

**MINUTES**

**University of Victoria Students’ Society**

**April 3, 2023 – Zoom, 6pm**

**Join Zoom Meeting**:

[**https://uvic.zoom.us/j/85170872876**](https://uvic.zoom.us/j/85170872876)

**Meeting ID: 851 7087 2876**

**Attendance:** Tran, Williams, Morisho, Adachi, Cooke, Chaćon, Pangburn, Mclean, Berman, Powell, Edwardson, Buchanan

**Staff:** Narvasa, Baidwan, Chugh, Robertson, Macpherson, Campo

**Regrets:** Laureta

# **1. CALL TO ORDER**

# The meeting was called to order at 6:04 pm.

# **2. LIVESTREAM**

**CONSENT MOTION 2023/04/03: 01 - TRAN**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the Monday, April 3, 2023 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**BIFRT** this motion will pass without the need of a vote or seconder through unanimous consent unless objected, where then this motion will need a seconder and a vote.

# **3. LAND ACKNOWLEDGEMENT**

The land was acknowledged by Ton Tran.

# **4. ADOPTION OF AGENDA**

**a. Adoption of Agenda**

i. **2023/04/03**

**MOTION TO ADOPT- COOKE/EDWARDSON**

**MOTION TO AMEND-COOKE/WILLIAMS** to add motion 4

**MOTION CARRIED**

**MOTION TO AMEND- WILLIAMS/ MORISHO** to add reports

**MOTION CARRIED**

**MOTION TO AMEND- BERMAN/MORISHO** to add motion 5

**MOTION CARRIED**

**MOTION TO AMEND- COOKE/WILLIAMS** to add motion 6

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

i.  **2023/03/20**

**MOTION TO ADOPT - EDWARDSON/POWELL**

**MOTION CARRIED**

**Friendly Amendment:** In the in-camera motion, the following change was made:

**BIRT** this policy take effect immediately

# **5. PRESENTATIONS & ANNOUNCEMENTS**

# **a. PRESENTATIONS**

“The First Peoples House is a Space for Indigenous Students, Staff, Faculty, and Community. “

* Presentation by Lauren McLean

## **b. ANNOUNCEMENTS**

# **6. EMAIL MOTIONS**

**MOTION 2023/03/28: - MCLEAN**

# **WHEREAS** On Friday, March 24, 2023 at the Native Students Union’s Annual General Meeting, the following changes (attached) were approved unanimously to our constitution. All content struck through is to be removed. All bolded content is to be added. These changes were approved unanimously by the 18 folks who attended the meeting.

# **WHEREAS** These changes have resulted from the collaboration and hard work of the Native Students Union members and thus reflect the needs of future council members, i.e. the need for an updated land acknowledgement, increased flexibility in counselor roles and duties, clarification of definitions and language, etc.

# **BIRT** the Board of Directors ratifies all changes to the Native Students Union constitution.

# **BIRFT** that all changes will take effect immediately following the closure of the voting period should the motion pass.

# **MOTION CARRIED**

**In Favour:** Edwardson, Adachi, Vokey, Tran, Holland, Berman, Pangburn, Laureta, Chaćon, Cooke

# **7. MAIN MOTIONS**

## **a. Priority business**

**MOTION 2023/04/03: 02 - ADACHI/EDWARDSON**

**WHEREAS** the Board allocated $2000 for charitable donations

**BE IT RESOLVED** that the Board make the following donations to external organisations

$500 to the Canadian Red Cross for earthquake relief in Turkey and Syria

$500 to the Canadian Red Cross for Humanitarian Aid to Ukraine

$500 to the Victoria Native Friendship Center

$500 to the Victoria Youth Empowerment Society

**MOTION CARRIED**

**MOTION 2023/04/03: 03 - BERMAN/ADACHI**

**WHEREAS** the NSU Council held their AGM

**WHEREAS** the NSU Council has elected a new board representative

**BIRT** the Board ratifies Delwyn Marcoux as the new NSU board representative

**MOTION CARRIED**

**MOTION 2023/04/03: 04 - COOKE/MORISHO**

**WHEREAS** a core value of the UVSS is sustainability,

**WHEREAS** low turnout on the Ecofoot committee has led to difficulties implementing sustainability initiatives in the SUB,

**BIRT** the UVSS Board of Directors approves the recombination of the Finance and Operations Committee and the Ecofoot Committee.

**MOTION CARRIED**

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**MOTION 2023/04/03: 05 - BERMAN/ BUCHANAN**

**BIRT** the following list of clubs are ratified without funding:

* UVic Astrophotography Club

**MOTION CARRIED**

**Tran steps down as Chair. Berman steps up as Chair.**

**MOTION 2023/04/03: 06 - TRAN/ADACHI**

**BIRT** the Board of Directors accepts the resignation of Samuel Holland as a Director at large

**MOTION CARRIED**

**Berman steps down as Chair. Tran steps up as Chair.**

## **b. Old business**

# **8. QUESTION PERIOD (15 mins)**

# **9. REPORTS**

**a. EXCLUDED MANAGERS**

# **b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

## **c. COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

## **d. CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD
5. Pride Collective

**MOTION TO MOVE IN-CAMERA-EDWARDSON/ADACHI**

**MOTION CARRIED**

The meeting was moved in camera at 6:57 pm.

# **10. IN-CAMERA**

## **a. Legal**

## **b. Personnel Committee Report**

**MOTION 2023/04/03: 07 - COOKE/BERMAN**

**WHEREAS** the UVSS Extended Health and Dental plan usage has increased significantly since the onset of the COVID-19 pandemic; and,

**WHEREAS** the last increase to the fee was made in 2018 which creates an unsustainable financial situation for the Health and Dental Reserve Fund; and,

**WHEREAS** Studentcare recommends that we increase the fees by 5%, which is the maximum amount that is allowed according to UVSS’ Board of Directors Policy and Bylaws; therefore,

**BIRT** that the Board pass a 5% increase to the Enhanced Dental and Health Fees for the year 2023-2024 academic year;

**MOTION CARRIED**

# **c. General Discussion**

**MOTION TO MOVE OUT OF -CAMERA- ADACHI/EDWARDSON**

**MOTION**

The meeting was moved out of camera at 7:15 PM

# **11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

**April 24, 2023** on Zoom (online).

# **12. ADJOURNMENT**

### 13. BOARD DIRECTORS’ REPORTS

Izzy Adachi -60 hours

* Elections (30)
  + Handbilling
  + Classroom Talks
  + Social Media Promo material
  + Coordinating
* Meetings (8)
  + GVATxDean Murdock
  + Personnel
  + Executive
  + Accounting
  + Policy Development
  + Incoming Directors
* MISC (22)
  + Succession Planning
  + Emails
  + Office Cleaning

# Amber Powell- 50.5 hours

#### *UVSS Committees/Internal Meetings (*4 *hours):*

* + Board Meeting
  + Leads Meeting
  + Executive Committee
  + Member Outreach Committee
  + Campaigns Committee
  + Events Committee
  + FinOps Committee

#### *University Relations/External Meetings (* 5 *hours):*

* + Communications meetings
  + Office hours
  + General Communication
  + Bookings
  + LAC
  + Comms

#### *Ongoing Projects/Events/Outreach (* 5 *hours)*

* + - * + Event planning/booking
        + Class talks
        + Promo vids
        + Puppy playtime prep
        + Pizza event

#### *Administrative and Other/Housekeeping (* 36 *hours)*

#### *time off*

* + Emails
  + Monitoring
  + Work orders
  + Cheque signing
  + Writing
  + Research
  + Phone calls
  + Document writing/editing
  + Housekeeping
  + Administrative tasks
  + Creating agendas
  + Directors report

# Lane O’Hara Cooke - 82 hours

* *UVSS committees/ internal meetings (20 hours)* 
  + Board meeting
  + Personnel
  + leads
  + Exec
  + gem meeting
  + charlene
  + dale
  + Policy development
  + Pride rep
* external meetings (10 hours)
  + Studentcare, SSD, CAL meeting
  + campaigning for referenda
* campaigning/in lieu time (20 hours)
* Sick day (7 hours)
* *Administrative and Other/Housekeeping (25 hours)*
  + prep and research
  + Office hours
  + Emails
  + Microsoft Teams messages
  + Discord
  + phone calls
  + cheque requisitions
  + cheque signing
  + Administrative tasks
  + Organising
  + Research and Reading/Onboarding
  + Prepping for committee meetings/creating agendas/scheduling meetings
  + Creating agendas, minutes, and scheduling meetings
  + Networking

# Sarah Buchanan - 8.5 hours

* *Personnel - 1.5 hours*
  + *Meetings*
* *Pins - 7 hours*
  + *Setup, Communicating, etc.*
  + *Graphics*
  + *Comms*
  + *Filming*

# Lily Vokey- 1 hour, 35 min

* *Meetings - (35 min)*
  + *Events (20 min)*
  + *Events (15 min)*
* *Administrative/Housekeeping- (30 min)*
  + Teams/email motions review
* *Classroom talks and chatting concerning the elections- (30 min)*

Jordana Pangburn- 20 hours

* *Pride collective*
  + Internal meetings
  + Writing agendas
  + Online communications
  + Circle facilitation
* *Online communications*
* *Events committee*
* *Communication with excluded staff*

Lauren McLean - 21 Hours

* *Committees, Meetings, and Discussions (11)*
  + Board of Directors Meetings (2)
  + ARC Meeting (1)
  + NSU Meetings (6)
  + Personal Meetings (2)
* *Administrative (10)*
  + Emails
  + Writing Reports
  + Prepping for Meetings

Deborah Berman - 70 hours

* *Meetings & Committees (15.5)*
  + *Personnel*
  + *Classroom talks*
  + *Board meeting*
  + *Co-op worksite visit*
  + *Tabling*
  + *FRAC*
* *Clubs and Course Unions (32)*
  + *Clubs Policy*
  + *Emails*
  + *Cheque Requisitions*
  + *Course Union Meetings*
  + *Council prep*
* *Administrative (3)* 
  + *Elections*
  + *Correspondence*
  + *Emails*
  + *Office hours*
  + *Cheque signing*
* *Advocacy (3)*
  + *AIR*
  + *ARC*
* *General (16.5)* 
  + *Time off in-lieu*

Safi Morisho - 3.5 Hours

* *Communications and meetings*

Ari Chacon - 4 hours

* *meetings 1 hour*
* *emails 1 hour*
* *research/coordination/communication 2 hour*

Bunni Williams- 2.5 hours

* *University Relations/External Meetings (2.5 hours)*
* *SAGM (1.5 hours)*
* *Budgeting meeting (1 hour)*