AGENDA
University of Victoria Students' Society
Monday, August 30th, 2021 – Google Meet, 6pm

Google Meet meeting link:
https://meet.google.com/hea-vjeb-xrj

Google Meet specific instructions:
1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

1. CALL TO ORDER

2. LIVESTREAM

MOTION 2021/08/30: 01 - NAG/
WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore, BIRT the Board approves the livestreaming of the August 30, 2021 Board meeting on the UVSS Facebook page; and, BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

3. LAND ACKNOWLEDGEMENT

4. ADOPTION OF AGENDA
   a. Adoption of Agenda
      i. 2021/08/30
   b. Adoption of Minutes
      i. 2021/07/26

5. PRESENTATIONS & ANNOUNCEMENTS
   a. PRESENTATIONS
   b. ANNOUNCEMENTS

6. REPORTS
   a. EXCLUDED MANAGERS
b. **PORTFOLIOS**
   1. Campaigns and Community Relations
   2. Finance and Operations
   3. Outreach and University Relations
   4. Student Affairs
   5. Events
   6. International Student Relations

**COMMITTEES AND COUNCILS**
1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

**CONSTITUENCY ORGANIZATIONS & NSU**
1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. **QUESTION PERIOD (15 mins)**

8. **EMAIL MOTIONS**

**MOTION 2021/08/05 - ROXAS/NAG**

\textbf{BIRT} the Board of Directors accept the report of the hiring committee for the Felicita's Department Manager; and

\textbf{BIFRT} Roger Kwan is ratified as the Felicita's Department Manager.

**MOTION CARRIED**

**MOTION 2021/08/18 - HERNANDEZ/ROXAS**

\textbf{BIRT} the Board approves the following statement regarding the University of Victoria mandating masks and vaccines upon our return to campus in Fall 2021

https://docs.google.com/document/d/1rHqF57DddLiPjwe5P5RlusOClOiNdgKh5cEY4b1U/edit?usp=s haring

**MOTION CARRIED**

9. **MAIN MOTIONS**
Recommended by Finance and Operations Committee, Events Committee, Campaigns Committee, Member Outreach Committee and International Students' Relations Committee

**MOTION 2021/08/30: 02 - NAG/**
WHEREAS financial planning is essential for functioning affairs of the UVSS; and,
WHEREAS a well planned budget provides a fiscal guide as well as accountability for all student dollars spent; therefore,
**BIRT** the UVSS 2021 - 2022 Board Budget (Appendix A) is passed.

**MOTION 2021/08/30: 03 - HERNANDEZ/**
WHEREAS the Faculty of Social Sciences has various committees that require undergraduate student representation from the Faculty as recommended by the UVSS; and,
WHEREAS nominations were open for undergraduate students to nominate themselves for these various faculty committees, with a deadline of August 27; therefore,
**BIRT** the Board elects Q Roxas and Robin Pollard as the undergraduate student representatives on the Faculty of Social Sciences Equity and Diversity Committee and the Undergraduate Curriculum Committees respectively.

10. **IN-CAMERA**
   a. Legal
   b. Personnel Committee Report

11. **MEETING TIMES**

    The next meeting scheduled by the Board of Directors is:
    **Monday, September 13, 2021** on Google Meet (online).

12. **ADJOURNMENT**

13. **BOARD DIRECTORS’ REPORTS**

    Marran Dodds (126.75 hours)

    - Committees/Meetings
      - Lead Directors Meeting
      - Outreach Portfolio
      - Meeting with Jim Dunsdon
        - Prepping and researching for meeting
      - Executive Committee
      - Member Outreach and Engagement Committee
      - Policy Development Committee
      - Campaigns Committee
Meeting with ABCS/AMS re BC Budget
Meeting w/ Katie re Electoral
Events Committee
Meeting w/ Student re UVSS

**Ongoing Projects/Collaborations**

- Equity, Diversity, and Inclusion
  - Gathering supplemental materials for the NLC Audit
  - 5 Days of Action Committee Meetings/Planning
- Return to Campus Advocacy
  - Media interviews with Times Colonist, Martlet, CTV News
  - Writing and publishing a statement on mandatory masks and vaccines
- PIRG Award
  - Finalizing the award
- UVSS Swag
  - Facilitating invoice payment
  - Meeting w/ MarComm to order t-shirts
- OSL
  - Prep for UVSS 101 Presentation
  - UVSS 101 Orientation Presentation
  - Finalizing the SUB Video Tour
  - Prepping for 73 Questions Video
  - Orientation Video Filming
  - Submitted for Newsletter
  - Engage platform onboarding
  - Creating Orientation Presentation
  - Instagram Takeovers
- Wellness Journal
  - Final working group
- CKO/Fall Outreach
  - Creating content for UVSS Instagram
  - UVSS Newsletter
  - Volunteer outreach and planning
  - Planning UVic Instagram Takeovers
  - Filmed content for Instagram Takeover
  - Interview with the Martlet
  - General Planning/Organizing/Meetings
  - Organizing Volunteers
  - Coupon Booklet
  - UVSS MarComm Meeting
  - Creating SM Content

**Administrative and Other**

- Emails, Organization, Administration
- Ordering Orange Shirts for the BoD
- Identifying UVSS representatives on Senate and Faculty Committees
- Board Survey on potential in-person board meetings
- Offered a quote for The Ring publication on OERs
- Communication with UVic students re Return to Campus, general UVSS information, etc.
- Cheque signing
- Pick up Orange Shirts for the BoD
- Agile Training

Dipayan Nag (166 hours)
- FinOps Portfolio Work
  - Budget Drafts and reconciliation
  - U-PASS Claims
  - Health and Dental Plan terms and conditions review
  - Electrigo (new service) contract review.
- Internal Meetings
  - Executive Committee
  - Leads Meetings
  - Felicitas Manager Hiring Committee
  - Meeting with Q
  - Budget Meetings
- External Meetings
  - Meeting with OSL
  - Meetings with parents + students
  - Meeting with Electrigo
  - Meeting with StudentCare
- Committees
  - Campaigns Committee
  - FinOps Committee
  - Member Outreach Committee
  - Policy Development
  - Personnel Committee
- Training
  - AGILE Training
- Other Work
  - CKO walk-around
  - CKO Photoshoot

Robin Pollard (84 hours)

General
- Emails and admin
- Volunteer coordination
- Committee meetings
- SHIFT meetings

LGC
- SVAW Core 4 Meetings
- SVAW larger group meetings
Shift
- Anti-Asian Racism Survey!
  - Media plan
  - Outreach
  - Launched!!
  - Last minute stressy moments
- Report
  - Planning with MH

Rent with Rights
- I heart radio media interview (Aug 15th 12:00)
- Interview with TC

Divest
- Strategy meeting with faculty and other members
- Divest Canada Strategy meetings (multiple!)
- Divest Op-Ed published!!!
- Divest Canada meetings

ReThink Mental Health
- Social media outreach plan!
- Messaging

Federal Election
- Planning
- Media and outreach planning
- Social media planning
- Work order
- Social media posts and responses
- Meet with Aryanna

Mariel Hernández (147.75 Hours)
Meetings and Committees (31 hours)
- Attended Member Outreach, Events, Fin Ops, Campaigns, Food Bank, Policy Development, Electoral Committees; Leads and Executive meetings; Department Managers Meeting on August 17, July 26 BoD meeting (22 hours)
- Hosted and prepped for ARC August 17 (3 hours)
- Presented with other leads at virtual info session August 16 (1 hour)
- Met with Office of Student Life, Student Affairs, Operational Relations Committee (5 hours)

Hiring (15.5 hours)
- Prepped, reviewed and posted AVP Outreach Coordinator Position (1.5 hours)
- Attend and prep for Vice-President and Provost Hriring Committee July 27th, August 18 and 19th (14 hours)

Clubs and Course Unions (66 hours)
- Prepped for Clubs and Course Union Council on Sep 13 (1 hours)
- Organize space, seating plan, coordinate table sign up, consulted catering, reviewed applicable Provincial Health Orders, re-write floor plans, ordered materials, invited stakeholders, coordinated volunteer outreach, answered questions, write and film social media plans, review
registration, gather tabling materials from stakeholders, phone suppliers, coordinate with Vikes, set-up Discord, coordinate with Graphics (54 hours)

- Read and prepped edits for policy changes (6 hours)
- Met with VikeLabs (1 hour)
- UVSS Website edits and Engage UVic registration (3 hours)
- Training with DT (1 hour)

Administration (23.25 hours)
- Approved cheque requisitions and did cheque signing (5 hours)
- Answered questions and inquiries over email and phone (12.75 hours)
- Write newsletters (1 hour)
- Individual meetings with advocacy groups (3 hours)
- Liaise with PDUs (0.5 hour)
- Conduct exit interview (1 hour)

Advocacy (8 hours)
- Met with stakeholders and continued to edit report as per feedback (5 hours)
- Liaise with Telus for FBFS deliveries (1 hour)
- Prep materials requested by Nicole Lee Equity Audit (2 hours)

Training and Workshops (4 hours)
- Setting up, learning, and troubleshooting Agile project management organization (4 hours)

Joshua Fassnacht (39.25 hours)

- PSC Committee (2 hour)
- ISR Portfolio (7 hours)
  - JF + Office of Global Engagement - 2
  - JF + Monika of CCSS - 1
  - JF + Saad of AMS - 1
  - JF+SP - 1
  - Orientation Planning - 2
- Global Community (5 hour)
  - Check-In - 1
  - Meet the UVSS: International Students-Focused Orientation - 2.5
  - JF + SP + KS - .25
  - JF + SP + KG - .25
  - Explore our Campus Prep - 1
- Access 4 All (1 hour)
  - Media Training - 1
- Martlet Interview with Betty (.75 hour)
- Telemedicine SC Call (1 hour)
- AVP Int'l Focus Group (1 hour)
- Member Outreach Committee (2 hour)
- Campaigns Committee (2 hour)
- Finance & Operations Committee (1 hour)
- International Student Relations Committee (.5 hours)
- Events Committee (2 hour)
- Responding to Students (3 hour)
- General Admin/Project Planning (11 hours)

**Kathleen Banville (5.5 hours)**
- july 26 board meeting 1 hour
- aug 9 outreach portfolio 30 min
- aug 12 campaigns committee 30 min
- aug 12 reviewing past UVSS member surveys 1 hour
- aug 16 outreach portfolio 20 min/.3 hour
- aug 16 volunteer form, general admin 20 min/.3 hour
- aug 26 fin ops committee 20 min/.3 hour
- aug 26 policy committee 10 min/.6 hour
- aug 26 campaigns committee 45 min/.75 hour

**Deborah Berman (13 hours)**
- August 16 Meeting Hours (6.25 hours)
- Events committee (1.0 hours)
- Rent with Rights (2.5 hours)
- Member outreach portfolio (0.5 hours)
- Member outreach committee (0.75 hours)
- Disability workshop #3 recording (1.5 hours)
- August 30 Meeting Hours (6.75 hours)
- Events committee (0.5 hours)
- Member outreach portfolio (0.25 hours)
- SCARTA (5.0 hours)
- Member outreach committee (0.25 hours)
- Finance committee (0.25 hours)
- Policy Development committee (0.5 hours)

**Nigel Bisnar (5.5 hours)**
- Board Meeting (1 hr)
- TikTok Development for CKO (1 hr)
- FinOps Budget Review (1 hr)
- UVic Climate and Sustainability Action Plan (CSAP) - Workshop 1 and associated prep (2.5 hrs)

**Siddharth Pathak (10 hours)**
- CKO Video Ideas & Execution (1hr)
- Email Voting (1hr)
- C & CU Content Ideas (1hr)
- Board Meeting Minutes (0.5hr)
- UVSS Web work (1hr)
- Quad Movie Night Shoot (2hrs)
- Clubs Website Meeting (1hr)
- International Student Orientation(2.5 hrs)
Shilpa Parveen (4.5 hours)
- (30 mins) with director of ISR
- (2 hours) for KAHOOT for ISO
- (1.5) hours International orientation
- (30 minutes) for ISR committee

Kishal Scholz (12.25 hours)
- Planning with lead and correspondence (1.5 hours)
- CKO social media (1 hour)
- 5 Days of Action Institutional Action Committee (1.5 hours)
- International Orientation and preparation (2.5 hours)
- Portfolio meetings (0.5 hours)
- Events Committee (2.75 hours)
- Disability justice workshops (2.5 hours)

Owen Taylor (6 hours)
- Previous hours: total 1 hour
- Pride board advisor meeting - 1 hour
- Recent hours: total 2 hours
- ARC meeting – 1 hour
- Campaigns meeting 1 hour

Kai Muir (6 Hours)
- GEM Hiring Committee 4.5 Hours
- Events Committee .5 Hour
- ARC .5 Hours
- Emails/communications .5 Hours