



MINUTES

University of Victoria Students' Society

Monday, May 31, 2021 – [Google Meet](#), 6pm

Google Meet meeting link:

<https://meet.google.com/hea-vjeb-xrj>

Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

Attendance: Dodds, Roxas, Bisnar, Pollard, Nag, Froese, Muir, Hernandez, Berman, Tran, Chutter, Gupta, Jacobs, Parveen, Scholz, Pathak, Fassnacht, Raichada

Staff: Talman, Hardman, McFarlin

1. CALL TO ORDER

Dodds called the meeting to order at 6:03pm.

2. LIVESTREAM

MOTION 2021/05/31: 01 - NAG/ROXAS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,
BIRT the Board approves the livestreaming of the May 31, 2021 Board meeting on the UVSS Facebook page; and,
BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Fassnacht acknowledged the land.

4. ADOPTION OF AGENDA

- a. Adoption of Agenda
 - i. 2021/05/31

MOTION TO ADOPT - MUIR/BISNAR

MOTION TO AMEND - SCHOLZ /MUIR

To add Kishal, Kai, Dhruvi, Hailey and Josh's Directors reports
MOTION CARRIED

MOTION CARRIED

- b. **Adoption of Minutes**
 - i. **2021/05/10**

MOTION TO ADOPT - HERNANDEZ/BISNAR
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
 - Kate Korte, Editor-in-chief of the Martlet
- b. **ANNOUNCEMENTS**

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

7. QUESTION PERIOD (15 mins)

8. EMAIL MOTIONS

MOTION 2021/05/13 - NAG/BISNAR

BIRT nominations be opened for Health & Dental Plan Appeals Committee and U-PASS Appeals Committee, and nominations are approved.

Health & Dental Plan Appeals Committee	One(1) Director	Nigel Bisnar
U-PASS Appeals Committee	Two (2) Director(s)	Gina Tran Rowan Huff Froese

MOTION CARRIED

MOTION 2021/05/26 - DODDS/HERNANDEZ

WHEREAS the UVic Faculty of Science is seeking a nomination from the UVSS for an undergraduate student representative for the Search Committee for the Associate Dean, Academic (Science);

WHEREAS the UVSS has put out a call for nominations and received one applicant;

BIRT the UVSS elect Lauren Nolan as the undergraduate student representative for the Search Committee for the Associate Dean, Academic (Science).

Statement of interest:

"My name is Lauren Nolan and I'm a 5th year Chemistry for the Medical Sciences student at UVic. I would be a great fit for the search committee as I have been a student in the Faculty of Science for a few years, have been treasurer and Vice President of the Chemsoc since 2017, and have had the joy of working closely with profs in the department of Chemistry. I have always been a hardworking and motivated student in all my classes and actively worked with other students to ensure success. I'm proud to be a student in the Faculty of Science and would be honoured to help decide the next Associate Dean"

MOTION CARRIED

MOTION 2021/05/27 - DODDS/ROXAS

WHEREAS the UVSS values include Social Justice, Decolonization, and Environmental Sustainability, and those values inform the work we do as board members; and,

WHEREAS the UVSS has, in the past, released statements of solidarity and/or awareness during local and global movements that affect our members; therefore,

BIRT the UVSS approve the five Lead Directors to write a public statement on behalf of the board, in support of the Fairy Creek Blockade, and the protection of BC old growth forests; and,

BIFRT the statement is disseminated to the board by email before they are published, and are to be approved by the UVSS board by email vote.

MOTION CARRIED

9. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2021/05/31: 01 – ROXAS/NAG

BIRT the Board set the following dates for general meetings for the 2021-2022 term:

Thursday, October 28, 2021	UVSS Annual General Meeting
Thursday, February 24, 2022	UVSS Semi-Annual General Meeting

MOTION CARRIED

MOTION 2021/05/31: 02 – HERNANDEZ/SCHOLZ

BIRT the Board set the following dates for the 2022 UVSS elections to the Board of Directors:

Nomination Period Monday, February 21, 9am – Monday, March 7, 9am

Campaign Period Monday, March 14, 9am* – Friday, March 25, noon

Voting Days Wednesday, March 23, 9am – Friday, March 25, noon

*Date and time at which printed and digital campaign materials may be posted

MOTION CARRIED

MOTION 2021/05/31: 03 – POLLARD/GUPTA

BIRT the Board review and approve nominations for UVSS Director vacancies on UVSS Committees:

- Campaigns Committee One (1) Director vacancy
Nominations: none
- Member Outreach Committee One (1) Director vacancy
Nominations: none
- Policy Development Committee Three (3) Director vacancies
Nominations: none
- Electoral Committee One (1) Director vacancy
Nominations: Delicia Jacobs

MOTION CARRIED

MOTION TO RECESS - ROXAS/SCHOLZ

Recess for 10 minutes.

MOTION CARRIED

MOTION 2021/05/31: 04 – NAG/BISNAR

WHEREAS the title for the position formerly known as “Health Plan Administrator” has now been changed to “Services Coordinator” and should be reflected in Terms of Reference of Health & Dental Plan Appeals Committee and U-PASS Appeals Committee; therefore,

BIRT all instances of “Health Plan Administrator” in the Board of Directors Policy are changed to the current title “Services Coordinator.”

MOTION CARRIED

MOTION 2021/05/31: 05 – NAG/PATHAK

WHEREAS the current TOR of BOD policy does not reflect the current practice of holding this committee; therefore,

BIRT the TOR is updated as follows:

2.3 FINANCE AND OPERATIONS COMMITTEE

g. Meetings

- I. Shall meet at least ~~twice~~ **once (1)** a month at a date set by the chair of the committee or upon the call of the BoD.
- II. The chair shall distribute meeting agendas a minimum of 24 hours in advance of meetings in a manner that is available to members.
- III. The chair shall publicly distribute minutes within 72 hours of the end of the meeting

MOTION CARRIED

MOTION 2021/05/31: 06 – HERNANDEZ/JACOBS

BIRT the following list of clubs are ratified and allocated their respective funding:

Returning clubs with full funding of \$203.43:

1. Beer Club
2. CSCE UVic Chapter
3. Engineers Without Borders
4. Hillel On Campus
5. Inclusive Christians Club
6. International Friendship Group
7. InterVarsity UVIC
8. Japanese Culture Club UVic
9. Mental Health Awareness Club
10. Rotaract Club Of Victoria
11. UVic Anime Club
12. UVic Astrophotography Club
13. Uvic Blood4Life Club
14. UVic Concrete Canoe Team
15. UVic Environment Engineering Club (UVEEC)
16. UVic Formula Hybrid
17. UVic Formula Racing Electric

18. UVic Guitar Club
19. UVic Medieval Club
20. UVIC Model United Nations Club
21. Uvic Muslim Student Association
22. UVic Photoclub
23. UVic Renewable Energy Club
24. UVic Rocketry
25. UVic Seismic Design Team
26. UVic Stem Cell Club
27. UVic Stroke Awareness Association
28. UVic Students Offering Support (SOS)
29. UVIC Submarine Racing Club
30. Victoria Mandarin Toastmasters club
31. VikeLabs
32. Wise & Well VIC
33. Young Communist League
34. Young Women in Business
35. World University Service Canada (WUSC) UVic
36. UVic Ecological Restoration Club

Returning Clubs (Late, Half Funding of \$101.72):

1. AUVIC
2. F&S Club
3. UVic Minecraft Club

New Clubs (Half Funding of \$101.72):

1. Society of Economic Geologists
2. UVic Harm Reduction Club

MOTION CARRIED

MOTION 2021/05/31: 07 – HERNANDEZ/BISNAR

BIRT the following list of course unions are ratified and allocated their respective funding:

Full Base Funding of \$631.08:

1. Computer Music
2. UWUCU (UVic Writing Undergraduate Course Union)
3. University of Victoria Nursing Student Society (UVNSS)
4. Underlings (Linguistic Course Union)
5. The Undergraduates of Political Science
6. Biology Undergraduate Society (BUGS)
7. History Undergraduate Body
8. Society of Geography Students
9. English Students' Association

MOTION CARRIED

MOTION 2021/05/31: 08 – HERNANDEZ/BERMAN

BIRT Board of Directors policy section 1, part 1, “Training and Professional Development” is amended as follows:

a. Lead Directors

- i. Before assuming office on May 1, an incoming Leads Director shall be paid for a maximum of 35 hours of training with the outgoing Lead Director in their position.
 - 1. This includes: reviewing relevant bylaws and policy; shadowing the outgoing Lead; office tours and introductions; attending relevant committees; and, practical skills transfers.**
 - 2. If Board Orientation is scheduled before May 1, those hours shall not be paid or count towards the 35 Lead Director training hours.**
- ii. At the start of the board term, outgoing Lead Directors shall be paid for a maximum of 35 hours to provide on-the-job training to incoming Lead Directors. These training hours **should** ~~must~~ be completed **within the first three weeks of May.** ~~by May 31.~~

MOTION CARRIED

MOTION 2021/05/31: 09 - NAG/POLLARD

WHEREAS Strategic Planning process is cumbersome and requires simplification; therefore, **BIRT** section 3 part 1 of Board of Directors policy is amended as follows:

PART 1: STRATEGIC & ORGANIZATIONAL PLANNING

1.1 Preamble Objective

Publish written goals, with buy-in from Directors and key staff, to guide the activities of the UVSS, use resources appropriately to meet the objectives and priorities of the Board, and proactively respond to changes in external and internal environments.

Each incoming Board shall develop a **Board** strategic plan on an annual basis. The strategic plan shall clearly connect **the mission, vision, and values of the UVSS,** ~~business unit plans, a marketing and communications plan, as well as~~ **detailed to action-oriented** plans for each Lead Director’s portfolio **and the UVSS’s communication strategy.**

The strategic planning process shall ensure that:

- ~~● Resources are mobilized to meet the objectives and priorities of the current board.~~

- ~~The current board, stakeholders, and members are actively involved in the strategic plan and its supporting plans at all phases.~~
- ~~The Society is able to proactively respond to changes in the external and internal environments.~~
- **The Board solicits input from all UVSS stakeholders including members, **advocacy and affiliated groups**, and relevant staff (e.g. Communications and Graphics) through workshops and surveys. ~~to ensure the strategic plan is adequately representative of the perspectives and values of stakeholders.~~**
- ~~Joint workshops are held with directors and staff to help operationalize the strategic plan through inter-department collaboration and goal setting.~~
- **The content is informed by the previous year's Annual Survey results.**
- **The Strategic Plan describes how the Board intends to measure the progress of the goals they set. This can be represented graphically (e.g. a timeline or image), or quantitatively (e.g. scorecard or report card), and updates must be regularly published to UVSS social media throughout the year.**

1.2 ~~Process & Timeline~~ Format

Suggested format:

1. **Mission, vision, values**
2. **Portfolios**
 - a. Who "owns" this portfolio
 - i. How to get involved with that portfolio
 - b. Issues
 - c. Primary goal(s)
 - i. Communications goal(s)
 - d. Strategies and tactics
 - e. SMART objectives
 - f. Scorecard
3. **Conclusion**
 - a. What comes next
 - b. How to contact the Dir. Finance about the strategic plan

~~The annual development process for the Strategic Plan shall be a project for the incoming board. The incoming board shall draft the plan, develop or update strategic initiatives and success indicators and work with department managers to ensure the Society's mission, vision, and values are reflected in the Strategic, business, and cost centre work plans.~~

~~In addition, the UVSS Excluded Managers will work collectively with department managers to coordinate 3-5 year business unit and cost centre work plans. These plans shall be reviewed by department managers and respective Excluded Managers at least once per semester.~~

1.3 Timeline

The following **timeline indicates the dates by which each step** should be completed. ~~no later than the dates listed below, within reason:~~

May 1 Strategic planning training at Board Orientation.

June 15 One- to two-day strategic planning session with the Board of Directors.

~~**May 31** The Board of Directors shall organize a workshop to gain input from staff on the Strategic Plan.~~

~~**June 1** Additionally, the Board of Directors shall disseminate a survey to all UVSS staff who are unable to participate in the workshop.~~

June 30 Portfolio goals submitted to the Finance & Operations Committee. The Lead Director and portfolio Directors-at-Large are responsible for contributing to the portfolio goals presented to the Finance and Operations Committee, as well as submitting **them** a hard copy of the goals to the Director of Finance and Operations.

~~**July 15** The Administration and Services Manager shall organize a meeting with Lead Directors, Excluded Managers, and the Communications team to review the business unit goals and ensure they align with the Strategic Plan, where applicable.~~

July 31 Strategic Plan adopted by the last Board meeting of July. Annual business unit plans and cost centre work plans completed or updated.

~~**November 1** The Administration and Services Manager shall work alongside other Excluded and department managers to develop progress reports on SUB business unit plans, then send out an email update to all department managers two weeks before the last department managers meeting of the calendar year.~~

December 1 The Executive Director shall work alongside the Director of Finance and Operations and other Excluded Managers to develop progress reports for Lead Directors and cost centers.

December 20 Each Lead Director, in consultation with their portfolio DaLs, reports on the status of strategic plan implementation to the Board of Directors.

... *[the rest of the policy will stay the same in BoD]*

MOTION CARRIED

MOTION TO MOVE IN CAMERA - NAG/PATHAK

The meeting moved in camera at 7:23pm

MOTION CARRIED

10. IN-CAMERA

- a. Legal
- b. Personnel Committee Report

MOTION TO MOVE OUT OF CAMERA - PATHAK/ROXAS

The meeting moved out of camera at 7:26pm.

MOTION CARRIED

11. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:
Monday, June 14, 2021 on Google Meet (online).**

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Marran Dodds (106.75 hours)

- *Committees/External Meetings*
 - Board Meeting - 2 hours
 - Leads - 3 hour
 - Introduction with Jim Dunsdon - 0.5 hours
 - Executive - 2.5 hour
 - Campus Planning Committee - 1.5 hours
 - Meeting with OSL (Mandatory Consent Training) - 1.5 hours
 - Member Outreach Committee - 1 hour
 - Events Committee - 1 hour
 - Policy Development Committee - 1 hour
 - EQHR Policy Advisory Committee - 1.5 hours
 - Department Manager Meeting - 1 hour
 - Campaigns Committee - 1 hour
 - FRAC - 2 hours
- *Ongoing Projects*
 - Equity, Diversity, and Inclusion
 - Equity assessment with Nicole Lee Consulting - 1 hour
 - NLC Audit Admin and Organizing - 4 hours
 - Anti-Discrimination Campaign Work - 5.5 hours
 - Meeting with UVic Sci EDI - 1 hour
 - Meeting with USW - 1.25 hours
 - Practicum Reform
 - Brainstorming/tactics meeting - 1.5 hours
 - Schedule meeting with EQHR - 0.5 hours
 - Return to Campus Advocacy
 - Meetings with Faculty Association - 2 hours
 - Prep for FA meeting - 0.5 hours
 - Meeting with SSD/UVSS/Pride - 1 hour
 - Drafting Joint Op-Ed Letter - 2.25 hours
 - Admin, Organization, Brainstorming - 2 hour
 - Meeting with 19toZero - 0.5 hours

- Meeting with Access4All - 1.5 hours
 - Bonnie Henry Town Hall - 1 hour
 - Wellness Journals
 - Brainstorming meeting w/ Brent - 1 hour
 - Communication w/ Brent - 0.5 hours
 - Meeting w/ MarComm & GRA - 1 hour
 - PIRG Award
 - Meeting with Laura (UVic Leadership Giving) - 0.5 hours
 - Planning/brainstorming meeting - 1 hour
 - UVSS Swag
 - Meeting with Comms - 1 hour
- *Administrative & Misc.*
 - Training with Advocacy reps - 2.5 hours
 - 3 hours paid time off (Covid Vaccine) - 3 hours
 - Meeting w/ COMM - 1.5 hours
 - Writing lobbying letter re Student Representation on UVic Committees - 3 hours
 - Set up meetings with EQHR and Wellness Centre - 0.5 hours
 - Emails, Administration, and Organizing - 33 hours
 - Scheduling MO and PD Committees - 1.25 hour
 - Scheduling/Planning Ombudsperson Committee - 2 hours
 - Wrote UVSS Recommendation to the VP Academic and Provost Hiring Committee - 1.5 hours
 - Cheque signing - 0.5 hours
 - Meeting with Gem and Pride for Instagram Collaboration - 1 hour
 - Outreach Portfolio - 0.5 hours
 - “Community Immunity” Campaign Planning - 1 hour
 - Drafting Agendas - 1.5 hours
 - Meeting re UVSS Newsletter - 0.5 hours
 - Meeting w/ Annette (Ombudsperson) - 0.5 hours
 - Draft Motion for Board email vote - 0.5 hours
 - Write Instagram caption/take photo for BLM post - 0.75 hours
 - Took Instagram photos - 0.75 hours

Q Roxas (105.75 hours)

- *Committee Meetings*
 - Leads Meetings
 - Exec
 - Campaigns
 - Events
 - Member Outreach
 - Policy Development
 - PIRG Bursary
- *Admin*
 - Responding to and drafting emails
 - Cheque signing

- Editing collaborative documents regarding Access4All, Anti-Discrimination campaign, agendas, Hot Lunch Program
- Agenda planning
- *Internal and External Meetings*
 - Equity Assessment with NLC
 - Events Portfolio meetings
 - Strategic Planning
 - Advocacy Group Orientation
 - Board Meeting May 10
 - Meetings with Faculty Association on return to campus
 - Meetings with FBFS, SSD, CCG, Meal Exchange, and UVSS Exec on food initiatives
 - SSD Access4All campaign meetings
 - Marketing and Communications orientations + drafting work orders
 - SOFAR, UVSS, UVIC Sci EDI Anti-Discrimination meetings
 - Meeting with past Director Shay Lynn Sampson
 - OSL meeting on consent training
- *Projects, Initiatives, Campaigns*
 - Anti-Asian discrimination
 - Mental health supports (ReThink)
 - Planning and developing survey for return to campus
 - Working group (drafting outreach, editing proposal and campaign)
 - Hot Lunch Program development
 - Community Immunity
 - 19toZero town hall
 - Vaccine campaign
 - ReThink mental health
 - Working meetings with Robin
 - Meeting SOCC and Pride
 - Events Planning and Overview for upcoming year
- *Social Media and Outreach*
 - Recording introduction video
 - Collaborating on post with GEM, UVSS, Pride for International Day Against Homophobia, Transphobia, and Biphobia
 - Responding to members' questions on social media
 - Drafting UVSS statements for month of May
 - Staff newsletter, UVSS mailing letter
 - Planning IG takeovers

Dipayan Nag (132.75hrs)

- Strategic Plan Planning+Preparation
- Meeting with Minister Rankin
- Studentcare Stakeholders Meeting
- On-the-Job training with predecessor
- Board Training
- Portfolio Meetings

- Newsletter writing
- Reviewing TOR from BOD committees.
- Access4all campaign meeting
- Meeting with Good Food Project
- PIRG Bursary Meeting
- OHS Meeting
- Vaccine Townhall Meeting
- Committee+Board Meetings
- Other Internal Meetings
- Other Administrative Duties

Maríel Hernández (107.5 Total Hours)

Meetings, Committees and Training

- Attended Member Outreach, Events, Policy Development, and Campaigns committees (4 hours)
- Developed team cohesion in Leads and Executive meetings (6 hours)
- Participated in Vice Provost Hiring Committee (4 hours)
- Continued to meet campus stakeholder groups (1 hour)
- Continued training with social media, graphics and website team (2 hours)
- Met with Affiliated groups' coordinators (1.5 hours)

Administration

- Reviewed and submitted cheque requisitions, and signed off on cheques (6 hours)
- Emails, questions, and complaints (29 hours)
- Held Course Union and Clubs' Council. Reviewed and restructured Club and Course Union funding system. Allocated respective funding. Began planning Clubs and Course Union Days in the Fall (21.5)

Advocacy

- Equity, Diversity and Inclusion project: editing reports, holding one on one interviews with faculty and student groups, and planning (25 hours)
- Access4All: supported lobbying efforts by attending meetings and helping find similar clubs in other institutions (4 hours)
- Campus Solidarity for Fall Return: found mutual aid lobbying with Faculty and Union stewards at meetings and over email. (2 hours)
- Food Bank and Free Store: brainstormed with FBFS team on maintenance and expansion of project (1.5 hours).

Robin Pollard (113.25 hours)

- General (52.25)
 - Meetings/training with Emily (2 hours)
 - Meeting with Jennifer L (0.75)
 - Exec and Leads meeting (6 hours)
 - Emails + Organizing (27.5 hours)
 - Meeting with MLA Rankin + prep (2 hours)
 - Board Meeting (2 hour)
 - Equity Meeting (1 hour)
 - Advo groups training meeting (2.5 hours)

- DaL Onboarding (1 hour)
- MarComms Presentation (2)
- Vaccine outreach and organizing (1 hour)
- EL + RP training (1 hour)
- Meeting with Q (events + campaigns) (0.75)
- Healthcare readings and research (1 hour)
- DaL meeting campaigns portfolio (1.25 hour)
- Reading Prep - Steelworkers collective agreement (0.5 hour)
- OSL Meeting (1.5 hours)
- ABCS Conference (16 hours)
- Police Accountability Group Foundations Meeting (1 hour)
- PIRG working group meetings (1 hour)
- Studentcare Conference (3 hours)
- UVSP Meeting (1 hour)
- Campaigns Committee (1 hour)
- RP SH Meeting (1hour)
- Make Transit Work (6)
 - Research (1)
 - VRTC Meeting prep
 - Campaign planning (2.5 hour)
 - VRTC Orientation (1.5 hours)
 - Meeting with CCSS (1 hour)
- Anti Discrimination Campaign (8)
 - EDI SOFAR Meeting
 - UVic Sci EDI Meeting (2 hours)
 - Campaign Plan (1 hour)
 - Letter templates, prep and outreach (1 hour)
 - Meetings (2 hours)
 - research/other (2)
- Rent With Rights (2)
 - Research on Oak Bay Occupancy Limit
 - Campaign planning (2hours)
- Divest (0.5)
 - Leadership call (0.5 hours)
 - Campaign planning
- LGC (3)
 - Campaign planning (3)
- ReThink Mental Health
 - Campaign planning (3)
 - Fair Practicum
 - Catchup meeting with Michelle and MD (0.5 hour)
 - Equity Assessment
 - Onboarding Meeting (1 hour)
- Covid/ return to Campus/Community Immunity (6)
 - FA Meetings (2 hours)

- SSD Meeting (1.75)
- Research (0.25)
- Campaign PI91 houran (1 hour)
- SSD meeting
- Safer Use (3.5)
 - Campaign Plan (3 hours)
 - Research (0.5 hours)

Joshua Fassnacht (82.6 hours from 04/29 - 05/28)

- Board Orientation Day 2
- Board Orientation Day 3
- Summer International Student Welcome (Presentation) Lead Director Orientation Day
- Lead Director Orientation Day 2
- Leads Meeting
- ISS/GC
- Leads + Josh Meeting
- Board + advo groups orientation
- Administrative Work and projects
- LEADS Jon G + SSD 11
- Leads Meeting
- MX & UVSS
- Administrative Work and projects
- JF + GC
- Member Outreach Committee
- Events Committee
- Policy Development Committee
- SSD Acces4All Campaign Meeting
- Leads + Josh + KT SH Newsletter
- Josh + Shilpa
- Leads & Josh + LC SH - Social Media WOs
- Studentcare Stakeholder Meeting
- Campaigns Committee
- Leads ISR (and Deb) SSD Panel Discussion Planning

Rowan Froese (4.5 hours)

- 1.5 hrs reading board policy;
- 1.5 hrs attending marketing and communications orientation;
- 1.5 hrs meeting with FinOps portfolio.

Deborah Berman (9 hours)

- Campaigns meeting (1 hour)
- Events meeting (1 hour)
- Meeting with advocacy groups (2.5 hours)
- Access 4All campaign meeting (1.25 hours)
- Reviewing/editing return to campus plans/op-ed letter (0.75 hours)

- Marketing and communications workshop (2 hours)
- Meeting with lead (0.5)

Nigel Bisnar (13 hours)

- Board Meeting (2hrs)
- FinOps Portfolio Meetings (3hrs)
- Marketing and Coms Workshop (2hrs)
- Strategic Plan Infographic Research (1hr)
- Member Outreach Committee (0.5hrs)
- Events Committee (1hr)
- Policy Development Committee (0.5hrs)
- Campaigns Committee Meeting (1hr)
- Strategic Plan Development (2hrs)

Siddharth Pathak (8.5 hours)

- Strat Plan preparation
- Reading previous committees' minutes
- EDI planning
- Board Training – Missed modules covered
- MarComm Training
- Voting on Emailed Motions

Shilpa Parveen (10 hours)

- Attended trainings
- Committee meetings
- Personal meetings with director of finance regarding social media and strategic planning
- Meetings with the director of international student relations regarding our vision and goals for the semester

Dhruvi Raichada (8 hrs)

- Director At-Large
- Events Portfolio
- Attended training
- Strat plan for events committee
- Committee meetings
- Read the personnel notes

Hailey Chutter (4h 35 min)

- FBFS/CCG meeting - 40 miGood Food Document - 30 min
- Review/Comment on Campaigns Folder - 1 hour
- Campaigns Meeting - 1 hour
- Events Committee Meeting - 1 hour
- Work on UVSS Fairy Creek Statement - 25 min

Kishal Scholz (6.5 hours)

- Strategic planning preparation
- Events Committee
- Portfolio meetings
- Correspondence and planning with lead
- FBFS & CCG meeting

Kritika Gupta (4.5 hours)**Delicia Jacobs (30 hours)**

- Attending committees (5 hours)
- Planning, organizing, and editing access for all documents (6 hours)
- Attending access for all meetings and working groups (6 hours)
- Meetings with various stakeholders/raising awareness and support (2 hours)
- Admin, phone calls and emails (4 hours)
- Planning and coordinating collaborations with SSD (3 hour)
- Providing feedback and support from an SSD perspective (4 hours)
- This does not include time spent in the may training period.

Gina Tran (4.5 hours)

- Meeting with Ruth to discuss about what we will do for ASIAN HERITAGE MONTH IN MAY (1HR)
- Contact with Justin Lo - UVIC alumni - for a write up for ASIAN HERITAGE MONTH IN MAY (Approximately 1HR)
- Collective Meeting (30 mins)
- Design slides for ASIAN HERITAGE MONTH IN MAY (1hr)
- Policy Development Committee (1 hr)

Kai Muir (4.5 hrs)

- Meetings with coordinator: .5hrs
- Podcast resource document: 4hrs

Owen Taylor (3.5 hours)

- Pride strategic planning (1.5 hours)
- Member outreach meeting (0.5 hours)
- Board Meeting (1.5 Hours)