



**MINUTES**  
**University of Victoria Students' Society**  
**Monday, April 8 2024 – Zoom, 6pm**

**Join Zoom Meeting:**

<https://uvic.zoom.us/j/86327827874>

**Meeting ID: 851 7087 2876**

**Attendance:** Cooke, McNiven, Atanackovic, Carroll-Ireton, Buchanan, Wadhwa, Loe, Goodacre, Aimoe, Dias, Freeborn, Williams, King, Willis, Caparas

**Staff:** Gildersleve, Robertson, Baidwan, Casado

**Guests:** Romanowski (Martlet)

**1. CALL TO ORDER**

Cooke called the meeting to order at 6:03pm.

**2. LIVESTREAM**

**CONSENT MOTION 2024/04/08: 01 - COOKE**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the recording of the Monday April 8th, Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION CARRIED**

**3. LAND ACKNOWLEDGEMENT**

The land was acknowledged by Atanackovic.

**4. ADOPTION OF AGENDA**

**a. Adoption of Agenda**

**i. 2024/04/08**

**MOTION TO ADOPT- ATANACKOVIC/GOODACRE**

**MOTION TO AMEND- WILLIS/GOODACRE** to add their board reports

**MOTION CARRIED**

**MOTION TO AMEND - LOE/BUCHANAN** to change the document linked to Motion 4

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

**i. 2024/03/25**

**MOTION TO ADOPT-ATANACKOVIC/WILLIS**

**MOTION TO AMEND- BUCHANAN/ATANACKOVIC** to add directors' reports

**MOTION CARRIED**

**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

**a. PRESENTATIONS**

**i. Strategic Plan Review - Mission Statement and Values** by Corbett Gildersleve

**b. ANNOUNCEMENTS**

**6. EMAIL MOTIONS**

**MOTION 2024/03/26 - COOKE**

**WHEREAS** the UVic Faculty of Science Associate Dean Academic Selection Committee is seeking undergraduate students from the faculty of science to serve as the UVSS representatives.

**BIRT** the Board of Directors elects Mackenzie McNiven as the primary UVSS representative and Andrew Loe as the alternate UVSS representative,

**BIFRT** the Board of Directors considers the attached memo from UVic.

<b>Committee:</b>	<b>Vacancy:</b>	<b>Nominations:</b>	<b>Elected/Acclaimed:</b>
UVic Faculty of Science Associate Dean Academic Selection Committee	-1 primary position -1 Alternate position	Primary: Mackenzie McNiven Alternate: Andrew Loe	Primary: Mackenzie McNiven Alternate: Andrew Loe

**MOTION CARRIED**

**In Favour:** Lane, Alisa, Cate, Nico, Bunni, Khushi, Lauren, Prym, Mackenzie, Shaan, Aiden, Eric, Andrew

## 7. MAIN MOTIONS

### a. Priority business

**COOKE steps down as Chair. Williams steps up as Chair.**

#### **MOTION 2024/04/08: 02 -COOKE/GOODACRE**

**WHEREAS** adequate training of incoming Lead Directors is crucial to good governance of the Students' Society,

**WHEREAS** it was been demonstrated that 35 hours of training is not enough time to adequately train incoming Lead Directors,

**WHEREAS** outgoing and incoming Lead Directors should be compensated for their labour,

**BIRT** the Board of Directors approves the increase of training hours to 70 hours for both incoming and outgoing Lead Directors in the months of April and May,

**BIFRT** sections 1.5, b, iii, and iv of the UVSS Board of Directors policy be updated to the following:

### 1.5 Training and Professional Development

#### b. Lead Directors

iii. Before assuming office on May 1, an incoming Leads Director shall be paid for a maximum of ~~70~~ 35 hours of training with the outgoing Lead Director in their position.

1. This includes: reviewing relevant bylaws and policy; shadowing the outgoing Lead; office tours and introductions; attending relevant committees; and, practical skills transfers.

2. If Board Orientation is scheduled before May 1, those hours shall not be paid or count towards the ~~70~~ 35 Lead Director training hours

iv. At the start of the board term, outgoing Lead Directors shall be paid for a maximum of ~~70~~ 35 hours to provide on-the-job training to incoming Lead Directors. These training hours should be completed within the first three weeks of May.

**MOTION CARRIED**

**WILLIAMS steps down as Chair. COOKE steps up as Chair.**

#### **MOTION 2024/04/08: 03 - LOE/GOODACRE**

**WHEREAS** a letter has been drafted by the University of Victoria Faculty Association with feedback provided by the Campaigns Committee and labour unions of University of Victoria

**WHEREAS** the letter calls on the BC Government to review the current funding model, stabilize post secondary budgets to protect staff levels and student services, and other calls of action.

**BIRT** the Board approve signing on to the letter in support of the calls to action

**MOTION CARRIED**

#### **MOTION 2024/04/08: 04 - LOE/GOODACRE**

**WHEREAS** previous work has been done between the UVSS, AMS UBC, SFSS, and UBC SUO GSS, around developing a flexible advocacy group titled "BC3"

**WHEREAS** a [Memorandum of Understanding](#) has been drafted and reviewed by the Executive Director

**BIRT** the Board approve signing the [Memorandum of Understanding](#) titled “BC 3 MOU”

**MOTION TO POSTPONE Motion 4 -WADHWA/BUCHANAN**  
**MOTION CARRIED**

**MOTION TO AMEND THE AGENDA- WILLIAMS/DIAS** to add motion 5  
**MOTION CARRIED**

**MOTION 2024/04/08: 05 - WILLIAMS/LOE**

**WHEREAS** Lauren Aimoe has been elected as Firekeeper by the Native Student’s Union (NSU) and will be serving as the NSU’s representative on the board,

**BIRT** the board accepts Lauren Aimoe’s resignation as Director-at-Large, detailed in the document titled “Aimoe-LetterToBoD-Apr8/2024”, effective immediately.

**MOTION CARRIED**

**b. Old business**

**8. QUESTION PERIOD (15 mins)**

**9. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC

4. SSD
5. Pride Collective

**MOTION TO MOVE IN CAMERA - GOODACRE/WILLIS**  
**MOTION CARRIED**

The meeting was moved in camera at 7:31 pm.

**10. IN-CAMERA**

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

**MOTION TO MOVE OUT OF CAMERA - GOODACRE/BUCHANAN**  
**MOTION CARRIED**

The meeting was moved out of camera at 7:45 pm

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
**Monday, 22 April 2024** in person.

**12. ADJOURNMENT**

**13. BOARD DIRECTORS' REPORTS**

**Khushi Wadhwa - 70 hours**

- UVSS internal meetings/ committees
  - Board meeting
  - Leads
  - excluded managers
  - Board members
  - Executive Committee
  - Personnel Committee
  - Food Bank and Free Store committee
  - Finance and Operations committee
  - Health and safety committee
- UVSS external meetings and external work
- Prep for committees

- UVICFA X UVSS
- FRAC
- studentcare
- Miscellaneous: Emails, admin, housekeeping, scheduling, teams, IMP program issues
- Stat (14 hours)
- Sick (7 hours)

## Sarah Buchanan - 74 hours

- comms
  - emails, teams, etc.
  - informal conversations
  - meetings
    - leads
    - exec
    - uvic faculty association
- committees
  - events
  - exec
  - res move-out
- events
  - hot lunch
  - puppy playtime
  - volunteer dinner
  - res move-out prep (outreach, volunteers, etc.)
- misc
  - transfem circle
- sick - 3h
- stat holiday - 14h

## Lane O'Hara Cooke - 70 hours

- *UVSS committees/ internal meetings (35 hours)*
  - Board meeting
  - leads
  - Exec
  - Comms
  - Personnel
  - Events committee
  - graphics
  - filming/pre-filming
  - Policy dev
  - Member outreach
  - gem agm
  - hot lunch

- puppy playtime
- external meetings (5 hours)
  - Meeting with new Leads
  - Isabelle Easton
  - OAC
  - UVic senate
- *Administrative and Other/Housekeeping (30 hours)*
  - prep and research
  - Office hours
  - Emails
  - Microsoft Teams messages
  - Discord
  - phone calls
  - cheque requisitions
  - cheque signing
  - Administrative tasks
  - Organising
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Creating agendas, minutes, and scheduling meetings
  - Networking

## Bunni Williams - 70 hours

- *UVSS committees/ internal meetings*
  - Board meeting
  - Leads meeting
  - Executive meeting
  - ARC
  - Office hour
  - Training with Hemal
  - Leads to Leads
  - Policy Development
  - Comms meeting
  - Training with Lane
- *External Meetings/ongoing projects*
  - Emails and admin
  - Writing motions
  - Balancing CCU totals
    - Zap internal charges
    - Deposits
    - Square readers
  - Cheque requests
    - Visa requisitions
    - Honorariums
  - Updating CCU account information
    - Email changes
    - Signing authorities
  - Teams

- Updating website
- Organizing & tidying up
- Cheque signing
- Problem shooting with CCUs
  - Bank account log in
  - Cheque requests
  - Event information
  - Event insurance
  - General guidance
- Agenda preps
  - Pre meeting prep/research
- Training manual for new Student Affairs
- Annual report
- Collecting special funding proof
  - SPG
  - Travel Pool
  - Academic Funding
  - Publication

## Andrew Loe - 54.5 hours

- *Committees / Internal Meetings - 7*

- Campaigns Committee
- Board Meeting
- AVP meeting
- International Student Relations meeting/work

- *External Meetings/ongoing projects - 21 hours*

- BIPOC Academic Coalition
- Canadian Alliance for Intergenerational living
- Morell Andrews
- UVICFA
- GSS meeting with Jitendra

- *Admin-26.5 hours*

- Research & meeting prep
  - BCPNP
- Emails
- Teams
- Scheduling
- Miscellaneous

## Nico Caparas - 29.5 hours

- *UVSS Committees/Internal Meetings - (2.5 Hour)*

- BoD Meeting
- Meeting with Director of Campaigns

- *Ongoing Projects/Events/Outreach - (22 Hours)*



- Meeting with Canadian Alliance for Intergenerational Living (CAIL)
  - Visit Trillium Location for CAIL + Notes about it
  - Helping GC with promotion of Conversation Partners & Mentorship Program
  - GC Tabling
  - Creating GC IG Reel
  - Preparation for GC Gala
  - Networking and Communicating with International Students
- *Administrative and Other/Housekeeping (5 Hours)*
    - Emails
    - Setting Meetings
    - Administrative tasks
    - Organizing DISR Guide for next DISR
    - Researching International Student Resources

## Prym Goodacre - 4 hours

- *Administrative and Other/Housekeeping - 1.5 hr*
  - Emails
  - Statement
- *Outreach/Events - hr*
- *UVSS Committees/Internal Meetings - 1.5 hr*
  - Campaigns
  - Outreach
- *University Relations/External Meetings - 1 hr*
  - FA Meeting

## Mackenzie McNiven - 3 hours

- *UVSS Internal Meeting Mar. 25 (1 hr)*
- *Events - 1.25 hr*
  - Meeting Mar. 28 (13:00-14:00)
  - Meeting Apr. 04 (13:00-13:15)
- *Administrative Work - 0.75 hrs*

## Eric Willis - 8 hours

- *Administrative and Other/Housekeeping - 2 hr*
  - Emails
  - SAGM Agenda
- *UVSS Committees/Internal Meetings - 7 hr*
  - ARC (March 28) - 1hr
  - GEM SAGM (March 28) - 4 hr
  - MAPS National HIV Meeting (April 3) - 2 hr

## Alisa Atanackovic - 3 hours and 57 minutes

- *Administrative/Housekeeping - 2 hours and 6 minutes*
  - Email
  - Microsoft Teams
  - Office hours
- *Advocacy/Planning - 1 hour and 44 minutes*
  - Meeting with Corbett
  - Meeting with Adrean (one part of it was during my office hours)
  - Worked on my Advo Survey presentation
- *Events - 14 minutes*
  - Hot Lunch
- *UVSS Internal/External Meetings - 53 minutes*
  - Campaigns Committee
  - Events Committee

## Cate Freeborn - 4.25 hours

- *Meetings + Committees (1 hour)*
  - ARC Meeting
- *Peer Support Group (3 hours)*
  - Peer Support Group (1 hour)
  - Meeting/debrief with Connor (2 hours)
- *Admin - (0.25 hours)*
  - Emails

## Anna King- 3.95 hours

- Social Media: content creation 1.5 hr (s)
- ARC 1 hr
- Coordinator meeting 45
- Coordinating meeting 1hr

## Aidan Dias - 3 Hours

- General Office work - 3 hours
- Emails
- Teams
- Reading Personnel Committee Documents

## Lauren Aimoe - 9.5 hours

- *External Meetings (1 hours)*

- Indigenous Plan Implementation Assessment Group emails
- *UVSS Committees/Internal Meetings (8 hours)*
  - Electoral committee emails, document review
  - Prep for BoD meeting
  - NSU AGM
  - NSU Council Meetings & planning committees
  - Scheduling meetings
- *Admin/Housekeeping (.5 hours)*
  - Directors report

## Delwyn Marcoux - 9 Hours

- *Committees, Meetings, and Discussions (3)*
  - NSU Meetings (3)
- *Administrative (6)*
  - Emails
  - Writing Reports
  - Prepping for Meetings