



## MINUTES

University of Victoria Students' Society  
January 9, 2023 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

**Attendance:** Tran, Laureta, Jackson, Berman, Edwardson, Adachi, Williams, McLean, Cooke, Pangburn, Little, Buchanan, Holland

**Staff:** Campo, Narvasa, Baidwan, Robertson

**Regrets:** Bihis

### 1. CALL TO ORDER

The meeting was called to order at 6:02pm.

### 2. LIVESTREAM

#### **MOTION 2023/01/09: 01 -BERMAN/EDWARDSON**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,  
**BIRT** the Board approves the livestreaming of the **January 9, 2023** Board meeting on the UVSS Facebook page; and,  
**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.  
**MOTION CARRIED**

### 3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Kate Laureta.

### 4. ADOPTION OF AGENDA

#### a. Adoption of Agenda

##### i. 2023/01/09

**MOTION TO ADOPT- EDWARDSON/MCLEAN**

**MOTION TO AMEND- BERMAN/EDWARDSON** to add reports

**MOTION CARRIED**

**MOTION TO AMEND- COOKE/BERMAN** to add motions 4-8

**MOTION CARRIED**

**MOTION CARRIED**

- b. Adoption of Minutes**
  - i. 2022/12/12**
    - MOTION TO ADOPT - EDWARDSON/ADACHI**
    - MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

- a. PRESENTATIONS**
- b. ANNOUNCEMENTS**

**6. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

**COMMITTEES AND COUNCILS**

- 1. Electoral
- 2. Executive Committee
- 3. Food Bank & Free Store
- 4. Peer Support Centre

**CONSTITUENCY ORGANIZATIONS & NSU**

- 1. GEM
- 2. NSU
- 3. SOCC
- 4. SSD

**7. QUESTION PERIOD (15 mins)**

**8. EMAIL MOTIONS**

**9. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

Tran steps down as Chair. Berman steps up as Chair.

**MOTION 2023/01/09: 02 - TRAN/ EDWARDSON**

**WHEREAS** the University of Victoria has requested an undergraduate student representative to sit on the *Faculty of Social Sciences Dean Advisory Forum on Indigenization Committee*

**WHEREAS** Hayley Ellis has nominated themselves to be the UVSS undergraduate student representative on the *Faculty of Social Sciences Dean Advisory Forum on Indigenization Committee* and has provided a letter of motivation.

**Hayley Ellis**

hayleyellis@uvic.ca  
Phone: 250-202-8870

▶ **UVSS Board of Directors**

outreach@uvss.ca  
Phone: 250-721-8370

**Hello everyone!**

My name is Hayley Ellis, I am a third-year Indigenous student from the We Wai Kai Nation in Campbell River majoring in psychology. I am writing this letter to express my interest in sitting on the Faculty of Social Sciences Dean Advisory Forum on Indigenization Committee as an undergraduate representative.

My interest in this position stems from my own lived experience as a first-generation Indigenous university student. I am quite passionate about contributing to the creation of an equitable and inclusive environment for Indigenous students, staff, faculty, and community members. I believe that actively participating in and contributing to the university's efforts towards indigenization, including supporting the implementation of specific goals and actions, is an effective way to hold the institution accountable and to promote progress in this important area.

I believe I would be a suitable candidate for the undergraduate representative position for several reasons. Firstly, as a first-generation Indigenous student, I have firsthand experience with the unique challenges and opportunities that exist within postsecondary environments. I have also been actively involved in multiple educational and work opportunities that have centered around Indigenous topics.

This includes a COOP work term at the Victoria Native Friendship Centre, a work study position at the Centre for Youth and Society on the art of reconciliation, a psychology directed study on anoxic brain injury and non-fatal overdose research, and the co-creation of knowledge translation materials on trauma-informed practice in neurorehabilitation settings at the clinical neuropsychology SMART Lab. In addition, I completed the LE NONET preparation seminar, with my final project focusing on the decolonization of clinical psychology education, research, and practice. Furthermore, I have participated in the psychology Equity, Diversity, and Inclusion (EDI) committee and am interested in pursuing graduate studies in clinical psychology. If you have any questions, feel free to send me an email!

Thank you for your consideration,

Hayley Ellis  
December 26<sup>th</sup>, 2022

**BIRT** The Board elects Hayley Ellis as the undergraduate representative on the *Faculty of Social Sciences Dean Advisory Forum on Indigenization Committee*

**MOTION CARRIED**

Berman steps down as chair. Tran steps up as chair.

**MOTION 2023/01/09 : 03- HOLLAND/EDWARDSON**

**WHEREAS** the current Electoral Policy is overly prescriptive, complex, and inaccessible;

**WHEREAS** turnout in recent elections has been lackluster and is on a downward trend;

**WHEREAS** the delay in meeting for the Electoral Committee prevented these changes from coming in 2022;

**WHEREAS** the Electoral Policy has become a combination of a rules book for elections and a guidebook for elections officers;

**WHEREAS** there are inconsistencies between BoD policy and Electoral Policy;

**BIRT** the UVSS Electoral Policy be repealed and replaced in its entirety by the attached Electoral Policy, minus the underlined text, effective Jan 16 2023:

[https://docs.google.com/document/d/1LcgykTWZ4IEnOJQpITVjsubKyFSDL8EeWQdyNmtvX\\_k/edit?usp=sharing](https://docs.google.com/document/d/1LcgykTWZ4IEnOJQpITVjsubKyFSDL8EeWQdyNmtvX_k/edit?usp=sharing)

**BIFRT** Underlined text in the above document is awaiting legal review, and may be adopted, with minor changes required to meet legal standards, before March 2023 by a simple majority vote of the Electoral Committee.

**BIFRT** all decisions such as election dates and hiring made by the 2022-2023 BoD under the previous Electoral Policy still stand.

**BIFRT** the Electoral Committee is directed to prepare an Electoral Handbook for the approval of the Board, with the assistance of the CEO.

**BIFRT** the Board of Directors Policy be amended as follows:

**2.2** Spending by the aforementioned committees will be limited to their yearly budgeted amounts, and funds required beyond those amounts will require approval of the Board of Directors, except as provided by this policy **or Electoral Policy.**

- a. ~~During the election period, the Electoral Committee may allocate up to \$5000 in excess of the amount within the Elections budget as per Part 6.1 to the Elections Office without approval of the Board of Directors, if:~~
  - i. ~~the Elections Office requests the allocation as necessary to conduct a fair and democratic election, and~~
  - ii. ~~there is no opportunity for the Board of Directors to approve the allocation in a timely manner~~

**4.1 ELECTORAL COMMITTEE**

**a. Type**

- i. Standing committee of the UVSS BoD with closed membership.
- ii. Not open to members to attend.

**b. Purpose**

- i. Ensure the proper and successful conduct of all elections to fill positions on the BoD and of all referenda according to the bylaws and policy of the UVSS.

**c. Duties**

- i. Oversee the electoral process and ensure that the Elections Office functions as an independent body.
- ii. Make recommendations to the BoD regarding the maintenance and development of UVSS Electoral Policy, **with consultation upon consulting of the** with Policy Development Committee.
- iii. **Hire and supervise the** ~~Assist the Administrative and Services Manager in the hiring and supervision of the~~ Chief Electoral Officer, Elections Adjudicator, and Arbitration Panel, **with the assistance and active participation of**

**the Administrative and Services Manager.**

- iv. Assist the Chief Electoral Officer in the hiring of deputy electoral officers.
- v. Provide financial and administrative support and other resources to the Chief Electoral Officer as needed.
- vi. At the first meeting of each semester, familiarize committee members with all policy relevant to the committee, including its terms of reference.
- vii. Carry out all other duties as directed by the BoD.

**d. Membership**

**i. Voting Members**

1. Three [3] directors of the Society, one of which is elected as chair by the Board of Directors. The Board shall elect the chair before electing the other two positions. The other two directors can act as second chair, as needed. No members of the committee may actively participate in campaigning or seek re-election while serving as a member of the committee. ~~Committee members who decide to actively participate in campaigning or to seek re-election must resign from the committee before the hiring process begins for the Chief Electoral Officer, Election Adjudicator, Arbitration Panel, or Deputy Electoral Officers.~~

**ii. Non-voting Members**

1. Research & Communications Manager - ex officio
2. Administration and Services Manager - ex officio

**e. Voting**

- i. Shall be assigned to the voting members designated in Section 4: Membership.

**f. Quorum**

- i. Shall be at least two [2] voting members of the committee.

**g. Meetings**

- i. Shall meet as determined by the committee membership or upon the direction of the BoD.

**h. Term of Office**

- i. Shall be for the duration of the board of directors' term (May 1 - April 30) with an annual reset at the beginning of each board term.

**Appendix:**

**Changes of Note in the Policy:**

- a) Relegalizing third-party endorsements.
- b) Allowing candidates to comment on each other's records and platforms, and endorse each other (slates are still banned).
- c) Adding a "be respectful" clause to candidate responsibilities, including a responsibility to abide by the Safer Spaces policy.
- d) Creation of the "Electoral Handbook", a best-practices guide for running elections, that will be appended to the Electoral Policy.
- e) Significant reduction in overall length due to the removal of information that can live in the Electoral Handbook.
- f) Allowing the Electoral Committee and CEO the choice to run an election using ranked choice voting.
- g) Granting the Electoral Office more flexibility in how they run elections, including making rules enforceable.
- h) Establishing a rapid by-election process for empty Faculty Director seats (subject to legal review)

**Full comparison of old policy with new policy:**

[https://docs.google.com/document/d/1-Hkr7v1OwdS-NYN1\\_Hczf11b6vwovdgbGYGmqiPdUVQ/edit?usp=sharing](https://docs.google.com/document/d/1-Hkr7v1OwdS-NYN1_Hczf11b6vwovdgbGYGmqiPdUVQ/edit?usp=sharing)

**BIRT** the UVSS Electoral Policy be repealed and replaced in its entirety by the attached Electoral Policy, minus the underlined text, effective Jan 16 2023, subject to the approval of the Chief Electoral Officer.

**MOTION CARRIED**

**MOTION 2022/01/09: 04 - COOKE/HOLLAND**

**WHEREAS** there were language errors and outdated instructions in the most recent update of the Psycho-Educational and Autism Assessment (PEAA)

**BIRT** the Board of Directors approves the amendment of Section 3.8.d of the Board of Directors Policy

**MOTION CARRIED**

**Tran steps down as Chair. Berman steps up as Chair.**

**MOTION 2023/01/09: 05 – TRAN/LAURETA**

**WHEREAS** the Board of Directors approves the following question go to a referendum and held in conjunction with the 2023 elections to the UVSS Board of Directors, including the same campaign period and voting days:

Do you support tying UVSS fees to inflation (a maximum annual increase of approximately 2%) starting in September 2023 so the UVSS can continue to serve and represent students as the cost of doing so increases? This does not include Health and Dental or the U-Pass fees.

**BIFT** the Board is in favour of the question and endorses the 'yes' side of the referendum; and

**BIFRT** the Board select a board member to be the official proponent.

**MOTION POSTPONED.**

Berman steps down as Chair. Tran steps up as Chair.

**Motions 6-8 voted upon by omnibus**

**MOTION 2023/01/09: 06 - BERMAN/EDWARDSON**

**BIRT** the following list of clubs are ratified and allocated their respective funding:

**Returning clubs, full funding**

1. UVic Horticulture Club
2. Uvic Cuban Salsa Club
3. Young women in business uvic
4. UVic Photoclub
5. Curbside Farms
6. UVic Community Cabbage
7. Beer Club (UVic Wizards of Beer)
8. Campus Association For Baha'i Studies

9. Hong Kong Student Association
10. Uvic AI
11. UVic League of Legends
12. UVic Ecological Restoration Club
13. UVic Dance Jams
14. University of Victoria Investment Group
15. Iranian Student Association at University of Victoria (IRSA at UVIC)
16. Uvic Renewable Energy Club
17. Photo Excursions Club
18. IEEE Student Branch
19. Autonomous Underwater Vehicle Interdisciplinary Club
20. Pre-Optometry Club
21. UVic Pakistani Student's Association
22. UVic Guitar Club
23. UVIC Punjabi Students Association
24. UVic Crypto Club
25. UVic Linux Club
26. Catholic Students' Association
27. UVic Live Music Club
28. UVSS HEMA Club
29. VikeLabs
30. UVic Student-Inmate Correspondence (USIC)
31. UVIC Minecraft
32. UVic Niteshifters Toastmasters Club
33. Found Off The Grid
34. Vikes Improv
35. UVic Games Club
36. Young Communist League
37. International Friendship Group
38. Students Above Stigma
39. UVic Women in Science
40. UVic NDP
41. Association for Computing Machinery Club
42. UVic Formula Hybrid
43. Association of Korean Canadian Scientists and Engineers
44. UVic Ukrainian Students Society
45. UVic Debate Society
46. TharAllah: Shia Muslim Society of Victoria
47. UVic Formula Electric
48. InterVarsity Christian Fellowship
49. HerCampus at UVic
50. UVIC SUP Club
51. UVic Boxing Club
52. UVic Stem Cell Club
53. UVic Submarine Racing Club

54. Civil Engineering Club
55. Uvic Blood4Life Club
56. UVIC Cosplay Club
57. UVic Formula Racing
58. Victoria Rotaract Club
59. Inclusive Christians
60. Canadian Society of Civil Engineering (CSCE)
61. UVic UNICEF
62. Ismaili students association
63. Best Buddies UVic
64. Impact Group
65. Society for Indian Classical Arts (SICA)
66. UVic ITE Student Chapter
67. Uvic Philippine Community
68. UVic Trad Music Club
69. UVic Competitive Programming Club
70. Surfrider Foundation University of Victoria Club
71. American Concrete Institute UVIC Student Club
72. Pickle Sisters
73. UVIC Pre-Medical Club
74. University of Victoria Rocketry Club
75. UVic AERO
76. Victoria Mandarin Toastmasters club
77. Uvic Kpop Club
78. Social Work's BIPOC Student Support Circle
79. Uvic Car Club
80. UVIC Seismic Design Team
81. Uvic Conservatives
82. University Christian Ministry
83. Socialist Fightback UVic
84. UVic Students Offering Support (SOS)
85. African and Caribbean Student Association (ACSA)
86. Association for Women in Math
87. The Wildlife Society: University of Victoria Student Chapter
88. UVic Fashion Society
89. Medieval Club
90. Japanese Culture Club
91. UVic film club
92. Music Production Club
93. Victoria Association For Psychedelic studies
94. International Student Services Club

**Returning clubs, half funding (late)**

- UVic Fly Fishing Club
- UVic Mycology Club
- UVic Robotics Club



UVic FPS Club  
 UVic Global Engineering Brigades  
 UVic Global Medical Brigades  
 UVic People of Neuroscience  
 UVic Environmental Engineering Club  
 Exercise is Medicine  
 Socialist Alternative Youth UVic  
 UVic Society of Economic Geologists  
 Society for Ecological Restoration (SER) UVic Student Association  
 Mountain Bike Club  
 UVic Science in Society  
 VikeSec  
 Big Brothers Big Sisters of UVic  
 University of Victoria Satellite Design Club  
 Meditation Club  
 Uvic Chess Club  
 UVic Poker Club  
 UVic Birdwatching Club  
 Fighting Game Club

**New clubs, half funding**

1. Vancouver Island Peace Council
2. UVic Peacock Club
3. Students for Sustainable Urban Development
4. Relief 2 the Streets
5. Uvic Bionics Club

**Returning/New clubs, no funding**

1. UVIC Young Liberals of Canada
2. Uvic Journaling Club
3. University Bible Fellowship
4. Uvic Pre-Veterinary Club
5. Uvic TTRPG Club
6. One for the World

**MOTION CARRIED**


**MOTION 2023/01/09: 07 – BERMAN/ EDWARDSON**

**BIRT** the following list of Special Project Grants are approved.

Students Above Stigma	\$250
UVic Fashion Society	\$250
Socialist Fightback UVic	\$250
Vikelabs	\$250
UVic Boxing Club	\$250

Canadian Society of Civil Engineering (CSCE)	\$250
UVic UNICEF	\$250
Best Buddies UVic	\$250
UVIC Pre-Medical Club	\$250
Surfrider Foundation University of Victoria Club	\$250
University of Victoria Rocketry Club	\$250
ACI-UVIC Club	\$250
Uvic AERO	\$250
UVic ITE Student Chapter	\$250
UVic Chess club	\$250
UVIC Seismic Design Team	\$250
African and Caribbean Students' Association	\$250
UVic Film Club	\$250
UVic Ukrainian Students' Society	\$250
Uvic Horticulture Club	\$250
UVic Community Cabbage	\$250
UVic Formula Hybrid	\$250
UVic Formula Racing	\$250
UVic Submarine Racing Club	\$250
UVic Formula Electric	\$250
UVic AI	\$250
Hong Kong Student Association	\$250
InterVarsity Christian Fellowship	\$250
UVic Ecological Restoration Club	\$250
UVic Dance Jams	\$250
UVic Blood4Life	\$250
Victoria Association for Psychedelic Studies	\$250

University of Victoria Punjabi Students Association	\$250
Japanese Culture Club	\$250
Autonomous Underwater Vehicle Interdisciplinary Club	\$250
UVic Guitar Club	\$250

 Approved SPG Applications - Winter 2023

**MOTION CARRIED**

**MOTION 2023/01/09: 08 – BERMAN/ EDWARDSON**

**BIRT** the following list of course unions are ratified and allocated their respective funding:

**Full Base Funding**

1. Greek and Roman Studies Students' Association
2. English Students' Association
3. Psychology Undergraduate Students
4. Philosophy Student Union
5. French Undergrads Course Union
6. UVIC Germanic and Slavic Studies Course Union
7. CMCU - computer music course union
8. BFA Grad Show
9. Bureau of Sociology Students
10. Physics and Astronomy Student Events and Recreation Society (PhASERS)
11. UVic Chemistry Course Union (ChemSoc)
12. Biochemistry and Microbiology Students' Society
13. History Undergraduate Body
14. UVic Underlings - Undergraduate Linguistics Course Union
15. Students in Undergraduate Mathematics and Statistics Course Union (SUMS)
16. Health information science course union
17. UVic Art History and Visual Studies Student Association
18. Humanities Undergraduate Society
19. UVic Biology Undergraduate Society
20. EPHE PERKS
21. Bunch of Anthropology Students (BOAS)
22. Economics Course Union
23. UVic Writing Undergraduate Course Union
24. The Undergraduates of Political Science (UPS)
25. UVic Nursing Student Society
26. PHSP Student Association
27. Society of Geography Students
28. Pacific Asian Student Society

**No Funding**

1. General Assembly of Students in Earth and Ocean Sciences

**MOTION CARRIED**

**b. OLD BUSINESS**

**MOTION TO MOVE-IN CAMERA- EDWARDSON/VOKEY**

**MOTION CARRIED**

The meeting was moved in-camera at 7:39 pm.

**10. IN-CAMERA**

- a. Legal
- b. Personnel Committee Report

**MOTION TO MOVE-OUT OF CAMERA- JACKSON?ADACHI**

**MOTION CARRIED**

The meeting was moved out of camera at 8:06PM.

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:  
Monday, January 23, 2023 on Zoom (online).**

**12. ADJOURNMENT**

**MOTION TO ADJOURN - BERMAN/BUCHANAN**

**MOTION CARRIED**

**13. BOARD DIRECTORS' REPORTS**

**Deborah Berman - 81 hours**

- *Meetings & Committees (4.5)*
  - Co-op
  - Board meeting
  - Personnel
- *Clubs and Course Unions (36)*
  - Emails
  - Cheque reqs
  - DBxCCxClub
  - CCU Planning
  - Policy work
  - Council Prep
- *Administrative (4)*
  - Office hours

- Cheque signing
- *Advocacy (1.5)*
  - ARC
- *General (42)*
  - Vacation
  - Snow days

## Julien Edwardson- 3.5 hours

- *Correspondence - 3h*
- *Electoral work 0.5h*

## Jordana Pangburn- 2 hours

- Online communications

## Ashley Bihis - 2 hours

- *Administrative and Other/Housekeeping (1 hour):*
  - Emails
  - Organizing
- *Ongoing Projects/Events/Outreach (1 hour):*
  - Social media

## Amber Powell- 124 hours

- *UVSS Committees/Internal Meetings (6 hours):*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - International committee
  - Member Outreach Committee
  - Events Committee
- *University Relations/External Meetings (3 hours):*
  - Communications meetings
  - GEM
  - General Communication
- *Ongoing Projects/Events/Outreach (2:30 hours)*
  - Events
    - Event planning
    - Promo video
- *Administrative and Other/Housekeeping (27:30 hours) time off*
  - Emails

- Work orders
- Phone calls
- Housekeeping
- Online office hours
- Directors report
- *time off* ( 85 hours)
  - Vacation
  - Sick
  - Weather
  - Holiday

## Samuel Holland- 23 hr

- *Electoral policy and review meetings*

## Lauren McLean - (9.5)

- *Meetings*
  - *Board Meetings (1.0)*
  - *NSU Meetings (1.0)*
  - *Personal Meetings (0.5)*
  - *NDRAVAW Planning Committee Meeting (wrap-up) (1.0)*
- *Administrative (6.0)*

## Lane O'Hara Cooke 141 hours

- *UVSS committees/ internal meetings (15 hours)*
  - Board meetings
  - personnel committee
  - Leads meeting
  - Meetings with Execs
  - Meeting with Charlene
  - Meeting with Ton
  - Meeting with Sam
- *External meetings (3 hours)*
  - Interview for Capital Daily
  - meeting with Joey
- *Administrative and Other/Housekeeping (25 hours)*
  - Policy development and writing
  - Pride Constitution and AGM planning
  - prep and research
  - Office hours
  - Emails

- Microsoft Teams messages
- Discord
- phone calls
- cheque requisitions
- cheque signing
- Administrative tasks
- Organising
- Research and Reading/Onboarding
- Prepping for committee meetings/creating agendas/scheduling meetings
- Creating agendas, minutes, and scheduling meetings
- Networking
- *Winter break for the UVSS: 63*
- *Personal time off: 35*