AGENDA
University of Victoria Students’ Society
July 25, 2022– Zoom, 6pm

Join Zoom Meeting:

https://uvic.zoom.us/j/85170872876
Meeting ID: 851 7087 2876

1. CALL TO ORDER

2. LIVESTREAM

MOTION 2022/07/25: 01 -HOLLAND/
WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,
BIRT the Board approves the livestreaming of the July 25, 2022 Board meeting on the UVSS Facebook page; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA

   a. Adoption of Agenda
      i. 2022/07/25
   b. Adoption of Minutes
      i. 2022/07/11

5. PRESENTATIONS & ANNOUNCEMENTS

   a. PRESENTATIONS
   b. ANNOUNCEMENTS

6. REPORTS

   a. EXCLUDED MANAGERS
   b. PORTFOLIOS
1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS
1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU
1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

MOTION 2022/07/20: - ADACHI

Be it resolved that the board endorses the attached letter [here](#) drafted by UBC AMS to be presented to the Minister Responsible For Housing.

MOTION CARRIED
In Favour: Adachi, Laureta, Bihis, Mundschutz, Cooke, Taylor, Jackson, Holland, Powell, Tran, Denley, Vokey, Pangburn
Opposed: Choi

9. MAIN MOTIONS

MOTION 2022/07/25: 02-

BIRT nominations be opened for directors to fill vacancies on the University Relations Committee with open membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested; and,
BIFRT second chairs are to be elected within the committees and brought forward to the next board meeting for ratification.

<table>
<thead>
<tr>
<th>Committee:</th>
<th>Vacancies:</th>
<th>Nominations:</th>
<th>Elected:</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Relations</td>
<td>Nine (9) seats total:</td>
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<tr>
<td></td>
<td>- Three (3) Directors</td>
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<td>- Six (6) Members-at-large</td>
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a. PRIORITY BUSINESS

b. OLD BUSINESS

10. IN-CAMERA
   a. Legal
   b. Personnel Committee Report

11. MEETING TIMES

   The next meeting scheduled by the Board of Directors is:
   15 August 2022 on Zoom (online).

12. ADJOURNMENT

13. BOARD DIRECTORS’ REPORTS

Ton Tran - 70 Hours

- UVSS Committees / Internal Meetings (14 Hours)
  - Board Meeting
  - Leads Meeting
  - Executive Committee
  - Policy Development Committee
  - Member Outreach Committee
  - Member Outreach portfolio
  - Campaigns Committee
- Events Committee
- UVSS Strategic Planning

- **University Relations / External Meetings - (12 Hours)**
  - Meetings with individual students
  - Meeting w/ International Student Centre
  - Meeting w/ Ryan
  - Meeting w/ Shefali Toor
  - Meeting w/ WisePrep
  - Meeting w/ Simon Pek
  - Meeting w/ Jim Dundson
  - Ombudsperson Advisory Committee
  - Meeting w/ Kevin Hall

- **Ongoing Projects/Events/Outreach (25 Hours)**
  - SWAG
    - Reviewing Product
    - Looking at quotes
    - Budgeting
    - Creating New Ideas
      - Creating Work Orders
    - Tear Away Planner
  - Social Media
    - Sent in copy for Newsletters
    - Social media
      - Brainstorming Ideas
      - Taking Photos
      - Planning
      - Gather statistics
      - Creating Work Orders
  - Strategic Planning
    - Drafting / editing
    - Reviewing Previews Plans
  - Fall Outreach
    - Orientation Planning
    - Collaboration Planning
    - Creating & Emailing a Contact List
    - Creating Presentations / Speeches
  - Setting up University Representative Committee

- **Administrative and Other/Housekeeping (19 hours)**
  - Emails
- Administrative tasks
- Organising
- Research and Reading/Onboarding
- Prepping for committee meetings/creating agendas/scheduling meetings
- Writing motion(s) for board meeting(s)
- Communications and meetings with directors and excluded management
- Online office hours
- Writing policy
- Creating agendas, minutes, and scheduling meetings
- Cheque Signing
- Budgets
- Networking

Izzy Adachi - 70 hours
- Committees, Meetings, and Discussions (50)
  - Executive Committee
  - Strategic Planning
  - Campaigns
  - Student 1:1s
  - Membership communications
  - DaL 1:1s
  - Election Third Party Advertising Info Session
  - Missing Middle Info Session
  - RCM Interviews
  - CBC Interview and Prep
- Administrative (20)
  - Emails
  - Cheque Signing
  - Graphic Work Orders
  - Meeting arrangements
  - Research

Deborah Berman - 70 hours
- Meetings and Committees (9)
  - Committees (Member Outreach, Events, Campaigns)
  - Personnel Committee
  - Board meeting
  - Leads
  - Exec
  - OSL (Torry x DB)
● Clubs and Course Unions (9)
  ○ Emails
  ○ Course Union Council
  ○ Clubs Council
  ○ Cheque Requisitions

● Administrative (11)
  ○ Emails
  ○ Interviews
  ○ Policy review

● Advocacy (11.5)
  ○ Advocacy Rep correspondence
  ○ AIR
  ○ Coordinators meeting
  ○ Coordinators correspondence
  ○ ARC Prep

● Student Affairs Portfolio (6)
  ○ Portfolio Meeting
  ○ Strategic planning

● General (23.5)
  ○ Vacation
  ○ Office Hours
  ○ Administrative

Amber Powell- 42.5 hours

● UVSS Committees/Internal Meetings (11 hours):
  ○ Board Meeting
  ○ Leads Meeting
  ○ Executive Committee
  ○ Policy Development Committee
  ○ Member Outreach Committee
  ○ Campaigns Committee
  ○ Events Committee
  ○ FinOps Committee
  ○ Portfolio Meetings

● University Relations/External Meetings (5 hours):
  ○ Communications meetings
  ○ Meetings with ian
  ○ International student meeting
- Meeting with Dale
- General Communication
- Booking meetings
- Stroll meeting

- **Ongoing Projects/Events/Outreach (3 hours)**
  - Events
    - International event planning
    - CKO planning
    - Brainstorming
    - Posters
    - Thunderfest
    - Holiday planning
    - Band contact
    - Bookings
    - Catering
    - Strat plan

- **Administrative and Other/Housekeeping (9.5 hours)**
  - Emails
  - Administrative tasks
  - Organizing
  - Prepping for committee meetings/creating agendas/scheduling meetings
  - Online office hours
  - Creating agendas, minutes, and scheduling meetings
  - Networking
  - Writing/reading for work in gen
  - Directors report
  - Tech solving

- **time off (14 hours)**
  - Sick

Sarah Buchanan - 4 hours

- **Misc**
  - General communications - 1 hour

- **Rent with Rights**
  - Working group - 1.25 hours
  - Conversations/Planning - 45 min

- **Events**
  - Conversations/Planning - 1 hour
Julien Edwardson - 4 hours
- *Committee Meetings (2 hours)*
  - Policy Development (1)
  - Member Outreach (1)
- *Meetings (1 hour)*
  - Miscellaneous (1)
- *Correspondence (1 hour)*
  - Discord, Teams, Email (1)

Lily Vokey- 4 hours 30 min
- *Committee meetings - (2 hours)*
  - Housing campaign (July 14th 1 hour)
  - Campaigns committee (July 18th 1 hour)
- *Administrative/Housekeeping- (30 min)*
  - Microsoft teams
- *Brainstorming/planning- (2 hours )*
  - Meeting with Sarah to flesh out some ideas (Thursday July 21st, 1 hour)
  - Halloween event planning (30 min)
  - Looking over draft strat plan (20 min)
  - Messaging Amber about Halloween event (10 min)

Kate Laureta - 6 hours
- *UVSS Commitees and Internal Meetings - (4 hrs)*
  - Portfolio- Student Affairs
  - Strategic Planning Session
- *Others - (2 hrs)*
  - Emails, discord, microsoft teams
  - Documents reviews

Samuel Holland - 2.5 hours
- *Campaigns - (1 hour)*
  - Housing working group
● **Outreach**- (30 min)
  ○ Reaching out to campus groups to find members for new committee

● **Policy Dev (1 hour)**
  ○ Reviewing policy

**Alyssa Jackson (4 hours)**

● **Meetings (4 hours)**
  ○ Campaigns committee
  ○ Strategic planning

**Ashley Bihis - 11 hours**

● **UVSS Committees/Internal Meetings (4 hours):**
  ○ Advocacy Relations Committee (ARC)
  ○ Peer Support Centre Committee (PSC)
  ○ Meeting with DB
  ○ SOCC collective meeting

● **Administrative/Housekeeping (4 hours):**
  ○ Emails/Teams
  ○ Organizing
  ○ Preparing for committee meetings
  ○ Networking

● **Ongoing Projects/Events/Outreach (3 hours):**
  ○ Outreach to students/staff/stakeholders
    ■ Social media (Discord & Instagram)
    ■ Writing a motion for PSC