



## AGENDA

University of Victoria Students' Society  
January 23, 2023 – Zoom, 6pm

### Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

**Attendance:** Tran, Laureta, Vokey, Cooke, Powell, Buchanan, Jackson, Adachi, Edwardson, Mclean, Berman, Holland, Pangburn, Williams

**Staff:** Campo, Robertson, Macpherson, Baidwan, Narvasa

### Regrets:

#### 1. CALL TO ORDER

The meeting was called to order at 6:05 PM .

#### 2. LIVESTREAM

##### **MOTION 2023/01/23: 01 - BERMAN/EDWARDSON**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the Monday, 23 January 2023 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**MOTION CARRIED**

#### 3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Julien Edwardson. He referred to this link to learn more :

<https://senakw.com/>

#### 4. ADOPTION OF AGENDA

##### a. Adoption of Agenda

##### i. 2023/01/23

##### **MOTION TO ADOPT - EDWARDSON/COOKE**

**MOTION TO AMEND- EDWARDSON/ LAURETA** to add directors' reports

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

**i. 2023/01/16**

**MOTION TO ADOPT BY OMNIBUS - EDWARDSON/ADACHI**

**MOTION TO AMEND - EDWARDSON/HOLLAND** to make changes to  
Referenda questions

**MOTION CARRIED**

**MOTION CARRIED**

**ii. 2023/01/18**

**MOTION TO ADOPT BY OMNIBUS- EDWARDSON/ADACHI**

**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

**a. PRESENTATIONS**

**b. ANNOUNCEMENTS**

**6. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. SOCC
4. SSD

**7. QUESTION PERIOD (15 mins)**

**8. EMAIL MOTIONS**

**MOTION 2023/01/17: ADACHI**

**Whereas** the UVSS allies with other student organizations on issues of shared interest  
**Be It Resolved** that the UVSS Board of Directors signs on to the open letter on Sexualized Violence Prevention from the Alliance of BC Students

**MOTION CARRIED**

**In favour: Berman, Laureta, Cooke, Pangburn, Tran, Bihis, Jackson, Little, Vokey, Edwardson, Mundschutz, McLean**

**9. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**Tran steps down as Chair. Cooke steps up as chair.**

**MOTION 2022/01/23: 02 – TRAN/EDWARDSON**

**WHEREAS BYLAW 4.6 a. states the following:**

**4.6 General Meeting Agenda**

- a. General Meeting Agenda a. Except as hereinafter provided, the agenda for each general meeting shall be prepared by the Board of Directors of the Students' Society for presentation to the general meeting.
- b. The Board of Directors shall include on the agenda any Special Resolutions that are:
  - i. referred by a two-thirds [2/3] majority vote of a quorate meeting of the Board of Directors

**BIRT** the board approves of the 2023 SAGM Agenda: [Final\\_SAGM Agenda 2023-02-16 .pdf](#)

Tran used Mover's privilege to make changes to the attached document.

**MOTION CARRIED**

**Cooke Steps down as Chair. Tran steps up as chair**

**b. OLD BUSINESS**

**MOTION TO MOVE IN CAMERA- EDWARDSON/HOLLAND**

The meeting was moved in camera at 6:38 pm.

**MOTION CARRIED**

**10. IN-CAMERA**

- a. Legal
- b. Personnel Committee Report

**MOTION TO MOVE OUT OF CAMERA- EDWARDSON/HOLLAND**

The meeting was moved in camera at 6:54 PM

**MOTION CARRIED**

## 11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:  
**Monday, 6 February 2023** on Zoom (online).

## 12. ADJOURNMENT - EDWARDSON/JACKSON

The meeting was moved to adjourn at 6:55 PM

**MOTION CARRIED**

## 13. BOARD DIRECTORS' REPORTS

### Ton Tran - Hours 43

- *UVSS Committees / Internal Meetings (12 Hours)*
  - Board Meeting
  - Executive Meeting
  - Lead Meetings
  - Meeting w/ Communications
  - Meeting w/ Charlene
  - Policy Development
  - Cruz Advisors
- *University Relations / External Meetings - (6 Hours)*
  - Meetings w/ individual students
  - Elections Workshop
  - Hunger Project Canada
  - OAC
- *Ongoing Projects/Events/Outreach (15 Hours)*
  - Annual General Survey
  - Social Media Plans
  - January Outreach
  - Work Orders
  - Video Recording
  - Committee call out process changes
  - January Outreach
  - SAGM
  - Motions
  - Outreach
  - Generaneral Planning
- *Administrative and Other/Housekeeping (10 hours)*
  - Emails
  - Administrative tasks
  - Organizing
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Writing motion(s) for board meeting(s)
  - Communications and meetings with directors and excluded management
  - Online office hours
  - Writing policy

- Creating agendas, minutes, and scheduling meetings
- Signing cheques
- Budgets
- Networking

## Deborah Berman - 105 hours

- *Meetings & Committees (22)*
  - Pancake Breakfast
  - SCAS
  - Personnel Committee
  - Board Meeting
  - Emergency Board Meeting
  - Exec
  - Policy Development
  - SCARTA
- *Clubs and Course Unions (79)*
  - Course Union Council
  - Clubs Council
  - Emails
  - Funding
  - CCU Days
  - Council Prep
- *Administrative (4)*
  - Office hours
  - Cheque signing
  - Correspondence

## Amber Powell- 59.5 hours

- *UVSS Committees/Internal Meetings (8:30 hours):*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Member Outreach Committee
  - Campaigns Committee
  - Events Committee
  - Portfolio Meetings
- *University Relations/External Meetings ( 7 hours):*
  - GEM
  - Communications meetings
  - Office hours
  - General Communication
- *Ongoing Projects/Events/Outreach ( 7:30 hours)*
  - Events
    - Shuttle bus inquiry
    - Sexpo catering
    - Pancake breakfast

- *Administrative and Other/Housekeeping ( 22:30 hours) time off*
  - Emails
  - Phone calls
  - Work orders
  - Housekeeping
  - Administrative tasks
  - Organizing
  - Check signing
  - Online office hours
  - Directors report
  - Tech security
- *time off ( 14 hours)*
  - Sick
  - Travel

## Sarah Buchanan - 4 hours

- *Pancake Breakfast -1.5 hours*
- *Personnel - 2.5 hours*
  - Committee meeting - 2 hours
  - General work (communications, getting up to speed, etc.) - 30 min

## Julien Edwardson - 11 hours

- *Makerspace work - 4h*
- *Meetings - 5h*
- *Correspondence - 2h*

## Kate Laureta - 4 hours

- *Ongoing Projects/Events- 2 hrs*
  - Clubs and Course Union Days tabling
- *Administrative/Housekeeping - 2 hrs*
  - Emails, Microsoft Teams

## Samuel Holland - 7 hours

- *Policy Dev - 7 hours*
  - reviewing bylaws changes/writing bylaws, referenda items

## Ashley Bihis - 10.25 hours

- *UVSS Committees/Internal Meetings (5.25):*
  - Meeting with DB
  - SOCC coordinating committee
  - Emergency board meeting

- o Hiring committee
- *Administrative and Other/Housekeeping (1 hour):*
  - o Emails
  - o Organizing
- *Ongoing Projects/Events/Outreach (4 hour):*
  - o Social media
  - o CCU tabling

## Lauren McLean - 14.75

- *Committees, Meetings, and Discussions (6.75)*
  - o Board Meetings (4.25)
  - o NSU Meetings (1.5)
  - o Personal Meetings (1.0)
- *Administrative (8.0)*

## Izzy Adachi- 80 hours

- *Committees and Meetings (60)*
  - o Sexpo
  - o Board
  - o Executive
  - o Personnel
  - o Pride AGM
  - o GEM Collective
  - o Harm Reduction
  - o StudentCare
  - o Elections Workshops
  - o Policy Development
  - o Leads
- *Misc (20)*
  - o Policy drafting
  - o Report Reading
  - o Pancake Breakfast
  - o Emails/Admin work
  - o Cheque Signing

## Lily Vokey- 5 hours

- Meetings - (2 hours 10 min)*
  - o *Events Jan 13th (20 min)*
  - o *Events Jan 20th (30 min)*
  - o *Emergency Board meeting #1 (1 hour)*
  - o *Emergency Board meeting #2 (20 min)*
- *Pancake Breakfast- (2.5 hours)*

- *Flipping pancakes*
- *Cleanup*
- *Administrative/Housekeeping/Brainstorming- (20 min)*
  - *Catching up on teams/email*

### Alyssa Jackson-6 hrs

- *Events committee*
- *Teams communications*
- *Sexpo planning*
- *CCU days*

### Jordana Pangburn, 5 hours

- *Tabling at CCU- 1 hours*
- *Online communications- 0.5 hours*
- *Events committee- 0.5 hours*
- *Pancake breakfast- 3 hours*

### Sarah Buchanan - 6.5 hours

- *Pancake Breakfast -1.5 hours*
- *Events -0.5 hours*
- *Personnel -4.5 hours*
  - *Committee meetings - 4 hours*
  - *General work (communications, getting up to speed, etc.) - 30 min*

### Lane O'Hara Cooke - 77 hours

January 23, 2023

- *UVSS committees/ internal meetings (30 hours)*
  - *Board meetings*
  - *emergency board meetings*
  - *personnel committee*
  - *BoDs personnel meeting*
  - *Leads meeting*
  - *Meetings with Execs*
  - *Meeting with Charlene*
  - *meeting with Pride staff*
  - *Pride AGM planning meetings*
  - *sexpo*
  - *policy development*
- *External meetings (10 hours)*
  - *studentcare gender affirming care meeting*
  - *studentcare mental health care meeting*



- FBFS UVic, GSS, UVSS meeting
- meetings with students
- Sexpo panel outreach
- governance review meeting
- vancity meeting
- Events (12 hours)
  - CCU days
  - pancake breakfast
- *Administrative and Other/Housekeeping (25 hours)*
  - *signing with vancity*
  - *poster runs*
  - *e vote*
  - Policy development and writing
  - Pride Constitution and AGM planning
  - out-opt issues
  - prep and research
  - letter writing
  - Office hours
  - cleaning and organizing BoDs office
  - Emails
  - Microsoft Teams messages
  - Discord
  - phone calls
  - cheque requisitions
  - cheque signing
  - Administrative tasks
  - Organising
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Creating agendas, minutes, and scheduling meetings
  - Networking