AGENDA
University of Victoria Students’ Society
Monday, August 14 2023 – Zoom, 6pm

Join Zoom Meeting:
https://uvic.zoom.us/j/87429735004?pwd=M2VTSmZvcXllVFg4RFM5K3U0d20rQT09

Meeting ID: 851 7087 2876

Attendance:

Staff:

Regrets:

Guests:

1. CALL TO ORDER

2. LIVESTREAM

CONSENT MOTION 2023/08/14: 01 - COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the Monday, August 14 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

BIFRT this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

MOTION

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

   a. Adoption of Agenda
      i. 2023/08/14

   b. Adoption of Minutes
      i. 2023/07/24
5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. EMAIL MOTIONS

MOTION 2023/08/09: -BUCHANAN
BIRT the board accepts the recommendation of the electoral committee, and ratifies John Morrison for the position of Chief Electoral Officer for the fall 2023 by-election.
MOTION CARRIED BY OMNIBUS. In favour: Philp, Williams, Carroll-Ireton, Wadhwa, Caparas, Antanackovic, Van Oort, Willis

MOTION 2023/08/09: -BUCHANAN
BIRT the board accepts the recommendation of the electoral committee, and ratifies James Coccola for the position of Elections Adjudicator for the fall 2023 by-election.
MOTION CARRIED BY OMNIBUS. In favour: Philp, Williams, Carroll-Ireton, Wadhwa, Caparas, Antanackovic, Van Oort, Willis

MOTION 2023/08/09: -BUCHANAN
BIRT the board accepts the recommendation of the electoral committee, and ratifies Marcus Hadley for the position of Elections Arbitrator for the fall 2023 by-election.
MOTION CARRIED BY OMNIBUS. In favour: Philp, Williams, Carroll-Ireton, Wadhwa, Caparas, Antanackovic, Van Oort, Willis

7. MAIN MOTIONS

a. Priority business

MOTION 2023/08/14: 02 - BUCHANAN
WHEREAS some Faculty Director positions have received no nominations during previous electoral events, meaning, AND filling all Director positions is vital to the board’s success
BIRT Electoral Policy 9.3 be updated as follows to allow the changing of faculty representative positions to Director at Large positions if no interest is shown during the originally scheduled nomination period
9.3 Unfilled Faculty Director Positions
a. In the event an election concludes with an unfilled Faculty Director position, the Board of Directors may appoint a Director at Large candidate from the most recent election to hold a position as a Director at Large in lieu of the unfilled Faculty Director position, with reference to the vote totals from Director at Large candidates in the most recent election and the representative needs of members. The Board of Directors may not appoint candidates who were disqualified in the most recent election
a. In the event a nomination period is extended, any faculty rep positions which have received no nominations, or for which all nominees have withdrawn, will be removed. The same amount of Director at Large positions will be added to the roster for the remainder of the election.

b. In the event a faculty rep candidate withdraws after the extension of the nomination period, and there are no other candidates for said position, the faculty rep position will be removed. A corresponding Director at Large position will be added for the remainder of the election.

MOTION 2023/08/14: 03 - WADHWA
BIRT the Board of Directors accepts the recommendations of Finance and Operations Committee about use of Ewing Fund for added expenses related to last years Sustainable initiative related to improvements to portion of the Mechanical Air Handling system in SUB; and

BIFRT UVSS approves spending of up to $15,000 from the Ewing fund to complete this improvement.

MOTION 2023/08/14: 03 - WILLIAMS/
BIRT Liya Tensae is ratified as the interim Students of Colour Collective Representative to the UVSS Board of Directors.

MOTION 2023/08/14: 04 -WILLIAMS
WHEREAS the UVSS has created the new Constituency Groups Director excluded manager position,
WHEREAS the Advocacy Relations Committee falls within the scope of the Constituency Groups Director role,
WHEREAS the Advocacy Relations Committee does not fall within the scope of the Research and Communications Manager role,
BIRT the Board of Directors approves the UVSS Constituency Groups Director be added a non-voting member of ARC,
BIFRT the Board of Directors approves the Research and Communications Manager be removed as a non-voting member of ARC,
BIFRT the Board of Directors approves Part 3, 3.1, d, ii of the UVSS Board of Directors Policy be updated to the following:
   d. Membership
      i. Voting Members
         1. The BoD representative for each Constituency Group.
         2. The BoD representative for NSU.
         3. Director of Student Affairs - ex officio and chair of the committee.
         4. An alternate representative for each Constituency Group and NSU for a semester upon ratification by their respective Constituency Group or NSU and by Advocacy Relations Committee.
      ii. Non-voting Members
         1. One [1] director elected by the BoD - ex officio and second chair of the committee
         2. Executive Director or designate - ex officio
         3. Research and Communications Manager  Constituency Groups Director – ex officio
4. Director of Finance & Operations - ex officio
5. Director of Campaigns & Community Relations – ex officio
6. Director of Outreach & University Relations – ex officio
7. Director of Events – ex officio

MOTION 2023/08/14: 05- BUCHANAN
WHEREAS there was a incorrect date noted for the early November 2023 UVSS Board meeting, BIRT the Board of Directors approves the change of the date for the November 4, 2023 Board meeting to November 6, 2023.

MOTION 2023/08/14: 06- COOKE
BIRT the Board of Directors accepts the report of the hiring committee for the Ombudsperson; and BIFRT Angus Shaw is ratified as the UVic/UVSS Ombudsperson.

b. Old business

8. QUESTION PERIOD (15 mins)

9. REPORTS
   a. EXCLUDED MANAGERS

   b. PORTFOLIOS
      1. Campaigns and Community Relations
      2. Finance and Operations
      3. Outreach and University Relations
      4. Student Affairs
      5. Events
      6. International Student Relations

   c. COMMITTEES AND COUNCILS
      1. Electoral
      2. Executive Committee
      3. Food Bank & Free Store
      4. Peer Support Centre

   d. CONSTITUENCY ORGANIZATIONS & NSU
      1. GEM
      2. NSU
3. SOCC
4. SSD
5. Pride Collective

10. IN-CAMERA
   a. Legal
   b. Personnel Committee Report
   c. General Discussion

11. MEETING TIMES

   The next meeting scheduled by the Board of Directors is: Monday, 21 August 2023 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS’ REPORTS

Lane O’Hara Cooke 105 hours

- UVSS committees/ internal meetings (55 hours)
  o Board meeting
  o leads
  o Exec
  o Member outreach
  o Graphics
  o Finops
  o campaigns
  o Policy development
  o Comms
  o Personnel
  o Events committee
  o Bands on the roof
  o GEM hiring committee
  o Pride hiring committee
  o How to chair a board meeting 101 Leads training

- external meetings (20 hours)
  o Ombuds hiring
  o OAC
  o IATSE collective bargaining
- Studentcare
- Eqhr
- Food services
- AVPSA

- **Administrative and Other/Housekeeping (30 hours)**
  - prep and research
  - Office hours
  - Emails
  - Microsoft Teams messages
  - Discord
  - phone calls
  - cheque requisitions
  - cheque signing
  - Administrative tasks
  - Organising
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Creating agendas, minutes, and scheduling meetings
  - Networking

### Sarah Buchanan - 88h

- **comms - 34h**
  - emails/teams - 19h 30m
  - chats/conversations - 14h 30m
    - **leads** - 3h 15m
    - **callum** - 1h 15m
    - **mary + lara** - 30m
    - **dale + khushi** - 15m
    - **alisa** - 1h 15m
    - **khushi** - 1h 45m
    - **rowan (cfuv)** - 30m
    - **cfuv** - 15m
    - **lane/khushi** - 45m
    - **comms** - 1h 30m
    - **bunni** - 15m
    - **milo** - 45m
    - **cleo** - 30m
    - **leanne** - 45m
    - **rae (esquimalt community arts hub)** - 15m
    - **cris lunch** - 45m

- **committees - 18h**
  - **Exec** - 5h 30m
  - **member outreach** - 1h
○ personnel - 6h 45m
  ○ events - 1h 30m
  ○ eqhr - 1h
  ○ thunderfest - 1h
  ○ board meeting - 1h 15m
● personnel - 2h 30m
  ○ iatse bargaining - 2h 30m
● electoral - 3h 15m
  ○ contracts - 45m
  ○ misc - 1h
  ○ john meetings - 45m
  ○ setup for meeting - 15m
  ○ simplyvoting - 30m
● events - 19h 15m
  ○ bands on the roof - 4h
  ○ insurance - 1h
  ○ september calendar - 30m
  ○ sub bot “silly video” - 1h
  ○ committee prep - 30m
  ○ grocery pickup - 30m
  ○ making pancakes - 1h
  ○ roof moment - 1h 30m
  ○ roof prep - 30m
  ○ work orders - 30m
  ○ poster sign-off - 15m
  ○ insta shooting - 30m
  ○ movies - 1h 30m
  ○ budget - 15m
  ○ cko copy - 15m
  ○ events metrics - 1h
  ○ ice cream day! - 4h 30m
● misc - 10h 45m
  ○ cheque signing - 1h 45m
  ○ professionalism training - 1h
  ○ housekeeping - 1h 15m
  ○ chairing 101 - 1h 15m
  ○ martlet interview - 45m
  ○ sub bot shoots - 1h 15m
  ○ misc work (poorly kept hours) - 45m
  ○ director’s report - 45m
  ○ comms plan - 1h 15m
  ○ board meeting prep - 45m
Cleo Philp 110 hours

- **Committees / Internal Meetings - 37**
  - Board meeting
  - FBFS
  - Campaigns
  - Personnel
  - Exec
  - Leads
  - Comms
  - MarComm
  - Member Outreach
  - Campaigns
  - How 2 Chair
  - Hiring committee

- **External Meetings - 25**
  - The Mustard Seed
  - CAL Policy
  - UVic Food Services
  - UVic Res Services
  - BC Food Banks
  - EQHR
  - Interviews
  - Collective Bargaining
  - Professional Development
  - CBC Radio

- **Admin - 48**
  - Research & meeting prep
  - Office hours
  - Emails
  - Teams
  - Cheque signing
  - Budget work
  - Scheduling
  - Networking
  - Travel
  - Outreach
  - Copywriting
  - Outreach
  - Photo & video shoots

Khushi Wadhwa - 108 hours

- On leave (7 hours)
- UVSS internal meetings/ committees (39 hours)
  - Executive Committee
  - campaigns committee
  - member outreach committee
  - Personnel Committee
  - FBFS committee
  - finance and operations committee
  - Board meeting
  - Events committee
  - Policy development
  - member outreach committee
  - Leads
  - excluded managers
  - DALs and reps

- UVSS external meetings (23 hours)
  - FRAC
  - FRAC working group
  - Robyn
  - Bargaining (IATSE)
  - OSL
  - UVic food services
  - SWC

- Emails, admin, housekeeping, scheduling, teams (18 hours)
- Prep work (includes research, reading, communications etc) (20 hours)

Nico Caparas - 35 Hours

- UVSS Committees/Internal Meetings - (3 Hours)
  - Campaigns Meeting
  - BoD Meeting
  - Budget Meeting
  - ISR Meeting

- Ongoing Projects/Events/Outreach - (26 Hours)
  - Preparing Agenda for ISR Committee Meeting
  - Planning for International Student Welcome
  - Planning for food order for GC Beach Social
  - Communicating with GC
  - Work Plan for Handbill
  - Working on Page Update for ISR Section of UVSS Website
  - Updating ISR News Section for UVSS Website
  - Meeting with Global Community
  - ISR Budgeting
- **Administrative and Other/Housekeeping (6 Hours)**
  - Emails
  - Administrative tasks
  - Reviewing Strat Plan
  - Budgeting

Kate van Oort - 3 hours
- **Emails - 30 mins**
  - Responding to emails - 30 min
- **Meetings - 2.5**
  - Attending committee meetings - 2.5 hour

Alisa Atanackovic - 14 hours and 60 minutes
- **Administrative/Housekeeping - 6 hours and 32 minutes**
  - Read the agenda for meetings and the Board Meeting minutes
  - Checked and replied to emails
  - Worked on recording my volunteer hours
  - Checked and communicated on Microsoft Teams
  - Worked on my director report
  - Updated the office calendar
  - Purchased stickers and put them on the door of my office
  - Messaged Nico
  - Volunteered for Ice Cream Fundae
  - Signed up for land acknowledgement
  - Added my email signature
- **Advocacy/Planning - 3 hours and 29 minutes**
  - Worked on what to ask the SSD in terms of The UVSS Advocacy Survey + came up with a prize idea
  - Read and worked on the Housing Now! Outline
  - Checked the Housing Now! Website
  - Worked on The UVSS Advocacy Survey
  - Went to talk to SSD about The UVSS Advocacy Survey
  - Talked to Dale, Khushi, Cleo, and Sarah
  - Read and gave a suggestion on the CAL letter
  - Checked the University Survey Data
  - Worked on the LGC Outline
  - Worked on 11 MS + UVic’s Sexualized Violence Prevention and Response Policy
    analysis
- **UVSS Internal/External Meetings - 2 hours and 36 minutes**
  - Board Meeting
  - Events Committee
  - Campaigns Committee
Callum Carroll-Ireton - 9 Hours

- **UVSS Committee work - 6 hours**
  - Electoral - 1 hours
  - Ombuds - 4 hours
  - Events - 1 hours

- **General admin - 3 hours**
  - Teams, email, scheduling, etc - 1.5 hours
  - Meetings/orientation with new Pride Coordinator - 1.5 hours