



university of victoria  
students' society

## MINUTES

University of Victoria Students' Society  
Monday, September 11 2023 – Zoom, 6pm

### Join Zoom Meeting:

<https://uvic.zoom.us/j/87429735004?pwd=M2VTSmZvcXlIVFg4RFM5K3U0d20rQT09>

Meeting ID: 851 7087 2876

**Attendance:** Cooke, Williams, Sochan, Tran, Wadhwa, Buchanan, Atanackovic, Alakkad, Caparas, Carroll- Ireton, Willis, Freeborn

**Staff:** Robertson, Chugh, Baidwan

### 1. CALL TO ORDER

### 2. LIVESTREAM

#### CONSENT MOTION 2023/09/11: 01 - COOKE

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,  
**BIRT** the Board approves the recording of the Monday, September 11 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.  
**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

#### MOTION

### 3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Nico Caparas.

### 4. ADOPTION OF AGENDA

#### a. Adoption of Agenda

##### i. 2023/09/11

##### MOTION TO ADOPT -WILLIAMS/WADHWA

MOTION TO AMEND- BUCHANAN/ WADHWA to add reports

MOTION CARRIED

MOTION TO AMEND- BUCHANAN/WILLIAMS to add motions 2-9

**MOTION CARRIED**  
**MOTION CARRIED**

- b. **Adoption of Minutes**
  - i. **2023/08/28**  
**MOTION TO ADOPT- BUCHANAN/WILLIS**  
**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

“This meeting includes in-camera motions to be addressed by the Board of Directors.”

- Lane O’Hara Cooke

**6. EMAIL MOTIONS**

**7. MAIN MOTIONS**

- a. **Priority business**

**MEMO UVSS.pdf**

**MOTION 2023/09/11 : 02 - BUCHANAN/WILLIAMS**

**WHEREAS** UVic is seeking an undergraduate student to serve as the UVSS representative for the Appointment Committee for the Vice-President of Research and Innovation

**BIRT** nominations are now open to be the UVSS undergraduate student representative with two minutes for motivation if nominations are contested for:

UVSS student to sit on the Appointment Committee for the Vice-President of Research and Innovation

Committee/Seat:	Vacancy:	Nominations:	Elected/Acclaimed:
Appointment Committee for the Vice-President of Research and Innovation	1 position	Bunni Williams	Bunni Williams

[https://drive.google.com/file/d/1tYIKHGq6RcVc4owkd7ccCFK\\_mVkZBeKE/view?usp=sharing](https://drive.google.com/file/d/1tYIKHGq6RcVc4owkd7ccCFK_mVkZBeKE/view?usp=sharing)

**MOTION CARRIED. Bunni Williams acclaimed to be UVSS representative on Appointment Committee for the Vice-President of Research and Innovation**

**MOTION 2023/09/11 : 03 - BUCHANAN/WADHWA**

**Cooke steps down as Chair. Williams steps up as Chair.**

**WHEREAS** UVic is seeking a Social Science undergraduate student to serve as the UVSS representative for the Faculty of Social Sciences Awards and Recognition Committee

**BIRT** nominations are now open to be the UVSS undergraduate student representative with two minutes for motivation if nominations are contested for:

Faculty of Social Sciences Awards and Recognition Committee

Committee/Seat:	Vacancy:	Nominations:	Elected/Acclaimed:
Faculty of Social Sciences Awards and Recognition Committee	1 position	1. Lane O'Hara Cooke	1. Lane O'Hara Cooke

**MOTION CARRIED. Lane O'Hara Cooke is acclaimed as UVSS representative on Faculty of Social Sciences Awards and Recognition Committee**

**Williams steps down as Chair. Cooke steps up as Chair.**

**MOTION 2023/09/11 : 04 - BUCHANAN/WADHWA**

**WHEREAS** UVic is seeking a preferably Indigenous Social Science undergraduate student to serve as the UVSS representative for the Faculty of Social Sciences Dean's Advisory Forum on Indigenization

**BIRT** nominations are now open to be the UVSS undergraduate student representative with two minutes for motivation if nominations are contested for:

Faculty of Social Sciences Dean's Advisory Forum on Indigenization

Committee/Seat:	Vacancy:	Nominations:	Elected/Acclaimed:
Faculty of Social Sciences Dean's Advisory Forum on Indigenization	1 position	1. Bunni Williams	Bunni Williams

**MOTION CARRIED. Bunni Williams acclaimed to be UVSS representative on the Faculty of Social Sciences Dean's Advisory Forum on Indigenization.**

**MOTION 2023/09/11 : 05 - BUCHANAN/WILLIS**

**WHEREAS** UVic is seeking an undergraduate student to serve as the UVSS representative for the Faculty of Social Sciences Committee on Equity and Diversity Committee

**BIRT** nominations are now open to be the UVSS undergraduate student representative with two minutes for motivation if nominations are contested for:

Faculty of Social Sciences Committee on Equity and Diversity Committee

Committee/Seat:	Vacancy:	Nominations:	Elected/Acclaimed:
Faculty of Social Sciences Committee on	1 position	1. Sarah Buchanan	Sarah Buchanan

Equity and Diversity Committee			
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**MOTION CARRIED. Sarah Buchanan is acclaimed to be UVSS representative on Faculty of Social Sciences Committee on Equity and Diversity Committee.**

**MOTION 2023/09/11 : 06 - BUCHANAN/WILLIAMS**

**WHEREAS** UVic is seeking a Social Science undergraduate student to serve as the UVSS representative for the Faculty of Social Sciences Undergraduate Curriculum Committee **BIRT** nominations are now open to be the UVSS undergraduate student representative with two minutes for motivation if nominations are contested for:  
Faculty of Social Sciences Undergraduate Curriculum Committee

Committee/Seat:	Vacancy:	Nominations:	Elected/Acclaimed:
Faculty of Social Sciences Undergraduate Curriculum Committee	1 position	Khushi Wadhwa	Khushi Wadhwa

**MOTION CARRIED. Khushi Wadhwa is acclaimed to be UVSS representative on Faculty of Social Sciences Undergraduate Curriculum Committee.**

**MOTION 2023/09/11 : 07 - WILLIAMS/ ALAKKAD**

**BIRT** the following list of clubs are ratified and allocated their respective funding:

**Full Funding (returning )**

1. African-Caribbean Student’s Association
2. Camping Shenanigans
3. UVic UNICEF
4. Vikes Improv
5. University Christian Ministry
6. UVIC Pre-Veterinary Club
7. UVic Novelist Society
8. InterVarsity Christian Fellowship
9. UVic Aero
10. Music Production Club
11. UVic Formula Hybrid
12. UVic Minecraft Club
13. International Student Services Club
14. UVic Stem Cell Club
15. UVic Kpop Club
16. UVic IEEE Student Branch
17. Mountain Bike Club
18. UVic NDP
19. UVic Game Dev Club
20. Young Communist League
21. UVic Yugioh Club
22. Socialist Alternative Youth UVic
23. UVic Horticulture Club

24. UVic League of Legends
25. Hillel on Campus
26. UVIC Live Music Club
27. University of Victoria Biomedical Engineering Design Club
28. UVic Guitar Club
29. Association of Korean Canadian Scientists and Engineers
30. UVic Fashion Society
31. Beer Club (UVic Wizards of Beer)
32. UVic Photoclub
33. University of Victoria Astrophotography Club
34. UVic Cosplay Club
35. Catholic Christian Outreach Club
36. Surfriider Foundation Canada University of Victoria Club
37. UVic Crypto Club
38. UVic Poker Club
39. Japanese Culture
40. Her Campus at UVic
41. UVIC Pre-Medical Club
42. VikeLabs
43. Hong Kong Student Association
44. UVic AI
45. UVIC Car Club
46. UVic Formula Racing
47. UVic Hustle Club
48. Exercise is Medicine
49. UVic Greens
50. International Friendship Group
51. Victoria Association For Psychedelic Studies
52. UVic SUP Club
53. UVic Linux Club
54. UVic People of Neuroscience (PONS)
55. University of Victoria Rocketry Club
56. Society for Indian Classical Arts (SICA)
57. VikeSec
58. UVic Punjabi Students Association
59. UVSS HEMA Club
60. Autonomous Underwater Vehicle Interdisciplinary Club
61. UVic Tamil Society
62. UVic Conservatives
63. Ecological Restoration Club
64. Vancouver Island Peace Council UVSS
65. Iranian Student Association at University of Victoria (IRSA at UVIC)
66. The Wildlife Society: University of Victoria Student Chapter
67. Students for Sustainable Urban Development (SSUD)
68. UVic Competitive Programming Club
69. UVic Debate Society
70. Rotaract Club of Victoria
71. Young Women In Business
72. UVic TCG Club
73. UVic ITE Student Chapter

74. University of Victoria Global Engineering Brigades
75. University of Victoria Global Business Brigades
76. University of Victoria Global Medical and Dental Brigades
77. Campus Association for Baha'i Studies
78. UVic Boxing Club
79. Dogwood UVic Club
80. World University Service of Canada
81. UVIC Blood4Life Club
82. UVIC First Aid Club
83. Photography excursion club
84. UVic Community Cabbage
85. Best Buddies Canada
86. Environmental Engineering Club
87. Women in Engineering, Science, and Technology
88. Inclusive Christians at UVic
89. UVic Seismic
90. UVic Philippine Community
91. UVIC cuban salsa club
92. Catholic Students' Association
93. UVic Women in Science
94. VikeLabs
95. Save The Rhinos UVIC
96. UVic Formula Electric
97. UVic Games Club
98. UVic Trad Music Club
99. UVic Students Offering Support (SOS)
100. University of Victoria Association for Computing Machinery Student Chapter
101. Found Off the Grid
102. Biomedical Engineering Student Society
103. UVic Chess Club
104. Association for Women in Math UVic Student Chapter
105. Social Work's BIPOC Student Support Circle
106. Surf Club
107. Socialist Fightback
108. UVic Robotics
109. Canadian Society of Civil Engineering (CSCE)
110. Curbside Farms UVic
111. Ismaili Students Association
112. Exercise is Medicine
113. Victoria Mandarin Toastmasters Club
114. UVic Renewable Energy Club
115. Muslim Student Association
116. UVIC BC United Youth
117. Victoria FGC

#### **Half Base Funding New clubs**

1. Uvic Crocs
2. Vikes Tag Club
3. UVIC Wine Club
4. UVic Audio Club

5. UVic Google Developer Student Club (UvicGDSC)
6. UVIC Skate
7. Electrophysiology Journal Club
8. Taylor Swift Club
9. Medlife UVic
10. Rhubarbermarmelade
11. Creativity Club
12. Red Cedar Advocacy Club
13. Uvic Karaoke Club
14. Uvic Crafts Club

**Half Funding Returning Clubs**

1. UVIC Meditation Club
2. Uvic Mycology
3. UVic Peacock Club

**No Funding Returning Clubs**

1. University of Victoria Satellite Design
2. Uvic Journaling Club
3. UVic ASL Club
4. UVic Anime Club
5. Uvic Tabletop RPG
6. Leadership Through Diversity
7. Tide Chasers
8. University of Victoria Birdwatching Club
9. UVIC Young Liberals of Canada
10. Uvic Ukrainian Student Society
11. University Bible Fellowship
12. Pickle Sisters

**No Funding New Clubs**

1. Friends in Fitness Training Together (FITT) UVic
2. UVIC Bikepacking Club
3. The Uvic Polar Dippers

**MOTION CARRIED**

**MOTION 2023/09/11: 08 – WILLIAMS/ ATANACKOVIC**

**BIRT** the following list of Special Project Grants **with \$234.32** for each of the following applications are approved.

1. University of Victoria Submarine Racing Club
2. VikeSec
3. UVic Minecraft Club
4. Autonomous Underwater Vehicle Interdisciplinary Club
5. UVIC Punjabi Students Association
6. University of Victoria Satellite Design
7. UVic Seismic
8. UVic GameDev Club
9. Victoria FGC
10. Socialist Fightback
11. UVic Games Club
12. UVic ITE Student Chapter
13. UVic Formula Racing
14. UVic Boxing Club
15. UVic Formula Hybrid

16. UVIC Aero
17. Vancouver Island Peace Council
18. UVIC Formula Electric
19. UVIC First Aid Club
20. UVic Horticulture Club
21. InterVarsity Christian Fellowship
22. Hillel on Campus
23. UVic Robotics
24. Women in Engineering, Science, and Technology (WEST)
25. University of Victoria Association for Computing Machinery Student Chapter
26. UVic Meditation Club
27. UVic Poker Club
28. Best Buddies UVic
29. University of Victoria Ecological Restoration Club
30. Surfrider Foundation Canada University of Victoria Club
31. UVIC Pre-Medical Club
32. Hong Kong Student Association
33. Young Communist League
34. UVic UNICEF
35. Mountain Bike Club
36. UVic Guitar Club
37. UVIC Live Music Club
38. UVic Fashion Society
39. UVic Seismic

**MOTION CARRIED**

**MOTION 2023/09/11: 09 – WILLIAMS/ WADHWA**

**BIRT** the following list of course unions are ratified and allocated their respective funding of \$ 353.42:

1. BFA grad show
2. Public Health and Social Policy Student Association (PHSPSA)
3. Computer Music Course Union
4. Students in Undergraduate Mathematics and Statistics
5. ESSA (Environmental Studies Student Association)
6. Biochemistry and Microbiology Students' Society
7. Music Student Association
8. UVic Writing Undergraduate Course Union / This Side of West
9. Philosophy Student Union
10. Underlings - Undergraduate Linguistics Course Union
11. Undergraduates of Political Science (UPS)
12. University of Victoria Psychology Undergraduate Students (PUGS)
13. Bunch of Anthropology Students
14. Greek and Roman Studies Student Association
15. UVic Art History and Visual Studies Student Association
16. English Students' Association
17. UVic Undergraduate Chemistry Students' Society (ChemSoc)
18. UVic UNICEF
19. Society of Geography Students
20. Economics Course Union
21. Physics and Astronomy Students Events and Recreation Society
22. Pacific Asian Student Society
23. Biology Undergraduate Society
24. Physical Education, Recreation, and Kinesiology Student Society (PERKS)
25. UVic French Undergrads Course Unions
26. Health Information Science Course Union
27. UVIC Student Music Educators' Association
28. History Undergraduate Body



29. Bureau of Sociology Students

**MOTION CARRIED**

b. **Old business**

8. **QUESTION PERIOD (15 mins)**

9. **REPORTS**

a. **EXCLUDED MANAGERS**

b. **PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. **COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. **CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN CAMERA- BUCHANAN/WADHWA**

The meeting moved in camera at 7:18 pm.

**MOTION CARRIED**

## 10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

### **MOTION TO MOVE OUT OF CAMERA- WILLIS/BUCHANAN**

The meeting moved out of camera at 7:51 pm

### **MOTION CARRIED**

## 11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:  
Monday, 25 September 2023, on Zoom (online).**

## 12. ADJOURNMENT

## 13. BOARD DIRECTORS' REPORTS

Sarah Buchanan - 138h

- *Comms - 22h 15m*
  - *emails, teams - 14h*
  - *convos/chats - 8h*
    - *leads/isr - 3h 15m*
    - *dale - 15m*
    - *cfuv - 30m*
    - *lane - 30m*
    - *lane/khushi 30m*
    - *w/ SWC - 1h 45m*
    - *library tour - 1h*
    - *alisa - 15m*
  - *Work Order - 15m*
- *CKO - 57h*
  - *CKO - 35h 30m*
  - *Move-in Tabling - 7h 30m*
  - *Thank-you Notes - 2h*
  - *bag stuffing - 2h 30m*
  - *Land Acknowledgement - 45m*

- *Bands - 8h 45m*
- *SUDS - 30h*
  - *travel, presos, networking, etc...*
- *Committees - 9h 30m*
  - *personnel - 3h 30m*
  - *events - 2h*
  - *exec - 1h 30m*
  - *Board Meeting - 2h 30m*
  - *electoral - 15m*
  - *finops - 45m*
- *Misc - 12h 45m*
  - *Site Blurb - 15m*
  - *housekeeping - 1h*
  - *events manual - 15m*
  - *Board matters - 4h 15m*
  - *policy motions - 1h*
  - *work plan - 45m*
  - *hiring - 2h 30m*
  - *sub bot shoot - 1h 30m*
  - *shoot w/ lara - 30m*
  - *ccg/lmc networking - 45m*
- *Blank - 6h 30m*
  - *Pre-SUDS prep, misc work... poorly recorded hours*

## Alisa Atanackovic - 14 hours and 40 minutes

- *Administrative/Housekeeping - 3 hours and 53 minutes*
  - Checked and replied to emails
  - Checked and communicated on Microsoft Teams
  - Worked on recording hours
  - Talked to Nico
  - Read the emergency board meeting agenda
  - Stuffed UVSS bags
  - Went over and updated Jenga blocks
  - Went to talk to Cecilia and Theresa
- *Events - 9 hours and 39 minutes*
  - Campus Kick-Off
  - Thunderfest
  - Beach Social
- *UVSS Internal/External Meetings - 53 minutes*
  - Events Committee
  - Finance and Operations Committee

## Eric Willis - 11.5 hr

- *Administrative and Other/Housekeeping - 1 hr*
  - Administrative tasks
  - Emails
- *Ongoing Project/Events/Outreach - 4.5 hr*
  - *Campus Kick Off!!*
  - CCU
    - Airbrush tattoos finalized
  - GEM Referendum Question
- *UVSS Committees/Internal Meetings - 6 hr*
  - *ARC*
  - *Board Meeting*
  - *GEM Communications Officer Hiring Committee*
  - *Finance and Operations (and Ecofoot) Committee*

## Nico Caparas - 72 Hours

- *UVSS Committees/Internal Meetings - (9 Hours)*
  - BoD Meeting
  - Meeting with Executive Director
  - ISR Meeting
  - FinOps Meeting
  - Comms Meeting
- *Ongoing Projects/Events/Outreach - (41 Hours)*
  - IS Welcome Event
  - GC Beach Social Event
  - Preparing for Tabling
  - Tabling for Vendor Fair
  - Bands on the Roof Event Set-up
  - ISR Page Update on UVSS Website
- *Administrative and Other/Housekeeping (22 Hours)*
  - Emails
  - Administrative tasks
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Organizing
  - Preparing Agenda for ISR Committee Meeting
  - Planning for International Student Welcome
  - Meeting with Global Community
  - ISR Budgeting

## Callum Carroll-Ireton - 6 Hours

- *Tabling - 2.5 hours*
- *Filming Promotional Material - 2.5 hours*
- *General admin - 1 hour*
  - Teams, email, scheduling, etc - 1 hour

## Natalya -6h

### *UVSS Committees/Internal Meetings (3:30h)*

- Member Outreach
- FinOps
- Meeting w/Khushi
  
- *Administrative and Other/Housekeeping (2:30h)*
  - Emails
  - Administrative Tasks
  - Research/reading

## Naomi - 2.5 hours

- *UVSS Committee meetings (30 minutes)*
  - Events
- *Volunteering (2 hours)*
  - International students student welcome (tabling)

## Cleo Philp 145 hours

- *Committees / Internal Meetings - 21*
  - Board meeting
  - Pride
  - GEM
  - Exec
  - Personnel
  - FBFS
  - Fed Up!
  - CCG h/c

- *External Meetings - 44*
  - SUDS - 30
    - Professional development
    - Networking
  - SWC
  - Res Serv & EQHR - GNO
  - GNO
  - Library Tour
  - EQHR
  - Jagmeet & Laurel - Housing
  
- *Admin - 46*
  - Research & meeting prep
  - Office hours
  - Website blurb
  - Emails
  - Teams
  - Cheque signing
  - Budget work
  - Scheduling
  - Networking
  - Travel
  - Outreach & Tabling
  - Movie in the Quad
  - Pancake Breakfast
  
- *Vacation - 35*

## Khushi Wadhwa -164.25hours

- UVSS internal meetings/ committees (53.2 hours)
  - Board meeting
  - Leads
  - excluded managers
  - MJ
  - Executive Committee
  - Personnel Committee
  - finance and operations committee
  - member outreach committee
  - Policy development
  - ISR committee
  - events committee
  - food bank and free store
  - Natalya Sochan
  - work plan
  - Nico
  - Graphics

- Comms
  -
- UVSS external meetings and external work (50.1 hours)
  - FRAC working group
  - SWC
  - ICS
  - SCARTA
  - International student welcome
  - SUDS
  - Res- move in
  - Prep for committees, presentation slides
- Emails, admin, housekeeping, scheduling, teams, arranging and sending pamphlets, cheque signing, document signing/ reading(23.45 hours)
- Hiring committees (1.5 hours)
- Campus kick off (stuffing, tabling, thunderfest, setting up (36 hours)

## Lane O'Hara Cooke 145 hours

- *UVSS committees/ internal meetings (55 hours)*
  - Board meeting
  - leads
  - Exec
  - Member outreach
  - Graphics
  - Finops
  - campaigns
  - Policy development
  - Comms
  - Personnel
  - Events committee
  - CKO
- external meetings (45 hours)
  - Ombuds hiring
  - Umo training
  - Eqhr
  - library meeting
  - Student wellness centre meeting
  - Suds
  - NDP
- *Administrative and Other/Housekeeping (45 hours)*
  - prep and research

- Office hours
- Emails
- Microsoft Teams messages
- Discord
- phone calls
- cheque requisitions
- cheque signing
- Administrative tasks
- Organising
- Research and Reading/Onboarding
- Prepping for committee meetings/creating agendas/scheduling meetings
- Creating agendas, minutes, and scheduling meetings
- Networking

## Cate Freeborn - 7 hours

- *Volunteering - (4.75 hours)*
  - Bands on the Roof (1.5 hours)
  - Movie Night in the quad (3.25 hours)
- *Admin - (0.5 hours)*
  - Emails
- *Meetings + Committees (2 hours)*
  - *ARC*
  - *Individual meeting with Adrean, SSD coordinator*