



MINUTES

University of Victoria Students' Society
Monday, July 26, 2021 – Zoom, 6pm

Zoom meeting link:

<https://uvic.zoom.us/j/84419904313>

Meeting ID: 844 1990 4313

Online Meeting specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

Attendance: Nag, Bisnar, Parveen, Chutter, Muir, Hernandez, Berman, Fassnacht, Banville, Froese, Tran, Roxas, Raichada, Jacobs, Scholz

Staff: Talman, McFarlin, Hardman, James, Robertson

Regrets: Pollard, Dodds, Pathak

1. CALL TO ORDER

Nag called the meeting to order at 6:04pm.

2. LIVESTREAM

MOTION 2021/07/26: 01 - HERNANDEZ/ROXAS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the July 19, 2021 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Muir acknowledged the land.

4. ADOPTION OF AGENDA

- a. Adoption of Agenda
 - i. 2021/07/26

**MOTION TO ADOPT - BISNAR/PARVEEN
MOTION CARRIED**

- b. Adoption of Minutes**
 - i. 2021/07/12

**MOTION TO ADOPT - FROESE/RAICHADA
MOTION CARRIED**

5. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS**
- b. ANNOUNCEMENTS**

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

COMMITTEES AND COUNCILS

- 1. Electoral
- 2. Executive Committee
- 3. Food Bank & Free Store
- 4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

- 1. GEM
- 2. NSU
- 3. Pride
- 4. SOCC
- 5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

MOTION 2021/07/14 - DODDS/BERMAN

WHEREAS the UVSS Board opened nominations for an outstanding vacancy for an undergraduate student representative on the Senate Committee on Planning, with a deadline of June 14; and,

WHEREAS Q Roxas is the only nominee for this committee;

BIRT the Board elects Q Roxas as the undergraduate student representative on the Senate Committee on Planning.

MOTION CARRIED

9. MAIN MOTIONS

MOTION 2021/07/26: 02 - ROXAS/BERMAN

WHEREAS acting Vice-Provost, Susan Lewis, is requesting the appointment of one student nominated by the UVSS to the Advisory Committee on Academic Accommodation and Access for Students with Disabilities; and,

WHEREAS the UVSS received one nomination for this committee; therefore,

BIRT the UVSS elect Sophie Papp as the undergraduate student representative for the Advisory Committee on Academic Accommodation and Access for Students with Disabilities.

MOTION CARRIED

MOTION 2021/07/26: 03 - BISNAR/BERMAN

WHEREAS a strategic plan provides structure, direction and accountability to the UVSS; therefore,

BIRT the Board adopts the tabled strategic plan (Appendix A) for the term 2021-2022.

MOTION CARRIED

MOTION TO MOVE IN CAMERA - FASSNACHT/PARVEEN

The meeting moved in camera at 7:02pm.

MOTION CARRIED

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report

MOTION 2021/07/26 - ROXAS/BISNAR

BIRT the Board of Directors accepts the report of the hiring committee for the Executive Director; and,

BIFRT Charlene Campo is ratified as the Executive Director; and,

BIFRT this motion is recorded in the minutes.

MOTION CARRIED

MOTION TO MOVE OUT OF CAMERA - RAICHIDA/BISNAR

The meeting moved out of camera at 7:11PM.

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, August 16, 2021 on Zoom (online) - link to come.**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Marran Dodds (61.5 hours)

- *Committees/Meetings*
 - UVSS Board Meeting - 1 hour
 - Ombudsperson Committee - 0.5 hours
 - Member Outreach Committee - 1 hour
 - Meeting w/ UVic Website Folks - 0.5 hours
 - Introductory Meeting w/ MP Laurel Collins - 0.5 hours
 - Meeting w/ Jim Dunsdon - 0.5 hours
 - Leads Meeting - 1 hour
 - Executive Meeting - 0.5 hours
 - Meeting with ABCS x AMS (BC Budget) - 1 hour
 - Working on presentation - 1.5 hours
 - Meeting w/ Student Wellness Centre - 1 hour
 - Interview w/ Martlet - 0.5 hours
- *Ongoing Projects/Collaborations*
 - Equity, Diversity, and Inclusion
 - Meeting w/ Annette about self-advocacy project - 0.5 hours
 - Return to Campus Advocacy
 - #Access4All Panel Discussion - 2 hours
 - Writing motion for board meeting - 0.25 hours
 - Synthesizing meeting notes - 1.5 hours
 - PIRG Award
 - Writing motion for approving the ToR - 0.25 hours
 - UVSS Swag
 - Work order for swag in residence - 1.5 hours
 - Community Immunity
 - Social media outreach/engagement - 0.5 hours
 - OSL

- Creative Briefing for SUB Video Tour - 1 hour
 - Communication for SUB Video Tour - 0.5 hours
 - Filming SUB Video Tour - 2 hours
 - Wellness Journal
 - Wellness Journal working group meeting - 2 hour
 - Communication - 0.5 hours
 - Brainstorming page ideas for journal - 0.5 hours
 - Fall Outreach
 - Brainstorming outreach tactics & timeline - 3 hours
 - Meeting with Stef - 1 hour
- **Administrative & Other**
 - Emails, Organization, Administration - 24.5 hours
 - Workshops:
 - De-Escalation Workshop - 2.25 hours
 - Disability Justice Workshops - 3 hours
 - AVP's Supporting a Survivor Training - 1 hour
 - Lead Director Self-Care Workshop - 2 hours
 - Prep for MP Collins Meeting - 1 hours
 - Scheduling Outreach portfolio - 0.5 hours
 - Outreach portfolio - 0.5 hours
 - Social Media and Outreach Meeting - 1 hour
 - Taking Instagram Photos - 0.5 hours
 - Signing Cheques - 0.5 hours
 - Engaging with Media Requests - 0.25 hours

Q Roxas (78.5 hours)

- **Admin (22.5 hours)**
 - responding to emails, writing inquiries
 - coordinating with DALs on tasks and responsibilities that they're passionate about!
 - connecting DALs with Chairs of 5 Days of Actions subcommittees
 - emailing and coordinating prizes for A4A's panel discussion door prize winners
 - organizing meetings, drafting agendas
 - organizing honoraria and door prizes for A4A panel discussion
 - coordinating and connecting UVIC and UVSS contacts for various events and outreach activities in the fall
- **Meetings & Committees (29.25 hours)**
 - meeting with Theresa/ISS
 - Access4All panel planning and dry run
 - A4A working group
 - packing LGC baggies
 - Board meeting
 - ED Hiring Committee
 - interview meetings
 - Exec Committee
 - 5 Days of Action Workshop Planning Committee

- Check in with Josh (ISR) about IS orientation
- Thunderfest Walkthrough in the Quad
- Outreach planning with Stef and Robin
- Working Meeting with Robin and Stef: Anti-Asian Discrimination Survey
- Events Committee
- meeting with PSC
- Meeting with OSL and Robin re Anti-Asian Racism Survey
- follow up working groups to edit Anti-Asian Racism survey
- Food Bank Committee
- Phone call with Emily/OSL re reporting systems
- Prep meeting for MP Collins & meeting with MP Collins
- Member Outreach Committee
- Leads & Stef & Lara: social media and outreach
- Meeting with Tutti & Dale: partnership and sponsorship services
- Meeting with Luca/OSL: survey edits + orientation
- Meeting with Len and UVic web design
- Meeting with SOCC re artist in residence
- Meeting with Jenna and Evan (Vikes OSL) re social media planning
- Meeting with Jenna (OSL) re UVSS planning for orientation in Aug
- Meeting with Stef and Katie re FBFS delivery service options
- **Events Portfolio: Projects, Initiatives, & Collaborative Work (19.25 hours)**
 - Anti-Asian Discrimination
 - working group on survey edits based on feedback
 - Access4All Working Group
 - initial meeting
 - A4A Panel Event: July 14
 - set up, actual event, and post event logistics
 - CKO
 - Outreach planning & meetings with Stef and Lara on outreach
 - reaching out to bands
 - Vendors: reaching out to local vendors; planning with Dale; planning tabling, etc
 - completing insurance forms
 - walkthrough of outdoor space with Dale re vendors/tabling
 - admin work for booking indoor and outdoor spaces for CKO
 - organizing music, DJ'ing, stage managing with CFUV
 - coordinating with RESS re advertising for MitQ & tabling during Infofair
 - contacting + meeting with Vikes/Evan re cross promotion for Thunderfest x CKO
 - contacting potential partners such as Alumni Relations
 - booking back up spaces for MitQ
 - Thunderfest CKO collab SM planning
 - Community Immunity
 - July 15 event
 - Coordinating possibilities for IACE Noon Networking
 - reaching out to caterers for pricing
 - relaying info with other leads, etc

- thinking about possible dates
- Reporting Systems
- contacting and coordinating meeting times for various partners on reporting systems
- **Outreach (2.0 hours)**
 - Meeting with Outreach and Student Affairs re social media outreach for September
 - taking photos with leads for SM
- **Workshops & Orientation (5.75 hours)**
 - De-escalation workshop with Mallorie
 - AVP Supporting a Survivor
 - group therapy with Ruth!

Maribel Hernández Board Report (70.5 Hours)

- *Meetings and Committees (13.5 hours)*
 - Attended Food Bank Free Store, and Events committees. Internal Meetings with Leads, Executive team, Social Media and Communications team. (6.5 hours)
 - Attended meetings with UVic offices (Office of Student Life, Student Wellness Center, Thunderfest Quad Walkthrough) (4.5 hours)
 - Attended and prepped for meeting with MP Collins (1 hour)
 - Access4All Panel Discussion (1.5 hours)
- *Hiring (2 hours)*
 - Interviewed and discussed candidate(s) for Executive Director position (2 hours)
- *Clubs and Course Unions (18.25 hours)*
 - Hosted and prepped for Clubs and Course Union Council on July 12 (2 hours)
 - C and CU Days planning for floor plans and social media (4 hours)
 - Policy writing for September (1 hour)
 - Deleted duplicate and inactive club accounts (9.75 hours)
 - Website review (1.5 hour)
- *Administration (21.75 hours)*
 - Check in meetings with advocacy groups (1 hour)
 - Answered questions, complaints, and inquiries over email (16.75)
 - Cheque requisitions, locker clean outs, and cheque signing (4 hours)
- *Advocacy (5 hours)*
 - Editing and revising equity report (3 hours)
 - Reviewed candidates for Artist in Residence program (1 hour)
 - Coordinated delivery for FBFS (1 hour)
- *Training and Workshops (10 hours)*
 - Disability Justice Part II & III (4 hours)
 - Team forming with Figure It In (2 hours)
 - AVP Supporting a Survivor (2 hours)
 - De- Escalation Workshop (2 hours)

Robin Pollard (68 hours)

- **Highlights:**
 - SVP curriculum change
 - Organizing workshops in collaboration with PSC

- Campaigns I have worked on these past two weeks: Shift Our Campus, Get out the Vote, Let's Get Consensual, ReThink Mental health, Safer Use, Make Transit Work, Rent with Rights
- Met with Laurel Collins to advocate for Student issues
- **General:**
 - Emails and admin
 - Leads Meetings
 - Exec Meetings
 - Social media meeting
 - Campaigns Committee
- **Community Relations**
 - Prep for Laurel Collins meeting
 - Agenda items for Laurel Collins Meeting
 - Introductory meeting with Laurel Collins and the Board
 - Climate Justice
 - Divest UVic Campaign (ongoing)
 - Anti-discrimination
 - Explain why this is important to our members and briefly what we are doing about it
 - Request that this be a priority for the upcoming election
 - EDI Report
 - Anti-Asian Discrimination
 - Access4All
 - Food security and food bank
 - Sexualized Violence prevention and dismantling rape culture
- **Other Student Society relations**
 - Budgeting presentation preparation meetings with AMS and ABCS
- **Training:**
 - De escalation workshop
 - Disability Justice Training
 - AVP Supporting a Survivor
 - Personnel Training
 - Leads meetings (team building and development)
- **Shift Our Campus:**
 - Anti-Asian Discrimination Survey
 - Meeting with Global Communities
 - Implementing feedback from advocacy groups and other campus communities
 - Meeting with OSL and Q
 - Redo and implement OSL feedback with Q
 - Planning the creation of handbills for SHIFT O.C
 - Anti-Discrimination/EDI report
 - Meeting with OSL
 - General review
 - Acces4All communications
- **GOTV**

- Planning meeting with CSU
- Communications and campaign planning
- **LGC**
 - Meeting with OSL to define communication and a curriculum working group
 - Making safer sex grab bags (three boxes and extras)
 - Free menstrual products box (x3)
 - Ariana Barer Meeting
 - SVAW Training
 - Meeting with OSL to give feedback on their “Tools for change” curriculum and project plans
 - Tools for Change content updates
 - Preliminary assessment plan
- **Divest**
 - Divest working group
 - [Letter about Fires and Fossil Fuel investments to UVic admin](#)
 - Divest meeting!!
 - Agenda
 - Planning
 - Divest organizing and planning for september
- **ReThink**
 - Organizing workshops in collaboration with PSC
 - Graphics work orders
 - Room bookings
 - Themes
 - [Meeting with PSC](#)
 - PSC Photo and description
- **Climate and Sustainability**
 - CSAP Task Force Meetings
 - Readings
 - Steering committee
- **Safer Use**
 - Meeting with SWC
 - Naloxone training date planning
 - Naloxone training planning
- **Make Transit Work**
 - Ongoing consultation with VRTC about Student advisory council
 - Coordinating with Lisa from VRTC - as I am the main point person for these communications

Dipayan Nag (41 hours)

- Strategic planning
 - Final edits
- Training
 - Personnel
- Internal Meetings

- Budget Drafting
- ED Hiring
- Other Administrative Role

Joshua Fassnacht (23 hours)

- PSC Committee (2 hour)
- Access4All (5.5 hours)
- Meetings
- Admin & Emails
- Planning
- Dry run
- Town hall
- Working Group
- ISR Portfolio (4.5 hours)
- Admin
- JF+SP
- JF+GC
- Orientation Planning
- Member Outreach Committee (1 hours)
- Events Committee (1 hour)
- AVP Supporting a Survivor (2 hours)
- Disability Justice (4 hours)
- Responding to Students (1 hour)
- General Admin/Project Planning (2 hours)

Kathleen Banville (6 hours)

- July 13 disability justice workshop 2 hours
- July 19 outreach portfolio meeting 30 min
- July 20 disability justice workshop 2 hours
- July 22 reviewing strategic plan 1.5 hours

Dhruvi Raichada (8 hours)

- Personnel training
- Disability justice workshop
- 5 days of action
- SVP

Shilpa Parveen (6 hours)

- Meeting with director of ISR (2 hour)
- Meeting with Robin regarding AVP & other work such reading the manual etc (30 min)
- Workshop videos (3.5 hours)

Rowan Froese (6 hours)

- Budget (2.5 hrs)
- Disability Justice Seminar (1.5hrs)

- Accessibility Webinar (1 hr)
- Board Meeting (1 hrs)

Deborah Berman (8 hours)

- Member outreach portfolio meeting (1.5 hours)
- Disability justice workshop recording (1.0 hours)
- Disability justice workshop (2.0 hours)
- Supporting a survivor workshop (2.0 hours)
- Events committee meeting (0.5 hours)
- Member outreach committee meeting (1.0 hours)

Kishal Scholz (2.5 hours)

- Planning with lead and correspondence (1.25 hours)
- Events Committee (0.5 hours)
- SOCC Artist in Residence selection (0.5 hours)
- CKO social media planning (0.25 hours)

Siddharth Pathak (7 hrs)

- Disability Justice Training Workshop #2 (2hrs)
- Disability Justice Training Workshop #3 Video(1hr)
- VikeLabs Meeting (1hr)
- Meeting with Mariel for SA tasks (0.5hr)
- C & CU Website Info Analysis (1.5hrs)
- C & CU Days work (0.5hr)
- Emails (0.5hr)

Nigel Bisnar (6.25 hours)

- Viewing video from Disability Justice Workshop 1 (1 hr)
- Viewing video from Disability Justice Workshop 2 (1.5 hrs)
- Reviewing Handouts from Disability Justice Workshops and AVP Supporting a Survivor Workshop (0.25 hrs)
- UVic Climate and Sustainability Action Plan (CSAP) - Taskforce Onboarding Session (2 hrs)
- Reviewing Documents from CSAP Taskforce Onboarding (0.5hrs)
- Board Meeting (1 hr)

Delicia Jacobs (25 hours)

- Attending committees (4 hours)
- Meetings with varies stakeholders/raising awareness and support (4 hours)
- Admin, phone calls and emails (4 hours)
- Providing feedback and support from an SSD perspective (2 hours)
- SSD internal meetings (4 hours)
- SSD social media content planning/marketing strategy (3 hours)
- SSD event planning (4 hours)

Gina Tran (3 hours)

- attending board meeting (30 mins)
- review budgets with Rowan and Dip (2hr)
- answer emails related to socc's logo design ideas (30 mins)

Kai Muir (3.5 hours)

- 1 hour GEM hiring committee
- .5 hours events committee
- 1.5 hours disability justice workshop #2
- .5 hours GEM rep emails