



MINUTES
University of Victoria Students' Society
Monday, December 4, 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/86327827874>

Meeting ID: 851 7087 2876

Attendance: Cooke, Buchanan, Freeborn, Loe, Brar, Goodacre, King, Caparas, Williams, Brar, Dias, Carroll-Ireton, Dias, Philp, Liu ,

Staff: Casado, Baidwan, Gilverstone, Chugh, Ray Sachter

Regrets: Tran, Aimoe, Willis, Atanackovic

Guests: Sidney Lobe (Marlet)

1. CALL TO ORDER

The meeting was called to order at 6:07 pm.

2. LIVESTREAM

CONSENT MOTION 2023/12/04: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the Monday, December 4, 2023 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Khushi Wadhwa.

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2023/12/04**

MOTION TO ADOPT- WADHWA/FREEBORN
MOTION TO AMEND- WILLIAMS/ BUCHANAN to add reports
MOTION CARRIED
MOTION CARRIED

b. Adoption of Minutes

i. 2023/11/20

MOTION TO ADOPT-FREEBORN/PHILP
MOTION TO AMEND- KING/BUCHANAN to add reports
MOTION CARRIED
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

Presentation from the UVSS General Manager and Communications department.

6. EMAIL MOTIONS

7. MAIN MOTIONS

a. Priority business

MOTION 2023/12/04: 02 CARROLL-IRETON/BUCHANAN

WHEREAS reconsideration of the initially selected dates has been proposed in the [memo](#)

BE IT RESOLVED that the Board of Directors recommend the following dates for the 2024 general election:

The nomination period shall be **January 30 (9:00am) to February 9 (5:00pm), 2024;**

the campaign period shall be **February 28 to March 20, 2024;**

and the voting period shall be **March 18 (9:00am) to March 20 (3:00pm), 2024.**

MOTION CARRIED

COOKE steps down as Chair. Williams steps up as Chair.

MOTION 2023/12/04: 03 COOKE / BUCHANAN

BIRT nominations be opened for directors to fill vacancies on the UVic Accessibility Committee with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested, and;

BIFRT the following Terms of Reference of the UVic Accessibility Committee be considered:

[Accessibility-Committee-TOR-2023-09-14.pdf](#)

| Committee | vacancies | nominations | acclaimed/elected |
|------------------------------|--|-----------------|-------------------|
| UVIC Accessibility Committee | - 1 UVSS Board of Directors representative who identifies as disabled | - Cate Freeborn | - Cate Freeborn |
| UVIC Accessibility Committee | - 1 Alternate seat for a UVSS Board of Directors representative who identifies as disabled | - Cleo Philp | - Cleo Philp |

MOTION CARRIED

WILLIAMS steps down as Chair. COOKE steps up as Chair.

MOTION 2023/12/04: 04 WADHWA/BUCHANAN

BIRT nominations be opened for directors to fill vacancies on the following closed committees, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

| Committee | Previously acclaimed/elected | vacancies | nominations | acclaimed/elected |
|-----------|--|---|--------------|-------------------|
| Personnel | - Lane O’Hara Cooke – second chair - Cleo Philp | 1 Non-Lead Director seat (DaL, Faculty Rep, Advo Rep, Firekeeper) | - Aidan Dias | - Aidan Dias |

MOTION CARRIED

MOTION 2023/12/04: 05- PHILP/DIAS

WHEREAS transgender people, especially those who are racialized and/or indigenous, experience discrimination and inequity in society and from healthcare providers, and;

WHEREAS federal petition e-4666 supports the recommendations of the White Paper on the Status of Trans and Gender Diverse People federally, including the expansion of trans healthcare.

BIRT the UVSS supports the recommendations of the White Paper, and;

BIFRT the UVSS promote the petition to adopt the White Paper’s recommendations

MOTION CARRIED

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

MOTION TO RECONSIDER, REVOTE AND AMEND MOTION 2- WADHWA to change the Voting period based on the final memo due to error in original memo attached

MOTION CARRIED

MOTION TO MOVE IN CAMERA-GOODACRE/WADHWA

The meeting moved in camera at 7:06 pm.

MOTION CARRIED

10. IN-CAMERA

- a. Legal**
- b. Personnel Committee Report**
- c. General Discussion**

MOTION TO MOVE OUT OF CAMERA- PHILP/GOODACRE

The meeting moved out of camera at 7:10 pm

MOTION CARRIED

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, December 11, 2023 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Lane O'Hara Cooke 70 hours

- *UVSS committees/ internal meetings (25 hours)*
 - Board meeting
 - leads
 - Exec
 - Member outreach
 - Comms
 - Personnel
 - Events committee
 - policy dev
 - campaigns
 - pride agm
- external meetings (2 hours)
 - operational relations
 - board of gov
- Sick (21 hours)
- *Administrative and Other/Housekeeping (16 hours)*
 - prep and research
 - Office hours
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Cleo Philp 70 hours

- *Committees / Internal Meetings - 27*
 - Exec
 - Leads
 - Board Meeting
 - Personnel
 - Wednesdays with Lane
 - Member Outreach
 - Survey
 - DAL Training
 - Coordinators
- *External Meetings - 30*
 - Legislature
 - Policy Development Group
 - EQHR
 - Operational Relations
 - Pride AGM
 - Slushfest
 - SVP Consultations
- *Admin - 13*
 - Research & meeting prep
 - Office hours
 - Emails
 - Teams
 - Cheque signing
 - Scheduling
 - Networking

Sarah Buchanan - 74h

- comms
 - emails, teams, other communications
 - informal convos
 - beau (Sexpo), various directors, leads, MJ, chihiro, amy, leanne, deepkhushi, dale, corbett, laila, etc.
 - meetings
 - MSA
 - Themis Security
 - Niko Mumford (OSL)
- events
 - slushfest
 - tabling/outreach

- setup/teardown Thursday
 - MC Thursday
 - MC Friday
 - Clothing Swap
 - setup, teardown, running event
 - Hot Lunch
 - setup, running, teardown
- committees
 - events
 - exec
 - member outreach
 - campaigns?
- outreach
 - osl newsletter
 - staff newsletter
- misc
 - housekeeping
 - director's report

Khushi Wadhwa - 70 hours

- UVSS internal meetings/ committees
 - Board meeting
 - Leads
 - excluded managers
 - Board members
 - Executive Committee
 - Personnel Committee
 - Comms
 - Member outreach
 - Studentcare office
 - Finance and operations committee
 - Food Bank and Free Store committee
 - Slushfest
 - Clothing swap
 - SOCC AGM
 - BoD training and orientation
- UVSS external meetings and external work
 - FRAC
 - Prep for committees
 - Operational relations
 -
- Miscellaneous: Emails, admin, housekeeping, scheduling, teams, cheque signing, document/contract signing, work plan, banking machine proposals and contract

- Day-off (7 hours)

Prym Goodacre - 14.5 hr

- *Administrative and Other/Housekeeping - 3 hr*
 - Emails
 - Policy Research
 - Working on slides
- *Outreach/Events - 5.5 hr*
 - Office hours
 - Hot Lunch
 - Tabling
 - Clothing Swap
- *UVSS Committees/Internal Meetings - 5 hr*
 - Board Meeting
 - Fin. Ops
 - Training
 - Outreach
- *University Relations/External Meetings - 1 hr*
 - Club Meeting
 - Interview

Gabrielle Miller - 12 hours

- *UVSS Committees/Internal Meetings (5 hours):*
 - Board meeting
 - Unofficial meeting with SOCC members regarding funding concerns
 - Meeting with Lead Campaign Director regarding lobbying for decreased international student funding
 - UVSS Legal Training
- *Administrative and Other/Housekeeping (5 hour)*
 - Reading and responding to UVSS emails
 - Gathering contact information for Min. Selina Robinson re: international student funding
 - Emailing re: obtaining relevant financials further to drafting lobbyist document challenging prejudicial post-secondary research funding
 - International student funding model and statistical research

Shaan Brar - 7H

- *Attended Board Meetings- (5H)*
 - Numerous meetings
 - Active Participation

- *Attended Finance Meeting - (2H)*
 - Attended finance meeting
 - Discussed decisions/state of finance
 - Asked questions/participated in discussions

Aidan Dias - 4.25 hours

Meetings - 3 hours

- Orientation
- Discussions with other directors

Emails, Teams and Paperwork - 0.5 hours

Helping with SUB marketing - 0.75 hours

- Walked around as sub bot doing videos

Lauren Aimoe - 5.25 hours

- *UVSS Committees/Internal Meetings (4.25 hours)*
 - Board meeting
 - Board orientation + training
 - Legal training

- *Admin/Housekeeping (1 hour)*
 - Emails
 - Informal email chat with Khushi
 - Directors report
 - Honorarium reporting

Anna King 3.75

- Admin
 - Emails .15
- Meetings 3.5
 - Socc Co-ordinating 1.5
 - SAGM 2
 - ARC .5

Eric Willis - 4 hr

- *Administrative and Other/Housekeeping - .5 hr*
 - Administrative Tasks
 - Emails
- *UVSS Committees/Internal Meetings - 2.5 hr*
 - Board Meeting
 - ARC
- *Ongoing Projects/Events/Outreach - 1 hr*
 - Intagram post description
 - Sexpo 2024 Planning

Bunni - 85 hours

- *UVSS Committees/Internal Meetings*
 - Board meeting
 - executive meeting
 - Meeting with MSA
 - Outreach committee
 - Leads meeting
 - Policy development
 - Catering meeting
 - Clubs Council
 - Course Union Council
 - ARC
 - BOD orientation/training
 - Meeting with CFUV
 - Pride AGM

- *University Relations/External Meetings*
 - VP Research and Innovation Committee
 - Operations meeting with UVIC
 - Uvic Development open house
 - EQHR Meeting

- *Ongoing Projects/Events/Outreach*
 - Club and Course Union funding
 - Emails and Admin
 - Cheque requests
 - cheque signing
 - updating signing authorities
 - updating and following up on clubs and course union sexualized violence prevention training
 - creating agendas, editing minutes
 - research and consultation
 - Policy reviewing
 - Statements
 - Committee preparation
 - Social media outreach
 - Wednesdays with lane
 - Slushfest promo
 - Promo of the uvss in general
 - Tabling
 - Hot lunch
 - slushfest
 - Updating account balances
 - Office hours
 - Students walking up to me and asking club or course union questions
 - Spring CCU days prep
 - Slushfest
 - Hot lunch

Cate Freeborn - 4.5 hours

- *Peer Support Group (4 hrs)*
 - *Preparation/Training*
 - *Leading Group*

- *Admin - (0.5 hours)*

Andrew Loe - Total of 5.5 hours

- Slushfest (2 hours)
- Board training/legal (2.5 hours) November 27th
- Admin (1 hour)

Nico Caparas - 21 Hours

- *UVSS Committees/Internal Meetings - (3 Hours)*
 - BoD Meeting
 - ISR Meeting
 - Events Meeting
- *Ongoing Projects/Events/Outreach - (15 Hours)*
 - Slush Fest
 - Hot Lunch
 - Reaching out to Campus Partners
 - GC Monthly Meeting
 - Meeting with Multi Faith Centre and United Church about Belonging Dinner Event and Christmas Fiesta
 - Non-Profit Boards Workshop
 - Networking with International Students
- *Administrative and Other/Housekeeping (3 Hours)*
 - Emails
 - Administrative tasks
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Organizing

Alisa Atanackovic - 2 hours and 50 minutes

- *Administrative/Housekeeping - 10 minutes*
 - Email
 - Microsoft Teams
- *Advocacy/Planning - 10 minutes*
 - Asked Sarah about the UVSS Advocacy Survey handbills
- *Meetings - 2 hours and 30 minutes*
 - Board Meeting

* I took these two weeks off, but I have still done a little bit of work during my time off