



MINUTES

University of Victoria Students' Society
Monday, August 30, 2021 – Google Meet, 6pm

Google Meet meeting link:

<https://meet.google.com/hea-vjeb-xrj>

Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

In attendance: Dodds, Roxas, Nag, Hernandez, Scholz, Bisnar, Tran, Fassnacht, Berman, Raichada, Parveen

Staff: Talman, Hardman, McFarlin, Campo, Robertson

Regrets: Pollard, Gupta, Froese, Chutter

1. CALL TO ORDER

Dodds called the meeting to order at 6:07pm.

2. LIVESTREAM

MOTION 2021/08/30: 01 - NAG/BISNAR

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the August 30, 2021 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Raichada acknowledged the land.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

i. 2021/08/30

MOTION TO ADOPT - NAG/HERNANDEZ

MOTION TO AMEND - ROXAS/SCHOLZ

To add Roxas, Chutter, Raichada's board reports.

MOTION CARRIED

MOTION CARRIED

b. Adoption of Minutes

i. 2021/07/26

MOTION TO ADOPT - BISNAR/FASSNACHT

MOTION TO AMEND - SCHOLZ/HERNANDEZ

To add Kishal to the last meeting minutes.

MOTION CARRIED

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

MOTION 2021/08/05 - ROXAS/NAG

BIRT the Board of Directors accept the report of the hiring committee for the Felicity's Department Manager; and

BIFRT Roger Kwan is ratified as Felicity's Department Manager.

MOTION CARRIED

MOTION 2021/08/18 - HERNANDEZ/ROXAS

BIRT the Board approves the following statement regarding the University of Victoria mandating masks and vaccines upon our return to campus in Fall 2021

<https://docs.google.com/document/d/1rHqF57DddliLpHjwe5P5RIusOCi0iNdgckh5cEY4b1U/edit?usp=sharing>

MOTION CARRIED

9. MAIN MOTIONS

Recommended by Finance and Operations Committee, Events Committee, Campaigns Committee, Member Outreach Committee and International Students' Relations Committee

MOTION 2021/08/30: 02 - NAG/FASSNACHT

WHEREAS financial planning is essential for functioning affairs of the UVSS; and,

WHEREAS a well planned budget provides a fiscal guide as well as accountability for all student dollars spent; therefore,

BIRT the UVSS 2021 - 2022 Board Budget (Appendix A) is passed.

MOTION CARRIED

MOTION 2021/08/30: 03 - HERNANDEZ/SCHOLZ

WHEREAS the Faculty of Social Sciences has various committees that require undergraduate student representation from the Faculty as recommended by the UVSS; and,

WHEREAS nominations were open for undergraduate students to nominate themselves for these various faculty committees, with a deadline of August 27; therefore,

BIRT the Board elects Q Roxas and Robin Pollard as the undergraduate student representatives on the Faculty of Social Sciences Equity and Diversity Committee and the Undergraduate Curriculum Committees respectively.

MOTION CARRIED

MOTION TO MOVE IN CAMERA - NAG/ROXAS

The meeting moved in camera at 6:40pm.

MOTION CARRIED

10. IN-CAMERA

- a. **Legal**
- b. **Personnel Committee Report**

MOTION TO MOVE OUT OF CAMERA -ROXAS/NAG

The meeting moved out of camera at 6:43pm.

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, September 13, 2021 on Google Meet (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Marran Dodds (126.75 hours)

- *Committees/Meetings*
 - Lead Directors Meeting
 - Outreach Portfolio
 - Meeting with Jim Dunsdon
 - Prepping and researching for meeting
 - Executive Committee
 - Member Outreach and Engagement Committee
 - Policy Development Committee
 - Campaigns Committee
 - Meeting with ABCS/AMS re BC Budget
 - Meeting w/ Katie re Electoral
 - Events Committee
 - Meeting w/ Student re UVSS
- *Ongoing Projects/Collaborations*
 - Equity, Diversity, and Inclusion
 - Gathering supplemental materials for the NLC Audit
 - 5 Days of Action Committee Meetings/Planning
 - Return to Campus Advocacy
 - Media interviews with Times Colonist, Martlet, CTV News
 - Writing and publishing a statement on mandatory masks and vaccines

- PIRG Award
 - Finalizing the award
- UVSS Swag
 - Facilitating invoice payment
 - Meeting w/ MarComm to order t-shirts
- OSL
 - Prep for UVSS 101 Presentation
 - UVSS 101 Orientation Presentation
 - Finalizing the SUB Video Tour
 - Prepping for 73 Questions Video
 - Orientation Video Filming
 - Submitted for Newsletter
 - Engage platform onboarding
 - Creating Orientation Presentation
 - Instagram Takeovers
- Wellness Journal
 - Final working group
- CKO/Fall Outreach
 - Creating content for UVSS Instagram
 - UVSS Newsletter
 - Volunteer outreach and planning
 - Planning UVic Instagram Takeovers
 - Filmed content for Instagram Takeover
 - Interview with the Martlet
 - General Planning/Organizing/Meetings
 - Organizing Volunteers
 - Coupon Booklet
 - UVSS MarComm Meeting
 - Creating SM Content
- *Administrative and Other*
 - Emails, Organization, Administration
 - Ordering Orange Shirts for the BoD
 - Identifying UVSS representatives on Senate and Faculty Committees
 - Board Survey on potential in-person board meetings
 - Offered a quote for The Ring publication on OERs
 - Communication with UVic students re Return to Campus, general UVSS information, etc.
 - Cheque signing
 - Pick up Orange Shirts for the BoD
 - Agile Training

Robin Pollard (157 hours)

General

- Emails and admin
- Volunteer coordination
- Committee meetings

- SHIFT meetings

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LGC

- SVAW Core 4 Meetings
- SVAW larger group meetings

Shift

- Anti-Asian Racism Survey!
 - Media plan
 - Outreach
 - Launched!!
 - Last minute stressy moments
- Report
 - Planning with MH

Rent with Rights

- I heart radio media interview (Aug 15th 12:00)
- Victoria News and Black Press. Interview (Aug 15th 12:15pm) with Kiernan Green.
- Interview with TC

Divest

- Strategy meeting with faculty and other members
- Divest Canada Strategy meetings (multiple!)
- Divest Op-Ed published!!!
- Divest Canada meetings

ReThink Mental Health

- Social media outreach plan!
- Messaging

Federal Election

- Planning
- Media and outreach planning
- Social media planning
- Work order
- Social media posts and responses
- Meet with Aryanna

General:

- Emails and admin
- Various committee meetings
 - Leads
 - Exec
 - Personnel
 - Outreach
 - Policy development
- Budgeting!
- Prep for CKO (tabling)

Lets Get Consensual

- SVAW Meetings
- OSL Curriculum development updates meeting

- Meeting with BCFS about LGC materials
- SVAW Larger group meeting

Rent With Rights

- Media
 - Martlet interview (via email)
 - Prepping Deb for media interviews!! (CBC- she did great!)
 - Interview prep for CFX interview
 - Interview with CFX (for media room)
 - Interview with Check News (video)
 - Interview with CTV (video)
- Meeting with UVic Public affairs about current housing situation (suggested uvic get further involved in housing association groups to destigmatize student renters)

Shift our Campus

- Reporting meeting with OSL

ReThink

- Planning for social media

External Relations

- AMS Meeting (budgeting prep)

Safer Use

- Social Media Plan
- Website update meeting with Stef
- Campaign and outreach planning
- Naloxone training date setting
- Meeting with UVic Harm Reduction Club
- Videos (filming) for IG

Make Transit Work

- VRTC Board Meeting
- VRTC Board Meeting in-camera session

Divest!!!

- Planning
- Meeting with EJ
- Intro meetings with Andrew Coward and Treasury people
- Strategy meeting with EJ
- Meeting with EJ and HC

External Relations

- Meetings with AMS and ABCS for BC Budget Brief

Dipayan Nag (166 hours)

- FinOps Portfolio Work
 - Budget Drafts and reconciliation
 - U-PASS Claims
 - Health and Dental Plan terms and conditions review
 - Electrigo(new service) contract review.
- Internal Meetings
 - Executive Committee

- Leads Meetings
- Felicitas Manager Hiring Committee
- Meeting with Q
- Budget Meetings
- External Meetings
 - Meeting with OSL
 - Meetings with parents+students
 - Meeting with Electrigo
 - Meeting with StudentCare
- Committees
 - Campaigns Committee
 - FinOps Committee
 - Member Outreach Committee
 - Policy Development
 - Personnel Committee
- Training
 - AGILE Training
- Other Work
 - CKO walk-around
 - CKO Photoshoot

Maríel Hernández (147.75 Hours)

Meetings and Committees (31 hours)

- Attended Member Outreach, Events, Fin Ops, Campaigns, Food Bank, Policy Development, Electoral Committees; Leads and Executive meetings; Department Managers Meeting on August 17, July 26 BoD meeting (22 hours)
- Hosted and prepped for ARC August 17 (3 hours)
- Presented with other leads at virtual info session August 16 (1 hour)
- Met with Office of Student Life, Student Affairs, Operational Relations Committee (5 hours)

Hiring (15.5 hours)

- Prepped, reviewed and posted AVP Outreach Coordinator Position (1.5 hours)
- Attend and prep for Vice-President and Provost Hiring Committee July 27th, August 18 and 19th (14 hours)

Clubs and Course Unions (66 hours)

- Prepped for Clubs and Course Union Council on Sep 13 (1 hours)
- Organize space, seating plan, coordinate table sign up, consulted catering, reviewed applicable Provincial Health Orders, re-write floor plans, ordered materials, invited stakeholders, coordinated volunteer outreach, answered questions, write and film social media plans, review registration, gather tabling materials from stakeholders, phone suppliers, coordinate with Vikes, set-up Discord, coordinate with Graphics (54 hours)
- Read and prepped edits for policy changes (6 hours)
- Met with VikeLabs (1 hour)
- UVSS Website edits and Engage UVic registration (3 hours)
- Training with DT (1 hour)

Administration (23.25 hours)

- Approved cheque requisitions and did cheque signing (5 hours)
- Answered questions and inquiries over email and phone (12.75 hours)
- Write newsletters (1 hour)
- Individual meetings with advocacy groups (3 hours)
- Liaise with PDUs (0.5 hour)
- Conduct exit interview (1 hour)

Advocacy (8 hours)

- Met with stakeholders and continued to edit report as per feedback (5 hours)
- Liaise with Telus for FBFS deliveries (1 hour)
- Prep materials requested by Nicole Lee Equity Audit (2 hours)

Training and Workshops (4 hours)

- Setting up, learning, and troubleshooting Agile project management organization (4 hours)

Q Roxas (177.25 hours)

Admin (30.25)

- Responding to email inquiries, ongoing email chains
- Scheduling meeting times
- Drafting agendas for meetings

Meetings and Committees (50.25)

- Felicita's Hiring Committee
 - ongoing interviews and committee meetings
- Leads Committee
- Executive Committee
- Board Meeting
- Meeting with Stef re anti-Asian racism survey edits
- Meetings with Mariel re planning for Shift Our Campus, SM outreach,
- Meeting with Dip re Personnel
- Meetings with Kishal and Dhruvi re CKO planning, social media outreach, and other portfolio related work
- Monthly meeting with OSL and Ryan from MSW
- Meeting with Vikes re UVSS x Vikes collaborations
- Events Committee
- Meeting with Stef and Katie re Hot Lunch
- Meeting with Luca re anti-oppression facilitation
- 5 Days of Action Workshops Committee
- Meetings with musicians re Bands on the Roof/CKO
- Meeting with Stef and Marran re CKO outreach, tabling, SM
- Calls with musicians for cko
- Call with Peter/NSU re Sept 30th NTRC day
- Meeting with OSL re survey
- Meeting with Luca re anti-o facilitation
- Thunderfest Committee
- Agile Training - Katie & Leads
- Leads morning check ins

Events Portfolio: Projects, Initiatives, Etc. (45.75)

- CKO
- Shortlisting bands to present to EC
- Corresponding with Bands regarding Bands on the Roof, social media, contracts, etc.!
- Researching new bands to replace ones who had to cancel
- Writing emails and inquiries for bands
- Calls with Bands/Musicians about Bands on the Roof
- Reaching out to local artists for local vendoring
- Rearranged the entire SM outreach plan due to shift in scheduling
- Filming, editing, and writing captions for CKO outreach SM content
- Drafting contracts
- Updating CKO SM outreach plan with band bios
- Editing SM captions
- Filming CKO videos, captioning, etc.
- Board picture taking in the quad!!
- Anti-Asian Racism Survey
- Lots and lots of edits to questions, transferring over to Survey Monkey
- Writing survey blurb for various campus newsletters
- Anti-Asian Hate Survey
- final edits to survey intro
- edits to the website for Shift Our Campus
- final edits to introduction paragraphs and resources list
- updating BIPOC mental health resource hub
- Make an emailing list to all departments, groups, clubs, faculties, etc.
- Filming for UVic IG
- Hot Lunch
- Reviewing documents and basic planning for school year w relevant staff
- Anti-O Facilitation
- several meetings with Luca in order to review the curriculum/slides, edit them, assign them, and practice them!

Workshops (9.0)

- Facilitating anti-oppression workshop for ELs as part of New Student Connect Program
- "UVSS 101": OSL Leads presentation

Joshua Fassnacht (39.25 hours)

- PSC Committee (2 hour)
- ISR Portfolio (7 hours)
 - JF + Office of Global Engagement - 2
 - JF + Monika of CCSS - 1
 - JF + Saad of AMS - 1
 - JF+SP - 1
 - Orientation Planning - 2
- Global Community (5 hour)
 - Check-In - 1
 - Meet the UVSS: International Students-Focused Orientation - 2.5
 - JF + SP + KS - .25
 - JF + SP + KG - .25

- Explore our Campus Prep - 1
- Access 4 All (1 hour)
 - Media Training - 1
- Martlet Interview with Betty (.75 hour)
- Telemedicine SC Call (1 hour)
- AVP Int'l Focus Group (1 hour)
- Member Outreach Committee (2 hour)
- Campaigns Committee (2 hour)
- Finance & Operations Committee (1 hour)
- International Student Relations Committee (.5 hours)
- Events Committee (2 hour)
- Responding to Students (3 hour)
- General Admin/Project Planning (11 hours)

Kathleen Banville (5.5 hours)

- July 26 board meeting 1 hour
- Aug 9 outreach portfolio 30 min
- Aug 12 campaigns committee 30 min
- Aug 12 reviewing past UVSS member surveys 1 hour
- Aug 16 outreach portfolio 20 min / .3 hour
- Aug 16 volunteer form, general admin 20 min / .3hour
- Aug 26 fin ops committee 20 min/.3 hour
- Aug 26 policy committee 10 min / .6 hour
- Aug 26 campaigns committee 45 min / .75 hour

Deborah Berman (13 hours)

- August 16 Meeting Hours (6.25 hours)
- Events committee (1.0 hours)
- Rent with Rights (2.5 hours)
- Member outreach portfolio (0.5 hours)
- Member outreach committee (0.75 hours)
- Disability workshop #3 recording (1.5 hours)
- August 30 Meeting Hours (6.75 hours)
- Events committee (0.5 hours)
- Member outreach portfolio (0.25 hours)
- SCARTA (5.0 hours)
- Member outreach committee (0.25 hours)
- Finance committee (0.25 hours)
- Policy Development committee (0.5 hours)

Nigel Bisnar (5.5 hours)

- Board Meeting (1 hr)
- TikTok Development for CKO (1 hr)
- FinOps Budget Review (1 hr)
- UVic Climate and Sustainability Action Plan (CSAP) - Workshop 1 and associated prep (2.5 hrs)

Siddharth Pathak (10 hours)

- CKO Video Ideas & Execution (1hr)
- Email Voting (1hr)
- C & CU Content Ideas (1hr)
- Board Meeting Minutes (0.5hr)
- UVSS Web work (1hr)
- Quad Movie Night Shoot (2hrs)
- Clubs Website Meeting (1hr)
- International Student Orientation(2.5 hrs)

Shilpa Parveen (4.5 hours)

- (30 mins) with director of ISR
- (2 hours) for KAHOOT for ISO
- (1.5) hours International orientation
- (30 minutes) for ISR committee

Kishal Scholz (12.25 hours)

- Planning with lead and correspondence (1.5 hours)
- CKO social media (1 hour)
- 5 Days of Action Institutional Action Committee (1.5 hours)
- International Orientation and preparation (2.5 hours)
- Portfolio meetings (0.5 hours)
- Events Committee (2.75 hours)
- Disability justice workshops (2.5 hours)

Owen Taylor (6 hours)

- Previous hours: total 1 hour
- Pride board advisor meeting - 1 hour
- Recent hours: total 2 hours
- ARC meeting – 1 hour
- Campaigns meeting 1 hour

Kai Muir (6 Hours)

- GEM Hiring Committee 4.5 Hours
- Events Committee .5 Hour
- ARC .5 Hours
- Emails/communications .5 Hours

Dhruvi Raichada (13 hours)

- Personnel committee meeting
- Events committee meeting
- 5 days of action - arts of action meetings
- CKO : videos + captions

- Disability justice workshops

Hailey Chutter (8 hours)

- Letter to Uvic Admin on Forest Fires (2.5)
- Divest Presentation Editing/review (1)
- Divest Research & Reading Related Documents (.5)
- Divest meetings (3)
- Divest tabling presentation (1)

Delicia Jacobs (33 hours)

- Attending committees/meetings (5 hours)
- Meetings with various stakeholders/raising awareness and support (7 hours)
- Admin, phone calls and emails (7 hours)
- Providing feedback and support from an SSD perspective (4 hours)
- SSD internal meetings (3 hours)
- Creating Plan for space (Covid included) (4 hours)
- Starting survey planning (3 hours)