



## MINUTES

University of Victoria Students' Society

Monday, November 2, 2020 – Google Meet, 6pm

### Google Meet meeting link:

meet.google.com/ozz-idhj-tgr

(CA)+1 647-734-6740; PIN: 467 252 978#

### Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

**ATTENDANCE:** Tubeishat, Dodds, Lowan, de Havelyn, Burd, Adachi, Guildford, Blecha, Nag, Franco-Monroy, Ritchie, Muir, Tran, Lancaster, Parent, Berglund, Hernandez,

**STAFF:** Hardman, Talman, James, McFarlin, Robertson

## 1. CALL TO ORDER

De Havelyn called the meeting to order at 6:02pm.

## 2. LIVESTREAM

### MOTION 2020/11/02: 01 - ADACHI/TUBEISHAT

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the November 2nd, 2020 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

### MOTION TO POSTPONE - ADACHI/NAG

Postpone livestream until after the in camera session.

### MOTION CARRIED

## 3. LAND ACKNOWLEDGEMENT

De Havelyn acknowledged the land.

## 4. ADOPTION OF AGENDA

### a. Adoption of Agenda

- i. 2020/11/02

**MOTION TO ADOPT - ADACHI/NAG**

**MOTION TO AMEND - LOWAN/TUBEISHAT**

Postpone motion 9 to the November 30, 2020 board meeting.

**MOTION CARRIED**

**MOTION TO AMEND - BURD/ADACHI**

Move motions (5 and 6) accepting the resignations of both Reeve Henderson and Abdul Abuelazm to the adoption of the agenda portion just below part 4. c.

**MOTION CARRIED**

**MOTION TO AMEND - TUBEISHAT/FRANCO-MONROY**

Add board report from Mariel Hernandez

**MOTION CARRIED**

**MOTION CARRIED**

**b. Adoption of Minutes**

i. 2020/10/19

**MOTION TO ADOPT - DODDS/GUILDFORD**

**MOTION CARRIED**

**c. Ratification of Directors**

**MOTION 2020/10/19: 02 - ADACHI/NAG**

**BIRT** the Board ratifies Mariel Hernandez as a Director at Large to the Board of Directors for the remainder of the 2020-2021 Board term.

**MOTION CARRIED**

**MOTION 2020/11/02: 05 - NAG/FRANCO-MONROY**

**BIRT** the Board of Directors accepts the resignation of Reeve Henderson as Director at Large for the 2020-2021 board term; and,

**BIFRT** nominations be opened for the second chair of the International Student Relations Committee.

**MOTION CARRIED**

**MOTION 2020/11/02: 06 - NAG/FRANCO-MONROY**

**BIRT** the Board of Directors accepts the resignation of Abdul Abuelazm as Director at Large for the 2020-2021 board term.

**MOTION CARRIED**

**5. IN-CAMERA**

**MOTION TO MOVE IN CAMERA - FRANCO-MONROY/NAG  
MOTION CARRIED**

The meeting moved in camera at 6:17pm.

**MOTION TO MOVE OUT OF CAMERA - FRANCO-MONROY/BURD  
MOTION CARRIED**

The meeting moved out of camera at 7:09pm.

**MOTION TO RECESS - BLECHA/GUILDFORD  
For 10 minutes.  
MOTION CARRIED**

**MOTION 2020/11/02: 01 - ADACHI/TUBEISHAT**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,  
**BIRT** the Board approves the livestreaming of the November 2nd, 2020 Board meeting on the UVSS Facebook page; and,  
**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

**MOTION CARRIED**

**6. PRESENTATIONS & ANNOUNCEMENTS**

- a. PRESENTATIONS**
  - ii. Democratic Rules of Order
- b. ANNOUNCEMENTS**
  - i. "Policy Moments"

**7. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

## **COMMITTEES AND COUNCILS**

1. Electoral
2. Executive Committee
3. Food Bank & Free Store
4. Peer Support Centre

## **CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

## **WORKING GROUPS**

1. PIRG

## **8. QUESTION PERIOD (15 mins)**

## **9. MAIN MOTIONS**

### **a. PRIORITY BUSINESS**

#### **MOTION 2020/11/02: 03 - ADACHI/BURD**

**BIRT** nominations be opened to fill a vacancy on the Faculty of Science Equity, Diversity and Inclusion Committee.

Nominations: Madeline Antony

#### **MOTION CARRIED**

#### **MOTION 2020/11/02: 04 - ADACHI/LOWAN**

**BIRT** nominations be opened to fill a vacancy on the Electoral Committee.

Nominations: Mariel Hernandez

#### **MOTION CARRIED**

#### **MOTION 2020/11/02: 05 - NAG/**

**BIRT** the Board of Directors accepts the resignation of Reeve Henderson as Director at Large for the 2020-2021 board term; and,

**BIFRT** nominations be opened for the second chair of the International Student Relations Committee.

#### **MOTION 2020/11/02: 06 - NAG/**

**BIRT** the Board of Directors accepts the resignation of Abdul Abuelazm as Director at Large for the 2020-2021 board term.

**RECOMMENDED BY POLICY DEVELOPMENT AND INTERNATIONAL STUDENT RELATIONS COMMITTEES**

**MOTION 2020/11/02: 07 - NAG/BLECHA**

**WHEREAS** the International Student Relations Committee (ISRC) has the potential to be more transparent, accessible, and representative for all international students; therefore, **BIRT** the following policy changes are adopted for the ISRC;

**MOTION CARRIED**

**3.6 INTERNATIONAL STUDENT RELATIONS COMMITTEE**

**I. Type:**

- a. Standing committee of the UVSS BoD with closed membership.
- b. Open to members to attend.

**II. Purpose:**

- a. Acts as a primary and neutral liaison among international students and the BoD (BoD Section 1, part 11.1).
  - i. For the purpose of this committee, “international” is defined in the following way: A student born outside of Canada, who spends a majority of their lives outside of Canada, and/or otherwise reasonably identifies as an international student.
- b. **Represent international student interests to the UVSS BoD, to UVic, and in the larger community.**

**III. Duties:**

- a. Liaise regularly with the UVSS BoD and the relevant UVic departments handling international student issues to advocate on behalf of international students.
- b. Discuss ongoing international student issues for the Director of International Student Relations to relay to the BoD.
- c. Serve as a forum for international students and the BoD to work collectively on supporting the success of international students on campus.
- d. Generate ideas for effective outreach with international students on campus.
- e. Build and maintain partnerships among international students, UVSS, and relevant UVic departments handling international student issues.
- f. Organize events (celebrations, holidays, fundraisers, etc.) ~~for or in partnership with Page 100 Board of Directors Policy – May 25, 2020~~ international students **for or in partnership with other organizations as provided in BoD Policy.**
- g. Review policy directly impacting international students or the Director of International Student Relations and make recommendations to the Policy Development committee before consideration by the BoD.
- h. At the first meeting of each semester, familiarize committee members with all policy directly relevant to the committee, including its terms of reference.
  - i. The committee may choose to follow its own set of procedures, separate from the BoD.

#### **IV. Membership:**

##### **Voting Members:**

- a. Director of International Student Relations – ex officio and chair of the committee;
- b. Any members at large who identify as international students and have attended one previous meeting of the committee;
- c. **These international student members may also represent a club ratified by Club Council if the club:**
  - i. **is established and returning,**
  - ii. **has a club type ‘cultural’ or ‘community service & volunteer’,**
  - iii. **represents all or a group of international students’ interest,**
  - iv. **requests membership on this committee and be represented by an international student,**
  - v. **is subject to approval of this committee;**
- d. **These international student members may also represent a course union ratified by Course Union Council if the course union:**
  - i. **is established and returning,**
  - ii. **is represented by an international student and requests membership on this committee.**
- e. **One [1] Director-at-Large, who is an international student, as elected by the BoD.**

##### **Non-Voting Members:**

- a. One [1] Director-at-Large assigned to the International Student Relations portfolio – ex officio and second chair of the committee;
- b. Director of Outreach and University Relations - ex officio
- c. Director of Student Affairs - ex officio
- d. Director of Events - ex officio
- e. Director of Campaigns and Community Relations - ex officio
- f. Director of Finance and Operations - ex officio
- g. Executive Director - ex officio
- h. General Manager - ex officio
- i. Research and Communications Manager - ex officio
- j. Administration and Services Manager - ex officio

#### **V. Voting:**

- a. Shall be limited to the voting members designated in Section 4: Membership, sub-section a: Voting Members.
  - i. ~~Any director who is also an international student and has been elected to this committee by the BoD gains voting rights.~~

#### **VI. Quorum:**

- a. September 1 – April 30: Shall be the chair and at least two [2] other voting members of the committee.

- b. May 1 – August 31: ~~Shall meet online at least once a month at a date set by the chair of the committee or upon the call of the BoD.~~ Shall be the chair and at least one [1] other voting members of the committee.

**VII. Meetings:**

- a. Shall meet at least once a month at a date set by the chair of the committee or upon the call of the BoD.
- b. ~~No meetings are necessary from May 1 to August 31.~~

**VIII. Term of Office:**

- a. Shall be for the duration of the BoD term (May 1 – April 30) with an annual default at the beginning of each Board term.

**MOTION TO MOVE IN CAMERA - LOWAN/BURD  
MOTION CARRIED**

The meeting moved in camera at 8:12pm.

**MOTION 2020/10/02: 08 - LOWAN/NAG**

**BIRT** the Board signs a letter addressed to President Hall that welcomes him to campus, provides historical context for the Divest UVic campaign and urges him to reevaluate UVic's response to the climate crisis.

**MOTION CARRIED**

**MOTION 2020/10/02: 09 - LOWAN/**

**WHEREAS** decreased opportunities for collaboration resulting from COVID-19 has presented unique challenges to governmental lobbying and external relations; and

**WHEREAS** membership to Greater Victoria Acting Together would provide the UVSS with comprehensive updates on local lobbying initiatives and strong connections to community leaders; therefore,

**BIRT** the Board approves a \$1200 one-year trial membership fee to Greater Victoria Acting Together.

**MOTION 2020/10/02: 10 - LOWAN/**

**WHEREAS** the UVSS Campaign, Divest UVic, would like to receive a legal opinion on the UVic Board of Governors and Foundation's legal obligation to divest their endowment funds from the fossil fuel industry and other high-emitting investments; and,

**WHEREAS** identifying the UVSS as a client rather than identifying an individual (e.g. Emily Lowan) will support the Divest UVic campaign from an optical standpoint, as it demonstrates unity; and,

**WHEREAS** this legal opinion from EcoJustice has been offered to the University of Victoria Students' Society pro-bono; therefore,

**BIRT** the UVSS is a client for EcoJustice for the purpose of a legal opinion concerning the UVic BOG and Foundation's obligation to divest their endowment funds from the fossil fuel industry and other high-emitting investments.

**b. OLD BUSINESS**

**10. IN-CAMERA**

- a. Legal
- b. Personnel Committee Report

**MOTION TO MOVE OUT OF CAMERA - Franco-Monroy/Nag**  
**MOTION APPROVED**

The meeting moved out of camera at 8:33pm.

**11. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday, November 16th, 2020 via Google Meet (online).

**12. ADJOURNMENT**

**13. BOARD DIRECTORS' REPORTS**

**Sarina de Havelyn (86.5 hours)**

- Chaired and completed action items for Electoral, Member Outreach, PIRG Working Group, Policy Development, Ombudsperson, and Executive Committees
- Created AGM, PIRG referendum, OER referendum, and unbiased Electoral work orders for outreach
- Coordinated and ran AGM
- Met with Registrar, Treasurer, and other UVic execs to lobby for Tuition Installment Plans for undergraduate students
- Lobbied for more feedback mechanisms for students to interact with professors
- Lobbied for feedback mechanisms for CSEC
- Liaised with CEO for electoral events
- Bought prizes for AGM
- Martlet interview and prep
- Copywriting for PIRG Backgrounder, governance page, and How to Campaign to be a UVSS Director
- Liaised with OSL to advertise AGM and electoral event
- Email and general correspondence

**Jenna Lancaster (8 hours)**

October 21, 2020

- Coordinator's meeting with Alannah, Peter and Dalal - 1-2:30 pm (1.5 hours)
- Email Communications - 2:30 to 3:00 pm (30 minutes)

October 22nd, 2020

- Meeting with Peter - Planning Meeting - 11:30 - 12pm (30 minutes)
- NSU Meeting - 12 to 1:30 pm - (1.5 hours)
- Reading the new ARC Policy - (30 minutes)



October 27th 2020

- Meeting with Peter - Budget Presentation Preparation/housekeeping 2-3 pm

October 28th, 2020

- ARC meeting 1-2pm (1 hours)
- Meeting with Sarina - 2pm

October 29th, 2020

- NSU Planning meeting 11-1pm (2 hours)

### **Dalal Tubeishat (89 hours)**

- Answered emails
- Held in-person and online office hours
- Had meetings with club and course union executives
- Had internal meetings with other directors, advocacy group coordinators, excluded managers, accounting, and graphics
- Had external meetings with UVic administrators, faculty, and staff
- Planned for a virtual C&CU Days
- Signed cheques
- Processed cheque reqs
- Updated online balances for clubs and course unions
- Updated and reviewed policy
- Chaired and planned for Advocacy Relations Committee, Clubs Council, and Course Union Council
- Organised Publication funding and Academic funding for clubs and course unions
- Attended Campaigns Committee, Divest, Executive Committee, and Events Committee
- Posted on social media and took videos/photos for social media
- Responded to members' questions on social media
- Did website edits
- Worked with Art Director to update the 'Club Management' plugin in the back of the UVSS website
- Attended, planned for, and helped facilitate AGM

### **Marran Dodds (10 hours)**

- Board Meeting (2 hours)
- MOD Tabling (2.5 hours)
- Finance & Operations Meeting (1 hours)
- Campaigns Committee (0.5 hours)
- Book Club Work (0.5 hours)
- Canvassing for the AGM (1 hours)
- AGM (2.5 hours)

### **Katy Berglund (6 hours)**

- Advocacy Relations Council (1 hours)
- Budget Meeting (1 hours)
- Collective/ Circle Meetings (2 hours)
- Moderating Discord (2 hours)

**Natalie Blecha (17 hours)**

- (UVSS) Attending AGM (3 hours)
- (SSD) Staff Meetings (2 hours)
- (SSD) Delivery Driving for Good Food Box (1 hour)
- (SSD/UVSS) ARC (1 hour)
- (UVSS) Finance and Operations Committee (1 hour)
- (SSD) Policy Development (2 hours)
- (SSD/UVSS) Communications - Emails, Messages, Phone Calls (3 hours)
- (SSD) Community Events (4 hours)

**Dipayan Nag (32 hours)**

- ISRC and other committees
- Event planning
- AGM and promotion
- Liaising with UVic Global Community
- Policy change
- Outreach for International Student
- Spring Term Future Planning
- Other Administrative tasks

**Victoria Ritchie (2 hours)**

- Messaging friends about the AGM & telling people more about AGM motions (.5 hours)
- Campaigns Portfolio (1 hour)
- BoD reading (.5 hours)

**Paarth Mittal (6 hours)**

- Attended AGM (3 hours)
- Promoted AGM on Social Media/Messenger (0.5 hours)
- AGM Preparation (1 hours)
- Divest UVic Meeting (1 hours)
- Campaigns Portfolio Check-In (0.5 hours)

**Jocelyne Parent (3.5 hours)**

- Campaigns Committee (0.5 hours)
- Attending AGM (1.5 hours)
- Board Meeting (1.5 hours)

**Evan Guildford (7 hours)**

- PIRG proponent work (2.5 hours)
- AGM (3 hours)
- Board Meeting (1.5 hours)

**Emily Lowan (91 hours)**

General

- Board meeting (3 hours)
- Leads meeting with Counselling Services (1 hour)
- Exec meeting (0.5 hours)
- Meeting with OSL (1 hour)
- Leads meeting with GRA (1 hour)
- AGM rehearsal (2 hours)
- Preparing AGM portfolio update (1 hour)
- Policy development committee (1 hour)
- Campaigns Portfolio check-ins (0.5 hours)
- Interview with journalism student on campaigns work (0.5 hours)
- Member outreach committee (1 hour)
- Campaigns Committee (1 hour)
- Leads meeting (0.5 hours)
- Tabling for the AGM (1.5 hours)
- AGM attendance (3 hours)

#### Take It Over

- Tyee Interview (0.5 hours)
- BC-wide campaign check-in (45 minutes)
- Mobilized residence students and off-campus students to vote through social media, week-long tabling outside the SUB, emails to all residence students and in-person residence voting groups (8 hours)

#### Divest UVic

- Divest UVic working group (1.5 hours)
- Meeting with Faculty Association Rep (0.5 hours)
- Letter writing (2 hours)

#### Let's Get Consensual

- UVic Sexualized Violence Education Committee (1 hour)
- Meeting with Director of Bill-23 working groups, to have student representation at provincial level (0.5 hours)
- Planning next stages of LGC rebrand with GRA and AVP (1.5 hours)
- SVAW debrief (2 hours)

#### Rethink Mental Health

- Addressing specific student challenges with counselling services (1 hour)
- Wellness Week planning (1 hour)
- Peer Support Committee (1 hour)

#### Safer Use

- Naloxone training and promotion (3 hours)

#### Make Transit Work

- Meeting with UVic Director of Government Relations (0.5 hours)
- Meeting with Mayor of Oak Bay (1 hour)

#### Rent with Rights

- Final stages of secondary suites letter

#### **Sebastian Franco-Monroy (60 hours)**

- UVIFF work orders & planning

- AGM tabling
- AGM social media outreach
- Electoral meeting
- Exec meeting
- Leads meeting
- Mental Wellness Week meeting
- Cheque signing
- Shuttle bus work orders, planning, and set up
- UVSS/OSL meeting
- Meeting with SOCC for future events
- Emails
- Had reduced hours until the 24th

**Caleb Burd (94 hours)**

- Chaired Finance and Operations committee
- Met with Graphics and communications staff
- Created script and slide show for Finance 101 video
- Prepared myself and others for AGM
- Tabled for AGM
- Continued to help plan UVIFF event
- Attended various committees
- Confirmed graphics and survey for good food project
- Met with excluded management
- Various personnel tasks
- Participated in fee reduction appeals committee
- Planned Health and Dental appeals committee

**Marina Muir (6.5 hours)**

- UVSS Board meeting (1.5 hours)
- ARC (1 hour)
- MOC (1 hour)
- UVSS AGM (2.5 hours)
- Meetings with GEM coordinator (.5 hours)