



MINUTES

University of Victoria Students' Society
October 24, 2022 – Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

Attendance: Williams, Tran, Mclean, Adachi, Vokey, Cooke, Jackson, Berman, Taylor, Pangburn, Buchanan, Bihis, Powell, Laureta, Little

Staff: Narvasa, Baidwan, Mcpherson, Robertson

Regrets:

1. CALL TO ORDER

Meeting was called to order at 6:02 pm.

2. LIVESTREAM

MOTION 2022/10/24: 01 -BERMAN/JACKSON

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the **October 24, 2022** Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

The land acknowledgement was done by Effy Taylor.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2022/10/24

MOTION TO ADOPT- COOKE/BIHIS

MOTION TO AMEND- BERMAN/BIHIS to add directors' reports of
Ton Tran and Effy Taylor

MOTION CARRIED

MOTION TO AMEND- BEMAN/MCLEAN to strike reports,
presentations and announcements

**MOTION CARRIED
MOTION CARRIED**

- b. Adoption of Minutes**
 - i. 2022/10/17**
 - MOTION TO ADOPT-MCLEAN/ POWELL**
 - MOTION TO AMEND- BERMAN/ADACHI**
 - MOTION CARRIED**
 - MOTION CARRIED**

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2022/10/24: 02 - BERMAN/MCLEAN

WHEREAS Julia Denley has stepped down as the interim SSD Board representative; and,
WHEREAS the SSD Collective has elected a new board representative
BIRT the Board ratifies Parker Little as the new SSD Board representative
MOTION CARRIED

b. OLD BUSINESS

MOTION TO MOVE IN-CAMERA- ADACHI/BERMAN

MOTION CARRIED

The meeting moved in-camera at 6:15 pm.

10. IN-CAMERA

- a. Legal**
- b. Personnel Committee Report**
 - MOTION TO MOVE OUT CAMERA- BIHIS/POWEL**
 - MOTION CARRIED**

The meeting moved out of camera at 6:24PM

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:

Monday, November 14, 2022 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Deborah Berman - 39.5 hours

- *Meetings & Committees (18)*
 - SCAS
 - Board Meeting
 - DBxCU
 - ExecxUASU
 - Exec
 - DBxCCxClub
 - Personnel
- *Clubs and Course Unions (5)*
 - Cheque Requisitions
 - Emails
- *Administrative (9)*
 - Emails
 - Correspondence
 - Cheque signing
- *Advocacy (4.5)*
 - Advo Rep Orientation
 - AIR
 - ARC
 - DBxCCxUVSP
- *General (3)*
 - Tabling

Izzy Adachi -22 hours (On 'Leave')

- *Personnel-17 Hours*
- *Exec- 3 Hours*

Amber Powell- 33.5 hours

- *UVSS Committees/Internal Meetings (4 hours):*
 - Board Meeting
 - Leads Meeting
 - Executive Committee
 - Policy Development Committee
 - Member Outreach Committee
 - Campaigns Committee
 - Events Committee

- FinOps Committee
- Portfolio Meetings
- *University Relations/External Meetings (4 hours):*
 - CFUV
 - Wellness meeting
 - Communications meetings
 - Office hours
 - General Communication
 - Bookings
- *Ongoing Projects/Events/Outreach (10 hours)*
 - Events
 - Holiday planning
 - Event planning
 - Clothing swap
 - Halloween Video
 - Bookings
 - Tabling
- *Administrative and Other/Housekeeping (8:30 hours) time off*
 - Emails
 - Work orders
 - Phone calls
 - Housekeeping
 - Administrative tasks
 - Organizing
 - Check signing
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Online office hours
 - Creating agendas, minutes, and scheduling meetings
 - Writing/reading for work in gen
 - Directors report
- *time off (7 hours)*
 - Vacation

Lane O'Hara Cooke 58 hours

- *UVSS committees/ internal meetings (25 hours)*
 - Board meetings
 - FinOps committee
 - Personnel committee
 - GEM meetings
 - Meetings with Execs
 - Leads meetings
 - meeting with amanda (food bank)
 - Training/meetings with Dale
 - gem rep orientation
- *External Meetings (5 hour)*
 - classroom talk
 - media
- *Ongoing tasks (10 hours)*
 - prepping for presenting the budget/audit at the AGM
- *Administrative and Other/Housekeeping (18 hours)*
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - cheque signing
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Lily Vokey- 4 hours

- *Meetings - (1 hour, 15 min)*
 - Events (1 hour)
 - Chatting about Halloween in Fel's (15 min)
- *Classroom talks (15 min)*
 - Psyc 499, AGM

- Psyc 400A, AGM
- Psyc 463, AGM
- *Administrative/Housekeeping/Brainstorming- (1 hour)*
 - Catching up on teams/email
 - Contacting people about the AGM and clothing swap
- *Clothing swap volunteering (1.5 hours)*
 - Handing out coupon books and talking to people
 - Organizing clothes

Jordana pangburn: 4.5 hours

- *Setup/facilitation at the event's portfolio clothing swap*
- *Online communications*

Alyssa Jackson -3 hours

- *Clothing swap*

Ashley Bihis - 6 hours

- *UVSS Committees/Internal Meetings (1 hour):*
 - ARC
 - Meeting with DB
- *Administrative/Housekeeping (3 hours):*
 - Correspondence (emails and Teams)
 - Organizing
 - Preparing for committee meeting
 - Networking
- *Ongoing Projects/Events/Outreach (2 hours):*
 - Outreach to students/staff/stakeholders
 - Social media (Discord and Instagram)

Lauren McLean - (4.5) Hours

- *Committees, Meetings, and Discussions (3 hours)*
 - NSU Meetings (1.5 hours)
 - Personal Meetings(1.5 hours)
- *Administrative and Other/Housekeeping (1.5 hour)*

Jayden Williams 6 hours

- *Committees, Meetings (6 hours)*
 - Rep orientation meeting

- Board meeting
- ARC meeting
- GEM Collective meeting

Ton Tran - 35 Hours

- *UVSS Committees / Internal Meetings (8 Hours)*
 - Board Meeting
 - Executive Meeting
 - Meeting w/ Communications and Graphics
 - Member Outreach Committee
- *University Relations / External Meetings - (5 Hours)*
 - Meetings w/ individual students
 - Meeting w/ Evan
- *Ongoing Projects/Events/Outreach (6 Hours)*
 - AGM
 - Classroom talks
 - Create power points
 - Social media creation
 - Logistics
 - Planning
- *Administrative and Other/Housekeeping (16 hours)*
 - Emails
 - Administrative tasks
 - Organizing
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Communications and meetings with directors and excluded management
 - Creating agendas, minutes, and scheduling meetings
 - Budgets
 - Networking

Effy Taylor - 2 hours

- *pride meeting 1 hour*
- *circles meeting 1 hour*