



AGENDA

University of Victoria Students' Society

Monday, September 28, 2020 – Google Meet, 6pm

Google Meet meeting link:

meet.google.com/ozz-idhj-tgr

(CA)+1 647-734-6740; PIN: 467 252 978#

Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

ATTENDANCE: De Havelyn, Abuelazm, Blecha, Tubeishat, Lowan, Giesbrecht, Guildford, Tran, Barkowsky, Parent, Muir, Dodds, Mittal, Franco-Monroy, Henderson, Nag, Lancaster

Staff: James, Hardman, McFarlin, Robertson

1. CALL TO ORDER

De Havelyn called the meeting to order at 6:03pm.

2. LIVESTREAM

MOTION 2020/09/28: 01 - ABUELAZM/GUILDFORD

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the September 28th, 2020 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

De Havelyn acknowledged the land.

4. ADOPTION OF AGENDA

a. Adoption of Agenda

- i. 2020/09/28

MOTION TO ADOPT - TUBEISHAT/DODDS

**MOTION TO POSTPONE MOTION 2020/09/28: 02 - TUBEISHAT/BLECHA
MOTION CARRIED**

**MOTION TO POSTPONE MOTION 2020/09/14: 09 - ABUELAZM/TUBEISHAT
Postpone to 2020/10/05
MOTION CARRIED**

MOTION CARRIED

- b. Adoption of Minutes**
 - i. 2020/09/21
 - ii. 2020/04/20

**MOTION TO OMNIBUS ADOPTION OF MINUTES - ABUELAZM/GUILDFORD
MOTION CARRIED**

**MOTION TO ADOPT - MITTAL/HENDERSON
MOTION CARRIED**

5. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS**
 - i. SNIWOCC Presentation
 - ii. Democratic Rules of Order 101
- b. ANNOUNCEMENTS**
 - i. "Policy Moments"

6. REPORTS

- a. REPORT – EXCLUDED MANAGERS**
- b. REPORTS**

PORTFOLIOS

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

COMMITTEES AND COUNCILS

- 1. Electoral
- 2. Executive committee
- 3. Food Bank & Free Store
- 4. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

WORKING GROUPS

1. PIRG

7. QUESTION PERIOD (15 mins)

MOTION TO RECESS - FRANCO-MONROY/GIESBRECHT

For 5 minutes.

MOTION CARRIED

8. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2020/09/28: 02 - TUBEISHAT/

BIRT the following Special Resolutions be added to the October 29, 2020 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAWS 4 AND 5 and Policy – POLICY OF THE STUDENTS' SOCIETY

WHEREAS Robert's Rules of Order consists of over 1000 pages of rules, making meetings inaccessible to many directors; and

WHEREAS Robert's Rules of Order is a parliamentary system created for the colonial state in 1876; therefore,

BIRT Bylaws 4.10 and 5.3 are amended as follows:

4.10 Rules of Order

Subject to any special resolutions of the Students' Society the most recent edition of **Democratic Robert's** Rules of Order (or another recognized rules of order agreed upon by the BoD) shall govern the conduct of all general meetings of the Students' Society.

5.3 Meetings of the Board of Directors

- a. The Board of Directors shall meet at least twice per month.
- b. The agenda for each Board of Directors meeting shall be posted in the Students' Society Building no later than twenty-four [24] hours prior to the meeting of the Board of Directors.
- c. Quorum required for the transaction of business of the Board of Directors shall be:
 - i. a minimum of nine [9] directors during the months of September to April inclusive.
 - ii. a minimum of seven [7] directors during the months of May to August inclusive.

d. Subject to any special resolutions of the Students' Society the most recent edition of **Democratic Robert's Rules of Order (or another recognized rules of order agreed upon by the BoD)** shall govern the conduct of all meetings of the Board of Directors.

BIFRT Board of Directors Policy Part 3.1.1 – Speaking and Voting Rights is amended as follows:

- b. ~~Speaking time shall be limited to five (5) minutes.~~
- c. If a member of the audience is required to speak to a motion, the Board shall vote once to extend them speaking rights for the duration of the **meeting discussion on that agenda item**, and the Chair may call on them to answer Board members' questions, if appropriate.
- d. ~~As per Robert's Rules of Order~~, the chair of a board meeting shall not do the following:
 - i. Vote on a resolution or motion, except when the chair is a voting member of the board and there is a tie, or there are seven or fewer board members present.
 - ii. Move a resolution or motion, other than to give congratulations or condolences.
 - iii. Motivate, debate, or speak to a motion, other than to facilitate debate or ensure that procedure is followed.

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2020/09/28: 03 - BURD/NAG

BIRT the Board approves the following Special Resolutions be added to the October 29th, 2020 AGM agenda:

MOTION TO AMEND BYLAW 8 - DUTIES AND RESPONSIBILITIES OF DIRECTORS

WHEREAS the UVSS' strategic foundation includes its values which are enduring, passionate, and distinctive core beliefs that guide the organization's conduct, activities, and goals. They establish why Directors and staff do what they do and what they stand for: organizational leadership, advocacy, and total member satisfaction; therefore,

BIRT Bylaw 8 be amended to add 'Uphold and execute the values of the UVSS' to the job descriptions of every Board of Directors position.

MOTION DEFEATED

b. OLD BUSINESS

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2020/09/14: 09 - ABUELAZM/GUILDFORD

BIRT The following motion be added to the AGM 2020 agenda:

MOTION 2020/10/29: ABUELAZM/

WHEREAS over time, the majority of members elected to the UVSS Board of Directors have been from the Faculty of Social Science; and

WHEREAS diversity at the Board level ensures accountable governance, a range of voices and experiences, and a plurality of values is represented; and

WHEREAS reaching traditionally neglected areas of the campus is a critical component of member engagement; and

WHEREAS students deserve comprehensive representation for their student fees; and

WHEREAS the creation of the Faculty Director position would increase the inclusion of faculty perspectives in the activities of the Students' Society; therefore,
BIRT the Bylaws be amended as follows:

5.1 Composition of the Board of Directors

The Board of Directors shall be comprised of:

- a. The following directors elected by the membership:
 - i. One Lead Director as Director of Outreach & University Relations,
 - ii. One Lead Director as Director of Student Affairs,
 - iii. One Lead Director as Director of Events,
 - iv. One Lead Director as Director of Finance and Operations,
 - v. One Lead Director as Director of Campaigns & Community Relations, and
 - vi. ~~Eleven [11]~~ **Two [2]** At-Large Directors.
- b. The following directors elected by their respective constituency organisations:
 - i. Gender Empowerment Centre Representative
 - ii. UVic Pride Representative
 - iii. Society for Students with a Disability Representative
 - iv. Students of Colour Collective Representative
- c. The Native Students' Union Representative elected by the Native Students' Union.
- d. The Director of International Student Relations elected by international students.
- e. **The following directors elected by membership from their respective faculties:**
 - i. **Director of Business Student Relations,**
 - ii. **Director of Education Student Relations,**
 - iii. **Director of Engineering Student Relations,**
 - iv. **Director of Fine Arts Student Relations,**
 - v. **Director of Human & Social Development Student Relations,**
 - vi. **Director of Humanities Student Relations,**
 - vii. **Director of Law Student Relations,**
 - viii. **Director of Science Student Relations, and**
 - ix. **Director of Social Sciences Student Relations.**
- f. e- The majority of directors must be at least 18-years-old. 16-or 17-year-old directors are permitted to sit on the Board of Directors

5.2 Term of Office of Members of the Board of Directors

- a. Lead Directors, At-Large Directors, **Faculty Directors**, and the Director of International Student Relations elected during the month of March shall be elected for one year terms, to take office on May 1st.

6.5 Election of Faculty Directors to the Board of Directors

Faculty Directors shall be elected by members of the Students' Society that are officially declared in the faculty that the Director would be representing.

6.6 Eligibility

- a. Nominees for any position on the Board of Directors must be members of the Students' Society.
- b. In order to seek election to the Board of Directors, members must be nominated by not less than fifteen [15] other members of the Students' Society.
- c. Nominees shall run for only one position on the Board of Directors.
- d. Members of the Students' Society shall not be Lead Directors for more than two years.

- e. **Faculty Director candidates must be officially declared in the faculty they seek to represent.**

8.6 At-Large Directors

The At-Large Directors shall:

- a. Actively work to assist the Lead Directors in the performance of their duties,
- b. Assist in the coordination and implementation of local, provincial and national campaigns relating to education defense,
- c. Scrutinize the activities of the Lead Directors, and
- d. Participate on at least two [2] committees of the Students' Society.

8.9 Faculty Directors

The Faculty Directors shall:

- a. **Actively assist the Board in the performance of its duties,**
- b. **Scrutinize the activities of the Lead Directors,**
- c. **Participate on at least two [2] committees of the Student's Society, and**
- d. **Represent the students in their faculty to the best of their abilities.**

BIFRT bylaw 1 be amended to include a definition of "Faculty Director".

BIFRT bylaw 6 be renumbered accordingly.

BIFRT Appendix A of this agenda, excluding A4 and the pie charts, be added to the AGM 2020 agenda as Appendix A.

**MOTION TO MOVE IN CAMERA - FRANCO-MONROY/GIESBRECHT
MOTION CARRIED**

The meeting moved in camera at 7:19pm.

9. IN-CAMERA

- a. **Legal**
- b. **Personnel Committee Report**

**MOTION TO MOVE OUT OF CAMERA - HENDERSON/TUBEISHAT
MOTION CARRIED**

The meeting moved out of camera at 7:20pm.

10. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday, October 5th, 2020 via Google Meet (online).

11. ADJOURNMENT

12. BOARD DIRECTORS' REPORTS

Jocelyne Parent (5 hours)

- Board meeting
- Campaigns committee

Isaiah Adachi (11.5 Hours)

- 4 hr tote bag assembly/ Misc Office Work
- 3 Hours Food Bank
- 2hr Working on new governance page
- 1.5hr PIRG meetings
- 1 Hour PD Committee

Jana Barkowsky (5 hours)

- Attended personnel meeting (1 hour)
- Attended emergency board meeting (3 hours)
- Attended Campaigns Committee meeting (1 hour)

Reeve Henderson (4 hours)

- ISRC Meeting/Events Research 1.5 hours
- Emails .5 hour
- Board Meeting 1 hour
- ISR Policy Research 1 hour

Dalal Tubeishat (90.5 hours)

- Answered emails
- Held in-person and online office hours
- Had meetings with club and course union executives executives
- Had internal meetings with other directors, advocacy group coordinators, excluded managers, accounting, and graphics
- Had external meetings with UVic administrators, faculty, and staff
- Signed cheques
- Updated and reviewed policy (Clubs Policy, Course Union Policy, Advocacy Groups Policy, Electoral Policy Manual)
- Chaired and planned for Advocacy Relations Committee, Clubs Council, and Course Union Council
- Created online accounts for clubs and course unions to check their balances
- Updated online club and course union balances
- Made updates to the website and to club and course union forms
- Updated the room booking form
- Attended Electoral Committee, Executive Committee, Campaign Committee, PIRG Working Group, Member Outreach Committee, and Operational Relations Committee
- Organized workshops dates with OSL for clubs and course unions
- Posted on social media, created post captions, created subtitles, and edited posts photos/videos
- Responded to members' questions on social media
- Creating a guide to running for the BoD
- Researched new Rules of Orders that the UVSS BoD could adopt
- Helped with bylaw amendments to go to AGM
- Researched firms to conduct an Equity Audit
- Processed cheque requisitions
- Assembled tote bags

Marina Muir (9.75 hours)

- Meeting with GEM coordinators and preparation of update for board meeting
- UVSS Board Meeting

- Editing of email update to be sent to collective members
- UVSS Emergency Board Meeting
- Member Outreach Committee
- Advocacy Relations Committee

Marran Dodds (10.75 hours)

- Book Club (1.25 hr)
- Divest Social Media (0.25 hr)
- Antiracism Grant Committee Meeting (1 hr)
- Campaigns Committee (1 hr)
- Board Meeting (1.75)
- Book Club Meeting (1.5 hr)
- Board Meeting (3 hr)
- Campaigns Committee (1 hr)

Victoria Ritchie (6.5 hours)

- Campaign Portfolio Meetings - 1.5hrs
- Campaigns Portfolio Work - .5hr
- Divest Greenwashing Video (handoff meeting) - 1hr
- Divest Research - .5hr
- Divest FOI Discussion - 1hr
- Potential Bylaw Discussion/Feedback Session (w/Abdul) - 1hr
- Board Meetings - 5hrs
- Potential New Rules Meetings - .5hr

Sarina de Havelyn (89.5 hours)

- Chaired and completed action items for Electoral, Member Outreach, PIRG Working Group, Policy Development, Ombudsperson, and Executive Committees
- Meetings with UVic regarding messaging improvements, orientation planning, EQHR Policy Development, potential areas of collaboration, student life improvements, UVSS inserts on Coursespaces/syllabi, virtual elections, co-curricular notation, and consent workshops
- Answered emails
- Research alternative Rules of Order
- Created AGM, PIRG referendum, OER referendum, and unbiased Electoral work orders for outreach
- Liaised with OSL to advertise AGM and electoral event
- Lobbied for Brightspace changes
- Met with various directors on potential
- AGM motions
- Email and general correspondence
- Operational Relations Committee

Emily Lowan (102 hours)

General

- Email and general correspondence (16.5 hours)
- Board meetings (7 hours)
- Member Outreach Committee (1 hour)
- Executive Committee (2 hour)
- Operational Relations Committee (1.5 hours)
- Campaigns Committee (3 hours)

- Personnel Committee readings and preparation (2 hours)
- Personnel Committee (2 hour)
- Policy Development Committee (1 hour)

Let's Get Consensual

- Sexualized Violence Awareness Week events and social media coordination (20 hours)
- Let's Get Consensual rebranded SWAG planning and website update (1 hour)
- Meeting with BC Green Party Caucus Senior Policy Analyst (re Bill-23 advocacy) (1.5 hour)

Rethink Mental Health

- Wellness Workshop planning, social media coordination, outreach, registration coordination, event attendance (8 hours)
- Wellness Week Planning (1 hour)

Divest UVic

- New member onboarding (1 hour)
- Divest working group (2 hours)
- FOI request coordination (0.5 hour)

Take It Over Campaign

- Campaign Planning (1 hour)
- Meeting with BC student unions (1 hour)
- Meeting with CCSS External Relations Rep. (0.5 hour)
- Clash of Clubs planning with the Martlet (1 hour)
- Meeting with member (1 hour)

Rent with Rights

- Coordinated three students to sit on the Gordon Head Residents Association Board (1 hour)
- Outreach to neighbouring community associations (0.5 hour)

External Relations

- Meeting with UVic Executive Director of Community and Government Relations (1.5 hours)
- Annual advocacy planning, in response to snap election (1 hour)

Caleb Burd (91.5 hours)

- Met with good food project
- Met with excluded management
- Attended leads and executives meetings
- Formulated AGM policy's
- Planned events for late October
- Reviewed draft audits
- Chaired personnel committee meetings
- Called Vancity about educational training session
- Met with art director to coordinate AGM video
- Brainstormed script and AGM video content
- Attended different SVAW events
- Attended divest committee meetings
- Finished Divest video
- Helped give out food hampers
- Coordinated with COMs department to finalize strategic plan social media posts
- Responded to students with H&D questions
- Met with staff to create criteria for exemption process
- Planned SUB business marketing

Paarth Mittal (11.17 hours)

- Board Meetings (6.5 hrs)

- Filmed Video for #StudentsAgainstTMX Campaign (0.5 hrs)
- Filmed Territory Acknowledgement for SWAV (0.17 hrs)
- Policy Development Committee Meeting (1 hr)
- Divest UVic Meeting (1 hr)
- Drafting & Editing Changes to UVSS Values (2 hrs)

Abdul Abuelazm (5.5 hours)

- Took minutes for Clubs Council (1.5 hours)
- Attended PIRG WG Meeting (1 hour)
- Amended Policy for emergency board meeting (2 hours)
- Moved Items for Food Bank (1 hour)

Dipayan Nag (15 hours)

- SVAW workshop
- ISR planning
- Emails and other admin
- GC meeting
- October event plan

Evan Guildford (13.7 hours)

- PDC (1.8)
- Bands on Roof (0.6)
- Finance Video (4.0)
- Board Meeting (3.6)
- Campaigns (0.9)
- Board Meeting (1.7)
- PIRG (1.1)

Sebastian Franco-Monroy (58 hours)

- Sent & Responded to emails
- Electoral Policy review & updates
- Meetings with NSU
- Campaigns Committee
- Personnel Committee meetings/training/review
- Trivia Night
- Exec meetings
- Leads meetings
- Board meetings
- Tote building
- Operational Relations
- Signed cheques
- Meeting with OSL
- Meeting for Clash of the Clubs
- BCFS Meeting
- Took September 22nd & 23rd off, hence reduced hours

Natalie Blecha (7 hours)

- SSD Good Food Box Delivery Driving (2 hours)
- UVSS/SSD ARC (1 hour)
- SSD Meeting Minutes (0.5 hours)

- UVSS Prep for Various Meetings (1.5 hours)
- UVSS/SSD Meeting with Dir. Outreach, Campaigns, and SSD Student Liaison about advocacy and outreach (1 hour)
- UVSS/SSD Emails + Communications (1 hour)

Jenna Lancaster (4 hours)

- 3-4pm meeting with Caleb and Peter
- ARC meeting 1pm - 2pm