



AGENDA

University of Victoria Students' Society
April 22nd, 2024 – in-person, 6pm

Zoom meeting link:

<https://uvic.zoom.us/j/85438267617>

Meeting ID: 854 3826 7617

Attendance:

Staff:

Regrets:

Guests:

1. CALL TO ORDER
2. LIVESTREAM

CONSENT MOTION 2024/04/22: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,
BIRT the Board approves the livestreaming of the Monday April 22nd, Board meeting on the UVSS Facebook page; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.
BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION

3. LAND ACKNOWLEDGEMENT
4. ADOPTION OF AGENDA
 - a. Adoption of Agenda
 - i. 2024/04/22
 - b. Adoption of Minutes
 - i. 2024/04/08

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. EMAIL MOTIONS

MOTION 2024/04/10 - LOE

WHEREAS The results of the advocacy survey are complete and summarized in the [slides](#)
BIRT the board accepts the advocacy survey results can be released to the public, effective immediately.

MOTION CARRIED

In Favour: Goodacre, Caparas, Buchanan, Aimoe, Williams, Willis, Brar, Dias, McNiven

7. MAIN MOTIONS

a. Priority business

MOTION 2024/04/22: 02 - WILLIAMS/

BIRT the following is ratified to the UVSS Board of Directors as the interim Native Students' Union representative:

- NSU Firekeeper: Lauren Aimoe

MOTION 2024/04/22: 03 - WILLIAMS/

BIRT the Board of Directors accepts the resignation of Anna King as the Students of Colour Collective Representative

MOTION 2024/04/22: 04 - BUCHANAN/

WHEREAS the 2024 UVSS election and referenda are complete and the results have been tabulated,
BIRT the UVSS board of directors ratify the [results](#) of the 2024 election and referenda.

MOTION 2024/04/22: 05 - BUCHANAN/

BIRT the [Electoral Office Spring 2024 Electoral Report](#) on the Spring 2024 elections to the UVSS Board of Directors and referendum is ratified.

MOTION 2024/04/22: 06 - WILLIAMS/

WHEREAS A room has been created in the SUB called the Clubs and Course Union Room to support Clubs and Course Union activities and meetings;

WHEREAS This policy creates guidelines and expectations for the Clubs and Course Union room;

WHEREAS This policy has been recommended to the UVSS BOD from Policy Development Committee and subsequently passed by Clubs Council, and Course Union Council;

BIRT the BOD accepts the recommended amendments to add the following section named Club and Course Union Room to Clubs Policy as Section 2.8 and Course Union Policy as Section 2.7 respectively

Club and Course Union Room

The Club and Course Union room is a space for the UVSS Clubs and Course Union community to gather and share the amazing work they do for the student community. This space is intended for anyone to enjoy.

- a. Clubs and Course Unions must follow all space booking policies and poster policies set out by the UVSS and UVic
 - i. Posters can only be posted on the designated poster board.
- b. This space is bookable however it is restricted to only ratified Club and Course Unions and after 4pm weekdays.
 - i. Clubs and Course Unions are restricted to booking this room max 2 times a month.
 - ii. Clubs and Course Unions may not use their space booking privileges for purposes that would violate Clubs, Course Union, Room Booking, and/or other University or UVSS policies or to secure space for other organizations that plan to conduct non-club related business.
- c. The Safer Spaces Policy is enacted in this space and must be followed by everyone who enters the Club and Course Union Room
 - i. Complaints about conduct in this space will be subject to the same procedure in Clubs Policy Part 7: Complaints
- d. No Alcohol or substances can be consumed in this room.

MOTION 2024/04/22: 07 - WILLIAMS/

WHEREAS this policy has been recommended to the UVSS BOD from Policy Development Committee, and subsequently passed at Clubs Council.

WHEREAS this amendment is intended to create more transparency with Club executives and their membership.

BIRT the BOD accepts the recommended policy changes to Clubs Policy Section 2.3 Ratification and Status* and update the lettering of subsequent points under Section 2.3

2.3 Ratification and Status*

f. all Clubs must have an official club email that is shared between executive members.

g. Hold at least one general meeting that is advertised and open to all of its members.

i. Must be advertise to membership two weeks before proposed general meeting

ii. Must inform the Director of Student Affairs of the proposed general meeting date and time.

iii. Following the election of Executive Members you must submit the results to the Director of Student Affairs.

MOTION 2024/04/22: 08 - WILLIAMS/

WHEREAS this policy has been recommended to the UVSS BOD from Policy Development Committee, and subsequently passed at ARC.

WHEREAS to streamline the fiscal years and have Advocacy groups access their yearly budget in a more timely manner.

BIRT the BOD accepts the recommended policy changes to Advocacy Groups Policy Section 3.3 Budgeting Schedule

3.3 Budgeting Schedule

The following dates may vary but are generally indicative of the timing and schedule for key budget-related dates.

February 1

~~Director of Student Affairs~~ **The Constituency Groups Director** notifies board representatives and coordinators of the budgeting timeline for that year

~~Director of Student Affairs~~ **The Constituency Groups Director** shall request each group's actuals from last year from the UVSS Accounting department, and email them to the coordinator(s) and the Board Representative.

Coordinators shall request UVSS Accounting complete the Labour section of the budget template.

Coordinators collaborate with the Executive, and their finance committee if applicable, to draft the budget.

March 1

~~Draft budget presented to voting membership and the finance committee, if applicable.~~

Draft budget presented to Constituency Groups Director. Draft budget revised to reflect Constituency Groups Directors suggestions, if applicable.

April 1

~~Draft budget revised to reflect advocacy group suggestions, if applicable.~~

~~Final draft budget presented and passed by voting membership.~~

~~Coordinators gather and finalize list of signing authorities.~~

April 8th

Final draft budget presented and passed by voting membership. Coordinators gather and finalize the list of signing authorities.

April 15

List of signing authorities with emails and final budget sent to the ~~Director of Student Affairs~~ **Constituency Groups Director** with minutes of the meeting at which it was passed by voting membership.

April 30

Budget presented and the actual spending from the previous fiscal year presented by board representative or a temporary alternative representative at ARC.

Budget approved at ARC by a majority vote.

May 1*

The ~~Director of Student Affairs~~ **Constituency Groups Director** emails approved budgets to the Accounting Manager and gives them a directive to release funds from the Advocacy Groups Base Fund as it is received.

If an advocacy group's budget is not passed at ARC by May 1st because quorum is not met, fees will not be released until quorum is met at ARC.

*The Director of Student Affairs and ~~Executive Director~~ **Constituency Groups Director** may conditionally approve the advocacy group's budget upon meeting with both the coordinator and board representative, and then release the fees.

b. Old business

MOTION 2024/04/22: 09 - LOE

WHEREAS previous work has been done between the UVSS, AMS UBC, SFSS, and UBC SUO GSS, around developing a flexible advocacy group titled "BC3"

WHEREAS a [Memorandum of Understanding](#) has been drafted and reviewed by the Executive Director **BIRT** the Board approve signing the [Memorandum of Understanding](#) titled "BC 3 MOU"

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

10. IN-CAMERA

- a. Legal**
- b. Personnel Committee Report**
- c. General Discussion**

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
06/05/2024 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Khushi Wadhwa - 70 hours

- UVSS internal meetings/ committees
 - Board meeting
 - Leads
 - excluded managers
 - Board members
 - Executive Committee
 - Personnel Committee
 - Food Bank and Free Store committee
 - Finance and Operations committee
 - UVSS health and dental appeals committee
 - Subtext manager hiring committee
- UVSS external meetings and external work

- Prep for committees
- SCARTA
- FRAC
- Miscellaneous: Emails, admin, housekeeping, scheduling, teams, IMP program issues, UVSS Board Honorarium

Alisa Atanackovic - 5 hours and 58 minutes

- *Administrative/Housekeeping - 1 hour and 18 minutes*
 - Email
 - Microsoft Teams
 - Office hours
 - Director Report
- *Advocacy/Planning - 1 hour*
 - Wrote an email to The Martlet
 - Communicated with Deb, Andrew, and Corbett
 - Worked on my plan for publicizing the Advo Survey results
- *Events - 1 hour and 48 minutes*
 - The Clothing Swap
 - Donation Station
- *UVSS Internal/External Meetings - 1 hour and 52 minutes*
 - Campaigns Committee
 - Events Committee
 - Meeting with Corbett

Prym Goodacre - 4.5 hours

- *Administrative and Other/Housekeeping - 0.5 hr*
 - Emails
 - FA Statement review
- *Outreach/Events - 3 hr*
 - Donation Station
- *UVSS Committees/Internal Meetings - 1 hr*
 - ARC meeting
 - Campaigns

Mackenzie McNiven - 3.75 hours

- *UVSS Internal Meeting Apr. 08 (18:00 - 20:00 - not included in hrs)*
- *Events - 2.25 hr (and adding)*
 - Donation Station Apr. 10 (14:00-14:30)
 - Donation Station Apr. 11 (09:00-10:15)
 - Meeting Apr. 18 (13:00-13:45)

- *Administrative Work - 1.25 hrs*

Eric Willis - 3.5 hours

- *Administrative and Other/Housekeeping - 0.5 hr*
 - Emails
- *UVSS Committees/Internal Meetings - 3 hr*
 - ARC (April 11) - 1hr
 - GEM Collective Meeting (April 18) - 1 hr
 - ARC Transition Meeting (April 17) - 1 hr

Lauren Aimoe - 18.5 hours

- *Committees, Meetings, and Discussions - 8.5 hours*
 - NSU Meetings
 - Admin meetings
 - training
- *Administrative and Planning - 10 hours*
 - Emails
 - Writing Reports & Agendas
 - Prepping for Meetings