



**MINUTES**  
**University of Victoria Students' Society**  
**April 24, 2023 – Zoom, 6pm**

**Join Zoom Meeting:**

<https://uvic.zoom.us/j/85170872876>

**Meeting ID: 851 7087 2876**

**Attendance:** Cooke, Tran, Chacon, Vokey, Berman, Buchanan, Pangburn, Powell,

**Staff:** Campo, Robertson, Chugh, Mcpherson

**Regrets:** Edwardson, Marcoux

**Guests:** Wadhwa

**1. CALL TO ORDER**

The meeting was called to order at 6:09 PM

**2. LIVESTREAM**

**CONSENT MOTION 2023/02/06: 01 - TRAN**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the Monday, 24 April 2023 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

**MOTION**

**3. LAND ACKNOWLEDGEMENT**

**4. ADOPTION OF AGENDA**

**a. Adoption of Agenda**

**i. 2023/04/24**

**MOTION TO ADOPT - BUCHANAN/BERMAN**

**MOTION TO AMEND- BUCHANAN/VOKEY**

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

**i. 2023/04/03**

**MOTION TO ADOPT- MORISHO/POWELL**

**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

**a. PRESENTATIONS**

**b. ANNOUNCEMENTS**

**6. EMAIL MOTIONS**

**MOTION 2023/4/18 : - COOKE**

**WHEREAS** there are multiple vacant positions on the 2023-2024 UVSS Board of Directors,  
**WHEREAS** the current Board may decide to fill the vacant role(s) with the runner-up candidate  
Director at Large in lieu of the Faculty Director position,  
**BIRT** the current UVSS Board approves the runner-up DaL candidate to fill one of the vacant  
Faculty Director positions.

**MOTION CARRIED. In favour:** Vokey, Buchanan, Tran, Berman, Morisho, Edwardson, Laureta,  
Cooke

**7. MAIN MOTIONS**

**a. Priority business**

**MOTION 2023/04/24: 02 - MORISHO/CHACON**

**WHEREAS** the 2023 UVSS election and referenda are complete and the results have been  
tabulated,

**BIRT** the UVSS board of directors ratify the [results](#) of the 2023 election and referenda.

**MOTION CARRIED**

**MOTION 2023/04/24: 03 – BERMAN/POWELL**

**WHEREAS** the Board of Directors voted to recombine the Ecofoot Working Group and Finance  
and Operations Committee

**BIRT** Board of Directors Policy removes the following

## 2.6 ECOFOOT WORKING GROUP

### **MOTION CARRIED**

#### **MOTION 2023/04/24: 04 – BERMAN/MORISHO**

**BIRT** Board of Directors Policy **Part 13, Section 13.1.b** amended as follows:

b. Excluded Personnel

i. The following personnel are considered excluded personnel:

1. General Manager
2. Executive Director
3. Administration and Services Manager
4. **Constituency Groups Director**

### **MOTION CARRIED**

#### **MOTION 2023/04/24: 05 – BERMAN/BUCHANAN**

**BIRT** the Board of Directors accepts the resignation of Izzy Adachi as the Director of Campaigns and Community Relations

### **MOTION CARRIED**

#### **MOTION 2023/04/24: 06- COOKE/MORISHO**

**WHEREAS** the Merry Chef Oven in Bean There is no longer functioning and a necessary piece of equipment for many of the products served

**BIRT** The UVSS allocate up to \$18,000 from the Major Capital Fund to purchase a replacement, accelerated cooker for the Bean There.

### **MOTION CARRIED**

b. **Old business**

8. **QUESTION PERIOD (15 mins)**

9. **REPORTS**

a. **EXCLUDED MANAGERS**

b. **PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events

6. International Student Relations

**c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**10. IN-CAMERA**

**MOTION TO MOVE IN-CAMERA- BERMAN/VOKEY**

The meeting was moved in camera at 6:47 pm.

**MOTION CARRIED**

- a. **Legal**
- b. **Personnel Committee Report**
- c. **General Discussion**

**WHEREAS** the UVSS Board of Directors values the wellbeing of its staff,  
**WHEREAS** the cost of living has increased substantially in recent years,  
**BIRT** that the Executive Director of the UVSS will be awarded a 2% salary raise as of May 1, 2023

**MOTION CARRIED**

**WHEREAS** the UVSS Board of Directors values the wellbeing of its staff,  
**WHEREAS** the cost of living has increased substantially in recent years,  
**BIRT** that the General Manager of the UVSS will be awarded a 2% salary raise as of May 1, 2023  
**BIFRT** the UVSS General Manager will also be awarded 2% retroactive salary raise, backdated to May 1, 2022

## MOTION CARRIED

## MOTION TO MOVE OUT OF CAMERA- WILLIAMS/VOKEY

The meeting was moved out of camera at 7:15 pm.

## MOTION CARRIED

### 11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:  
May 8, 2023 on Zoom (online).**

### 12. ADJOURNMENT -

### 13. BOARD DIRECTORS' REPORTS

## Deborah Berman - 90 hours

### *Meetings & Committees (9)*

- SCAS
- Executive
- Personnel
- FinOps
- Operational Relations
- *Clubs and Course Unions (45)*
  - CC, DB & EQHR
  - Emails
  - Cheque Requisitions
  - Clubs policy
  - Meeting with Club
- *Administrative (16)*
  - Correspondence
  - Emails
  - Office hours
  - Cheque signing
- *Advocacy (3)*
  - AIR
  - Meeting with Pride Staff
- *Student Affairs Portfolio (3)*
  - Annual Report
  - Succession Planning
- *General (14)*
  - Stat Holiday

## Amber Powell- 79 hours

- *UVSS Committees/Internal Meetings ( 4 hours):*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Member Outreach Committee
  - Campaigns Committee
  - Events Committee
  - FinOps Committee
  
- *University Relations/External Meetings ( 3 hours):*
  - Communications meetings
  - Office hours
  - General Communication
  - Operational relations
  
- *Ongoing Projects/Events/Outreach ( 10 hours)*
  - Event planning/booking
  - Puppy playtime prep
  - Puppy playtime
  - Promo videos
  
- *Administrative and Other/Housekeeping ( 44 hours)*
  - Emails
  - Monitoring
  - Work orders
  - Cheque signing
  - Writing
  - Research
  - Phone calls
  - Document writing/editing
  - Housekeeping
  - Administrative tasks
  - Creating agendas
  - Directors report
  
- *time off ( 18 hours)*
  - Holiday 14
  - Sick 4

## Jordana Pangburn- 20 hours

- *Events committee*
- *Pride*
- *Communications with execs*
- *Online communications*

## Sarah Buchanan - 4.5 hours

- Personnel - 3.5 hours
- Misc 1 hour

## Safi- 2 hours

- Collective Meeting
- Budget meeting

## Ari Chacon - 5 hours

- 2 hours meetings
- 2 hours event help
- 1 hour emails/misc