



AGENDA

University of Victoria Students' Society
Monday, May 30, 2022– Zoom, 6pm

Join Zoom Meeting:

<https://uvic.zoom.us/j/85170872876>

Meeting ID: 851 7087 2876

Attendance: Tran, Powell, Levy, Jackson, Taylor, Laureta, Vokey, Bihis, Choi, Edwardson, Holland, Adachi, Pangburn, Prosalendis, Deilmann, Berman, Buchanan, Cooke, Mundschutz

Staff: Baidwan, Brown, Jacobs, Robertson, Macpherson

Regrets:

1. CALL TO ORDER

Tran called the meeting to order at 6:02 pm.

2. LIVESTREAM

MOTION 2022/05/30: 01 - BERMAN/ ADACHI

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with recording of the Board meetings if they pass unanimously; therefore, **BIRT** the Board approves the recording of the May 30, 2022 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Holland acknowledged the land.

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2022/05/30**

MOTION TO ADOPT - HOLLAND/EDWARDSON

MOTION TO AMEND - BERMAN/ MUNDSCHUTZ

MOTION CARRIED
MOTION CARRIED

b. Adoption of Minutes

i. 2022/04/29

ii. 2022/05/09

MOTION TO ADOPT - TRAN/ BERMAN

MOTION TO AMEND - BERMAN/ HOLLAND

MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Center

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

MOTION 2022/05/30 : 02 - BERMAN/HOLLAND

WHEREAS UVSS Bylaw 9.2 states that “Directors shall be permitted to take leaves of absence for a maximum of one [1] semester per term of office to facilitate co-op, work, or any school related activity that removes the Director from the Greater Victoria area”; therefore,

BIRT the Board approves a leave of absence for the summer 2022 semester for:

1 Lillian Crowder

MOTION CARRIED

MOTION 2022/05/30: 03 - BERMAN/EDWARDSON

WHEREAS Ton Tran and Jordana Pangburn were elected into electoral committee on May 9th but have since resigned from their positions

BIRT nominations be opened for directors to fill (2) vacancies on electoral committee, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested;

MOTION CARRIED TO ELECT SAM HOLLAND TO FILL ONE VACANCY.

MOTION 2022/05/30: 03 - PROSALENDIS/EDWARDSON

WHEREAS the stand-up, double door fridge original to the building is no longer functioning and a necessary piece of equipment to keep our pizzas cold.

BIRT The UVSS allocate up to \$8000 from the Major Capital Fund to purchase a replacement, double door fridge for Bean There.

MOTION CARRIED

MOTION 2022/05/30 : 04 - BERMAN/TAYLOR

WHEREAS the UVSS strives to be inclusive, equitable and socially just in the representation of all 19000+ undergraduate students, and

WHEREAS June is recognized as Pride month, with the Victoria Pride Parade and Festival happening June 26th where notably GEM and PRIDE are in the parade,, and

WHEREAS this year PRIDE and other advocacy groups, such as SSD, are creating specific workshops, events, and programming to support, engage, and educate students. Therefore;

BIRT the UVSS change on social media all logos, the SUB Bot, and profile pictures (inclusive of the SUB instagram), to reflect Pride colors for the month of June (starting June 6th, 2022)

BIFRT UVSS prioritize the sharing of PRIDE and other advocacy groups’ content and educational resource suggestions during the month of June to elevate voices and/or communities often marginalized.

BIFRT Comms can edit and have a final look through prior to it being publicly posted.

BIFRT UVSS release [this](#) statement in support of PRIDE, created by and in consultation with members of PRIDE.

MOTION CARRIED

MOTION 2022/05/09: 05 – BERMAN/EDWARDSON

BIRT nominations be opened for directors to fill vacancies on the following open committees with closed membership, with an opportunity for nominees to provide 2 minutes of motivation for their election when seats are contested.

MOTION CARRIED

MOTION TO MOVE IN CAMERA - BERMAN/ KAURETA

The meeting moved in-camera at 8:34 pm.

MOTION CARRIED.

10. IN-CAMERA: 7:20pm

- a. Legal
- b. Personnel Committee Report

MOTION TO MOVE OUT OF CAMERA - ADACHI/MUNDSCHUTZ

The meeting moved out of camera at 7:35pm.

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, June 30, 2022 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Sarah Buchanan (4 hours)

- Communication with other Directors (45 min)
- Board Bio (30 min)
- Communication with other Directors (45 min)
- Campaigns Committee meeting (1 hour)
- Events Committee meeting (1 hour)

Amber Powell (91 hours 45 minutes)

- COMMUNICATIONS: (15 hours 15 minutes)
 - emails
 - phone calls
- MEETINGS: (25 hours 48 minutes)
 - All meetings
- EDUCATING: (7 hours 10 minutes)
 - reading and learning about position
- WRITING: (7 hours 25 minutes)
 - schedules
 - land acknowledgment
 - agendas
- TECH MANAGEMENT : (8 hours 55 minutes)
 - installation
 - problem solving
 - assistance to myself and others
- SCHEDULING: (8 hours 40 minutes)
 - for myself and others
 - configuring schedules
- LOGISTICS: (9 hours 5 minutes)
 - problem solving
 - figuring meeting times
 - solving issues with others
- VACATION DAY: (7 hour)
- TOUR (1 hour)
- TICKET RESEARCH: (1 hour 10 minutes)

Effy Taylor (6 hours)

- Campaigns committee – 1 hour
- Meeting with OSL – 2 hours
- Pride advisory council – 1 hour
- TransProtagonist update & strategic planning – 2 hours

Ashley Bihis (22 hours)

- Planned Asian Heritage Month event and initiatives (5)
- Prepared for Hiring Committee meeting & attended meeting (2)
- Facilitated Asian Heritage Month events committee (1)
- Filmed video for SOCC's Instagram (1)
- Interviewed SOCC Office Coordinator Job candidates (3)
- Correspondence (4)

- Organized food for AHM event (2)
- ARC meeting (1)
- AHM event (3)

Alyssa Jackson (8 hours 15 minutes)

- Food bank (2hrs)
- Committee meetings (6hrs)
- Wrote board bio (.25 hrs)

Izzy Adachi (132 Hours)

- Week 1
 - Met with EQHR (1 HR)
 - Preliminary Training w Deb and EJ (1 Hour)
- Week 2
 - Orientation (21 HR)
 - Reading Board Policy and Orientation Materials (1 Hour)
 - Emails (1)
 - Lead orientation (7 hrs)
 - Lead Meeting (1 hour)
 - Reviewing past strategic plans (2 hours)
 - Prepping Strat Plan and Timeline (3 hrs)
- Week 3
 - Meeting with GEM co-ordinator (1 Hour)
 - Board Meeting + prep (4 hours)
 - Legal Meeting Facilitating (2 hours)
 - Organizing for Power Workshop (3 hours)
 - Exec meeting (1 hour)
 - Meeting with directors/staff (5 hours)
 - Timelining (3 hours)
 - Reviewing past Campaigns Materials (6 hours)
 - Reviewing board policy and constitution (2 hours)
 - Reviewing EDI Audit (3 hours)
 - ReThink Mental Health Planning (2 hours)
 - Portfolio Meeting (1 hour)
 - Policy Writing (2 hours)
 - Emails (1 hour)
 - Pride Update with Effy and Alyssa (1 hour)

- Campaigns Committee and Prep (2 hours)
 - Member Outreach Committee (1 Hour)
 - Policy development (1 hour)
 - O4P Workshop (2 HOURS)
 - Campaigns Planning Discussions (1 Hour)
 - Setting up meetings (.5 hour)
 - MarComm Training (1 Hour)
 - Board Policy Review (2 hours)
 - Exec Committee (.5 hours)
 - Leads Meeting (1)
 - Meeting with Delicia (1)
 - Google drive sorting (1)
 - OSL Meeting (2)
 - Menstrual Pilot Project+ Dispensers (1 hr)
 - Cheque Signing (1 hr)
 - Events Committee (1)
 - Petition Consultations (3 hours)
 - Research (2)
 - Ned Taylor Meeting (1 hour)
 - Municipal Election Strategizing (1 hour)
 - MOCO Connect (.5)
 - Access4All Meeting (1 hour)
 - SFSS Meeting (1 hour)
 - Internal Planning (4)
- Week 4
 - Stat Holiday (7 hours)
 - O4P Workshop (2 hours)
 - Lead Meetings (2 hours)
 - Exec Meeting (1 hour)
 - Tour (1 hour)
 - Meeting Prep (1 Hour)
 - AMS Meeting (1 Hour)
 - Liaise with City Councilors (1 hour)
 - Leads Meetings (3 hours)
 - Meeting With Tailwind (1 hour)
 - UVNSS Meeting and Prep (3 hours)
 - Emails (1 hour)
 - Member Outreach Committee (1 hour)

Ton Tran (106 Hours)

- Committees / Meetings (31 Hours)
 - Leads Meetings
 - Exec Meeting

- Outreach & University Relations
- Meeting w/ Ombudsperson
- Campaigns
- Events
- Policy Development
- Graphics Intro
- Meeting w/ OSL
- Meeting w/ Graphics
- Meeting w/ Communications
- Meeting w/ Ned (City Councilor)
- UNVSS Meeting
- SFSS Meeting
- AMS Meeting
- Vikes Nation Intro Meeting
- USEC Meeting
- Meeting w/ Execs
- Meetings w/ Delicia
- Meetings w/ Mariel
- BoD Meeting
- Portfolio Meetings

- Administrative & Misc (56 Hours)
 - Communication w/ Students
 - Communication w/ Dals
 - Communication w/ other organizations
 - Legal meeting
 - Emails
 - Correspondence
 - Cheque signing
 - Office and file organization

- Outreach Committee (15 Hours)
 - Strat Planning
 - Create Table Guide
 - Create May SWAG order
 - Create Social Media Guide
 - UVIC / UVSS takeovers
 - Reviewing SWAG products
 - Reviewing past files
 - Reviewing budgeting
 - Brainstorming new ideas w/ Communications & Graphics

- Policy Development Committee (4 Hours)
 - Policy review and writing
 - Reviewing past files

- Strat Planning

Deborah Berman (107.5 hours)

- Meetings and Committees
 - Attended Member Outreach, Events, Campaigns, Policy Development
 - Leads and Exec Meeting
 - Chair and prep for ARC
 - Meetings
 - Senate Committees - SCARTA, SCAS
 - MH & DB
 - Coordinators meeting
 - Graphics Orientation
 - VikeSec meeting
 - OSL meeting
 - DJ & DB
 - EJ & DB
 - Communications meeting
 - SFSS meeting
 - AMS meeting
 - Member outreach planning
 - Graphics/Comms/MO/Student Affairs
- Clubs and Course Unions
 - Course Union Council
 - Clubs Council
 - Emails and correspondence with clubs
 - Funding allocation and accounting preparation
 - Website maintenance and updating
 - Cheque requisitions
 - Administrative and Emails
 - Legal meeting
 - Policy review and writing
 - Emails
 - Correspondence
 - Cheque signing
 - Student Affairs Portfolio
 - Portfolio relations, planning, and correspondence
 - Portfolio meeting
 - Strategic planning
 - General
 - Foodbank and Free Store
 - Office Hours
 - SUB businesses tour and introduction

Lane O'Hara Cooke (9 hours)

- Online communications (email and Discord) (5 hours 30 minutes)
- Planning phone calls with fellow board member (2 hours)
- Planning with GEM (1 hour)
- ARC committee planning (30 minutes)

Harrison Mundschutz (4.5 hours)

- legal (1hr)
- policy dev committee (1hr)
- events committee (1.5hr)
- finops portfolio (1hr)

Jordana Pangburn(8 hours)

- May 9th-15th 2022 (first week= 2.5 hours):
 - 1 hour- Campaigns Portfolio meeting (May 13th)
 - 1.5 hour- email and Teams communications
- May 16th-22nd 2022 (second week= 3.5 hours):
 - 1 hour- Campaigns Committee meeting (May 16th)
 - 1 hour- Member Outreach Committee meeting (May 16th)
 - 1.5 hour- email and Teams communications
- May 23-29th 2022 (third week= 2 hours):
 - 2 hour- email and Teams communications

Adam Choi (4 hours)

- Initial Engagement - 2 Hours
 - Uvic international student association
 - Uvic Hong Kong student association
 - International Student Relations DAL
- Events opportunities for students - 2 Hours
 - Attended events meeting
 - Contacted GEM for Drag related event

Kate Laureta (9 hours 30 minutes)

- Emails: 1.5hrs
- SOCC Asian Heritage Month Event (setup and tabling): 2.5hrs
- Student Affairs Meeting about portfolio: 1hr
- Campaigns Committee meeting: 1hr

- UVSS Policy/Bylaws and Agendas reviews: 1.5hrs
- SOCC Asian Heritage Month Event (video creation and info research: 2hrs
- At DaL office (edited research info and video for SOCC's Asian Heritage Month Event): 1hr

Julien Edwardson (7 hours)

- Committee Meeting (3 hours)
- Meeting (other) (2 hours)
- Committee preparation & motion writing (2 hours)