



## MINUTES

**University of Victoria Students' Society**  
**Monday, February 26, 2024 – In-person, 6pm**

**Attendance:** Goodcare, Philip, Willis, Wadhwa, Carroll-Ireton, Buchanan, Atanackovic, King, Caparas, Brar, Dias, Williams, Cooke, Loe, Aimoe, Alakkad, McNiven

**Staff:** Chugh, Gildersleve, Robertson, Casada

**Regrets:** Tran, Freeborn, Miller

**Guests:** Levy (The Martlet)

### 1. CALL TO ORDER

Lane O'Hara Cooke called the meeting to order at 6:26pm.

### 2. RECORDING

#### **CONSENT MOTION 2024/02/26: 01 - COOKE**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the recording of the Monday, February 26, 2024 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION CARRIED**

### 3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Bunni Williams.

### 4. ADOPTION OF AGENDA

#### a. Adoption of Agenda

##### i. 2024/02/26

**MOTION TO ADOPT - ATANACKOVIC/BUCHANAN**

**MOTION CARRIED**

**MOTION TO AMEND - BUCHANAN/CARROLL-IRETON to add reports**

**MOTION CARRIED by omnibus**

- b. **Adoption of Minutes**
  - i. **2024/02/05**  
**MOTION TO ADOPT - GOODACRE/BUCHANAN**  
**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

a. **PRESENTATIONS**

b. **ANNOUNCEMENTS**

- 1. Mandatory orientation for election candidates and referenda proponents reminder

**6. EMAIL MOTIONS**

**7. MAIN MOTIONS**

a. **Priority business**

**MOTION 2024/02/26: 02 - WADHWA/CARROLL-IRETON**

**WHEREAS** Zap does not have the option of producing large format prints but is an opportunity to increase revenue and profitability

**BIRT** the Board of Directors accepts the recommendations of the Finance and Operations Committee to allocate up to \$13,000 from the Major Capital Fund to cover the costs associated with purchasing and installing a Large Format Printer.

**MOTION CARRIED**

b. **Old business**

**8. QUESTION PERIOD (15 mins)**

**9. REPORTS**

a. **EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA - WILLIS/DIAS  
MOTION CARRIED**

The meeting was moved in-camera at 7:05 pm.

**10. IN-CAMERA**

- a. Legal**
- b. Personnel Committee Report**
- c. General Discussion**

**MOTION TO MOVE OUT OF CAMERA - GOODACRE/WILLIAMS  
MOTION CARRIED**

The meeting was moved out of camera at 7:41 pm.

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

**Monday, March 11th 2024** on Zoom (online).

**12. ADJOURNMENT**

**13. BOARD DIRECTORS' REPORTS**

**Bunni Williams - 70 hours**

- *UVSS Committees/Internal Meetings*
  - Board meeting
  - executive meeting
  - Leads meetings
  - Office hours
  - Financial Training with Clubs and Course Union
  - FSS Council
  - Comms meeting
  - Meeting with Aurora
- *University Relations/External Meetings*
  - Uvic exec X UVSS exec
- *Ongoing Projects/Events/Outreach*
  - Emails and admin
  - Cheque requests
  - Updating club and course union account information
  - Creating new club accounts
  - Teams
  - Updating website
  - Clubs and course union newsletter
  - Organizing and tidying up
  - Cheque signing
  - Problem shooting with clubs and course unions
    - Bank account log in
    - Cheque requests
    - Event information
    - Event insurance
    - General guidance
  - Updating signing authority sheets
  - SVP training
  - Agenda preps
  - SAGM prep
  - Sexpo Tabling/assistance
  - Prep for exec to exec
  - Financial Training prep
  - funding requests
    - Travel pool
    - Academic
    - Publication

## Cleo Philp - 73 hours

- *Committees / Internal Meetings - 26*
  - Exec
  - SSD Hiring Committee
  - Campaigns
  - Personnel
  - Leads
  - GEM
  - FinOps
  - Advocacy
- *External Meetings - 12*
  - AMS SFSS (BC3)
  - Divest
  - ABCS
  - ACSA events
  - SEXPO
  - Exec 2 Exec
- *Admin - 35*
  - Research & meeting prep
  - Office hours
  - Emails
  - Teams
  - Cheque signing
  - Scheduling
  - Networking
  - Outreach
  - Policy writing
  - Bargaining prep
  - Interview prep
  - SAGM prep
  - Annual Report
  - GBV Letter
  - Exec 2 Exec

## Lane O'Hara Cooke - 70 hours

- *UVSS committees/ internal meetings (38 hours)*
  - Board meeting
  - leads
  - Exec
  - Comms
  - Personnel
  - Events committee

- graphics
- filming/pre-filming
- PRCM
- DaL
- Upass committee
- Outreach
- Puppy playtime
- Tabling
- DaL watchparty training
- Policy dev
- elections/referenda planning
- external meetings (2 hours)
  - Learning and teaching senate committee
- *Administrative and Other/Housekeeping (30 hours)*
  - *prep and research*
  - Office hours
  - Emails
  - Microsoft Teams messages
  - Discord
  - phone calls
  - cheque requisitions
  - cheque signing
  - Administrative tasks
  - Organising
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Creating agendas, minutes, and scheduling meetings
  - Networking

## Sarah Buchanan - 110.5 hours

- Communications
  - emails, teams, etc.
  - informal conversations
  - meetings
    - sexpo
    - leads
    - exec
    - catering
- Committees
  - events
  - exec
  - groovefest planning
  - art show curators
  - bod meeting
- Events
  - sexpo

- groovefest
  - art show
  - market
  - flux
  - rope ws
- Misc
  - housekeeping
- Stat holiday (7 hours)

## Khushi Wadhwa - 70 hours

- UVSS internal meetings/ committees
- Board meeting
- U-pass committee
- Leads
- excluded managers
- Board members
- Executive Committee
- Personnel Committee
- Health and dental appeals committee
- Food Bank and Free Store committee
- Finance and Operations committee
- UVSS external meetings and external work
  - Prep for committees
  - SCARTA
- Miscellaneous: Emails, admin, housekeeping, scheduling, teams, working through stuff with Studentcare and student records from UBC x UVic

## Nico Caparas - 31 Hours

- *UVSS Committees/Internal Meetings - (3 Hours)*
  - BoD Meeting
  - ISR Meeting
- *Ongoing Projects/Events/Outreach - (21 Hours)*
  - Meeting with CO-OP Office & ICS
  - Meeting with ICS about CO-OP event Collaboration
  - Meeting with future DISR candidates
  - Networking and Communicating with International Students
  - Sexpo Tabling
  - Flux Event
  - Research on International Student Issues
  - International Student Proposal
- *Administrative and Other/Housekeeping (7 Hours)*
  - Emails
  - Administrative tasks
  - Organizing & Scheduling

- Researching International Student Resources

## Mackenzie McNiven - 7 Hours

- *UVSS Internal Meeting Feb. 05 (18:00 - 21:00 - not included in hrs)*
- *SAGM watch party - 0.5 hrs*
  - Training Feb. 09 (14:00-14:30)
- *Events - 4.25 hr*
  - Meeting Feb. 08 (14:00-14:30)
  - Sexpo tabling Feb. 14 (14:00-17:15)
  - Meeting Feb. 22 (13:00-13:30)
- *Finance and Operations - 1.00 hrs*
  - Meeting Feb. 23 (10:00-11:00)
- *International Student Relations - 0.25 hrs*
  - Meeting Feb. 06 (12:30-12:45)
- *Administrative Work - 1.00 hrs*

## Eric Willis - 45.5 Hours

- *Administrative and Other/Housekeeping - 2.5 hr*
  - Emails - 1.5 hr
  - Housekeeping - 1 hr
- *UVSS Committees/Internal Meetings - 5 hr*
  - Board Meeting
  - Sexpo Events Committee - 5 hr
- *Ongoing Projects/Events/Outreach - 38 hr*
  - Sexpo - 36 hr
    - Groovefest - 32 hr
      - Emails - 8 hr
      - Walkthroughs - 1 hr
      - Decor/Art/Prop build - 12 hr
      - Show (February 14th) - 11 hr
    - Flux (February 16th) - 4 hr
  - HIV Self-Test
    - Community link correspondence - 2

## Alisa Atanackovic - 9 hours and 48 minutes

- *Administrative/Housekeeping - 5 hours and 55 minutes*
  - Email
  - Microsoft Teams
  - Office hours
  - Director Report
  - Groovefest reel
  - Info meeting for the SAGM
  - Office calendar



- Recording hours
- Added to the ISR Committee agenda
- Signed up for land acknowledgment
- *Events - 1 hour and 56 minutes*
  - SEXPO
- *Advocacy/Planning - 1 hour and 5 minutes*
  - UVSS Advo Survey
  - Conversation with Nico
  - International Student Advocacy Proposal
  - Worked on some potential orientation materials for new DaLs
- *UVSS Internal/External Meetings - 51 minutes*
  - Events Committee

## Prym Goodacre - 9.5 hour

- *Administrative and Other/Housekeeping - 1.5 hr*
  - Referenda work
  - Emails
  - Letter editing
- *Outreach/Events - 7 hr*
  - Election tabling
  - Wednesdays with Lane
  - SEXPO/SAGM outreach
  - Trans ID clinic
  - SEXPO
- *UVSS Committees/Internal Meetings - 1 hr*
  - Outreach committee
  - SAGM training
- *University Relations/External Meetings - hr*

## Shaan Brar - 2 hours

- Communications and Revisions to Parking Proposal
- Communications and Scheduling with UVIC Parking, arranging a meeting

## Andrew Loe - 5.5 hours

- Administrative and other housekeeping: 1.5 hours.
- Set up and got oriented with the Campus Planning Committee 1 hr, Feb 7th
- SAGM meeting (training)
  - 0.5 hr, Feb. 5th
- Sexpo 2.5 hr: February 14th
  - Art show tabling ~1.5 hr
  - Set up ~ 1 hr

## Aidan Dias - 3.5 hours

- Meetings - 2 hours
- Email, teams - .5 hours
- Volunteer - 1 hour

## Anna King - 6.75 hours

- Admin
  - Emails + Correspondence (.5)
  - Collab Budget meeting + Followup (1)
  - Scarborough Funding Meeting (.75)
  - Committee Meeting (1)
  - Letter Write up (.5)
  - SOCC SEXPO TALKSHOW (3)

## Eric Willis - 45.5 hours

- *Administrative and Other/Housekeeping - 2.5 hr*
  - Emails - 1.5 hr
  - Housekeeping - 1 hr
- *UVSS Committees/Internal Meetings - 5 hr*
  - Board Meeting
  - Sexpo Events Committee - 5 hr
- *Ongoing Projects/Events/Outreach - 38 hr*
  - Sexpo - 36 hr
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      - Walkthroughs - 1 hr
      - Decor/Art/Prop build - 12 hr
      - Show (February 14th) - 11 hr
    - Flux (February 16th) - 4 hr
  - HIV Self-Test
    - Community link correspondence - 2 hr

## Callum Carroll-Ireton - 6 hours

- SEXPO Volunteering - 4 hours
- Emails & Admin - 1 hour
- In-Person meetings and Discussions - 1 hour