



MINUTES

University of Victoria Students' Society
November 21, 2022 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

Attendance: Tran, Williams, Vokey, Powell, Edwardson, Mclean, Mundschutz, Little, Cooke, Bihis, Pangburn, Jackson, Choi, Adachi, Berman

Staff: Narvasa, Baidwan, Mcpherson, Robertson, Campo

Regrets: Laureta

1. CALL TO ORDER

The meeting was called to order at 6:05 pm.

2. LIVESTREAM

MOTION 2022/11/21: 01 -EDWARDSON/COOKE

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the **November 21, 2022** Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

The land was acknowledged by Lily Vokey.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2022/11/21

MOTION TO ADOPT- COOKE / ADACHI

MOTION TO AMEND-WILLIAMS/ADACHI to add reports

MOTION CARRIED

MOTION TO AMEND- ADACHI/ MUNDSCHUTZ to move motion 02
in-camera

MOTION CARRIED

MOTION TO AMEND- COOKE/POWELL to add motion motion 04
MOTION CARRIED

MOTION CARRIED

b. Adoption of Minutes

i. 2022/11/14

MOTION TO ADOPT- EDWARDSON/POWELL

MOTION TO AMEND- ADACHI / JACKSON to add Board Report for Izzy
Adachi to the minutes

MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

MOTION 2022/11/16: EDWARDSON

BIRT the board of directors approve the hiring of Alannah James as contracted chief electoral officer of the UVSS.

MOTION CARRIED

In favor: Adachi, Jackson, Laureta, Cooke, Berman, Little, Holland, Pangburn, Edwardson, Mundschutz, Vokey, Bihis, Tran

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2022/11/21: 02 -COOKE/ADACHI

WHEREAS Julia Denley previously occupied the non-lead director seat on the personnel committee and has since stepped down from her role as the SSD advocacy representative

WHEREAS the personnel committee now has a vacancy open to non-lead directors

BIRT nominations are opened for non-lead directors to fill the vacancy on the personnel committee, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

Motion has been tabled as no names were brought forward for nominations.

MOTION 2022/11/21: 03-COOKE/EDWARDSON

WHEREAS Our oil filter pump in the main kitchen is no longer functioning and our staff at night are currently filtering and hand bailing the oil back into the fryers that is not just not efficient but also more dangerous with potential for staff burning themselves.

BIRT The UVSS allocate up to \$5000 from the Major Capital Fund to purchase a new oil pump system for the fryers in the main kitchen.

MOTION CARRIED

Tran steps down as Chair. Adachi steps up as Chair.

MOTION 2022/11/21: 04 – TRAN/

WHEREAS the University of Victoria has requested an undergraduate student representative to sit on the Digital Learning Committee

BIRT nominations be opened for directors to fill vacancies for one UVSS undergraduate student representative seat within the Digital Learning Committee, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

The Board elects _____ as the UVSS undergraduate representative on the Digital Learning Committee

BIFRT if no nominations are brought forward, the Director of Outreach and University of Relations will be nominated to be the UVSS undergraduate representative on the Digital Learning Committee

MOTION TO TABLE MOTION 04: HOLLAND/COOKE to reach out to more people

MOTION CARRIED

MOTION TABLE

Adachi steps down as chair. Tran steps up as chair.

b. OLD BUSINESS

MOTION TO MOVE-IN CAMERA- EDWARDSON/MUNDSCHUTZ

MOTION CARRIED

The meeting moved in-camera at 6:50 pm.

10. IN-CAMERA

a. General

MOTION 2022/11/21: 03 -ADACHI/EDWARDSON

WHEREAS Ophelia (Effy) Taylor violated their fiduciary duty to the society by misinforming the board in order to interfere with personnel issues, and has confessed to doing so;

WHEREAS the misinformation provided by Ophelia in her role as Pride Representative directly contributed to the dissolution of UVIC Pride;

BIRT Ophelia Taylor is labeled a member in bad standing as per the Constitution and Bylaws of the UVic Student's Society;

BIFRT Ophelia Taylor shall not be entitled to vote in membership meetings, or hold office of the Students' Society, but shall have access to the UPASS, Food Bank and Free Store, and UVic Health and Dental plans, and all other material student services;

BIFRT Ophelia Taylor be eligible to appeal to the Board of Directors after September 2023 during an in-camera session for reinstatement subject to a $\frac{2}{3}$ majority vote of the Board;

BIFRT appeals are limited to one per semester beginning in Fall 2023.

JACKSON CALLS QUESTION TO ORDER

MOTION CARRIED

MCCLEAN ABSTAINED DUE TO CONFLICT OF INTEREST

- b. Legal
- c. Personnel Committee Report

**MOTION TO MOVE OUT OF CAMERA: ADACHI/HOLLAND
MOTION CARRIED**

The meeting moved in-camera at 8:13 pm.

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, December 5, 2022 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Izzy Adachi- 30 hours

- *Committees and Meetings (15)*
 - Personnel
 - GSS Food Bank
 - Executive
- *Administrative (15)*
 - Emails
 - Coordinating Campaigns
 - Student Outreach
 - Statement Drafting

Deborah Berman - 38.5 hours

- *Meetings & Committees (15.5)*
 - Exec
 - Studentcare Meeting
 - Board meeting
 - Personnel
 - Campaigns
 - Policy development
- *Clubs and Course Unions (11.5)*
 - Emails
 - Policy
 - Cheque requisitions
- *Administrative (3)*
 - Emails
 - Correspondence
 - Cheque signing

- SA Manual Updates
- *Advocacy (1.5)*
 - Advo Rep Orientation
 - ARC
 - Policy work
- *General (7)*
 - Stat holiday

Amber Powell- 30.5 hours

- *UVSS Committees/Internal Meetings (6 hours):*
 - Board Meeting
 - Leads Meeting
 - Executive Committee
 - Policy Development Committee
 - Member Outreach Committee
 - Campaigns Committee
 - Events Committee
 - FinOps Committee
 - Portfolio Meetings
 - AGM
- *University Relations/External Meetings (6 hours):*
 - CFUV
 - Communications meetings
 - Office hours
 - General Communication
- *Ongoing Projects/Events/Outreach (3 hours)*
 - Events
 - Event planning
 - Hot lunch
 - Promo video
- *Administrative and Other/Housekeeping (8:30 hours) time off*
 - Emails
 - Work orders
 - Phone calls
 - Housekeeping
 - Administrative tasks
 - Organizing
 - Check signing
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Online office hours
 - Creating agendas, minutes, and scheduling meetings
 - Writing/reading for work in gen

- Directors report
- *time off (7 hours)*
 - Holiday

Sarah Buchanan - 0.5 hours

- *Communications - 30 min*

Julien Edwardson- 5 hours

- *Electoral Work: 2h*
- *Meetings: 2h*
- *Housekeeping: 1h*

Lily Vokey- 1 hour 10 min

- *Meetings - (10 min)*
 - Events (10 min)
- *Administrative/Housekeeping/Brainstorming- (1 hour)*
 - Catching up on teams/email

Kate Laureta - 4.5 hours

- *UVSS Committees and Internal Meetings - 1 hr*
 - Campaigns
- *SSD - 2 hrs*
 - SSD Council Meeting
- *Administrative/Housekeeping - 1.5 hrs*
 - Emails, Microsoft Teams, Discord
 - Files reviews

Alyssa Jackson- 3 hours

- *Teams communications*
- *Policy reading and reflection*
- *Emotional labour*
- *Campaigns committee*

Ashley Bihis - 10 hours

- *UVSS Committees/Internal Meetings (5 hours):*
 - Board meeting
 - PSC
 - SOCC coordinating committee
- *Administrative/Housekeeping (3 hours):*
 - Correspondence (Emails & Teams)

- Organizing
- Preparing for committee meetings
- Networking
- *Ongoing Projects/Events/Outreach (2 hours):*
 - Outreach to students/staff/stakeholders
 - Social media (Discord & Instagram)

Lauren McLean - 4.25

- *Committees, Meetings, and Discussions (3.75)*
 - Board Meeting (2.0)
 - ARC Meeting (0.25)
 - NSU Meetings ()
 - Personal Meetings (0.5)
 - NDRAVAW Planning Committee Meeting (1.0)
- *Administrative and Housekeeping (1.5)*

Lane O'Hara Cooke 40 hours

- *UVSS committees/ internal meetings (20 hours)*
 - Board meetings
 - FinOps committee
 - Personnel committee
 - Eco-foot committee
 - Peer support committee
 - Campaigns committee
 - PridexGem community circles
 - Meetings with Execs
 - Leads meetings
 - meeting with amanda (food bank)
 - meetings with Dale
 - Queering UVic Pride policy
 - SSD meeting
- *External meetings (10 hours)*
 - UVic Operational relations meeting
 - Studentcare meeting
 - Co-op meetings
 - GSS meeting and presentation
- *Administrative and Other/Housekeeping (10 hours)*
 - Presentation prep and research
 - Office hours
 - Emails

- Microsoft Teams messages
- Discord
- phone calls
- cheque requisitions
- cheque signing
- Administrative tasks
- Organising
- Research and Reading/Onboarding
- Prepping for committee meetings/creating agendas/scheduling meetings
- Creating agendas, minutes, and scheduling meetings
- Networking

Ton Tran - 32 hours

- *UVSS Committees / Internal Meetings (10 Hours)*
 - Board Meeting
 - Executive Meeting
 - Meeting w/ Communications and Graphics
 - Member Outreach Committee
 - Events Committee
 - Policy Development Committee
 - Campaigns Committee
- *University Relations / External Meetings - (3 Hours)*
 - Operational Relations Committee
 - Meetings w/ individual students
 - Meeting w/ GSS - Food Bank
 - Meeting w/ Pat Graham
 - Meeting w/ Ryan Khungay
- *Ongoing Projects/Events/Outreach (2 Hours)*
 - Annual General Survey
 - Committee call out process changes
- *Administrative and Other/Housekeeping (17 hours)*
 - Emails
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Communications and meetings with directors and excluded management
 - Creating agendas, minutes, and scheduling meetings
 - Budgets
 - Networking

Jordana Pangburn 3 hours

- *Campaigns meeting*

- *Évents committee*
- *Online communications*

Jayden Williams - 2.5 hours

- *Committees, Meetings, and Discussions (1 Hour)*
- *Ongoing Projects/Events/Outreach(1.5 hour)*