



**AGENDA**

**University of Victoria Students' Society  
Monday, July 11, 2022– Zoom, 6pm**

**Join Zoom Meeting:**

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

**Attendance:** Tran, Vokey, Taylor, Laureta, Buchanan, Jackson, Bihis, Cooke, Mundschutz, Choi, Pangburn, Powell, Prosalendis, Adachi, Berman, Dielman, Holland

**Staff:** Baidwan, Brown, Jacobs, Macpherson, Campo

**Regrets:** Edwardson

**1. CALL TO ORDER**

Tran called the meeting to order at **6:01PM**

**2. LIVESTREAM**

**MOTION 2022/07/11: 01 - BERMAN/MUNDSCHUTZ**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the July 11, 2022 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**MOTION CARRIED**

**3. LAND ACKNOWLEDGEMENT**

Alyssa Jackson acknowledged the land.

**4. ADOPTION OF AGENDA**

**a. Adoption of Agenda**

**i. 2022/07/11**

**MOTION TO ADOPT- BERMAN/TAYLOR**

**MOTION TO AMEND- BERMAN/ADACHI** To make changes to Email motion,add regrets and add two motions

**MOTION CARRIED**

**MOTION TO AMEND- ADACHI/BUCHANAN** To add a motion

**MOTION CARRIED**

**MOTION TO AMEND- PANGBURN/ BERMAN** to add Directors reports

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

i. 2022/06/27

**MOTION TO ADOPT**

**MOTION TO AMEND- PROSALENDIS/LAURETA** To add Leo and Lily's

Directors' Report

**MOTION CARRIED**

**MOTION TO AMEND- BERMAN/ADACHI** To add Berman in email Motion

**MOTION CARRIED**

**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

**a. PRESENTATIONS**

**b. ANNOUNCEMENTS**

**6. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

**7. QUESTION PERIOD (15 mins)**

**8. EMAIL MOTIONS**

**MOTION 2022/06/29: - BIHIS**

**WHEREAS** a mutual aid fund has been created to support Michael, a 61-year-old Black immigrant from Grenada, who is recovering in the ICU after VicPD violently assaulted him on a wellness check,

**BIRT** the Board endorse this [mutual aid fund](#) created by Seb Bonet, a professor at the University of Victoria

**MOTION CARRIED**

In Favor: Adachi, Cooke, Taylor, Jackson, Pangburn, Tran, Laureta, Berman, Powell

**MOTION 2022/07/05: - TRAN**

**WHEREAS** the UVSS values professional and leadership training to guide the future program of the UVSS; therefore,

**BIRT** the board approve Lead Directors to attend Student Union Development Summit (SUDS) from August 12 to August 15, 2022.

**MOTION CARRIED**

In Favor: Berman, Bihis, Laureta, Adachi, Edwardson, O' Hara Cooke, Pangburn, Taylor, Jackson, Vokey

**9. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**MOTION 2022/07/11: 02- PROSALENDIS/JACKSON**

**WHEREAS** The Munchie Bars old espresso machine is aging and we were needing to replace before September therefore,

**BIRT** the Board of Directors approve spending up to \$23,000 from the Major Capital Fund for the purchase of a new espresso machine.

**MOTION CARRIED**

**MOTION 2022/07/11: 03- BIHIS/BERMAN**

**WHEREAS** Section e, ii in the PSC Committee TOR and Policy currently stands: September 1 – April 30: Shall be the chair and at least two [2] other voting members of the committee.

**BIRT** Board of Directors policy section 4, part 4.9, "Peer Support Centre Committee" is amended as follows:

**f. Quorum**

1. September 1 – April 30: Shall be the chair and at least two [2] other voting members of the committee.
2. May 1 – August 31: Shall be the chair and at least two [2] other voting members of the committee.

**MOTION CARRIED**

**MOTION 2022/07/11: 04 - BERMAN/ JACKSON**

**BIRT** the following list of clubs are ratified without funding:

- UVic Mountain Biking Club

**MOTION CARRIED**

**TRAN** steps down as chair. **BERMAN** steps up as chair.

**MOTION 2022/07/11: 05 - ADACHI/BERMAN**

**WHEREAS** the Office of Student Life is seeking a UVSS undergraduate student representative to sit on their UVIC Student Life Grant Committee,

**WHEREAS** there remain vacancies for one UVSS undergraduate student representative seat within the UVIC Student Life Grant Committee

**BIRT** nominations be opened for undergraduate students to fill vacancies for one UVSS undergraduate student representative seat within the UVIC Student Life Grant Committee, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested

The Board elects Deepkhushi Baidwan as the UVSS undergraduate representative on the UVIC Student Life Grant Committee.

**BIFRT** if no nominations are brought forward, the Director of Outreach and University of Relations will be nominated to fill the vacant Student Life Grant Committee seat

**MOTION CARRIED.** Deepkhushi Baidwan is elected as undergraduate student representative.

**BERMAN** steps down as Chair. **TRAN** steps up as Chair.

**b. OLD BUSINESS**

**MOTION TO MOVE IN-CAMERA - HOLLAND/TAYLOR**

The meeting moved in-camera at 6:53 pm.

**MOTION CARRIED**

**10. IN-CAMERA**

- a. Legal**
- b. Personnel Committee Report**

## **MOTION TO MOVE OUT OF CAMERA - HOLLAND/BIHIS**

The meeting moved out of camera at 8:12pm

## **MOTION CARRIED**

### **11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:  
Monday, July 25, 2022 on Zoom (online).**

### **12. ADJOURNMENT**

### **13. BOARD DIRECTORS' REPORTS**

## **Ashley Bihis - 16 hours**

- *UVSS Committees/Internal Meetings (4 hours):*
  - Advocacy Relations Committee (ARC)
  - Peer Support Centre Committee (PSC)
  - Meeting with SOCC coordinator
- *Administrative/Housekeeping (6 hours):*
  - Emails/Teams
  - Organizing
  - Preparing for committee meetings
  - Research and Reading
  - Networking
- *Ongoing Projects/Events/Outreach (6 hours):*
  - Media/PR
    - Interview with UVic Office of Student Life for the Year One Instagram page
    - Preparing script with SOCC coordinator
  - Outreach to students/staff/stakeholders
    - Social media (Discord & Instagram)
    - Writing ARC statement then bringing it

## **Kate Laureta - 5.5 hours**

- *UVSS Committees and Internal Meetings - (2.5 hrs)*
  - Member Outreach
  - UVSS Legal Session and Acceptance of Office Form Signing
- *Others- (3 hrs)*
  - Emails, discord, microsoft teams
  - Strategy planning/brainstorming for portfolio
  - Document reviews

## Lily Vokey- 2 hour 20 min

- *Committee meetings - (50 min)*
  - Events (June 29th 20 min)
  - Campaigns Events (July 4th 30 min)
- *Administrative/Housekeeping- (30 min)*
  - Microsoft Teams
  - Emails
- *Brainstorming/planning- (1 hour)*
  - Photo booth
  - Halloween SUB even

## Ton Tran - 76 Hours

- *UVSS Committees / Internal Meetings (17 Hours)*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Policy Development Committee
  - Member Outreach Committee
  - Member Outreach portfolio
  - Campaigns Committee
  - Events Committee
  - FinOps Committee
  - Meeting w/ Communications
  - Meeting w/ Graphics
  - Housing Working Group
- *University Relations / External Meetings - (6 Hours)*
  - Meetings with individual students
  - AMSxSFSSxUVSS Meeting
  - Meeting w/ OSL
  - Meeting w/ Stephanie Dahling
  - Meeting w/ Shefali Toor
- *Ongoing Projects/Events/Outreach (31 Hours)*
  - SWAG
    - Reviewing Product
    - Looking at quotes
    - Budgeting
    - Creating New Ideas
      - Creating Work Orders

- Social Media
  - Sent in copy for Newsletters
  - Social media
    - Brainstorming Ideas
    - Taking Photos
    - Planning
    - Gather statistics
    - Creating Work Orders
- Strategic Planning
  - Drafting
  - Reviewing Previews Plans
- Fall Outreach
  - Orientation Planning
  - Collaboration Planning
  - Creating & Emailing a Contact List
  - Creating Presentations / Speeches
- *Administrative and Other/Housekeeping (22 hours)*
  - Emails
  - Administrative tasks
  - Organizing
  - Research and Reading/Onboarding
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Writing motion(s) for board meeting(s)
  - Communications and meetings with directors and excluded management
  - Online office hours
  - Writing policy
  - Creating agendas, minutes, and scheduling meetings
  - Budgets
  - Networking

## Izzy Adachi- 60 hours

- *Committees and Meetings + Follow Up (23)*
  - Leads meeting
  - Campaigns
  - Housing WG
  - AMS+ SFSS+ UVSS
  - Mayor Of Saanich
  - Martlet
  - DaLs
  - Exec Committee
  - SVAW training
- *Administrative (20)*
  - Cheque Signing

- Emails
- Calendar organizing
- Strat Plan edits
- *Ongoing Projects (10)*
  - Anti-Hate Campaign research
  - Housing policy research
  - Municipal politics research and planning.
- *Stat Holiday (7 hours)*

## Deborah Berman - 76 hours

- *Meetings and Committees - (15)*
  - Committees (Member Outreach, Events, Campaigns, Policy Development)
  - Leads Meeting
  - Executive Meeting
  - Board Meeting
  - Graphics/Comms Meeting
  - AMSxSFSSxUVSS
  - Naloxone Training
  - Leads & SH
  - DB & DJ
- *Clubs and Course Unions - (16)*
  - Emails
  - Cheque Requisitions
  - Thunderfest Committee
  - Website
- *Administrative - (12)*
  - Correspondence
  - Cheque Signing
  - Emails
- *Advocacy - (19)*
  - ARC/ARC Prep
  - AIR
  - Coordinators Correspondence
  - Pride
  - SVA Retreat
- *Student Affairs Portfolio - (5)*
  - Strategic Planning
- *General - (2)*
  - Administrative tasks
  - Organization
  - Office hours
- *Stat Holiday (7)*



## Amber Powell- 51 hours

- *UVSS Committees/Internal Meetings (11 hours):*
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Policy Development Committee
  - Member Outreach Committee
  - Campaigns Committee
  - Events Committee
  - FinOps Committee
  - Portfolio Meetings
- *University Relations/External Meetings (4 hours):*
  - Communications meetings
  - Meetings with delicia
  - Meeting with welcoming committee
  - Meetings with Dale
  - Gathering agenda items for Events Committee
  - General Communication
  - Bookings
  - GCM meeting
  - Meeting with Shefali
- *Ongoing Projects/Events/Outreach (5 hours)*
  - Events
    - International event planning
    - CKO planning
    - Brainstorming
    - Posters
    - Thunderfest
    - Holiday planning
    - Movie research
- *Administrative and Other/Housekeeping (10 hours) time off*
  - Emails
  - Administrative tasks
  - Organizing
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Online office hours
  - Creating agendas, minutes, and scheduling meetings
  - Networking
  - Writing/reading for work in gen
  - Polling
  - Directors report

- *Time off (21 hours)*
  - Vacation
  - Holiday

## Leo Prosalendis - 64 hours

- *UVSS Committees - 12 hours*
  - Board meeting
  - Executive committee
  - Personnel committee
  - Agenda writing
- *Finance and Operations - 8 hours*
  - Coordinating with Dale
  - Health rebates
- *Projects/Non-Committee Meetings - 20 hours*
  - Leads Meetings
  - Meetings with Delicia
  - Naloxone presentation
  - Jouta presentation/preparation
- *General work - 24 hours*
  - Past budget review
  - Strat-plan presentation writing
  - Strat-plan drafting
  - Office hours
  - Emails

## Julien Edwardson - 8 hours

- Committee Meetings (1 hour)
  - Policy Development (1)
- Meetings (4 hours)
  - Strategic planning (3)
  - Miscellaneous (1)
- Committee Preparation (2 hours)
  - Policy development preparation (2)
- Correspondence (1 hour)
  - Discord, Teams, Email (1)

## Harrison Mundschutz - 1 hour

- *UVSS committee and internal meetings*
  - Policy development (1)

## Samuel Holland - 4 hours

- *General - (1 hour)*
  - Meeting with leads over Discord stuff
- *Advocacy- (1 hour)*
  - Meeting with relevant lead, talking to politicians
- *Policy Dev (2 hour)*
  - Committee meeting
  - Reviewing policy

## Alyssa Jackson- 4.5 hours

- *Meetings- 4.5 hrs*
  - Campaigns committee
  - Outreach committee
  - Events committee
  - Campaigns strategic planning review

## Effy Taylor- 4 hours

- Uvss meetings/committees 4 hours
  - ARC
  - Campaigns
  - Pride

## Lane O'Hara Cooke – 5.5 Hours

- *Internal committee meetings - (3.5 hours)*
  - ARC Meeting 2 hour
  - Finance meeting 1.5 hours
- *Administrative – (2 hours)*
  - Emails, Microsoft Teams, Discord 1 hour
  - Miscellaneous planning and prep work 1 hour

## Sarah Buchanan - 4.75 hours

- 15 min - events
- 1 hour - communication
- 30 min - campaigns
- 1 hour - campaigns strategic plan (sorry for the accidental vandalism)
- 2 hours - tandoor table talks with Trevor (housing advocacy)

## Jordana Pangburn - 2 hours

- 2 hours- virtual communications

## Sarah Buchanan - 4.75 hours

- Events- 15 minutes
- Communication- 1 hour
- Campaigns- 30 minutes
- Campaigns strategic plan (sorry for the accidental vandalism)- 1 hour
- Tandoor table talks with Trevor (housing advocacy)- 2 hours