u>\$ 690,873</u>	<u>\$ 2,536,941</u>	<u>\$ 1,755,050</u>	<u>\$ 741,195</u>	<u>\$ 2,496,245</u>

See accompanying notes to the financial statements.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

1. Purpose of the organization

The University of Victoria Students' Society (the "Society") is an organization which provides undergraduate University of Victoria students with services and advocacy. The Society is incorporated under the Society Act of British Columbia as a not-for-profit society. The Society is exempt from income taxes as a non-profit organization under Section 149(1)(l) of the Income Tax Act.

2. Summary of significant accounting policies

The financial statements of the Society have been prepared in accordance with Canadian accounting standards for not-for-profit organizations. Because a precise determination of many assets and liabilities is dependent upon future events, the preparation of financial statements for a period necessarily involves the use of estimates which have been made using careful judgement.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and within the framework of the significant accounting policies summarized below:

Fund accounting

The Society follows the restricted fund method of accounting for contributions.

The Operating Fund reports membership fees, revenue and expenses related to the Society's business and operating activities.

The Tangible Capital Asset Fund reports the ownership and equity related to the Society's tangible capital assets.

The Dr. Ewing Memorial Trust Fund and Major Capital Fund each report the assets and liabilities related to the internally restricted fund activities.

Cash

Cash includes cash on hand, balances with banks, cash held at the University of Victoria, and cash held in trust. Cash held in trust is restricted and represents cash held at the Society for clubs, constituency organizations and other organizations noted in schedule 6.

Inventory

Inventory is valued at the lower of cost and net realizable value.

Tangible capital assets

Tangible capital assets are recorded at cost. Amortization is provided on a straight-line basis over the estimated useful life of the asset. Amortization expense is reported in the Tangible Capital Asset Fund.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

2. Summary of significant accounting policies (continued)

Deferred revenue

The deferred revenue reported in the Operating Fund represents operating revenue received in the current period that is related to the subsequent period.

Revenue and expenditures

Revenue and expenditures are recorded according to the accrual basis of accounting.

Contributed assets are recorded at fair value at the date of contribution.

Amortization

Rates and bases of amortization applied to write off the cost less estimated salvage value of capital assets over their estimated lives are as follows:

Computer equipment and software	2 to 4 years, straight-line
Furniture and fixtures	10 years, straight-line
Miscellaneous equipment	5 to 10 years, straight-line
Retail business operations equipment	5 to 10 years, straight-line
Leasehold improvements	Lesser of term of the lease and useful life

Amortization expense is reported in the Tangible Capital Asset Fund.

Long lived assets

The Society regularly reviews the carrying value of long-lived assets and continually makes estimates regarding future cash flows and other factors to determine the fair value of the respective assets. If these estimates or their related assumptions change in the future, the Society may be required to record impairment charges for these assets.

Use of estimates

In preparing the Society's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expenses during the period. Actual results could differ from these estimates.

3. Investments

Investments consist of funds held in various portfolio marketable securities and are recorded at amortized cost. As at April 30, 2013 investments in the Operating Fund have a market value of \$5,231 (2012: \$3,824).

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

4. Interfund balances

To bring the funds to the required amounts, transfers are required as noted by the interfund balances receivable and payable.

5. Tangible capital assets		<u>2013</u>		<u>2012</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net book value</u>		<u>Net book value</u>
Computer equipment and software	\$ 79,198	\$ 66,856	\$ 12,342	\$	18,819
Furniture and fixtures	17,847	17,847	-		-
Leasehold improvements	1,038,475	629,021	409,454		508,831
Miscellaneous equipment	17,675	17,675	-		2,055
Retail business operations	961,427	572,981	388,446		432,562
	<u>\$ 2,114,622</u>	<u>\$ 1,304,380</u>	<u>\$ 810,242</u>	<u>\$</u>	<u>962,267</u>

The land and building utilized by the Society is owned by the University of Victoria. Student fees of \$8,531,885 from 1957 to 2012 and \$148,827 in 2013 have been collected from the students and are held in trust at the University to be used for the original building and furnishings and subsequent Student Union Building expansion.

6. Due to Student Radio Society

The accounting and financial system of the Society is utilized by the Student Radio Society. The accounts payable balance includes \$14,950 (2012: \$13,871) due to the Student Radio Society, which represents cash receipts on behalf of that society in excess of outlays.

7. Health Plan Reserve

The Health Plan Reserve consists of internally restricted funds used to cover future health care plan funding deficiencies.

Funds are designated by the board of directors and allocated as a transfer to the reserve.

Cash in the reserve is held by the Operating Fund as internally restricted cash.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

8. Dr. Ewing Memorial Trust Fund

The Dr. Ewing Memorial Trust Fund is funded by a \$4.25 (2012: \$4.50) per student per term fee. The internally restricted fund is used to meet expenses incurred in the major renovation or expansion of the Student Union Building or in the provision of additional physical plant facilities intended to meet the extracurricular needs of the membership of the Society. Expenditures from the fund are reflected as transfers to the Operating or Tangible Capital Asset Fund as applicable.

Fees are collected by the University of Victoria and transferred to the Society. Interest income earned is recorded as income to the society and a transfer to the fund.

Cash in this fund are held with the University of Victoria and is restricted cash.

9. Major Capital Fund

The Major Capital Fund is funded by a \$4.25 (2012: \$4.50) per student per term fee. The internally restricted fund is used to cover the cost of all Student Union Building fixtures and physical renovations including adaptations to restructure space or provide for revenue generating society businesses or tenants, non-fixtures including replacements of equipment essential to basic operations of a business, work which represents an investment in the building and which reduce maintenance costs, major furnishing acquisitions or replacements and premature maintenance. Expenditures from the fund are reflected as transfers to the Operating or Tangible Capital Asset Fund as applicable.

Fees are collected by the University of Victoria and transferred to the Society. At the end of fiscal 2013 the major capital fund had a deficit of \$362,818. This deficit is due to the Society purchasing more capital assets with the major capital fund than total fees collected. Due to this, the Major Capital fund has an interfund payable to the Operating fund to fund the purchases of these assets.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

10. Committed expenditure

Allocations and appropriations from revenue are required each year as a result of referendum for items in addition to amounts required by the Society's constitution. Student activity fees in the amount of \$70.39 per student term, which increased during the year to \$71.91 per student per term, and again to \$72.31 per student per term, are paid to the society, of which \$25.00, \$25.40 and \$25.80 per student per term respectively is directed to the cost of society operations. The balance of \$36.39, \$38.01 and \$38.01 per student per term respectively, is distributed as follows:

	Per student per term		Total 2013	Total 2012
	2013	2012		
Student Radio Society	\$ 5.00	\$ 5.00	\$ 173,941	\$ 165,743
Canadian Federation of Students	4.20	4.08	145,641	146,877
Martlet Publishing Society	3.75	3.75	130,456	124,307
Vancouver Island Public Interest Research Group	3.00	3.00	104,365	99,446
Disability Advocacy (Post fall 2011)	3.00	3.00	104,365	90,590
Anti Violence Project	2.00	2.00	69,576	66,297
Clubs and course unions	2.00	2.00	69,576	66,298
Constituency groups	2.00	2.00	69,576	66,297
Ombudsperson's office	1.50	1.50	52,182	49,723
World University Service of Canada Bursary (WUSC)	2.50	1.50	83,061	49,723
University of Victoria Day Care	1.00	1.00	34,788	33,149
Native Students' Union	1.00	1.00	34,788	33,149
Women's Centre	0.95	0.95	33,049	31,491
Pride	0.95	0.95	33,049	31,491
Elections	0.90	0.90	31,309	29,834
Community Garden	0.76	0.76	26,439	22,949
Daniel Jacobs Memorial Fund	0.50	0.50	17,394	16,574
International Students' Bursary Fund	0.50	0.50	17,394	16,574
Special Events	0.50	0.50	17,394	16,574
Food Bank	0.50	0.50	17,394	16,574
Sustainability Project	0.50	0.50	17,394	16,574
Course Unions Special Projects	0.50	0.50	17,394	16,574
Disability Advocacy (Pre fall 2011)	-	-	-	8,856
Government Relations and Outreach	0.50	0.00	15,439	-
	<u>\$ 38.01</u>	<u>\$ 36.39</u>	<u>\$ 1,315,964</u>	<u>\$ 1,215,664</u>

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

10. Committed expenditure (continued)

In addition to the above allocation, the society received fees from the Graduate Student Society in the amount of \$48,154 (2012: \$46,765) to be allocated to the following groups:

	Per student per term		Total	Total
	2013	2012	2013	2012
Ombudsperson's office	\$ 1.00	\$ 1.00	\$ 8,755	\$ 8,503
Clubs	0.50	0.50	4,378	4,251
Constituency groups	1.00	1.00	8,755	8,503
Anti Violence Project	1.00	1.00	8,755	8,503
World University Service of Canada Bursary (WUSC)	2.00	2.00	17,511	17,005
	<u>\$ 5.50</u>	<u>\$ 5.50</u>	<u>\$ 48,154</u>	<u>\$ 46,765</u>

The Society also received \$47,000 (2012: \$37,000) from the University of Victoria for allocation to:

	Total	Total
	2013	2012
Ombudsperson's office	\$ 17,000	\$ 17,000
World University Service of Canada Bursary (WUSC)	30,000	20,000
	<u>\$ 47,000</u>	<u>\$ 37,000</u>

In addition to the above allocations, the Society received \$134,990 (2012: \$0) of fees in relation to Professional Development Unions. The fee per term is restricted to the number of students enrolled in the respective disciplines and is distributed as follows:

	Per student per term		Total	Total
	2013	2012	2013	2012
Law Student Society	\$ 170.00	\$ -	\$ 7,330	\$ -
Engineering Student Society	30.00	-	52,830	-
Education Student Society	7.50	-	11,628	-
Commerce Student Society	50.00	-	63,202	-
	<u>\$ 257.50</u>	<u>\$ -</u>	<u>\$ 134,990</u>	<u>\$ -</u>
Total committed expenditure			<u>\$ 1,546,108</u>	<u>\$ 1,299,429</u>

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

11. Financial instruments

Financial instruments are recorded at fair value on initial recognition. Investments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Society has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Society determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Society expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Interest rate risk

Interest rate risk relates to the possibility that the investments will change in value due to future fluctuations in market interest rates. Duration is an appropriate measure of interest rate risk for fixed-income funds as a rise in interest rates will cause a decrease in bond prices – the longer the duration, the greater the effect.

12. Contingencies

The Society has received a letter from Access UVic seeking a reinstatement of Access Association of Disabled Students by the Society to a status of constituency organization. At year end the Society has recorded a liability of \$104,520 relating to student fees that would have been ordinarily available to Access UVic for the 2010/2011 school year if Access Association of Disabled Students was reinstated to a status of constituency organization.

In addition to the issue raised above, the Society is currently named as a defendant in three additional suits. As of year end the Society has not recorded an amount for these suits as the likelihood and amount is not determinable.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

13. Related party transactions

The University of Victoria collects student fees, health and dental plan premiums, and U-Pass fees on behalf of the Society.

The Student Union Building and land are owned by the University. The Society uses the building rent free. Use of the facilities is governed by an agreement between the University of Victoria and the Society, the principal terms for which require that:

The Society and the University of Victoria share costs 49% and 51% respectively for the following items

- All planned and remedial maintenance activities required by regulatory agencies, or day to day maintenance of the building, it's exterior envelope, including miscellaneous roof repairs, all electrical, electronic, mechanical, elevator and plumbing systems;
- All regular janitorial work, garbage collection; and
- All utilities including heat, light, water, sewer and ventilation services.

The University holds funds in trust for the Society for the Dr. Ewing Memorial Trust Fund. The Society transfers cash from the Dr. Ewing Memorial Trust Fund to the University of Victoria for the purchase of assets incurred in the major renovation or expansion of the Student Union Building or in the provision of additional physical plant facilities intended to meet the extracurricular needs of the membership of the Society.

14. Capital management

The capital structure of the Society consists of net assets invested in capital assets, internally restricted net assets in the Major Capital Fund and the Ewing Fund, and a general operating fund. The primary objective of the Society's capital management is to provide adequate funding to ensure efficient delivery of its service activities.

Net assets invested in tangible capital assets represent the amount of net assets that are unavailable for other purposes because they have been invested.

Net assets invested in the Ewing Fund represent the amount of net assets that are internally restricted for expenditures related to major renovation or expansion of the Student Union Building.

Net assets invested in the Major Capital Fund represent the amount of net assets that are internally restricted for expenditures of all Student Union Building fixtures and physical renovations.

General funds are funds available for future operations and are preserved so the Society can have financial stability.

For the year ended April 30, 2013, the management of the Society is not aware of any externally imposed capital requirements.

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

15. Comparative figures

Certain 2012 comparative figures have been reclassified to conform to the presentation adopted in the current year.

16. Prior period adjustment

The comparative figures for the year ended April 30, 2012 have been restated to adjust for an error in the calculation of HST/GST income tax credits for the fiscal years 2009 through to 2012. The adjustment is to correct the April 30, 2012 ending balance of HST receivable and the resulting changes to retained earnings. The effects of the adjustment of the 2012 comparative figures are outlined below:

	2012		
	As previously reported	Adjustment	As restated
Financial Position - Operating fund			
HST receivable	\$ 4,951	\$ 35,277	\$ 40,228
Unrestricted - Operating fund	\$ (70,529)	\$ 35,277	\$ (35,252)
Statement of Operations - Operating fund			
Board of Directors	\$ 494,342	\$ (32,564)	\$ 461,778
Amortization of tangible capital assets	\$ (290,843)	\$ (2,713)	\$ (288,130)
Excess of revenue over expenses	\$ 556,899	\$ 35,277	\$ 592,176

The comparative figures for the year ended April 30, 2012 have been restated to adjust for an error in the recording of capital assets in the Ewing Fund in fiscal years 2008 through to 2010. The adjustment is to correct the April 30, 2012 ending balance of leasehold improvements and the resulting changes to retained earnings. The effects of the adjustment of the 2012 comparative figures are outlined below:

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

16. Prior period adjustment (continued)

	2012		
	As previously reported	Adjustment	As restated
Financial Position - Tangible capital asset fund			
Tangible capital assets	\$ 1,067,586	\$ (105,320)	\$ 962,266
Tangible capital asset fund	\$ 1,067,586	\$ 105,320	\$ 962,266
Statement of Operations - Tangible capital asset fund			
Amortization of tangible capital assets	\$ 288,130	\$ (17,720)	\$ 270,410
Excess of revenues over expenses	\$ 288,130	\$ (17,720)	\$ 270,410

The opening fund balances for the Dr. Ewing Memorial Trust Fund and the Major Capital Fund have been reclassified to transfer purchases of capital assets originally from the Dr. Ewing Memorial Trust Fund to the Major Capital Fund. The Dr. Ewing Memorial Trust Fund is used to purchase assets for the major renovation or expansion of the Student Union Building, these assets purchased in prior years were not for the major renovation or expansion of the Student Union Building and therefore should be recorded in the Major Capital Fund. The effects of the reclass to the opening fund balances are outlined below:

	As previously reported	Adjustment	As restated
Financial Position - Tangible capital asset fund			
Interfund balance receivable - Major Capital fund	\$ 67,265	\$ (472,390)	\$ (405,125)
Interfund balance payable - Dr. Ewing Memorial Trust Fund	\$ (475,045)	\$ 472,390	\$ (2,655)
Statement of changes in fund balances			
Accumulated surplus - Dr. Ewing Memorial Trust Fund	\$ 266,150	\$ 472,390	\$ 738,540
Accumulated surplus - Major Capital fund	\$ 67,265	\$ 472,390	\$ (405,125)

University of Victoria Students' Society

Notes to the Financial Statements

April 30, 2013

16. Prior period adjustment (continued)

The comparative figures for the year ended April 30, 2012 have been restated to adjust for an error in the recording of revenues and expenditures for specific operations in which they were previously recorded in the funds held in trust. These operations are run and controlled by management of the Society and therefore should be recorded in operations and not in the trust balances. The emergency food program, events, elections, and government outreach are restricted in nature as they have been approved by students to use these funds for a specific operation. The adjustment is to correct the April 30, 2012 ending balance of funds held in trust and the resulting changes to fund balances. The effects of the adjustment of the 2012 comparative figures are outlined below:

	2012		
	As previously reported	Adjustment	As restated
Financial Position			
Funds held in trust	\$ 842,457	\$ (38,934)	\$ 803,523
Unrestricted	\$ (35,252)	\$ 15,883	\$ (19,369)
Other restricted funds (Schedule 5)	\$ -	\$ 23,051	\$ 23,051
Statement of Operations			
Board of Directors revenue	\$ 78,382	\$ 36,255	\$ 114,637
Board of Directors expenses	\$ 461,778	\$ 43,412	\$ 505,190
Excess of revenues over expenses	\$ 319,053	\$ (7,157)	\$ 311,896

University of Victoria Students' Society
Schedule 1 – Food and Beverage Operations

Year ended April 30

	<u>Food Services</u>	<u>Felicita's</u>	<u>Catering and Conferences</u>	<u>2013</u>	<u>2012</u>
Sales	\$ 1,272,911	\$ 698,757	\$ 267,607	\$ 2,239,275	\$ 2,234,512
Cost of sales	<u>549,975</u>	<u>217,178</u>	<u>35,406</u>	802,559	<u>819,691</u>
Gross profit	722,936	481,579	232,201	1,436,716	1,414,821
Expenses					
Salaries, wages and benefits	727,920	299,695	122,316	1,149,931	1,119,722
Other operating expenses	64,574	114,902	16,887	196,363	177,799
Entertainment	-	53,668	-	53,668	34,702
Interest and finance charges	<u>10,833</u>	<u>8,057</u>	<u>-</u>	18,890	<u>17,995</u>
	803,327	476,322	139,203	1,418,852	1,350,218
Excess (deficiency) of revenue over expenses	\$ <u>(80,391)</u>	\$ <u>5,257</u>	\$ <u>92,998</u>	\$ <u>17,864</u>	\$ <u>64,603</u>

University of Victoria Students' Society

Schedule 2 – Business Operations

Year ended April 30

	Info Booth	Cinecenta	Munchie Bar	Zap	SUBtext	2013	2012
Sales	\$ 18,860	\$ 313,081	\$ 346,014	\$ 367,431	\$ 599,865	\$ 1,645,251	\$ 1,614,470
Cost of sales	-	100,553	159,791	81,423	386,500	728,267	724,741
Gross profit	18,860	212,528	186,223	286,008	213,365	916,984	889,729
Health Plan							
Fees	2,780,931	-	-	-	-	2,780,931	2,717,712
Insurance premium	2,607,331	-	-	-	-	2,607,331	2,515,015
	173,600	-	-	-	-	173,600	202,697
U-Pass							
Revenue	2,850,519	-	-	-	-	2,850,519	2,736,326
Cost of sales	2,807,790	-	-	-	-	2,807,790	2,692,789
	42,729	-	-	-	-	42,729	43,537
	235,189	212,528	186,223	286,008	213,365	1,133,313	1,135,963
Expenses							
Salaries, wages and benefits	36,443	165,197	122,276	140,469	101,116	565,501	548,972
Other operating expenses	1,159	42,496	7,922	59,777	8,166	119,520	106,708
Interest and finance charges	3,134	2,834	-	4,268	5,979	16,215	16,165
	40,736	210,527	130,198	204,514	115,261	701,236	671,845
Excess of revenue over expenses	\$ 194,453	\$ 2,001	\$ 56,025	\$ 81,494	\$ 98,104	\$ 432,077	\$ 464,118

University of Victoria Students' Society

Schedule 3 – Support and Administration

Year ended April 30

	<u>Grafix</u>	<u>General Office</u>	<u>Accounting Services</u>	<u>Building Operations</u>	<u>Society Administration and Services</u>	<u>2013</u>	<u>2012</u>
Other revenue							
Space rentals	\$ -	\$ -	\$ -	\$ 216,856	\$ -	\$ 216,856	\$ 210,571
Interest income	-	-	4,323	-	-	4,323	4,395
	<u>-</u>	<u>-</u>	<u>4,323</u>	<u>216,856</u>	<u>-</u>	221,179	<u>214,966</u>
Expenses							
Salaries, wages and benefits	52,574	52,499	144,433	16,238	183,668	449,412	412,749
Janitorial	-	-	-	168,361	-	168,361	156,588
Utilities	-	-	-	110,916	-	110,916	113,864
Insurance	-	-	-	63,846	-	63,846	63,644
Interest and finance charges	-	-	20,269	-	-	20,269	20,980
Repairs and maintenance	-	-	-	44,422	-	44,422	28,130
Professional fees	-	-	39,782	-	14,792	54,574	26,812
Office and miscellaneous	3,698	6,565	10,606	37,266	16,062	74,197	59,950
	<u>56,272</u>	<u>59,064</u>	<u>215,090</u>	<u>441,049</u>	<u>214,522</u>	985,997	<u>882,717</u>
Deficiency	\$ <u>(56,272)</u>	\$ <u>(59,064)</u>	\$ <u>(210,767)</u>	\$ <u>(224,193)</u>	\$ <u>(214,522)</u>	\$ <u>(764,818)</u>	\$ <u>(667,751)</u>

University of Victoria Students' Society

Schedule 4 – Board of Directors

Year ended April 30

	<u>Chairperson</u>	<u>Director of Finance and Operations</u>	<u>Director of Student Affairs</u>	<u>Director of Events</u>	<u>Director of External Relations</u>	<u>Board of Operations General</u>	<u>2013</u>	<u>2012</u>
Other revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,821	\$ 30,821	\$ 25,239
Expenses								
Salaries, wages and benefits	28,767	22,640	28,822	29,002	28,878	63,281	201,390	198,397
Campaigns	-	-	-	-	-	-	-	8,132
Conference, travel and office	200	249	499	938	450	45,657	47,993	45,983
Society legal defence	-	-	-	-	-	110,486	110,486	98,249
Marketing and communications	-	-	-	-	-	49,889	49,889	53,142
	<u>28,967</u>	<u>22,889</u>	<u>29,321</u>	<u>29,940</u>	<u>29,328</u>	<u>269,313</u>	409,758	<u>403,903</u>
Deficiency	\$ <u>(28,967)</u>	\$ <u>(22,889)</u>	\$ <u>(29,321)</u>	\$ <u>(29,940)</u>	\$ <u>(29,328)</u>	\$ <u>(238,492)</u>	\$ (378,937)	\$ <u>(378,664)</u>

University of Victoria Students' Society

Schedule 5 – Changes in Restricted Funds

Year ended April 30

	Tangible Capital Asset Fund	Dr. Ewing Memorial Trust Fund	Major Capital Fund	Government Outreach	Emergency Food Program	Events	Elections	2013 Total	2012 Total
Revenues	\$ -	\$ 157,464	\$ 148,827	\$ 15,438	\$ 20,615	\$ 60,886	\$ 33,366	\$ 436,596	\$ 396,090
Expenses	<u>258,544</u> (258,544)	<u>204,803</u> (47,339)	<u>-</u> 148,827	<u>10,415</u> 5,023	<u>44,566</u> (23,951)	<u>64,408</u> (3,522)	<u>23,329</u> 10,037	<u>606,065</u> (169,469)	<u>371,710</u> 24,380
Opening balance	962,266	738,540	(405,125)	-	21,459	1,592	-	1,318,732	1,286,413
Interfund transfers	106,520	-	(106,520)	-	-	3,256	-	3,256	-
Fund balances, end of year	\$ <u>810,242</u>	\$ <u>691,201</u>	\$ <u>(362,818)</u>	\$ <u>5,023</u>	\$ <u>(2,492)</u>	\$ <u>1,326</u>	\$ <u>10,037</u>	\$ <u>1,152,519</u>	\$ <u>1,310,793</u>

University of Victoria Students' Society

Schedule 6 – Changes to Trust Fund Balances

Year ended April 30, 2013

	Balance, beginning of year	Revenue	Wages and benefits	Other	Balance, end of year, 2013	Balance, end of year, 2012
Constituency control	\$ 25,305	\$ 78,332	\$ -	\$ 77,600	\$ 26,037	\$ 25,305
Ombudsperson	41,543	77,937	57,320	8,638	53,522	41,543
Native Students' society	55,716	35,618	25,573	32,448	33,313	55,716
Anti-violence Project	160,599	78,928	51,530	12,426	175,571	160,599
Pride - Trust	18,748	49,255	22,711	25,730	19,562	18,748
Students of colour	17,295	25,075	20,356	17,132	4,882	17,295
Disability Advocacy (Pre fall 2011)	104,520	-	-	-	104,520	104,520
WUSC refugee	65,123	135,572	-	89,398	111,297	65,123
Uvic Sustainability Project	19,217	21,497	4,990	11,966	23,758	19,217
Women's Centre	7,625	48,848	45,575	3,466	7,432	7,625
Disability Advocacy (Post fall 2011)	49,774	121,195	55,815	44,378	70,776	49,774
Campus Community Gardens	11,709	28,706	17,020	5,990	17,405	11,709
Clubs - Control	68,586	62,910	-	71,592	59,904	68,586
Course Union - Control	38,573	40,323	-	28,167	50,729	38,573
Course unions - Travel Pool	1,383	9,352	-	8,741	1,994	1,383
Other	117,807	204,305	-	212,654	109,458	117,807
	\$ 803,523	\$ 1,017,853	\$ 300,890	\$ 650,326	\$ 870,160	\$ 803,523