



MINUTES

University of Victoria Students' Society
Monday October 18, 2021 – Zoom, 6pm

Zoom meeting link : <https://uvic.zoom.us/j/82442405394>

Meeting ID: 824 4240 5394

One tap mobile

+16475580588,,82442405394# Canada

+17789072071,,82442405394# Canada

Dial by your location

+1 647 558 0588 Canada

+1 778 907 2071 Canada

Meeting ID: 824 4240 5394

Find your local number: <https://uvic.zoom.us/j/82442405394>

Attendance: Dodds, Fassnacht, Berman, Nag, Hernandez, Roxas, Scholz, Froese, Parveen, Banville, Taylor, Pollard, Bisnar, Chutter, Jacobs, Muir, Tran

Staff: Talman, Hardman, Robertson

Regrets: Jacobs, Pathak, Gupta

1. CALL TO ORDER

Dodds called the meeting to order at 6:05pm.

2. LIVESTREAM

MOTION 2021/10/18: 01 - NAG/BERMAN

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the October 18, 2021 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Pollard acknowledged the land.

4. ADOPTION OF AGENDA

- a. **Adoption of Agenda**
 - i. **2021/10/18**

MOTION TO ADOPT - BISNAR/PARVEEN
MOTION TO AMEND - CHUTTER/SCHOLZ
To add Chutter, Taylor, Pollard, Roxas, Parveen, Pathak and Scholz directors' reports
MOTION CARRIED

MOTION CARRIED

- b. **Adoption of Minutes**
 - i. **2021/10/04**

MOTION TO ADOPT - PARVEEN/SCHOLZ
MOTION TO AMEND - NAG/BISNAR
To update Dipayan Nag hours to 34 hours to last meetings minutes
MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

9. MAIN MOTIONS

a. PRIORITY BUSINESS

NAG HAS REPLACED DODDS AS CHAIR

MOTION 2021/10/18: 02 - DODDS/ROXAS

WHEREAS the Department of Student Affairs at UVic has various committees that require undergraduate student representation as recommended by the UVSS; and,
WHEREAS a callout for UVSS representatives was done on our UVSS Newsletter, the UVSS Website, and to the UVSS Board of Directors with a deadline of October 14; and,
WHEREAS the following committees have only had one candidate express interest; therefore,
BIRT the Board acclaims the following representatives onto these committees:

- Q Roxas for the Vikes Nation Steering Committee
- Marran Dodds for the New Student Engagement Advisory Council
- Marran Dodds for the StudentConnect Advisory Group

MOTION CARRIED

MOTION 2021/10/18: 03 - DODDS/BERMAN

WHEREAS the Faculty of Science has various committees that require undergraduate student representation from the Faculty as recommended by the UVSS; and,
WHEREAS a callout for UVSS representatives was done one our UVSS Newsletter, the UVSS Website, and to the UVSS Board of Directors with a deadline of October 1; therefore,
BIRT the Board accepts the nomination of Julia Denley for the undergraduate representative on the Faculty of Science Equity, Diversity, and Inclusion Committee ([see Appendix A](#)); and,
BIFRT the Board elects Julia Denley as the undergraduate representative on this committee.

MOTION CARRIED

MOTION 2021/10/18: 04 - DODDS/SCHOLZ

WHEREAS the the Access4All campaign, which was initiated by the Society for Students with a Disability (SSD), continues to advocate for the needs of students with disabilities to university stakeholders; and

WHEREAS the UVSS endorsed the Access4All campaign at the June 14th board meeting; therefore, **BIRT** the Board signs onto [this letter written by the co-chairs of the Access4All campaign](#).

MOTION CARRIED

DODDS HAS REPLACED NAG AS CHAIR

MOTION 2021/10/18: 05 - NAG/ROXAS

WHEREAS there is currently a vacancy on the Personnel Committee; and,

WHEREAS oversight from a Non-Lead Director is essential; therefore,

BIRT nominations be open to fill the seat of 1 Non-Lead Director on the committee for the remainder of the fall term.

Nominee:

- Deborah Berman
- ~~Joshua Fassnacht~~
- ~~Rewan Froese~~

Fassnacht and Froese withdrew their nominations to endorse Berman.

MOTION CARRIED

MOTION TO RECESS

MOTION CARRIED

Recommended by Finance and Operations Committee

MOTION 2021/10/18: 06 - NAG/BISNAR

WHEREAS it is the fiduciary responsibility of the Board of Directors to maintain the society in good financial health; and,

WHEREAS the board recognises the importance of presenting a transparent financial statement to our membership; therefore,

BIRT the Board recognizes and approves the annual financial audit for the fiscal year 2020-2021; and,

BIFRT the Board approves the annual audit (Appendix B) to be presented at the Annual General Meeting of the UVSS on October 28.

MOTION CARRIED

MOTION 2021/10/18: 07 - NAG/BISNAR

WHEREAS the Board recognises the need for diverse mental health support resources and program for the benefit of students; and,

WHEREAS the Board is committed to supporting our advocacy groups; therefore,

BIRT the Board of Directors approve a contribution of CAD \$2,100.00 from the board donations budget towards the BACK (Belonging, Authenticity, Community of Care, Knowledge) project, intended to support BIPOC students.

MOTION CARRIED

MOTION TO MOVE IN CAMERA - BISNAR/BERMAN

The meeting moved in camera at 7:24pm

MOTION CARRIED

b. OLD BUSINESS

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report

MOTION TO MOVE OUT OF CAMERA- BISNAR/NAG 7:26pm

The meeting moved out of camera at 7:26pm

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, November 1st, 2021 on Zoom (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Maríel Hernández (67 Hours)

Meetings and Committees

- Attended Campaigns and Fin Ops committees. Attended Leads and Exec meetings. Met with PRIDE and SOCC Oct. 13th.

Hiring

- Administrative Services Manager: Oct 4th Finalized timeline and (Oct. 6th) interview questions. Oct 13th Reviewed CVs.
- Vice-President Academic and Provost Appointment Committee: October 4th, and 8th (8 hours)

Clubs and Course Unions

- Clubs and Course Union Council on Oct 4th 11am-1pm for Travel Pool, Academic, and Publication funding. Prep motion for Board. Prep codes for accounting. Update information on website.
- Meetings, phone calls and email support for Clubs

Administration

- Cheque Requisitions and Honoraria forms
- Locker and cage clean out.
- Support social media for GEM's

Marran Dodds (33 hours)

- *Committees/Meetings*
 - Leads meeting
 - Member Outreach Committee
 - Hiring Committee - Administration and Services Manager
 - Meetings, planning social media content, interviews
 - Meeting w/ UVic Execs re Hiring Director of Student Wellness
- *Ongoing Projects/Collaborations*
 - EDI
 - Meeting with SOCC/Pride about reporting systems
 - AGM
 - Planning meetings
 - Outreach planning
 - Emails
 - General Organizing → Finding chair, territory acknowledgement, prizes, setting sequence of events
 - Creating agenda and developing policy
 - Creating social media content
 - Outreach
 - Finding UVSS members to sit on UVic committees
- *Administrative and Other*
 - Emails, administration, and organizing
 - Transition to at home working (I broke my leg!)
 - Held online office hours
 - Writing motions for board meetings

Dipayan Nag (67hrs)

- Internal Meeting
 - Meeting with Rowan
 - Meeting with Exec Director
 - Portfolio meeting
- Board and Committee Meetings
 - Board Meetings
 - Finance and Operations Committee
 - International Student Relations Committee
- ASM Hiring Committee
 - Job posting
 - Review and interview questions
 - Candidate review
- Portfolio Work
 - Finance Audit
 - Global Budget
 - Business Plans
 - Business meeting
- External Meeting

- Interview with Martlet
- Other Administrative and Miscellaneous tasks
 - Replying to emails.
 - Cheque Approving
 - Agendas and Minutes for Meetings

Q Roxas (59.5 hours)

- Replying to emails inquiries from students, community, UVic, etc.
- Leads
- Meetings with students
- Exec
- OSL Meeting
- Pride Meeting
- Vikes Meeting
- NSU and SOCC event: set up, take down
- Book Club
- Meetings with facilitators
- planning outreach + writing posts
- Hot Lunch
- coordinating with other planners
- writing up planning docs
- coordinating bookings and back up spaces
- Shuttle Bus
- organizing graphics work orders
- writing IG captions
- social media outreach planning and coordination with marketing team

Robin Pollard (67 Hours worked: 32, Sick hours: 28, Stat hours: 7)

- General:Emails and admin
- Emma- Jane onboarding
- Committee Meetings
- Leads
- Exec
- Campaigns
- Events
- Outreach
- Divest:UNIE meeting and presentation
- Call with Emily Lowan
- Meeting with Andrew Coward Ongoing
- Divest meetings
- Divest Fest Planning
- LGC Ongoing conversations with graphics
- SVAW debrief reflections
- ReThink Your Mental Health Prep for workshop

Joshua Fassnacht (7.5 hours)

- ISR Portfolio (5.5 hours)
 - JF+SP - (1 hour)
 - International tuition & MSP planning (1 hours)
 - International events planning - Int'l Ed Week (1 hour)
 - ISR Committee prep and execution (1.5 hour)
 - Uvic Global Impact and Partnerships Strategy (1 hour)
- Emails & Admin (2 hours)

Kathleen Banville (4 hours 45 minutes)

- oct 5 correspondence 15 min, policy 15 min, member outreach portfolio 15 min
- oct 7 events committee 1 hour, GEM meeting 1 hour, food bank 1 hour
- Oct 12 outreach portfolio 15 min, campaigns committee 45 min

Rowan Froese (4. 25 hours)

- Board Meeting (1 hr)
- FinOps Committee Meeting (1 hr)
- Volunteer at Food Bank (2 hrs)
- Other Meetings (0.25 hrs)

Shilpa Parveen (2.5 hours)

- Board meeting (1.5 hours)
- UVSS ISS work (ISR committee meeting) 1 hour

Nigel Bisnar (4 hours)

- Events Committee (1hr)
- FinOps Committee (1 hr)
- Member Outreach Committee (0.25hrs)
- ISR Committee (0.5 hrs)
- Ecofoot TOR Revisions (0.25hrs)
- AGM TikTok Development (1hr)

Deborah Berman (4 hours)

- Member Outreach Committee (0.25 hours)
- SCARTA (2.75 hours)
- Finops Committee (1.0 hours)

Siddharth Pathak (2 hrs)

- Email Voting (0.5 hr)
- Board Meeting (1.5 hr)

Kishal Scholz (1 hour)

- Correspondence and planning with lead (1 hour)

Hailey Chutter (6 hours)

- Divest planning/meeting (2h)
- Divest social media/graphics/writing (3h)
- Divest roles and tasks organization (1h)

Kai Muir (2.5 hours)

- Collective meeting 1 hour
- Meetings with coordinator 1 hour
- Organizing GEM space .5 hrs

Gina Tran (2 hours)

- Board meeting: 1hr
- Coordinator committee: 1hr

Delicia Jacobs (41 hours)

- housekeeping: emails, phone calls etc. (11 hours)
- meetings: committee(s), SSD meetings, outside stakeholder meetings etc. (10 hours)
- planning, preparing and organization: social media, document editing and reviewing etc. (7 hours)
- disability justice survey: meetings, research and consults (0 hours)
- providing feedback/consulting/evaluating: reviewing documents etc. and providing feedback to re-evaluate from an SSD perspective (5 hours)
- organization and learning specific to becoming interim president and co-chair of the SSD (8 hours)

Effy Taylor (4 hours)

- Work study interviews: 1.5 hours
- Campaigns meetings: 0.5 hours
- Maintaining pride room: 2 hours