



MINUTES

University of Victoria Students' Society

Monday, 20 November 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/86327827874>

Meeting ID: 851 7087 2876

Attendance: Cooke, Willis, Atanackovic, Carroll-Ireton, Loe, Caparas, Goodacre, Williams, Freeborn, Aimoe, Buchanan, Philp, Alakkad, Miller, McNiven, King, Wadhwa, Liu

Staff: Baidwan, Robertson, Gildersleve, Casado, Chugh

Regrets: Tran, Dias, Brar,

Guests: Lobe

1. CALL TO ORDER

The meeting was called to order at 6:03

2. LIVESTREAM

CONSENT MOTION 2023/11/20: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the recording and livestreaming of the Monday, November 20, 2023 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Cate Freeborn.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2023/11/20

MOTION TO ADOPT- WILLIS/WILLIAMS

MOTION TO AMEND- BUCHANAN/ FREEBORN to add board reports
MOTION CARRIED
MOTION TO AMEND- BUCHANAN/WILLIS to add motion 4
MOTION CARRIED

b. Adoption of Minutes

i. 2023/11/04

MOTION TO ADOPT - ATANACKOVIC/GOODACRE

MOTION TO AMEND- FREEBORN/ATANACKOVIC to add board report

MOTION CARRIED

MOTION

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

~~Announcement by Khushi Wadhwa, UVSS Director of Finance & Operations~~

6. EMAIL MOTIONS

MOTION 2023/11/14- PHILP

WHEREAS an opportunity to sign an open letter advocating for more social housing has emerged, with an imminent deadline;

BIRT the UVSS Board approves signing the open letter supporting increased social housing development;

BIFRT the UVSS Campaigns Director is authorized to sign on behalf of the UVSS, expressing our strong support

MOTION CARRIED. In favour: Miller, Wadhwa, Dias, Loe, Aimoe, Buchanan, Caparas, Goodacre, McNiven, Liu, Willis

MOTION 2023/11/16- WADHWA/

WHEREAS the Board allocated \$4000 for charitable donations

BIRT the Board make the following donations to external organizations as recommended by the Executive Committee

\$1,000 to the Indian Residential School Survivors Society

\$1,000 to the Aboriginal Coalition To End Homelessness Society

\$2,000 to the Humanitarian Coalition.

MOTION CARRIED. In favour: Brar, Buchanan, Loe, Dias, Aimoe, Willis, Caparas, Goodacre, Philp, Williams

7. MAIN MOTIONS

a. Priority business

MOTION 2023/11/20: 02 - BUCHANAN/WILLIAMS

BIRT the Board of Directors accepts the resignation of Sarah Buchanan from the Personnel Committee.

MOTION CARRIED

MOTION 2023/11/20: 03 - PHILP/MCNIVEN

WHEREAS: UVSS issues policy supports accessibility for students and community members, and;

WHEREAS: support for students with accessibility needs relies on an increased post-secondary institution budget;

BIRT the board approves signing on to [the A4A letter](#)

MOTION CARRIED

MOTION 2023/11/20: 04 - BUCHANAN/GOODACRE

BIRT nominations are opened for one UVSS Member to fill a vacancy on the Convocation Committee with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

■ Terms of Reference - Convocation Committee (1).pdf

MOTION CARRIED. Tarek Alakkad is acclaimed as UVSS representative on the Convocation Committee.

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

MOTION TO MOVE-IN CAMERA- GOODACRE/WADHWA

The meeting was moved in camera at 6:55 pm.

MOTION CARRIED

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

MOTION TO MOVE-OUT OF CAMERA- PHILP/CARROLL-IRETON

The motion to 7:41 pm

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, December 4, 2023 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Lane O'Hara Cooke 85 hours

- *UVSS committees/ internal meetings (35 hours)*

- Board meeting
- leads
- Exec
- Member outreach
- Comms
- Personnel
- Events committee
- policy dev
- campaigns
- PSC
- gem agm
- fightback
- coordinator meeting
- external meetings (8 hours)
 - ombuds
 - senate committees
 - sonia orientation prep
 - professor consultation
 - legal
- *Administrative and Other/Housekeeping (35 hours)*
 - prep and research
 - Office hours
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Khushi Wadhwa - 70 hours

- UVSS internal meetings/ committees
 - Board meeting
 - Leads
 - excluded managers
 - Executive Committee
 - Personnel Committee
 - Comms
 - Coordinators meeting

- Fightback club
 - Studentcare office
 - Wednesdays with Lane
 - Puppy playtime
 - Finance and operations committee
- UVSS external meetings and external work
 - SCARTA
 - Prep for committees
 - Legal counsel
- Miscellaneous: Emails, admin, housekeeping, scheduling, teams, cheque signing, document/contract signing

Prym Goodacre - 15.5 hr

- *Administrative and Other/Housekeeping - 2 hr*
 - Read through UVSS Board Training Slides
 - Advertising material for office hours
 - Policy Research
- *UVSS Committees/Internal Meetings - 4.5 hr*
 - Board Meeting
 - Member Outreach Committee
 - Campaigns Committee
- *Outreach/Events - 2 hr*
 - Office hours
 - Member outreach
 - Volunteered for Shuttle Bus check-in
- *University Relations/External Meetings - 7 hr*
 - Meeting with GVAT representative
 - Working on response to letter
 - Meeting with Aurora

Mackenzie McNiven - 4 hrs total

- *UVSS Internal Meeting Nov. 06 (18:00-19:15)*
 - Elected to *Finance and Operations* portfolio and committee
 - Elected to *Student Affairs* portfolio
 - Elected to *Events* committee
 - Had to leave prior to ratification of clubs (family emergency)
- *Finance and Operations (1.5 hrs)*
 - Committee Meeting Nov. 09 - review of August 2023 financial statements (14:00-15:30)
- *Administrative Work - (1.25 hrs)*
 - Reviewed material for newly elected roles
 - Review and responded to email motions

- Planned meetings with student group leaders and UVSS members for my return to campus

Aidan Dias- 2.5 hours

- committee meetings - 1 hour
- Discussion with other directors - 1 hour
- emails - 30 mins

Lauren Aimoe - 1 hour

- *Admin/Housekeeping (1 hour)*
 - Emails and email motions
 - Directors report

Andrew Loe - Total of 4 hours

- Second board meeting November 6th, 2023 - (3 hours)
 - Elected to Student Affairs
 - Finance and Operations
- Administrative Work - (1 hour)
 - Emails
 - Reviewed material for new elected position

Eric Willis - 8 hr

- *Administrative and Other/Housekeeping - 2 hr*
 - Administrative Tasks
 - Emails
 - AGM Promotion & Posters
 - AGM Meeting Agenda
- *UVSS Committees/Internal Meetings - 3 hr*
 - Board Meeting
 - GEM AGM (November 16)
- *Ongoing Projects/Events/Outreach - 3.5 hr*
 - Advocacy Bale Sale & Fundraiser

Alisa Atanackovic - 7 hours and 37 minutes

- *Administrative/Housekeeping - 3 hours and 56 minutes*
 - Email
 - Microsoft Teams
 - Director Report
 - Read the Board Meeting Agenda and Minutes
 - Reviewed one of the REACH Awards
 - Adjudicated for one of the REACH Awards
 - Went to the LTSI office to talk about my ability to adjudicate for the REACH Awards
 - Communicated with Carolyn Small via email about my future on the REACH Awards committee
 - Wrote down the plan for next week
 - Worked on recording hours
- *Advocacy/Planning - 1 hour and 10 minutes*
 - Worked on the Comms plan for the UVSS Advocacy Survey
 - Filmed Instagram stories for the promotion of The UVSS Advocacy Survey
 - Talked to Deepkhushi about the plan for the UVSS Advocacy Survey
 - Talked to Sarthak and Deepkhushi about the changes to be made to The UVSS Advocacy Survey
 - Communicated through email about the UVSS Advocacy Survey
 - Reviewed the Comms plan
 - Reviewed the Instagram story videos for the promotion of The UVSS Advocacy Survey
 - Sent the Instagram stories material for the UVSS Advocacy Survey
 - Made and sent out a document for the UVSS Advocacy Survey tabling dates
- *UVSS Internal/External Meetings - 3 hours and 16 minutes*
 - Board Meeting
 - Campaigns Committee

Nico Caparas - 20 Hours

- *UVSS Committees/Internal Meetings - (2 Hours)*
 - BoD Meeting
 - ISR Meeting
- *Ongoing Projects/Events/Outreach - (16 Hours)*
 - Puppy Playtime
 - Shuttle Service
 - Reaching out to Partners
 - GC Council Meeting
 - Kaplan International Student Panel

- Preparation for Meeting with Multifaith
- *Administrative and Other/Housekeeping (2 Hours)*
 - Emails
 - Administrative tasks
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Organizing

Cate Freeborn - 4.25 hours

- *Peer Support Group (3.75 hours)*
 - *Preparation/Training*
 - *Leading Group*
 - *Creating Promotional Materials*
- *Admin (0.5 hours)*
 - *Emails/phone calls*

Bunni- 78 hours

- *UVSS Committees/Internal Meetings*
 - Board meeting
 - executive meeting
 - Meeting with graphics
 - Meeting with coordinators
 - Meeting with Socialist fightback
 - Outreach committee
 - Leads meeting
 - GEM AGM
 - Meeting with new ED
- *University Relations/External Meetings*
 - DAFI
 - Meeting with legal advisor
 - Meeting with Pryms professor
 - VP Research and Innovation Committee

- *Ongoing Projects/Events/Outreach*
 - Club and Course Union funding
 - Emails and Admin
 - Cheque requests
 - cheque signing
 - updating signing authorities
 - updating and following up on clubs and course union sexualized violence prevention training
 - creating agendas, editing minutes
 - research and consultation
 - Policy reviewing
 - Statements
 - Committee preparation
 - Social media outreach
 - Tabling
 - Updating account balances
 - Office hours
 - Students walking up to me and asking club or course union questions
 - Spring CCU days prep

Callum Carroll-Ireton - 4 Hours

- *Committees - 2 hours*
 - Events, Campaigns
- *Emails & Admin - 1 hour*
- *In-Person meetings and Discussions - 1 hour*

Cleo Philp 98 hours

- *Committees / Internal Meetings - 34*
 - Exec
 - Leads
 - Board Meeting
 - Personnel
 - Campaigns
 - Statement writing
 - Member Outreach
 - Survey
 - DAL Portfolio introductions
 - Policy Development
 - Coordinators

- *External Meetings - 21*
 - Lobby Days
 - Policy Development Group
 - EQHR
 - Statement Consultations
 - UBC AMS
 - Rental Rights workshops
 - SCAS
- *Admin - 13*
 - Research & meeting prep
 - Office hours
 - Emails
 - Teams
 - Cheque signing
 - Scheduling
 - Networking
- *Vacation - 30*

Sarah Buchanan - 72.75 hours

- comms
 - emails, teams, other communications
 - informal convos
 - deepkhushi, dale, brent, leanne, corbett, leads, prym, callum, rhi
 - meetings
 - socialist fightback
 - exec
 - internal (w/ coordinators)
 - CFUV
- committees
 - member outreach
 - personnel
 - exec
 - events
 - campaigns
- events
 - shuttle bus
 - put her on
 - slushfest
 - logistics, band management, vendor management, promotion
 - hot lunch

- volunteering, tabling organizing, etc.
 - puppy playtime
 - put her on
 - clothing swap
 - logistics and promo
- misc
 - housekeeping
 - director's report
 - screaming into the void
- 4h - sick :(

Gabrielle Miller - 4 hours

- UVSS Committees/Internal Meetings (0.5 hours):
 - Campaign committee meeting
- Administrative and Other/Housekeeping (3.5 hour)
 - Pre-meeting review and drafting of discussion re: international student research funding
 - Review of Agenda
 - Post- meeting research on legislative processes / governmental personnel further to lobbying for international student research funding

Eric Liu - 2 hours

- Internal meetings -2 Hours
 - Board Report Written : Nov 17

Shaan Brar - 7H

- *Attended Board Meetings- (5H)*
 - Numerous meetings
 - Active Participation
- *Attended Finance Meeting - (2H)*
 - Attended finance meeting
 - Discussed decisions/state of finance
 - Asked questions/participated in discussions