



MINUTES

University of Victoria Students' Society

October 17, 2022– Zoom, 6pm

Attendance: Tran, Pangburn, Mundschutz, Cooke, Powell, Laureta, Vokey, Bihis, Adachi, Berman, Choi, Williams

Staff: Narvasa, Baidwan, Campo, Robertson, McPherson

Regrets: Edwardson

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

1. CALL TO ORDER

The meeting called to order at 6:02 pm

2. LIVESTREAM

MOTION 2022/10/17: 01 - BERMAN/BIHIS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the October 17, 2022 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Harrison Mundschutz acknowledged the land.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2022/10/17

MOTION TO ADOPT- COOKE/BERMAN

MOTION TO AMEND- COOKE/ BERMAN to add motion 7

MOTION CARRIED

MOTION CARRIED

b. Adoption of Minutes

i. **2022/10/03**
MOTION TO ADOPT- POWELL/MUNDSCHUTZ
MOTION TO AMEND- BERMAN/MUNDSCHUTZ to add “ omnibus motions
7-11”
MOTION CARRIED
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

COMMITTEES AND COUNCILS

- 1. Electoral
- 2. Executive Committee
- 3. Food Bank & Free Store
- 4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

- 1. GEM
- 2. NSU
- 3. Pride
- 4. SOCC
- 5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2022/10/17: 02 – COOKE/MUNDSCHUTZ

WHEREAS the Finance and Operations Committee approved for up to \$400,000 from the Operating Fund be transferred into the Operating Reserve **in the 2022 fiscal** to cover costs relating to operations in future years

BIRT the Board of Directors approve for up to \$400,000 from the Operating Fund be transferred into the Operating Reserve **in the 2022 fiscal** to cover costs relating to operations in future years

MOTION CARRIED

MOTION 2022/10/17: 03 – COOKE/BERMAN

WHEREAS the Finance and Operations Committee approved for \$190,000 from the Health Plan Reserve Fund to be transferred into the Operating Reserve to offset the costs related to providing the student Health and Dental plan for the past fiscal year.

BIRT the Board of Directors approve for \$190,000 from the Health Plan Reserve Fund be transferred into the Operating fund to offset the costs related to providing the student Health and Dental plan for the past fiscal year.

MOTION CARRIED

MOTION 2022/10/17: 04 – COOKE/MUNDSCHUTZ

WHEREAS the Finance and Operations Committee approved the 2022/23 [operating budget](#)

BIRT the Board of Directors approves of the 2022/23 operating budget

MOTION CARRIED

MOTION 2022/10/17: 05 – COOKE/MUNDSCHUTZ

WHEREAS the Finance Committee accepted [draft audit](#) from 2021/22 produced by Grant Thornton

BIRT the Board of Directors, accepts draft audit from 2021/22 produced by Grant Thornton

MOTION CARRIED

MOTION 2022/10/17: 06 - BERMAN/LAURETA

WHEREAS Lane O'Hara Cooke has stepped down as the GEM Board representative following being elected as the interim Director of Finance and Operations; and,

WHEREAS the GEM Collective has elected a new board representative

BIRT the Board ratifies Jayden Williams as the new GEM Board representative

MOTION CARRIED

TRAN steps down as chair. BERMAN steps up as chair

MOTION 2022/10/17: 07 – TRAN/MUNDSCHUTZ

WHEREAS the *University of Victoria's Accessibility Committee* is seeking two undergraduate representatives

WHEREAS Julia Denley and Emma Levins has nominated themselves to be the UVSS undergraduate student representative for the *University of Victoria's Accessibility Committee*.

"Dear UVSS Board Members,

Thank you for considering my nomination for one of the undergraduate representative spots on the new Accessibility Committee. I am both a council member and an executive council member of the SSD. While I am fairly new to the SSD and advocating for accessibility, I have taken initiative to advocate for Uvic students with disabilities in several different ways. First, I have done tabling at various events at the start of the school year such as the Grad student Orientation and Course Union and Clubs' Day at the SUB. Here I spoke to Uvic students with disabilities about the SSD and listened to community members tell me their stories about accessibility at UVIC. I also took the initiative to start a poster campaign with the SSD advocating for people with disabilities who use mobility aids. The aim was to raise awareness around campus about mobility aids and their various uses. This campaign was born out of personal experience using a mobility aid around campus and dealing with stigma, as well as after hearing various members of the SSD community speak about how the stigma surrounding mobility aids was hard for them to deal with. I am committed to advocating for accessibility at Uvic, amplifying disabled students' voices, and making campus more accessible for them.

As a Disabled Queer Uvic student, with multiple chronic illnesses and mental disabilities, I believe I would be a good addition to the new accessibility committee. While at Uvic I have encountered significant ableism and am committed to reducing this ableism and making it easier for disabled students like myself to attend Uvic.

Thank you for reading my letter of motivation,

Sincerely,

Emma Levins"

"Dear UVSS Board Members,

Thank you for considering my nomination for one of the undergraduate representative spots on the new Accessibility Committee. I have been in various leadership roles throughout my time at UVic, and am

adept at listening to student feedback, summarizing key concerns, and strongly advocating for necessary changes to support students. In the past, I have been a club executive, a UVSS Campaigns Committee Member, and a Student Mental Health Leader through OSL. I currently sit on the Faculty of Science Equity, Diversity, and Inclusion Council and am going into my second year in that role. On this committee, I have advocated for marginalized students and garnered support for developing a training for faculty to better support disabled students; I'll be working on developing that training this fall.

My biggest advocacy role at UVic has been through serving on the Council of the Society for Students with a Disability. I have been a General Member-at-Large, Student Liaison, Interim UVSS Board Representative, and more recently, the Chairperson of the Council. As Student Liaison, I started the Access4All Campaign, which advocates for equitable access to education, primarily by fighting for hybrid course access and through UVic community education about the barriers disabled students face. I presently Co-Chair this campaign. Through my roles with SSD and Access4All, I have also spoken about post-secondary disability advocacy at two panel discussions run by the National Educational Association of Disabled Students. As SSD Chair, I work to ensure we use student funds in a responsible manner that centres the needs of the most impacted and marginalized folks, and I am constantly thinking of ways to make our campus community more accessible to and supportive of disabled folks.

During the 2021-2022 school year, I was one of the student representatives on the committee that was revising the Academic Accommodations and Access for Students with Disabilities Policy. Unfortunately, despite our efforts to stay involved, UVic instead chose to finish the policy without the student representatives' involvement over the summer. We have been told that the new Accessibility Committee is our opportunity for continued involvement. I am extremely keen to continue advocating for disabled students through the work of this new committee.

More personally, I am autistic, queer, and have multiple physical and mental health disabilities. I have encountered significant structural ableism at UVic and care deeply about advocating for others who face barriers in their post-secondary experience here.

Thank you for reading my letter of motivation. Kind regards,

Julia Denley"

BIRT the Board elects Julia Denley and Emma Levins as undergraduate representatives on the University of Victoria's Accessibility Committee.

MOTION CARRIED

BERMAN steps down as chair. TRAN steps up as chair

b. OLD BUSINESS

MOTION TO MOVE IN-CAMERA- BERMAN/LAURETA

MOTION CARRIED

The meeting was moved in-camera at 6:53 pm.

10. IN-CAMERA

a. Legal

b. Personnel Committee Report

MOTION TO MOVE OUT CAMERA- ADACHI/BIHIS

MOTION CARRIED

The meeting moved out of camera at 7:30 pm.

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Day, Month Date, Year on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Ton Tran - 83 Hours

- *UVSS Committees / Internal Meetings (8 Hours)*
 - Board Meeting
 - Member Outreach Committee
 - Events Committee
- *University Relations / External Meetings - (15 Hours)*
 - Meetings with individual students
 - Meeting w/ Ryan
 - Operational Relations Committee
 - Meeting w/ Evan
- *Ongoing Projects/Events/Outreach (45 Hours)*
 - SWAG
 - Reviewing Product
 - Work Orders and Creative Concepts
 - Budgeting
 - Social Media
 - Sent in copy for Newsletters
 - Social media
 - Strategic Planning
 - Drafting / editing
 - Reviewing Previews Plans
 - Fall Outreach
 - Orientation Planning
 - Collaboration Planning
 - Creating & Emailing a Contact List
 - Creating Presentations / Speeches
 - Tabling

- *Administrative and Other/Housekeeping (15 hours)*
 - Emails
 - Administrative tasks
 - Organizing
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Communications and meetings with directors and excluded management
 - Creating agendas, minutes, and scheduling meetings
 - Budgets
 - Networking

Izzy Adachi - 80 hours

- *Events*
 - Housing Now! Planning, Organizing, Admin
 - All-Candidates Forums
 - Get Out The Vote Canvassing + Content Creation
- *Committees Meetings and Discussions*
 - Executive
 - Personnel
 - DaLs
 - Community Partners
- *Administrative*
 - E-mails
 - Organizing files

Deborah Berman - 108.5 hours

- *Meetings & Committees (18)*
 - Board meeting
 - FRAC
 - Exec
 - DBxCCxEQHR
 - DBxCC
 - FinOps
 - Leads
 - Personnel
- *Clubs and Course Unions (47)*
 - Cheque requisitions
 - Funding allocation/accounting
 - Emails

- Lockers
- Office hours
- Clubs & Course Union Council
- *Administrative (8.5)*
 - Correspondence
 - Cheque signing
 - Policy review
 - Co-op
- *Advocacy (4)*
 - ARC
 - Coordinator communication
 - AIR
- *General (31)*
 - In-lieu
 - TRC Day
 - Stat Holiday

Amber Powell- 106.5 hours

- *UVSS Committees/Internal Meetings (16 hours):*
 - Board Meeting
 - Leads Meeting
 - Executive Committee
 - Policy Development Committee
 - Member Outreach Committee
 - Campaigns Committee
 - Events Committee
 - FinOps Committee
 - Portfolio Meetings
- *University Relations/External Meetings (12 hours):*
 - CFUV
 - Wellness meeting
 - Communications meetings
 - Office hours
 - General Communication
 - Bookings
- *Ongoing Projects/Events/Outreach (15 hours)*
 - Events
 - Holiday planning
 - Event planning
 - All candidates

- Photo shoot
 - Bookings
 - Tabling
- *Administrative and Other/Housekeeping (35:30 hours) time off*
 - Emails
 - Work orders
 - Signing papers
 - Phone calls
 - Housekeeping
 - Supply run
 - Tabling prep
 - Thank you letters
 - Administrative tasks
 - Organizing
 - Check signing
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Online office hours
 - Creating agendas, minutes, and scheduling meetings
 - Writing/reading for work in gen
 - Directors report

Lane O'Hara Cooke 71 hours

- *UVSS committees/ internal meetings (20 hours)*
 - Board meetings
 - FinOps committee
 - Eco-foot committee
 - Personnel committee
 - peer support committee
 - GEM meetings
 - Meetings with Execs
 - Leads meetings
 - meeting with amanda (health plan)
 - meeting/training with charlene
 - Training/meetings with Dale
- *External Meetings (6 hours)*
 - Meeting with Robyn
 - meeting with emily
 - housing rally
 - discussions with various city council candidates
- *Ongoing tasks (20 hours)*
 - prepping for presenting the budget/audit at the AGM
 - business plans

- GLs
- sustainability planning
- *Administrative and Other/Housekeeping (25 hours)*
 - Emails
 - Microsoft Teams messages
 - Discord
 - phone calls
 - cheque requisitions
 - Administrative tasks
 - Organizing
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Creating agendas, minutes, and scheduling meetings
 - Networking

Lily Vokey- 10.5 hours

- *Meetings - (1 hour, 15 min)*
 - Campaigns (1 hour)
 - Events 1:1 with Amber (15 min)
- *Classroom talks (15 min)*
 - Psyc 499/400A x2 Get out to vote and housing rally
 - Psyc 463 x2 Get out to vote and housing rally
- *Administrative/Housekeeping/Brainstorming- (2 hours)*
 - Catching up on teams/email
 - Emailing and posting about the Housing Rally
 - Emailing people about the candidates forum
- *Housing Rally- (7 hours)*
 - Picking up napkins, plates and cake
 - Picking up and delivering the cake
 - Tabling 11:20-3:00
 - Driving to UVic to put away supplies
 - Tabling outside the library with cake for students (until 4:30)

Jordana Pangburn- 9 hours

- *Municipal Forums set-up/take-down/ushering/attendance*
- *Online communications*
- *Meeting with Lead*

Kate Laureta - 5 hrs

- *Ongoing Projects/Events - 2 hrs*
 - Housing Now! Campaign
- *Administrative/Housekeeping - 3 hrs*
 - Emails, and Microsoft Teams
 - Files reviews

Alyssa Jackson - 8.5 hours

- *Meetings (2hr)*
 - Access4All
 - Events
 - Policy development
 - Campaigns
 - Outreach
- *Communications (0.5 hr)*
 - Teams
- *Events (6 hrs)*
 - Housing rally
 - Button making
 - All-Candidates forum

Effy Taylor- 2.5 hours

- *Meetings - 2 hours*
 - Pride meeting
 - Circles meeting
- *Events - 0.5 hours*
 - Municipal candidates forum

Ashley Bihis - 7 hours

- *UVSS Committees/Internal Meetings (2 hour):*
 - PSC
 - ARC
- *Administrative/Housekeeping (3 hours):*
 - Correspondence (emails and Teams)
 - Organizing
 - Preparing for committee meeting
 - Networking
- *Ongoing Projects/Events/Outreach (2 hours):*

- Outreach to students/staff/stakeholders
 - Social media (Discord and Instagram)

Julia Denley(21 hours)

- *Meetings (11 hours)*
 - Personnel
 - SSD Exec/Staff
 - Peer Support Groups
- *Admin/Housekeeping/Emails (10 hours)*
 - Personnel
 - Communication with SSD staff/volunteers
 - Peer Support Groups
 - Access4All

Lauren McLean - 4.25 Hours

- *Committees, Meetings, and Discussions (2.25)*
 - UVSS Board Meetings (0.75)
 - NSU Meetings (1.5)
- *Administrative and Other/Housekeeping (2)*

Sarah Buchanan - 0 hours

- *Sorry for my lack of work during election season*