AGENDA
University of Victoria Students’ Society
October 24, 2022 – Zoom, 6pm

Join Zoom Meeting:

https://uvic.zoom.us/j/85170872876

Meeting ID: 851 7087 2876

1. CALL TO ORDER

2. LIVESTREAM

MOTION 2022/10/24: 01 -BERMAN/
WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,
BIRT the Board approves the livestreaming of the October 24, 2022 Board meeting on the UVSS Facebook page; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

   a. Adoption of Agenda
      i. 2022/10/24
   b. Adoption of Minutes
      i. 2022/10/17

5. PRESENTATIONS & ANNOUNCEMENTS

   a. PRESENTATIONS
   b. ANNOUNCEMENTS

6. REPORTS

   a. EXCLUDED MANAGERS
   b. PORTFOLIOS
1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS
1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU
1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2022/10/24: 02 - Berman/
WHEREAS Julia Denley has stepped down as the interim SSD Board representative; and,
WHEREAS the SSD Collective has elected a new board representative
BIRT the Board ratifies Parker Little as the new SSD Board representative

b. OLD BUSINESS

10. IN-CAMERA
a. Legal
b. Personnel Committee Report
11. MEETING TIMES

The next meeting scheduled by the Board of Directors is: Monday, November 12, 2022 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS’ REPORTS

Deborah Berman - 39.5 hours
- Meetings & Committees (18)
  - SCAS
  - Board Meeting
  - DBxCU
  - ExecxUASU
  - Exec
  - DBxCCxClub
  - Personnel
- Clubs and Course Unions (5)
  - Cheque Requisitions
  - Emails
- Administrative (9)
  - Emails
  - Correspondence
  - Cheque signing
- Advocacy (4.5)
  - Advo Rep Orientation
  - AIR
  - ARC
  - DBxCCxUVSP
- General (3)
  - Tabling

Izzy Adachi -22 hours (On ‘Leave’)
- Personnel-17 Hours
- Exec- 3 Hours

Amber Powell- 33.5 hours
- UVSS Committees/Internal Meetings (4 hours):
  - Board Meeting
  - Leads Meeting
  - Executive Committee
○ Policy Development Committee
○ Member Outreach Committee
○ Campaigns Committee
○ Events Committee
○ FinOps Committee
○ Portfolio Meetings

● University Relations/External Meetings (4 hours):
  ○ CFUV
  ○ Wellness meeting
  ○ Communications meetings
  ○ Office hours
  ○ General Communication
  ○ Bookings

● Ongoing Projects/Events/Outreach (10 hours)
  ○ Events
    ■ Holiday planning
    ■ Event planning
    ■ Clothing swap
    ■ Halloween Video
    ■ Bookings
    ■ Tabling

● Administrative and Other/Housekeeping (8:30 hours) time off
  ○ Emails
  ○ Work orders
  ○ Phone calls
  ○ Housekeeping
  ○ Administrative tasks
  ○ Organizing
  ○ Check signing
  ○ Prepping for committee meetings/creating agendas/scheduling meetings
  ○ Online office hours
  ○ Creating agendas, minutes, and scheduling meetings
  ○ Writing/reading for work in gen
  ○ Directors report

● time off (7 hours)
  ○ Vacation
Lane O’Hara Cooke 58 hours

- **UVSS committees/ internal meetings (25 hours)**
  - Board meetings
  - FinOps committee
  - Personnel committee
  - GEM meetings
  - Meetings with Execs
  - Leads meetings
  - Meeting with amanda (food bank)
  - Training/meetings with Dale
  - gem rep orientation

- **External Meetings (5 hour)**
  - classroom talk
  - media

- **Ongoing tasks (10 hours)**
  - prepping for presenting the budget/audit at the AGM

- **Administrative and Other/Housekeeping (18 hours)**
  - Emails
  - Microsoft Teams messages
  - Discord
  - phone calls
  - cheque requisitions
  - cheque signing
  - Administrative tasks
  - Organising
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Creating agendas, minutes, and scheduling meetings
  - Networking

Lily Vokey - 4 hours

- **Meetings - (1 hour, 15 min)**
  - Events (1 hour)
  - Chatting about Halloween in Fel’s (15 min)

- **Classroom talks (15 min)**
  - Psyc 499, AGM
- Psyc 400A, AGM
- Psyc 463, AGM

- **Administrative/Housekeeping/Brainstorming - (1 hour)**
  - Catching up on teams/email
  - Contacting people about the AGM and clothing swap

- **Clothing swap volunteering (1.5 hours)**
  - Handing out coupon books and talking to people
  - Organizing clothes

**Jordana Pangburn: 4.5 hours**
- **Setup/facilitation at the event’s portfolio clothing swap**
- **Online communications**

**Alyssa Jackson - 3 hours**
- **Clothing swap**

**Ashley Bihis - 6 hours**
- **UVSS Committees/Internal Meetings (1 hour):**
  - ARC
  - Meeting with DB
- **Administrative/Housekeeping (3 hours):**
  - Correspondence (emails and Teams)
  - Organizing
  - Preparing for committee meeting
  - Networking
- **Ongoing Projects/Events/Outreach (2 hours):**
  - Outreach to students/staff/stakeholders
    - Social media (Discord and Instagram)

**Lauren McLean - (4.5) Hours**
- **Committees, Meetings, and Discussions (3 hours)**
  - NSU Meetings (1.5 hours)
  - Personal Meetings (1.5 hours)
- **Administrative and Other/Housekeeping (1.5 hour)**

**Jayden Williams 6 hours**
- **Committees, Meetings (6 hours)**
  - Rep orientation meeting
- Board meeting
- ARC meeting
- GEM Collective meeting