



AGENDA

**University of Victoria Students' Society
September 26, 2022– Zoom, 6pm**

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

1. CALL TO ORDER

2. LIVESTREAM

MOTION 2022/09/26: 01 -BERMAN/

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the September 26, 2022 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2022/09/26**
- b. **Adoption of Minutes**
 - i. **2022/09/19**

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

Statement by Lauren Mclean, Native Students' Union Representative:

https://drive.google.com/drive/folders/0B0rJ-UmV4ffOcklFeVVpcVlqeDA?resourcekey=0-8V_dvUqe7J-awe8PQy841w

b. ANNOUNCEMENTS

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2022/09/26: 02 - TRAN/

WHEREAS in BYLAW 4.3, it states that the Annual General Meetings of the Students' Society shall be held between October 1 and October 31 each year set by a majority vote at a quorate meeting of the Board of Directors

BIRT the 2022 Annual General Meeting be held on October 27th and begin at 4:00 pm

MOTION 2022/09/26: 03 - TRAN/

WHEREAS in BYLAW 4.4, it states that the Semi-Annual General Meetings of the Students' Society shall be held between February 1 and February 28 each year set by a majority vote at a quorate meeting of the Board of Directors

BIRT the 2023 Semi-Annual General Meeting be held on February 23 and begin at 4:00 pm

MOTION 2022/09/26:04 - TRAN/

WHEREAS these motions have been approved by the Policy Development Committee and changes to the University of Victoria's Students' Society bylaws and constitutions.

BIRT that the Board approves of the following motions to be put on the 2022 Annual General Meeting agenda:

- **Bylaw 4.7 Referenda**
- **Bylaw 14/15 Faculty Student Societies & PDUs**
- **Bylaw 12.3 Excluded Signing Authorities**

b. OLD BUSINESS

10. IN-CAMERA

- a. **Legal**
- b. **Personnel Committee Report**

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, October 17, 2022 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Lily Vokey- 9 hours

- *Meetings - (1 hour)*
 - Clubs and course Union meeting, Mon Sept 12th (1 hour)
- *Administrative/Housekeeping- (2 hour)*
 - Catching up on teams/email
 - Brainstorming possible decoration ideas and rentals

- *Tabling - (6 hours)*
 - *Clubs and course union days Sept 14th &15th (6 hours)*

Kate Laureta - 14 hours

- *UVSS Committees and Internal Meetings - 4 hrs*
 - Board Meeting
 - Emergency Board Meeting - 3 hrs
 - Campaigns Committee - 1 hr
- *Ongoing Projects/Events - 3 hrs*
 - Clubs and Course Union Days (CCU)
 - Tabling
 - Setup
- *University Relations/External Meetings - 4 hrs*
 - Senate Committee on Learning and Teaching
 - Senate Orientation and Reception
- *Administrative/Housekeeping - 3 hrs*
 - Emails, and Microsoft Teams
 - Files reviews

Alyssa Jackson - 6.5 hours

- *Meetings- 1 hour*
 - Meeting with Parliament grounds team (.5 hr)
 - Housing rally planning (.5hr)
- *Clubs and Course Union Days- 2 hours*
 - Set up/tear down (1hr)
 - Tabling (1hr)
- *Organizing BOD office (1hr)*
- *Answering students questions (.5hr)*
- *Discord/teams communications (1hr)*

Ashley Bihis - 6 hours

- *UVSS Committees/Internal Meetings (1 hours):*
 - PSC
- *Administrative/Housekeeping (3 hours):*
 - Emails/Teams
 - Organizing
 - Preparing for committee meeting
 - Networking
- *Ongoing Projects/Events/Outreach (2 hours):*
 - Outreach to students/staff/stakeholders

- Social media (Discord & Instagram)

Lauren McLean - 15.25 hours

- *Committees, Meetings, and Discussions (7.25 hours)*
 - UVSS Board Meetings (4.25 hours)
 - Personal Meetings (3 hours)
- *Ongoing Projects/Events/Outreach (6 hours)*
 - Events
 - Elder's Brunch
 - Clubs & Course Union Days Tabling
 - KFC & Bingo
- *Administrative and Other/Housekeeping (2 hours)*
 - Emails
 - Prepping for meetings
 - Writing Reports

Izzy Adachi- 60 hours

- *Committees, Meetings, and Discussions (30)*
 - Exec
 - Leads
 - DaLs
 - Rally participants
 - Community Partners
 - MTW Coalition
- *Administrative/Misc (30)*
 - Virtual content creation
 - Research
 - Emails

Deborah Berman - 83 hours

- *Meetings & Committees (12.5)*
 - Exec
 - Leads
 - Board meeting
 - LMxDB
 - IAxDB
 - Policy Development
 - Operational Relations
- *Clubs and Course Unions (47.5)*
 - CCU Days

- Planning & Prep
 - Cheque Requisitions
 - Course Union Council
 - Clubs Council
 - Emails
 - Funding Allocation
- *Administrative (2)*
 - Cheque signing
 - Office hours
 - Correspondence
- *General (21)*
 - Sick leave

Amber Powell- 72.5 hours

- *UVSS Committees/Internal Meetings (17 hours):*
 - Board Meeting
 - Leads Meeting
 - Executive Committee
 - Policy Development Committee
 - Member Outreach Committee
 - Campaigns Committee
 - Events Committee
 - FinOps Committee
 - Portfolio Meetings
- *University Relations/External Meetings (3 hours):*
 - CFUV
 - Wellness meeting
 - Communications meetings
 - Office hours
 - Meetings with Dale
 - General Communication
 - Bookings
- *Ongoing Projects/Events/Outreach (3 hours)*
 - CCU 1
 - Movies
 - Events
 - Holiday planning
 - Event planning
 - CCU days
- *Administrative and Other/Housekeeping (14:30 hours) time off*
 - Emails
 - Work orders
 - Signing papers

- Housekeeping
 - Tabling prep
 - Administrative tasks
 - Organizing
 - Check signing
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Online office hours
 - Creating agendas, minutes, and scheduling meetings
 - Writing/reading for work in gen
 - Directors report
- *time off* (35 hours)
 - Mourning
 - Sick

Jordana Pangburn- 6 hours

- *CCU Tabling and Takedown*
- *Campaigns Planning & Portfolio meetings*
- *Harm Reduction Campaign planning*

Samuel Holland - 3 hours

- *Policy Dev - (3 hr)*
 - Editing/writing policy
 - Policy dev

Effy Taylor - 7 hours

- *Pride tabling - 3 hours*
 - Ccu days
- *UVSS meetings/committees - 4 hours*
 - Emergency board meeting
 - Internal pride meetings

Julia Denley - 12 hours

- *Meetings (7 hours)*
 - SSD Exec/Staff
 - Peer Support Groups
 - SSD RCC Hiring
- *Admin/Housekeeping/Emails (5 hours)*
 - Access4All
 - Peer Support Groups
 - Personnel
 - Communication with SSD staff and volunteers

Lane O'Hara Cooke – 15 Hours

- *Meetings - (7 hour)*
 - execs meetings
 - leads meetings
 - meeting with uvic
 - casual training
- *Administrative – (6 hours)*
 - Emails, Microsoft Teams, Discord 3 hour
 - reading over finops training manual
 - Miscellaneous planning and prep work 1 hour
- *Office moving-in and cleanout (2 hours)*

Ton Tran - 83 Hours

- *UVSS Committees / Internal Meetings (8 Hours)*
 - Board Meeting
 - Member Outreach Committee
 - Events Committee
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- *University Relations / External Meetings - (15 Hours)*
 - Meetings with individual students
 - Meeting w/ Shefali
 - Meeting w/ Nicole
 - Meeting w/ Emily
 - UVIC New Student Welcome
- *Ongoing Projects/Events/Outreach (45 Hours)*
 - SWAG
 - Reviewing Product
 - Work Orders and Creative Concepts
 - Budgeting
 - Social Media
 - Sent in copy for Newsletters
 - Social media
 - Strategic Planning
 - Drafting / editing
 - Reviewing Previews Plans
 - Fall Outreach
 - Orientation Planning
 - Collaboration Planning
 - Creating & Emailing a Contact List

- Creating Presentations / Speeches
- Tabling

- *Administrative and Other/Housekeeping (15 hours)*
 - Emails
 - Administrative tasks
 - Organising
 - Research and Reading/Onboarding
 - Prepping for committee meetings/creating agendas/scheduling meetings
 - Communications and meetings with directors and excluded management
 - Creating agendas, minutes, and scheduling meetings
 - Budgets
 - Networking

Sarah Buchanan - 3 hours

- *Tabling - 2.5 hours*
 - CCU Days - 2.5 hours

- *Committees - 0.5 hours*
 - Campaigns - 0.5 hours

