



MINUTES
University of Victoria Students' Society
Monday October 16, 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/86327827874>

Meeting ID: 851 7087 2876

Attendance: Cooke, Buchanan, Wadhwa, Atanackovic, Freeborn, King, Willis, Capras, Dias, Williams, Alakkad, King

Staff: Chugh, Casado, Robertson

Regrets: Philp

1. CALL TO ORDER

The meeting was called to order at 6:01 pm

2. LIVESTREAM

CONSENT MOTION 2023/02/06: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the Monday, October 16, 2023 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Lane O'Hara Cooke.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2023/10/16

MOTION TO ADOPT- ATANACKOVIC/WILLIS

**MOTION TO AMEND WILLIAMS/ATANACKOVIC to add motion 5
MOTION CARRIED**

**MOTION TO AMEND ATANACKOVIC/FREEBORN to add reports
MOTION CARRIED BY OMNIBUS**

**MOTION TO AMEND WADHWA/WILLIS to add motion 6
MOTION CARRIED**

MOTION CARRIED

b. Adoption of Minutes

i. 2023/09/25

MOTION TO ADOPT ATANACKOVIC/ WADHWA

MOTION TO AMEND WILLIAMS/FREEBORN to add old directors report

MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. EMAIL MOTIONS

MOTION 2023/09/29 - COOKE

WHEREAS BYLAW 4.6 a. states the following:

a. General Meeting Agenda a. Except as hereinafter provided, the agenda for each general meeting shall be prepared by the Board of Directors of the Students' Society for presentation to the general meeting.

b. The Board of Directors shall include on the agenda any Special Resolutions that are:

i. referred by a two-thirds [2/3] majority vote of a quorate meeting of the Board of Directors

BIRT the board approves of the 2023 AGM Agenda.

MOTION CARRIED. In favour: Willis, Williams, Atanackovic, Philp, Wadhwa, Buchanan, Marcoux, King, Freeborn, Carroll-Ireton

7. MAIN MOTIONS

a. Priority business

MOTION 2023/10/16: 02 - WILLIAMS/WADHWA

BIRT the following list of clubs and course unions are allocated their respective Travel Pool funding:

- 1. Surfrider University of Victoria: \$350.00**
- 2. Ecological Restoration Club: \$853.00**
- 3. UVic Novelist Society: \$500.00**

4. Physics and Astronomy Student Events and Recreation Society: \$1,000
MOTION CARRIED

MOTION 2023/10/16: 03 - WILLIAMS/WILLIS

BIRT the following list of course unions are allocated their respective Academic funding:

1. Undergraduate Linguistics Course Union: \$600.00
2. English Students' Association: \$1,217.14
3. UVic Undergraduate Chemistry Students' Society: 1,217.14
4. Biology Undergraduate Society: \$1,217.14
5. Physics and Astronomy Students Events and Recreation Society (PHASERS): \$1,217.14
6. Biochemistry and Microbiology Students' Society: \$1,217.14
7. Philosophy Student Union: \$1,217.14
8. Computer Music Course Union: \$1,217.14

MOTION CARRIED

MOTION 2023/10/16: 04 - WILLIAMS/WILLIS

BIRT the following list of course unions are allocated their respective Publication:

1. Environmental Studies Student Association \$500.00
2. Philosophy Student Union \$500.00
3. English Students' Association \$500.00
4. The Undergraduates of Political Science (UPS) \$500.00

MOTION CARRIED

MOTION 2023/10/16: 05 – WILLIAMS/WADHWA

BIRT the Board of Directors ratifies Arianna King as interim Students of Colour Collective Representative

MOTION CARRIED

MOTION 2023/10/16: 06 – WADHWA/WILLIS

BIRT the Board of Directors accepts the report of the hiring committee for the Policy Research and Communications Manager; and

BIFRT Sidney Ray Shacter is ratified as the Policy Research and Communications Manager .

MOTION CARRIED

b. Old business

MOTION 2023/09/25: 04- WADHWA/BUCHANAN

WHEREAS the Finance Committee accepted [draft audit](#) from 2022/23 produced by Grant Thornton

BIRT the Board of Directors, accepts draft audit from 2022/23 produced by Grant Thornton

MOTION CARRIED

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

MOTION TO MOVE IN CAMERA- WADHWA/WILLIS

The meeting was moved in camera at 7:04 pm.

MOTION CARRIED

10. IN-CAMERA

a. Legal

b. Personnel Committee Report

MOTION 2023/10/16:- WADHWA/WILLIS

BIRT the Board of Directors accepts the report of the personnel committee for the IATSE collective bargaining; and

BIFRT the changes to the agreement are ratified by the board.

MOTION CARRIED

c. General Discussion

MOTION TO MOVE OUT OF CAMERA-CAPARAS/WILLIS

The meeting was moved out of camera at 8:30 pm.

MOTION CARRIED

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
October 30, 2023 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Bunni- 76 hours

- *UVSS Committees/Internal Meetings*
 - PD Committee
 - Finance and Operations Committee
 - Events Committee
 - Outreach Committee
 - Office hours
 - Exec meeting
 - Course Union Committee
 - Club Committee
 - Meeting with accountants
- *University Relations/External Meetings*
 - UVic/UVSS operational meeting
 - VP Innovation and research senate committee
 - Learning and teaching senate committee
- *Ongoing Projects/Events/Outreach*
 - Clubs manual
 - Policy review
 - Cheque requests
 - Balancing clubs and course union accounts
 - Admin and emails
 - Creating new club accounts
 - SVP training check list for clubs and course unions
 - Constitutions for clubs and course unions
 - Publication funding for clubs and course unions
 - Academic funding for clubs and course unions
 - Travel Pool Funding for clubs and course unions
 - Updating website
 - Signing Cheques
 - Clubs and Course Union lockers

Cleo Philp 89 hours

- *Committees / Internal Meetings - 33*
 - Hiring Committees
 - Campaigns
 - Exec
 - Board Meeting
 - Personnel
 - Rental Rights Planning
 - Member Outreach
 - Survey
 - Policy Development (internal)

- *External Meetings - 13*
 - Lobby Days Prep
 - Policy Development Group
 - EQHR
 - Operational Relations
 - Elections support

- *Admin - 43*
 - Research & meeting prep
 - Classroom talks
 - Office hours
 - Website blurb
 - Emails
 - Teams
 - Cheque signing
 - Scheduling
 - Networking
 - Work Plan

Khushi Wadhwa -91 hours

- UVSS internal meetings/ committees (61.25 hours)
 - Board meeting
 - Leads
 - excluded managers
 - Executive Committee
 - Personnel Committee
 - finance and operations committee
 - member outreach committee
 - Policy development
 - ISR committee
 - events committee
 - food bank and free store

- work plan
- Nico
- Graphics
- Comms
- Studentcare office
- Student interactions
- Hiring committees
- UVSS external meetings and external work (8.25 hours)
 - SCARTA
 - Senate committee planning
 - FRAC
 - Prep for committees
 - Classroom talks
- Emails, admin, housekeeping, scheduling, audit, teams, u-pass appeals cheque signing, document signing/ reading, work plan (21.5 hours)

Sarah Buchanan - 97.75h

- *comms - 31h 45m*
 - *24h 15m - emails, teams*
 - *convos - 7h 30m*
 - *pride - 15m*
 - *catering - 15m*
 - *ssd - 15m*
 - *graphics - 15m*
 - *dale - 15m*
 - *leads - 2h 45m*
 - *khushi/leanne - 30m*
 - *callum - 1h*
 - *generally talking w ppl - 2h*
- *events - 24h 45m*
 - *hot lunches - 6h 15m*
 - *misc work - 1h 30m*
 - *costume contest - 3h*
 - *shuttle bus - 5h*
 - *november show - 5h*
 - *comms plans/wo - 4h*
- *committees - 9h*
 - *eqhr policy dev - 1h*
 - *events committee - 30m*
 - *personnel - 1h 15m*
 - *coordinators meeting - 1h*
 - *exec - 15m*
 - *board meeting - 1h 30m*

- *personnel - 1h*
- *CFUV - 1h 30m*
- *finops - 1h*
- *misc - 16h 15m*
 - *work plan - 1h*
 - *cheque signing - 30m*
 - *classroom talks - 2h 30m*
 - *election open house - 1h*
 - *truth + reconciliation statement - 2h 15m*
 - *speech writing (i never had to give a speech, i misunderstood what the open house was) - 45m*
 - *board meeting prep - 30m*
 - *housekeeping - 1h*
 - *pics w leanne - 15m*
 - *directors report - 2h 15m*
 - *CFUV manager's report - 1h 15m*
 - *food bank - 3h*
 - *researching studentcare - 1h*
- *stat holidays - 16h*

Eric Willis - 6.5 hr

- *Administrative and Other/Housekeeping - 1 hr*
 - Administrative tasks
 - Emails
 - Organizing
 - General Collective Meeting Agenda
- *UVSS Committees/Internal Meetings - 4.5 hr*
 - Board Meeting
 - Legal Onboarding
 - GEM Collective Meeting (September 20)
 - GEM Collective Meeting (October 12)
 - Safer Sex Supplies Meeting
- *Ongoing Projects/Events/Outreach - 1 hr*
 - Community Link HIV Instant Tests

Alisa Atanackovic - 7 hours and 42 minutes

- *Administrative/Housekeeping - 1 hour and 42 minutes*
 - Email
 - Microsoft Teams
 - Worked on my Director Report

- Went to purchase a white board marker and a white board eraser for my office
- Worked on recording hours
- Completed the survey for the in-person Board Meeting
- **Events - 1 hour and 33 minutes**
 - Hot Lunch
- **Tabling - 46 minutes**
 - Went to table to encourage students to run for the UVSS by-elections
- **Advocacy/Planning - 2 hours and 25 minutes**
 - Communicated with Adrean about the UVSS Advocacy Survey by email
 - Worked on the UVSS Advocacy Survey
 - Met up with Adrean to talk about the UVSS Advocacy Survey
 - Met up with Cleo about the UVSS Advocacy Survey
 - Made a work order to the Graphics for the UVSS Advocacy Survey promotional material
 - Worked on the tips document for incoming DaLs
 - Went to SSD for the UVSS Advocacy Survey
- **UVSS Internal/External Meetings - 1 hour and 17 minutes**
 - Events Committee

Nico Caparas - 25 Hours

- **UVSS Committees/Internal Meetings - (2 Hours)**
 - BoD Meeting
- **Ongoing Projects/Events/Outreach - (15 Hours)**
 - Helping out during Events
 - Updating DISR Guide
 - Working on ISR Page Update for UVSS Website
 - Preparing for amendments to DISR / ISR Committee Policies
 - Reaching out to Campus Partners for collaborations
- **Administrative and Other/Housekeeping (8 Hours)**
 - Emails
 - Administrative tasks
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Organizing
 - Finalizing Work Plan

Lane O'Hara Cooke 105 hours

- *UVSS committees/ internal meetings (40 hours)*
- Board meeting
- leads
- Exec

- Member outreach
- Graphics
- Finops
- campaigns
- Policy development
- Comms
- Personnel
- Events committee
- external meetings (20 hours)
 - Ombuds
 - Operational relations
 - Jim Dunsdon 101
 - Senate committee learning and teaching
 - Consultant
 - ABCS
- Leave (25 hours) Side work while on leave (10 hours)
- *Administrative and Other/Housekeeping (40 hours)*
 - prep and research
 - Office hours
 - Emails
 - Microsoft Teams messages
 -
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Cate Freeborn - 4.75 hours

- *Meetings + Committees (4.5 hours)*
 - SSD Council (1 hour)
 - Executive Director Hiring Committee (3.5 hours)
- *Admin - (0.5 hours)*
 - Emails