



MINUTES
University of Victoria Students' Society
Monday, July 24, 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/87429735004?pwd=M2VTSmZvcXlIVFg4RFM5K3U0d20rOT09>

Meeting ID: 851 7087 2876

Attendance: Philp, Williams, Cooke, Caparas, Sochan, Atanackovic, Van Oort, Carroll-Ireton, Wadhwa, Buchanan, Willis, Freeborn

Staff: Baidwan, Chugh, Narvasa, Robertson, Casado

Regrets:

Guests:

1. CALL TO ORDER

The meeting was called to order at 6:03 pm.

2. LIVESTREAM

CONSENT MOTION 2023/02/06: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the Monday, July 24, 2023 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Lane O'Hara Cooke.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2023/07/24

MOTION TO ADOPT - PHILP/CARROLL-IRETON

MOTION TO AMEND- BUCHANAN/CARROLL-IRETON to add reports and motions 6-9, and to include the results of the email motion regarding the hiring of the new Subtext Manager.
MOTION CARRIED

MOTION TO AMEND- PHILP/BUCHANAN to add motion 10
MOTION CARRIED

MOTION TO RECESS- PHILP/WILLIAMS
MOTION CARRIED

MOTION TO AMEND- PHILP/WILLIAMS to add motion 11
MOTION CARRIED

MOTION TO AMEND- WILLIAMS/CAPARAS to add motion 12
MOTION CARRIED

MOTION CARRIED

- b. **Adoption of Minutes**
 - i. **2023/07/10**
MOTION TO ADOPT- WADHWA/WILLIAMS
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

6. EMAIL MOTIONS

MOTION 2023/07/18: – WADHWA

BIRT the Board of Directors accepts the recommendations of Finance and Operations Committee about re-allocation of spaces and offices to accommodate new excluded managers/ new hires; and **BIFRT** the Constituency Group Director moves in room B118, UVSS Human Resource & Administrative Services Manager moves in room B209, Steps forward moves to room B211 and room A104 to be turned into a student lounge and the elections office.

MOTION CARRIED. In favour: Philp, Tran, Van Oort, Carroll-Ireton, Atanackovic, Buchanan, Williams, Caparas

MOTION 2023/07/18: – COOKE

BIRT the Board of Directors accepts the report of the hiring committee for the Subtext Manager; and
BIFRT Shaila Patel is ratified as the Subtext Manager.

MOTION CARRIED. In favour: Philp, Carroll-Ireton, Atanackovic, Williams, Caparas, Wadhwa, Tran, Buchanan

7. MAIN MOTIONS

a. Priority business

MOTION 2023/07/24: 02 - WILLIAMS/PHILP

WHEREAS Bunni Williams has stepped down as the GEM Board representative following being elected as the interim Director of Student Affairs; and,

WHEREAS the GEM Collective has elected a new board representative

BIRT the Board ratifies Eric Willis as the new GEM Board representative

MOTION CARRIED

MOTION 2023/07/24: 03 - WILLIAMS/PHILP

WHEREAS Parker Little has stepped down as the SSD Board representative; and,

WHEREAS SSD has elected a new board representative

BIRT the Board ratifies Cate Freeborn as the new SSD Board representative

MOTION CARRIED

MOTION 2023/07/24: 04 - PHILP/CARROLL-IRETON

WHEREAS Campaigns Committee is an open committee of the UVSS

WHEREAS Campaigns Committee has elected Khushi Wadhwa as the Second Chair

BIRT the Board ratifies Khushi Wadhwa as Second Chair of the Campaigns Committee

MOTION CARRIED

MOTION 2022/07/24: 05 - PHILP/WADHWA

WHEREAS Campaigns Committee passed their annual budget

BIRT the Board approves [2023-24 Budget](#) for Campaigns Committee

MOTION CARRIED

MOTIONS 6-9 to be voted on by omnibus

MOTION 2022/07/24: 06 - BUCHANAN/ATANACKOVIC

WHEREAS Electoral Policy has replaced the arbitration panel with a single arbitrator AND the board has an interest in clear language in electoral policy

BIRT the board removes section 2.1 of electoral policy, and updates the rest of the section's numbering accordingly (eg. 2.2 becomes 2.1, etc.)

BIFRT the board updates section 6.12.d of Electoral Policy as follows:

An Electoral Officer, the Elections Adjudicator, or the ~~Arbitration Panel~~ **Elections Arbitrator** may deal directly with a campaign manager about any issues related to, or complaints made against, their candidate. The campaign manager will be responsible for representing the candidate with respect to any such issues or complaints, and for informing the candidate about any such campaign issues or complaints and their outcomes.

BIFRT the board updates Electoral Policy section 10.1 - ORGANIZATIONAL RELATIONSHIP - 5 as follows:

Liaises and consults with the Elections Adjudicator and ~~Arbitration Panel~~ **Elections Arbitrator**.

BIFRT the board renames Electoral Policy section 10.4 from
ARBITRATION PANEL MEMBER
to ELECTIONS ARBITRATOR

BIFRT the board updates Electoral Policy section 10.4 - QUALIFICATIONS - 1 as follows:

~~Two of the three panel members shall~~ **Shall** not be a members of the UVSS as defined in Bylaw 2.1.

MOTION CARRIED BY OMNIBUS

MOTION 2022/07/24: 07 - BUCHANAN/ATANACKOVIC

WHEREAS The use of “he or she” in place of “they” implies a gender binary

BIRT the board updates Electoral Policy section 9.2.b.1 from

In Ranked Choice Voting, voters rank candidates by preference on their ballots. If a candidate wins a majority of first-preference votes, ~~he or she is~~ **they are** declared the winner.

MOTION CARRIED BY OMNIBUS

MOTION 2022/07/24: 08 - BUCHANAN/ATANACKOVIC

WHEREAS the wording of policy 1.3 of UVSS Electoral policy makes it unclear as to when amendments are to take effect — the wording is ambiguous, and may be read both as indicating a one-year hold period on policy, or its immediate implementation

BIRT this committee updates the policy to better reflect the immediate implementation of amendments, from

1.3 Any amendment to this policy made between:

- a. January 15th and August 31st will take effect ~~the~~ **immediately** following, **on** September 1st.
- b. September 1st and January 15th will take effect ~~the~~ **immediately** following, **on** January 16th.

MOTION CARRIED BY OMNIBUS

MOTION 2022/07/24: 09 - BUCHANAN/ATANACKOVIC

WHEREAS the wording of policy 4.4.d may be read to allow DaLs to be acclaimed upon the extension of the nomination period AND the shifting number of DaL positions would mean such a practice biases the race

BIRT the board updates electoral policy as follows, in order to clear up this ambiguity.

d. If, **upon the close of the nomination period with no further extension, only one or fewer** nominations ~~is~~ **are** received for each Director-at-Large position, the candidates are considered acclaimed per Bylaw 6.8.e., and do not go on the ballot.

MOTION CARRIED BY OMNIBUS

MOTION 2022/07/24: 10 - PHILP/CARROLL-IRETON

WHEREAS WUSC no longer uses B003 in favour of moving to B017; and

WHEREAS the FBFS would benefit from occupying both B005 and B003

BIRT The Board of Directors re-allocates B017 to WUSC; and

BIRT The Board of Directors re-allocates B003 to the FBFS to accommodate their need for space.

MOTION CARRIED

MOTION 2022/07/24: 11 - PHILP/ WADHWA

BIRT the Board of Directors accepts the resignation of Alisa Atanackovic as the UVSS Representative on the Senate Committee on Planning,

BIFRT nominations for a new UVSS Representative for the Senate Committee on Planning be opened, with two minutes of motivational time given to nominees if the seat is contested.

Senate Committee	Nomination	Elected/Acclaimed
Senate Committee on Planning	1. KHUSHI WADHWA	1. KHUSHI WADHWA

MOTION CARRIED. Khushi Wadhwa is acclaimed to be the **UVSS representative** on **Senate Committee on Planning**

MOTION 2022/07/24: 12 - WILLIAMS/ WILLIS

BIRT the Board of Directors accepts the resignation of Arianna Chacón as the Students of Colour Collective UVSS Board Representative.

MOTION CARRIED

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

c. COMMITTEES AND COUNCILS

1. Electoral

2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

d. CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

MOTION TO MOVE in CAMERA- PHILP/CARROLL-IRETON

The meeting moved in camera at 7:03 pm

MOTION CARRIED

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report
- c. General Discussion

MOTION TO MOVE OUT OF CAMERA- BUCHANAN/PHILP

The meeting moved out of camera at 7:18 pm

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, August 14 2023 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Lane O'Hara Cooke 75 hours

- *UVSS committees/ internal meetings (30 hours)*
 - Board meeting
 - leads
 - Exec
 - Member outreach

- Graphics
- Pride planning with collective
- Policy development
- Comms
- Personnel
- Events committee
- Upass committee
- GEM and Pride hiring committees
- SSD SGM
- external meetings (8 hours)
 - Ombuds hiring
 - Operational relations
 - Eqhr
 - Pride parade
- Vacation leave (12 hours)
- *Administrative and Other/Housekeeping (25 hours)*
 - prep and research
 - Office hours
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Khushi Wadhwa - 76.5 hours

- UVSS internal meetings/ committees (29 hours)
 - -Executive Committee
 - -u-pass
 - -Member outreach committee
 - -Personnel Committee
 - -FBFS committee
 - -Policy development
 - -member outreach committee
 - -course union council
 - -Lara
 - -Leads
 - -callum

- -Dale
- -SSD AGM
- -Events committee
- -campaigns committee
- -students
- -finance and operations committee
- -Board meeting
- -ice cream fundae event
- UVSS external meetings (8.5 hours)
 - FRAC
 - FRAC working group
 - SCARTA
 - Operational relations
- Emails, admin, housekeeping, scheduling, teams (25.5 hours)
- Reading (7.25 hours)
- SUBText hiring committee (6 hours)

Alisa Atanackovic - 8 hours and 44 minutes

- *Administrative/Housekeeping - 2 hours and 23 minutes*
 - Read the Board Meeting agenda
 - Checked and replied to emails
 - Checked and communicated on Microsoft Teams
 - Signed up to volunteer for the Ice Cream Fundae
 - Checked the work plan sheet
 - Checked my availability for the Senate Committee on Planning
 - Communicated with Elizabeth and Lane about my schedule conflicts on the Senate Committee on Planning
 - Sent an email to Lane about my resignation from the Senate Committee on Planning
 - Worked on recording my volunteer hours
 - Worked on my director report
- *Advocacy/Planning - 3 hours and 34 minutes*
 - Worked on ideas for the ice skating event during the festival
 - Worked on planning for the Cooking Together event
 - Communicated with Sarah to set up a meeting for the Cooking Together event
 - Wrote down some ideas for the training of incoming DaLs and Faculty Reps
 - Wrote down the plans for next week
 - Communicated with Cleo about the lists for The Mustard Seed, as well as my goals for my term
 - Done some preparation before going to the UVSS Food Bank
 - Went to the UVSS Food Bank and talked with one of its coordinators about what they wanted The Mustard Seed to donate
 - Put together the lists plus a letter for The Mustard Seed and emailed it to Cleo
 - Communicated with Crystal via email
 - Meeting with Global Community Advisers and some other UVSS Directors to discuss on the Cooking Together event

- *UVSS Internal/External Meetings - 3 hours and 45 minutes*
 - Board Meeting
 - Events Committee
 - Campaigns Committee
 - Finance and Operations Committee
 - International Student Relations Committee

Callum Carroll-Ireton - 10 Hours

- *UVSS Committee work - 6 hours*
 - *Electoral - 2 hours*
 - *Ombuds - 4 hours*
- *Volunteered with Ice Cream Fundae - 2 hours*
- *General admin - 2 hours*
 - Teams, email, scheduling, etc

Sarah Buchanan - 60h

- *Comms - 26h*
 - *emails, teams - 14h 15m*
 - *chats - 11h 45m*
 - *Dale - 45m*
 - *leads - 2h 30m*
 - *khushi - 2h 15m*
 - *graphics - 30m*
 - *leanne - 15m*
 - *callum - 1h 30m*
 - *niaomi (ecss edi) - 1h 45m*
 - *lane - 15m*
 - *brad - 15m*
 - *lester - 15m*
 - *emily (osl) - 30m*
 - *brent - 30m*
 - *misc - 30m*
- *Events - 9h 30m*
 - *thank-you notes - 2h*
 - *ice cream - 2h 45m*
 - *ice cream playlist - 45m*
 - *ice cream photos - 30m*
 - *ice cream ordering - 1h*

- *shot a reel - 30m*
 - *movie licensing >:(- 30m*
 - *work orders - 45m*
 - *renter's workshop - 15m*
 - *misc work - 1h 45m*
 - *committee prep - 30m*
 - *draft calendar - 1h*

- *Electoral - 6h 15m*
 - *policy - 1h 15m*
 - *misc work - 4h 30m*
 - *met james coccola - 30m*

- *Committees - 13h 15m*
 - *CFUV Board - 45m*
 - *Uvic OR - 45m*
 - *mediator working group - 30m*
 - *campaigns - 45m*
 - *management - 45m*
 - *exec - 1h 15m*
 - *policy dev - 30m*
 - *Global Community - 1h*
 - *upass - 30m*
 - *events - 30m*
 - *exec/personnel - 2h 45m*
 - *personnel - 45m*
 - *BOD meeting - 1h 30m*
 - *thunderfest - 1h*

- *Misc - 5h*
 - *housekeeping - 30m*
 - *comms plan - 30m*
 - *bringing in the ice cream - 30m*
 - *work plan - 30m*
 - *site blurb - 30m*
 - *packing up SFL - 45m*
 - *cheque signing - 45m*
 - *director's report - 1h*

Natalya -2:15 hours

- *UVSS Committees/Internal Meetings (1:30h)*
 - Campaigns meeting
- *Administrative and Other/Housekeeping (45min)*
 - Emails
 - Administrative Tasks

Kate van Oort - 1.5 hours

- *Emails - 30 mins*
 - Responding to emails - 30 mins
- *Meetings - 1*
 - Attending committee meetings - 1 hour

Bunni- 62 hours

- *UVSS Committees/Internal Meetings*
 - Work plan
 - Board meeting
 - ARC
 - Campaigns
 - Executive meeting
 - Outreach Committee
 - Office hours
 - Policy Development
 - Meeting with Allie
 - Budgeting meeting with NSU
 - Comms meeting
 - Comms presentation
 - Meeting with new reps
- *University Relations/External Meetings*
 - UVIC/UVss Operations meeting
 - Thunderfest planning
 - Meeting with Ontario Student Union
- *Ongoing Projects/Events/Outreach*
 - CCU days
 - ARC
 - Emails/admin
 - Managing club financials
 - Cheque Requests
 - Cheque signing
 - Policy review

- Creating clubs manual

Cleo Philp 59 hours

- *Committees / Internal Meetings - 16*
 - Board meeting
 - Exec
 - Personnel
 - Finops
 - GEM
 - Graphics
 - Campaigns
 - Policy Dev
 - Leads
- *External Meetings - 9*
 - OSL SVAW
 - Operational Relations
 - Let's Talk
 - VRTC
 - Global Community
- *Admin - 34*
 - Research & meeting prep
 - Office hours
 - Website blurb
 - Emails
 - Teams
 - Cheque signing
 - Budget work
 - Scheduling
 - Networking
 - Travel
 - Outreach
 - Monitoring BC politics

Nico Caparas - 27.5 Hours

- *UVSS Committees/Internal Meetings - (4 Hours)*
 - ISR Committee Meeting
 - SOCC Meeting
 - Comms Meeting
- *Ongoing Projects/Events/Outreach - (18.5 Hours)*
 - Preparing & Reviewing Agenda for ISR Committee Meeting
 - Planning for International Student Welcome & GC Beach Social

- Communicating with GC
- Handbill Planning for IS Welcome
- Meeting with GC
- Meeting with Multi Faith Centre
- Meeting for Cooking Event

- *Administrative and Other/Housekeeping (5 Hours)*
 - Emails
 - Administrative tasks
 - Reviewing documents
 - Budgeting