



MINUTES

University of Victoria Students' Society
Monday, March 8, 2021 – Google Meet, 6pm

Google Meet meeting link:

meet.google.com/ozz-idhj-tgr
(CA)+1 647-734-6740; PIN: 467 252 978#

Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

Attendance: De Havelyn, Lowan, Hernandez, Burd, Dodds, Tubeishat, Mittal, Muir, Barkowsky, Parent, Nag, Guildford, Adachi, Blecha, Tran, Ritchie

Staff: Talman, Hardman, James, Robertson

1. CALL TO ORDER

De Havelyn called the meeting to order at 6:02pm.

2. LIVESTREAM

MOTION 2021/03/08: 01 - ADACHI/BURD

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the March 8, 2021 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Guildford acknowledged the land.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

- i. 2021/03/08

MOTION TO ADOPT - NAG/BARKOWSKY

MOTION CARRIED

b. Adoption of Minutes

- i. 2021/03/01
- ii. Executive Minutes: December 8th - March 2nd 2021

MOTION TO OMNIBUS - TUBEISHAT/ADACHI

To adopt the minutes and executive minutes together.

MOTION CARRIED

MOTION TO ADOPT - BURD/NAG

MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

6. REPORTS

a. EXCLUDED MANAGERS

b. PORTFOLIOS

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events

6. International Student Relations

COMMITTEES AND COUNCILS

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

WORKING GROUPS

1. PIRG

7. **QUESTION PERIOD (15 mins)**

8. **MAIN MOTIONS**

a. **PRIORITY BUSINESS**

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE

MOTION 2021/03/08: 02 - BURD/GUILDFORD

WHEREAS the Grill needs a new freezer please consult appendix A for details; therefore,
BIRT the UVSS allocate up to \$5,000 from the Major Capital Fund for purchasing a stand-up freezer for the Grill to replace an old freezer that could not be repaired.

MOTION CARRIED

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE

MOTION 2021/03/08: 03 - BURD/NAG

WHEREAS SUB business would benefit greatly from being able to process online coupons through QR codes; and,

WHEREAS for more information please review appendix B; therefore,

BIRT the UVSS allocate up to \$5,000 from the Major Capital Fund to purchase scanners which will allow the UVSS to produce and utilize online coupons.

MOTION CARRIED

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE

MOTION 2021/03/08: 04 - BURD/HERNANDEZ

WHEREAS concerns of safety in SUB universal washrooms have been raised and a petition has indicated a general support for action; and,

WHEREAS it is the UVSS's responsibility to ensure to the best of our abilities that our members feel safe and welcomed in the SUB; therefore,

BIRT the UVSS allocate up to \$60,000 from the Dr Ewing Memorial Trust Fund for the purpose of renovating the universal washrooms in the SUB to a floor to ceiling configuration.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2021/03/08: 05 - TUBEISHAT/NAG

WHEREAS the following motion passed at the 2021 Semi-Annual General Meeting:

BIRT Bylaw 12.7 is amended as follows, and the section is renumbered accordingly:

12.7 Salary and Honoraria of Lead Directors

a. Lead Directors shall be paid for services rendered during their term of office.

b. The salary paid to each Lead Director shall be **established at a rate \$18.50 per hour and increase by 1% annually.**

C. Lead Directors are required to work a minimum of 20 paid hours and may work up to 35 paid hours a week, and are entitled to paid leave and sick time as per Board of Directors policy.

D. Lead Directors are required to submit detailed directors' reports to the Board of Directors to be included during verbal reports and in the minutes for each Board Meeting.

~~equivalent to the monthly rate of pay earned by student staff supervisors working a thirty-five [35] hour week.~~

c. Lead Directors shall receive Health and Dental coverage during their term of office.

d. Lead Directors who are parents shall receive monthly payments equal to fifty per cent of the cost of their childcare.

BIFRT this bylaw takes effect May 1, 2021.

WHEREAS "Director Reports" is a more accurate title than "Board Reports", therefore,

BIRT Board of Directors Policy Part 1.3 – Board Reports is amended as follows; and,

BIFRT "Director Reports" replace all instances of "Board Reports" in Board of Directors Policy.

1.3 Director Reports

- a. Directors shall submit a written **director board** report to the Director of Outreach & University Relations and Research & Communications Manager in advance of each

regularly scheduled board meeting. Board reports are due by 9:00 am on the Friday preceding a regularly scheduled board meeting.

- i. ~~Director board~~ reports for irregularly scheduled board meetings are optional and shall not be used to calculate Non-Lead Director ~~honouraria compensation~~ ~~Board meetings~~.
- b. ~~Director board~~ reports shall be included in the board meeting agenda and minutes and shall detail all of the board-related **paid or volunteer** work that the director has done since the previous board meeting. **A detailed director report includes, but is not limited to: categories (e.g. mental health, operations, clubs) and/or tasks (e.g. chairing meetings), and any time off, with the associated amounts of time spent on each component.**
- c. If a director does not submit a board report on time **and the agenda is not amended to include their late director report**, they shall not be eligible for director benefits ~~and their report may not be entered into the agenda or minutes~~. Exceptions may be granted, under extenuating circumstances, until the meeting's minutes have been ratified.
- d. ~~Directors shall report the total amount of their hours worked or volunteered in their written board reports.~~

MOTION TO AMEND - LOWAN/HERNANDEZ

Add to the end of section 1.3 b “and the total amount of their hours worked or volunteered.”

MOTION CARRIED

MOTION TO AMEND - BLECHA/BARKOWSKY

Change “mental health” to “campaigns” in section 1.3b.

MOTION CARRIED

MOTION TO AMEND - BLECHA/MUIR

Add to the end of section 1.3 b “advocacy group representatives may include hours volunteered for their advocacy groups in their director report.”

MOTION CARRIED

MOTION CARRIED

b. OLD BUSINESS

MOTION TO MOVE IN CAMERA - BURD/BLECHA

MOTION CARRIED

The meeting moved in camera at 6:47pm.

10. IN-CAMERA

a. Legal

b. Personnel Committee Report

MOTION TO MOVE OUT OF CAMERA - BURD/LOWAN MOTION CARRIED

The meeting moved out of camera at 6:50pm.

11. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, March 22, 2021 via Google Meet (online).

12. ADJOURNMENT

13. BOARD DIRECTORS' REPORTS

Emily Lowan (38 hours)

General

- UVic Operational Relations Committee (1 hour)
- Martlet interview on inflation (30 mins)
- Emails and administration (5 hours)
- Member outreach committee (0.5 hour)
- Student town hall coordination (1 hour)
- SWAG order (0.5 hour)
- Final phase of campaign strategic planning (1 hour)
- Training manual preparation (1 hour)

Divest UVic

- Campaign meeting and prep (2 hours)
- Financial opinion - Vancity (0.5 hour)
- Campaign planning with faculty (1 hour)
- Call with UBC group (1 hour)

Make Transit Work

- Meeting with Greater Victoria Acting Together Transit Group (1 hour)

Rent With Rights

- Provincial working group on student housing leading practices (1.5 hours)

Marran Dodds (27 hours)

- Emails/General Communication
- Committee meetings (Executive, Campaigns, Leads, FinOps, Events, Member Outreach)
- Encouraging and supporting folks running in the UVSS election
- Working on training manual

- Meeting with OSL for Pride Event
- Prep/Planning for the UVSS Game Show
- Finish outreach strategy for Queer Open Mic Night
- Meet with Niko & Nate about Open Mic Night
- Events Portfolio
- Check signing

Dalal Tubeishat (41 hours)

- Answered emails
- Held in-person and online office hours
- Had internal meetings with other directors, advocacy group coordinators, excluded managers, accounting, and graphics
- Had external meetings with UVic administrators, faculty, and staff
- Planned for ratification and funding for clubs and course unions
- Signed cheques
- Submitted and processed cheque reqs
- Updated and reviewed policy
- Attended Member Outreach Committee, Policy Development Committee, Finance Committee, and Executive Committee
- Responded to members' questions on social media
- Did website edits
- Created website accounts for clubs and course unions
- Updated online balances
- Updated signing authorities list
- Conducted outreach to encourage and support candidates to the UVSS
- Planned for Advocacy Relations Committee
- Worked on EDI Survey and outreach for it
- Bought prizes for the SAGM

Caleb Burd (35 hours)

- Chaired Finance and Operations Committee meeting 3 hours
- Chaired Personnel committee meetings 2 hours
- Met with Studentcare 1 hour
- Attended Operational relations committee 1 hour
- Interview from the Martlet 1 hour
- Exec 1 hour
- Leads 1 hour
- Meeting with International student relations 1.5 hours
- Meetings with excluded management 4 hours
- Meeting with Student Affairs 1 hour
- Work on sustainability plan 3 hours

- Board meeting 2 hours
- Attended Outreach Committee 1 hour
- Attended Events Committee .5 hours
- Emails 12 hours

Sarina de Havelyn (37 hours)

- Chairing Electoral Committee, inc. promoting nomination period
- Chaired Member Outreach, Policy Development, Ombudsperson Advisory, Operational Relations, Electoral, Executive, and various other committees
- Worked on Equity, Diversity, Inclusion initiatives with Mariel and Dalal
- Worked with UVic on coordinating President Hall's Town Hall student questions
- Responded to student questions
- Created outreach plan for referenda questions during the campaign period

Marina Kit Muir (2.5 hours)

- Member Outreach Committee, .5 hours
- Emails and GEM programming, 1 hour
- Attending Climate Justice Victoria Meeting on behalf of Divest, 1 hour

Jana Barkowsky (4 hours)

- BoD meeting (2 hours)
- personnel committee meeting (1 hour)
- editing of referenda information (1 hour)

Paarth Mittal (2 hrs 25 mins):

- Board Meeting (1 hr 15 mins)
- Divest UVic Meeting (1 hr)
- Filmed Video for UVic President Town Hall- Asked Question on Supporting Students with Disabilities (10 mins)

Jocelyne Parent (1h15)

- Board meeting 1h15

Mariel Hernández (9.5 hours)

- Feb 26 Comments for GHRA on Housing Taskforce Report (30 mins)
- March 1, 2, 3 Grad Class Funding Contribution to SUB Washroom upgrade project (3 hours)
- March 1 Board Meeting (2 hours)
- March 2 Member Outreach Meeting (30 mins)
- March 4 EDI Meeting and preparation with Jim (1 hour)
- March 4 Policy Development Meeting (1 hour)

- March 4 Finance Meeting (1 hour 30 mins)

Evan Guildford (1.6 hours)

- Board meeting 1.2
- Training Manual Review 0.2
- Writing Bio 0.2

Natalie Blecha (7 hours)

- UVSS FinOps (1 hour)
- SSD Budgeting (1 hour)
- SSD/UVSS Advo Policy editing (1 hour)
- SSD Council Training prep & onboarding (2 hours)
- SSD Community Events (2 hours)

Dipayan Nag (6.3hrs)

- Board Meeting
- Committee Meetings
- Global Community meeting
- Resource Manual for ISR
- Other Admin duties