



## **AGENDA**

**University of Victoria Students' Society  
Monday 30 October, 2023 – Zoom, 6pm**

**Location:** SUB Upper Lounge, in front of the UVSS Info Booth

**Attendance:** Cooke, Williams, Philp, Willis, Atanackovic, Dias, Freeborn, Carroll-Ireton, Alakkad, King, Tran, Caparas, Wadhwa, Buchanan, Marcoux, Tran

**Staff:** Baidwan, Chugh, Robertson, Casado, Shacter

**Regrets:**

**Guests:** Brar, Goodacre, McNiven, Loe, Miller, Aimoe, Levy

### **1. CALL TO ORDER**

The meeting is called to order at 6:20pm.

### **2. LIVESTREAM**

#### **CONSENT MOTION 2023/10/26: 01 - COOKE**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the Monday, October 30, 2023 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION**

### **3. LAND ACKNOWLEDGEMENT**

The land was acknowledged by Bunni Williams.

### **4. ADOPTION OF AGENDA**

#### **a. Adoption of Agenda**

##### **i. 2023/10/30**

**MOTION TO ADOPT - PHILP/FREEBORN**

**MOTION TO AMEND- WADHWA/WILLIS** to add Board reports

**MOTION CARRIED**

**MOTION TO AMEND- BUCHANAN/ATANACKOVIC to add motion 2**  
**MOTION CARRIED**  
**MOTION CARRIED**

- b. **Adoption of Minutes**
  - i. **2023/10/23**  
**MOTION TO ADOPT - BUCHANAN/WADHWA**  
**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

**6. EMAIL MOTIONS**

**7. MAIN MOTIONS**

- a. **Priority business**

**COOKE stepped down as Chair. ATANACKOVIC steps up as Chair**

**MOTION 2023/10/30: 02 - COOKE/FREEBORN**

**BIRT** the following Directors at-Large are ratified to the UVSS Board of Directors for the 2023-2024 Board term:

- 1.Prym Goodacre
- 2.Gabrielle Miller
- 3.Shaan Brar
- 4.Andrew Loe
- 5.Aidan Dias
- 6. Eric Liu
- 7. Mackenzie McNiven
- 8.Lauren Aimoe

**ATANACKOVIC stepped down as Chair. COOKE steps up as Chair.**

**MOTION 2023/10/30: 03- BUCHANAN/ATANACKOVIC**

**WHEREAS** the 2023 UVSS fall by-election is complete and the results have been tabulated,  
**BIRT** the UVSS board of directors ratify the results of the 2023 fall by-election.

**MOTION CARRIED**

**b. Old business**

**8. QUESTION PERIOD (15 mins)**

**9. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN CAMERA- WADHWA/ BUCHANAN**

The meeting moved in camera at 7:28

**MOTION CARRIED**

**10. IN-CAMERA**

**a. Legal**

**b. Personnel Committee Report**

**MOTION 2023/10/30: 04 – WADHWA/WILLIS**

**BIRT** the Board of Directors accepts the report of the hiring committee for the UVSS Executive Director; and **BIFRT** Corbett Gildersleve is ratified as the UVSS Executive Director .

**MOTION CARRIED**

**c. General Discussion**

**MOTION TO MOVE OUT OF CAMERA- WILLIS/ WADHWA**

The meeting moved out of camera at 9:11 PM

**MOTION CARRIED**

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:  
Monday, November 4, 2023 on Zoom (online).**

**12. ADJOURNMENT**

**13. BOARD DIRECTORS' REPORTS**

**Cleo Philp 83 hours**

- *Committees / Internal Meetings - 25*
  - Exec
  - Leads
  - Board Meetings
  - Personnel
  - Rental Rights Planning
  - Member Outreach
  - Survey
  - AGM Prep
  - Policy Development
  
- *External Meetings - 39*
  - Lobby Days
  - Policy Development Group
  - EQHR
  - Elections support
  - AGM
  - UBC AMS

- *Admin - 19*
  - Research & meeting prep
  - Classroom talks
  - Office hours
  - Website blurb
  - Emails
  - Teams
  - Cheque signing
  - Scheduling
  - Networking
  - Work Plan

## Alisa Atanackovic - 18 hours and 20 minutes

- *Administrative/Housekeeping - 1 hour*
  - Email
  - Microsoft Teams
  - Director Report
  - Updated the office calendar
  - Informed people that I cancelled my office hours by putting the sticky notes on the door
  - Helped with tearing down the table, tent, and cleaning up after the tabling
- *Advocacy/Planning - 15 hours*
  - Communicated with Comms, Brent, and Cleo about The UVSS Advocacy Survey
  - Edited The UVSS Advocacy Survey
  - Did the project charter for the UVSS Food Bank and Free Store Holiday Food Hampers
  - Edited the tips and tricks document for new DaLs
- *UVSS Internal/External Meetings - 2 hours and 20 minutes*
  - Board Meeting
  - AGM

## Eric Willis - 8 hr

- *Administrative and Other/Housekeeping - 2hr*
  - Administrative tasks
  - Emails
  - Organizing
- *UVSS Committees/Internal Meetings - 5 hr*
  - Board Meeting
  - ARC
- *Ongoing Projects/Events/Outreach - 1 hr*
  - Costume & Clothing Swap

## *Arianna King - Total 7.25 of Hours*

- *UVSS Committees/Internal Meetings 5 Hours*
  - *AGM Check Ins 1.5 hours*
  - *Coordinating Meeting 1.5*
  - *ARC meeting 1*
  - *Collective 1*
  - *Board Meeting 2*
- *Admin .25 Hours*
  - *Emails*

## *Sarah Buchanan - 71.25*

- *comms*
  - *emails, teams, other communication*
  - *conversations with directors, staff*
    - *leads*
    - *alisa*
    - *candidates*
    - *graphics*
    - *uvic anniversary*
    - *dale*
    - *roger*
    - *etc...*
  - *statement*
- *committees*
  - *Operational Relations*
  - *Personnel*
  - *Exec*
  - *Events*
  - *Social Sciences EDI*
  - *Electoral*
  - *CFUV*
  - *board meetings*
- *events*
  - *november slushfest*
  - *hot lunch prep*
  - *halloween/rental rights*
    - *socials posts, prep*
  - *in-person bod meeting*
  - *meet the candidates*
- *AGM*
  - *outreach*
  - *planning*

- *presentation*
- *UVSP watchparty*
- *3h 15m - sick :(*
- *1h - housekeeping*

## Callum Carroll-Ireton - 6 Hours

- *AGM - 3 hours*
- *Pride Community Circles Setup - 2 hours*
- *Events - 1 hour*

## Cate Freeborn - 6 hours

- *Meetings + Committees (1 hr)*
  - *ARC*
- *Peer Support Group (4.5 hrs)*
  - *Preparation/Training*
  - *Leading Group*
- *Admin - (0.5 hours)*
  - *Emails*

## Khushi Wadhwa -72 hours

- UVSS internal meetings/ committees
  - Board meeting
  - Leads
  - excluded managers
  - Executive Committee
  - Personnel Committee
  - finance and operations committee
  - member outreach committee
  - Policy development
  - ISR committee
  - events committee
  - food bank and free store
  - work plan
  - Nico
  - Graphics
  - Comms
  - Studentcare office
  - AGM
  - Student interactions
  - Hiring committees
- UVSS external meetings and external work
  - SCARTA
  - Senate committee planning

- FRAC
- Prep for committees
- Craig Turner
- Emails, admin, housekeeping, scheduling, audit, teams, u-pass appeals cheque signing, document signing/ reading, work plan, AGM prep

## *Lane O'Hara Cooke 85 hours*

- *UVSS committees/ internal meetings (30 hours)*
  - *Board meeting*
  - *leads*
  - *Exec*
  - *Member outreach*
  - *Graphics*
  - *Finops*
  - *campaigns*
  - *Policy development*
  - *Comms*
  - *Personnel*
  - *Events committee*
  - *Agm*
  - *Pride*
  - *Gem*
  - *Hillel*
  - *MSA*
- *external meetings (24 hours)*
  - *ABCs Loby Days*
  - *Jim Dunsdon 101*
- *Outreach/informational/tabling by-election and agm (10 hours)*
- *Administrative and Other/Housekeeping (20 hours)*
  - *prep and research*
  - *Office hours*
  - *Emails*
  - *Microsoft Teams messages*
  - *Discord*
  - *phone calls*
  - *cheque requisitions*
  - *cheque signing*
  - *Administrative tasks*
  - *Organising*
  - *Research and Reading/Onboarding*
  - *Prepping for committee meetings/creating agendas/scheduling meetings*



- *Creating agendas, minutes, and scheduling meetings*
- *Networking*

### *Delwyn Marcoux - 10 Hours*

- *Committees, Meetings, and Discussions (6)*
  - *Board of Director Meeting (1)*
  - *ARC Meeting (1)*
  - *NSU Meetings (4)*
  - *Administrative (4)*
  - *Emails*
  - *Writing Reports*
  - *Writing Reports*

### **Bunni- 78 hours**

- *UVSS Committees/Internal Meetings*
  - Board meeting
  - meeting with Hillel
  - meeting with msa
  - ARC
  - hiring committee
  - leads meeting
  - executive meeting
  -
- *University Relations/External Meetings*
  - Vp research and innovation committee
  - Uvic/uvss operations meeting
  -
- *Ongoing Projects/Events/Outreach*
  - Lockers
  - Club and Course Union funding
  - Emails and Admin
  - Cheque requests
  - Create cheque request form on website
  - Creating new club accounts
  - cheque signing
  - updating signing authorities
  - updating and following up on clubs and course union sexualized violence preventive training

- meet the candidates
- Agm
  - Agm prep
- office hours/meeting with clubs, course unions and advocacy reps
- creating new cheque request process