



## **AGENDA**

**University of Victoria Students' Society**  
**Monday, October 19, 2020 – Google Meet, 6pm**

### **Google Meet meeting link:**

meet.google.com/ozz-idhj-tgr  
(CA)+1 647-734-6740; PIN: 467 252 978#

### **Google Meet specific instructions:**

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

## **1. CALL TO ORDER**

## **2. LIVESTREAM**

### **MOTION 2020/10/05: 01 - ADACHI/**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,  
**BIRT** the Board approves the livestreaming of the October 19th, 2020 Board meeting on the UVSS Facebook page; and,  
**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

## **3. LAND ACKNOWLEDGEMENT**

## **4. ADOPTION OF AGENDA**

### **a. Adoption of Agenda**

i. 2020/10/19

### **b. Adoption of Minutes**

i. 2020/10/05

ii. Executive Committee Minutes: 2020/09/11 - 2020/10/13

### **c. Ratification of Directors**

### **MOTION 2020/10/19: 02 - TUBEISHAT/**

**BIRT** the Board ratifies Katy Berglund as the Pride representative to the Board of Directors for the remainder of the 2020-2021 Board term.

## **5. PRESENTATIONS & ANNOUNCEMENTS**

### **a. PRESENTATIONS**

**b. ANNOUNCEMENTS**

- i. "Policy Moments"

**6. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

1. Campaigns and Community Relations
2. Finance and Operations
3. Outreach and University Relations
4. Student Affairs
5. Events
6. International Student Relations

**COMMITTEES AND COUNCILS**

1. Electoral
2. Executive committee
3. Food Bank & Free Store
4. Peer Support Centre

**CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

**WORKING GROUPS**

1. PIRG

**7. QUESTION PERIOD (15 mins)**

**8. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**MOTION 2020/10/19: 03 - TUBEISHAT/  
BIRT** the following list of clubs are ratified.

**MOTION 2020/10/19: 04 - TUBEISHAT/  
BIRT** the following list of course unions are ratified.

**MOTION 2020/10/19: 05 - TUBEISHAT/**

**BIRT** the following list of Special Project Grants is approved.

**MOTION 2020/10/19: 06 - ABUELAZM/**

**BIRT** nominations be opened to fill a vacancy on Appointment Committee for the Dean of Fine Arts

**MOTION 2020/10/19: 07 - ADACHI/**

**BIRT** nominations be opened to fill a vacancy on Faculty of Science Council

**MOTION 2020/10/19: 08 - ABUELAZM/**

**BIRT** nominations be opened to fill a vacancy on The Advisory Committee on Academic Accommodation and Access for Students with Disabilities

**MOTION 2020/10/19: 09 - ADACHI/**

**BIRT** nominations be opened to fill a vacancy on Appointment Committee for the Dean of Humanities

**MOTION 2020/10/19: 10 - ABUELAZM/**

**BIRT** nominations be opened to fill a vacancy on Appointment Committee for Vice Provost

**b. OLD BUSINESS**

**9. IN-CAMERA**

- a. Legal**
- b. Personnel Committee Report**

**10. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday, November 2nd, 2020 via Google Meet (online).

**11. ADJOURNMENT**

**12. BOARD DIRECTORS' REPORTS**

**Sarina de Havelyn (71 hours)**

- Chaired and completed action items for Electoral, Member Outreach, PIRG Working Group, Policy Development, Ombudsperson, and Executive Committees
- Created AGM, PIRG referendum, OER referendum, and unbiased Electoral work orders for outreach
- Met with Registrar, Treasurer, and other UVic execs to lobby for Tuition Installment Plans for undergraduate students
- Lobbied for more feedback mechanisms for students to interact with professors
- Lobbied for feedback mechanisms for CSEC
- Chaired Operational Relations Committee
- Liaised with CEO for electoral events
- Bought prizes for AGM
- Martlet interview and prep

- Copywriting for PIRG Backgrounder, governance page, and How to Campaign to be a UVSS Director
- Met with StudentCare
- Liaised with OSL to advertise AGM and electoral event
- Email and general correspondence

### **Emily Lowan (70 hours)**

#### *General*

- Emails & meeting scheduling (8 hours)
- Exec committee (1 hour)
- Board meeting & preparation (4 hours)
- UVSS Executive / UVic Executive (1.5 hours)
- Campaigns Committee (1 hour)
- AGM filming (0.5 hour)

#### *Take it Over*

- Student consultation on MLA candidate interview questions (1 hour)
- Writing MLA candidate interview questions (1 hour)
- Coordinating MLA Candidate interview series (5 hours)
- Interviewing MLA candidates (1.5 hours)
- Working with Social Media Coordinator to caption and post the interview videos (2 hours)
- Coordinating provincial election posts (2 hours)
- Take it Over BC-wide campaign check-in (1 hour)

#### *Rent with Rights*

- Lobbying meetings with Oak Bay Councillors (1 hour)
- Coordinated board vote to approve secondary suites letter of support (0.5 hour)
- Coordinated UVic Administration letter of support (0.5 hour)

#### *Let's Get Consensual*

- SWAG order preparation (1 hour)
- Meeting with LGC partner (1 hour)

#### *Divest UVic*

- Met with Vancity wealth managers and advisors (1 hour)
- Divest UVic advocacy at UVSS Executive / UVic Executive and Operational Relations (2 hours)
- Met with UVic Foundation Treasurer and VPO (1.5 hours)
- Student outreach and engagement (2 hours)

#### *Make Transit Work*

- Coordinated student voting seat briefing note from UVic Government Relations Office (0.5 hour)
- Scheduling outreach meetings with key stakeholders for student voting seat lobbying (1 hour)

#### *Safer Use*

- Coordinated outreach for October 20th training (1 hour)

### **Jana Barkowsky (2 hours)**

- Reviewed files for personnel committee (1 hour)
- Researched accessibility solutions (1 hour)

### **Natalie Blecha (7.5 hours)**

- SSD Driving/Delivery (2 hours)
- UVSS/SSD Emails/Communication (2 hours)
- UVSS Meeting w/ Dir. Outreach and RCM (0.5 hours)
- SSD/UVSS Meeting with LTSI about Accessibility and Prep (1 hour)
- UVSS 'Having difficult conversations' Workshop with Ombudsperson (1 hour)
- UVSS/SSD ARC (1 hour)

**Marina Muir (6.75 hours)**

- Assisting with GEM Work-Study candidate interviews (3 hours)
- UVSS board meeting attendance (3.75 hours)

**Reeven Henderson (4.5 hours)**

- Events Committee 1 hour
- Emails .5 hour
- Communication workshop 1 hour
- Democratic Rules of Order Review 2 hours

**Victoria Ritchie (2 hours)**

- Campaigns Portfolio Meeting (.5 hour)
- LGC (.5 hour)
- Divest (1 hour)

**Paarth Mittal (2 hours)**

- Board Meeting Prep (1 hour)
- Campaigns Portfolio Check-In (1 hour)

**Jocelyne Parent (5.66 hours)**

- Board meeting
- Meeting with lead
- Events committee
- Campaigns committee

**Abdul Abuelazm (3 hours)**

- Ombudsperson Presentation (2 hours)
- Campaigns Committee (1 hour)

**Evan Guildford (7 hours)**

- Board Meeting (4hours)
- Finance Video (2 hours)
- Campaigns (1 hour)

**Dalal Tubeishat (70 hours)**

- Answered emails
- Held in-person and online office hours
- Had meetings with club and course union executives

- Had internal meetings with other directors, advocacy group coordinators, excluded managers, accounting, and graphics
- Had external meetings with UVic administrators, faculty, and staff
- Signed cheques
- Updated and reviewed policy
- Had meeting with Vancity
- Planned for Advocacy Relations Committee, Clubs Council, and Course Union Council
- Created online accounts for clubs and course unions to check their balances
- Updated online club and course union balances
- Made updates to the website
- Attended Executive Committee, Events Committee, Member Outreach Committee, and Operational Relations Committee
- Filmed videos
- Organized workshops dates with OSL for clubs and course unions
- Posted on social media, created post captions, created subtitles, and edited posts photos/videos
- Responded to members' questions on social media
- Created a guide to running for the BoD
- Researched firms to conduct an Equity Audit
- Processed cheque requisitions
- Assembled tote bags

#### **Dipayan Nag (7 hours)**

- Policy redo
- Event planning

#### **Sebastian Franco-Monroy (50 hours)**

- Sending Emails
- Meetings with non-profits
- Calling wellness organizations
- SNIWWOC Workshop
- Work orders
- Trivia Night
- Signing cheques
- Zoom presentations
- Electoral committee
- Exec committee
- Events committee
- Leads meeting
- Editing and reviewing documents
- Filmed videos for AGM
- (Reduced hours to work another job part-time till October 24th)

#### **Caleb Burd (58 hours)**

- Took vacation last week

- Filed and instigated the mailing of all non-lead honoraria
- Attended exec to exec with the university
- Organized further donation information for SNIWWOC
- Responded to Health and Dental queries
- Attended UVSS mangers meeting
- Met with Vancity
- Reviewed audit and other financial statements
- Filmed AGM story videos
- Had meeting with Treasurer of the University
- Attended divest meeting
- Had meeting with tuition fees manager
- Attended Operational Relations
- Edited AGM finance video
- Attended Operational Relations committee
- Met with VASA to coordinate Student art initiative
- Met with NSU coordinator and firekeeper to discuss indigenous film festival
- Attended other various UVSS committee meetings
- Met with studentcare
- Met with Uvic Sustainability coordinator

**Jenna Lancaster (10 hours)**

- NSU meeting- Creating Promotional photos for NSU T-shirts for students to purchase. 11-1 (2 hours)
- Board Meeting - 6- 9:50 (4 hrs 50 mins)
- October 8th Thursday - 12-1pm NSU Council Meeting
- Wednesday October 14th - ARC Meeting - 20 mins
- Email communications - 30 mins
- October 16th, 2020 - Meeting with Dalal and Sarina 11:30 am to 11:50pm - 20 mins
- Meeting with Caleb, Peter and Sebastian 1pm to 2pm



university of victoria  
students' society

## MINUTES

### Executive Meetings 2020-2021

#### Oct 13

1. Kudos and Check-in
2. [DR] Manager meeting Friday morning. Topics?
  - a. Budget and audit
  - b. AGM reminder/prizes!
  - c. Fire drill online reminder
  - d. By election and referendum questions
3. [CB] Events and campaigns expense sheet -- needed?

#### Oct 6

1. Kudos
2. [DR] Adding electrical outlets in the hallway using Reno Fund (as per email).
  - a. Approved for up to \$3K from reno fund.
3. [DR] Plans for board chalkboard this month (AGM?)
4. [DR] Op Relations items for Oct 15th meeting before Oct 9th
5. [SF] Proposal for reduced hours in the next 2.5 weeks (4-5 days off total, but spread out as 2 reduced hours per working day)
6. [KM] Annette Workshop/Feedback
7. [KM] Excluded Support
8. [DR] Reminder to enjoy the long weekend!
9. [SD] exec to exec meeting today!

#### Sept 29

1. Kudos
2. [AJ] Advo groups board reps' space
  - a. Alannah and Dalal arranging options
3. [EL] Partisan stances on personal social media
  - a. Views are my own, not the organizations I represent
  - b. Sarina to send an email to the board about this
  - c. BoD: Directors' Personal Use of Social Media
    - i. The UVSS does not govern how directors use social media in their personal lives.
    - ii. The Society is not liable for content posted by directors on their personal social media channels.
  - d. Directors don't comment on UVSS posts, replies
4. [EL] FYI Taking GVAT membership to Oct 19th board meeting
5. [DR] Need to start thinking about Grad Class AGM usually in Nov...
  - a. \$2000 Mental Health Training funds left by previous years Grad Class still accessible.



6. [DR] Handbook next year?
  - a. Sarina to bring to a MO
7. [DR] Interest in tabling outside or inside MOD Dining facility?
  - a. Need to distribute the handbills and coupons that are expiring soon
8. [DR] Operations/building updates
  - a. First five students free at Cinecenta going over very well
  - b. Pub lunches starting very slow
  - c. Ramp fully operational and open to the public last Friday
  - d. Elevator operational and open to the public late this afternoon
9. [EL] Someone to pick-up election handbills for UVSS tote bags
  - a. Dalal will pick up today and put them with the other goodies!

### **September 22**

1. KUDOS/Intro
2. [SD] Exec-Exec Meeting: October 6
  - a. Send agenda items to Sarina
3. [SD] Board conflict resolution presentation/workshop by Annette on Sept 28 at 4:30pm or 5pm
  - a. Sarina organizing this
4. [EL] Provincial election event with the Martlet and political clubs
  - a. See forwarded email
  - b. Emily will proceed by talking to Kate Korte more, reaching out to clubs
5. [CB] Divest -- Vancity green investment training open to board and divest members
6. [CB] Check out the [Divest video](#)
7. [DR] October staff newsletter
8. [EL] Divest update
9. [AJ] Quick update/FYI: All Board meeting videos are gone from Facebook now (thanks Sarina!) (if the minutes have been posted - language in motion)
10. [SD] Please start advertising the AGM

### **September 15**

1. KUDOS
2. [SD] Board relations moving forward
3. [DR] Please sign up to sign cheques
4. [SD] Agenda items needed for Operational Relations



## MINUTES

University of Victoria Students' Society  
Monday, October 5, 2020 – Google Meet, 6pm

### Google Meet meeting link:

meet.google.com/ozz-idhj-tgr  
(CA)+1 647-734-6740; PIN: 467 252 978#

### Google Meet specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "x" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

**ATTENDANCE:** Dodds, Tubeishat, Lowan, Muir, de Havelyn, Blecha, Abuelazm, Burd, Giesbrecht, Guildford, Mittal, Ritchie, Franco-Monroy, Henderson, Barkowsky, Adachi, Parent, Lancaster, Nag

**Staff:** Hardman, McFarlin, Talman, Robertson

### 1. CALL TO ORDER

De Havelyn called the meeting to order at 6:03pm.

### 2. LIVESTREAM

#### MOTION 2020/10/05: 01 - ADACHI/MITTAL

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with live streaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the October 5th, 2020 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

#### MOTION CARRIED

### 3. LAND ACKNOWLEDGEMENT

Burd acknowledged the land.

### 4. ADOPTION OF AGENDA

#### a. Adoption of Agenda

- i. 2020/10/05

**MOTION TO ADOPT AGENDA - LOWAN/TUBEISHAT**

**MOTION TO AMEND - TUBEISHAT/LOWAN**  
Postpone indefinitely MOTION 2020/09/28: 02  
**MOTION CARRIED**

**MOTION TO AMEND - MITTAL/RITCHIE**  
Recorder agenda to place MOTION 2020/10/05: 09 after MOTION 2020/10/05: 04  
**MOTION CARRIED**

**MOTION TO AMEND - ABUELAZM/ADACHI**  
Postpone indefinitely MOTION 2020/09/14: 09  
**MOTION CARRIED**

**MOTION CARRIED**

- b. **Adoption of Minutes**
  - i. 2020/09/28

**MOTION TO ADOPT MINUTES - ADACHI/HENDERSON**  
**MOTION CARRIED**

**5. PRESENTATIONS & ANNOUNCEMENTS**

- a. **PRESENTATIONS**
  - ii. Democratic Rules of Order 101
- b. **ANNOUNCEMENTS**
  - i. "Policy Moments"

**6. REPORTS**

**a. EXCLUDED MANAGERS**

**b. PORTFOLIOS**

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

**COMMITTEES AND COUNCILS**

- 1. Electoral

2. Executive committee
3. Food Bank & Free Store
4. Peer Support Centre

#### **CONSTITUENCY ORGANIZATIONS & NSU**

1. GEM
2. NSU
3. Pride
4. SOCC
5. SSD

#### **WORKING GROUPS**

1. PIRG

#### **MOTION TO RECESS - RITCHIE/BURD**

For 10 minutes.

#### **MOTION CARRIED**

#### **7. QUESTION PERIOD (15 mins)**

#### **8. MAIN MOTIONS**

##### **a. PRIORITY BUSINESS**

#### **MOTION 2020/10/05: 02 – FRANCO-MONROY/MITTAL**

**WHEREAS** On September 28th, a representative from the Support Network for Indigenous Women and Women of Colour presented at a meeting of the Board of Directors; and,

**WHEREAS** This organization does work that benefits the community and our members; therefore,

**BIRT** The UVSS allocate \$1500 from the Grants and Donation Fund to the Support Network for Indigenous Women and Women of Colour.

#### **MOTION CARRIED**

#### **RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

#### **MOTION 2020/10/05: 03 - ADACHI/LOWAN**

**BIRT** the following motions are added to the 2020 AGM agenda:

##### **MOTION TO AMEND BYLAW 1 - DEFINITIONS**

**WHEREAS** the UVSS Bylaws and the BC Societies Act contain identical definitions for “ordinary resolutions”; and,

**WHEREAS** the UVSS Bylaws don't include any other references to ordinary resolutions; therefore,

**BIRT** Bylaw 1.10 is struck:

~~1.10 Ordinary Resolution shall mean a resolution requiring a simple majority vote.~~

### **MOTION TO AMEND BYLAW 1 - DEFINITIONS**

**WHEREAS** the UVSS Bylaws require “special resolutions” for certain actions, like amending the Bylaws or removing Directors; and,

**WHEREAS** in 2016, the BC Societies Act changed from requiring a  $\frac{3}{4}$  majority vote to  $\frac{2}{3}$  for special resolutions; and,

**WHEREAS** the BC Societies Act currently defines “special resolution” using a  $\frac{2}{3}$  majority; and,

**WHEREAS** currently, the UVSS Bylaws define “special resolution” using a  $\frac{3}{4}$  majority; therefore, **BIRT** Bylaw 1.13 is amended as follows:

1.13 Special Resolution shall mean a resolution **with voting and notice requirements as set out in the BC Societies Act.** ~~requiring a three quarters [3/4] majority vote, and fulfilling notice requirements as set out in the Societies Act of British Columbia.~~

### **MOTION TO AMEND - MITTAL/ABUELAZM**

Amendment to remove first part of motion: “BIRT Bylaw 1.10 is struck.”

**MOTION DEFEATED**

**MOTION CARRIED**

### **MOTION 2020/10/05: 09 - MITTAL/BURD**

**BIRT** the following Special Resolutions be added to the October 29th, 2020 AGM agenda:

### **MOTION TO AMEND BOARD OF DIRECTORS POLICY - DIRECTOR CONDUCT AND DUTIES**

**WHEREAS** the UVSS’ strategic foundation includes its values which are enduring, passionate, and distinctive core beliefs that guide the organization’s conduct, activities, and goals; therefore, **BIRT** Board of Directors policy Section 1, Part 1, be amended as follows and the remaining part be renumbered accordingly, at the October 29th Annual General Meeting:

#### **1.1 Board of Directors Values**

##### **Good Governance**

We take our responsibility to ensure the long-term stability and health of your students’ society very seriously. To us this means ensuring participatory democracy and transparent decision-making, being prudent and judicious with your student fees, and being accountable for our actions.

##### **Environmental Sustainability**

We recognize the urgency of the climate crisis and are committed to doing our part. We work to reduce the environmental impact of UVSS operations and support sustainable initiatives that are relevant to students. We strive to be climate justice leaders that set an example for our members, UVic, and the greater community. We recognize that BIPOC (Black, Indigenous and

People of Colour), LGBTQ2+ and working class communities are disproportionately affected by ecological destruction and the climate crisis.

### **Service**

Service to students is why we exist. Our student-centered approach drives us to provide services that are high-quality, relevant, and meaningful to students. We provide essential services to all members of the UVSS: The extended health and dental plan, the U-PASS, Peer Support Centre, and the Food Bank and Free Store.

### **FUN**

We value fun in everything that we do. To us that means creativity, passion, spirit, lightheartedness, and not being overly bureaucratic. Campus should be a fun place to be and students should feel excited and engaged about the work their students' society does.

### **Decolonization**

Our campus resides on the unceded and unsundered land of the Lekwungen people, including the Esquimalt, Songhees, and WSÁNEĆ Nations. We are committed to holding our institutions accountable to reconciliation and decolonization by challenging systems and practices that oppress Indigenous peoples. We aim to elevate Indigenous voices and perspectives by confronting colonial norms and frameworks. We will continually educate our members, create open dialogue, and take action to dismantle colonial systems. We aim to elevate all First Nation, Inuit and Metis peoples - including but not limited to women, girls and queer/Two-Spirit folks - that continue to experience ongoing systems of oppression that inter-lock with and originate from colonialism, such as racism, sexism, homoantagonism, transantagonism, ableism, and others.

### **Excellence**

We aim to be a leader not just among student societies, but among non-profits – and we pursue this goal through excellence. To us that means driving innovation, promoting a learning culture, investing in our people, and by taking a compassionate approach to everything that we do.

### **Social Justice**

Whether we are advocating for student issues or putting the profits from our businesses back into services for students, the UVSS works every day to ensure no person is left behind. Promoting social justice means supporting, uplifting and providing services to students and student-led organizations on campus that center issues of equity; this includes, but is not limited to, confronting racism, sexism, transphobia, homophobia, ableism, colonialism, and all other discriminations and/or systems of oppression. We work with campus and community partners to raise awareness and empower students to create change.

## **MOTION TO AMEND BYLAW 8 - DUTIES AND RESPONSIBILITIES OF DIRECTORS**

**WHEREAS** the UVSS values establish why Directors and staff do what they do and what they stand for: organizational leadership, advocacy, and total member satisfaction; therefore, **BIFRT** Bylaw 8 be amended to add “Uphold and execute the values of the UVSS to the best of their abilities, as outlined in Board of Directors policy, Section 1, Part 1” to the job descriptions of every Board of Directors position.

**MOTION TO RECESS - ABUELAZM/RITCHIE**

Recess for 10 minutes.

**MOTION CARRIED**

**MOTION TO AMEND - BURD/MITTAL**

Remove the sentence "We recognize that BIPOC (Black, Indigenous and People of Colour), LGBTQ2+ and working class communities are disproportionately affected by ecological destruction and the climate crisis."

**MOTION TO AMEND - MUIR/BLECHA**

Amendment to the amendment: Replace "We recognize that BIPOC (Black, Indigenous and People of Colour), LGBTQ2+ and working class communities are disproportionately affected by ecological destruction and the climate crisis." with “We recognize that the climate crisis intersects with existing structures of oppression and acknowledge anti-racism and decolonial work as essential components of climate justice.”

**MOTION CARRIED**

**MOTION TO RECESS - ADACHI/GUILDFORD**

Recess for 15 minutes.

**MOTION CARRIED**

**MOTION CARRIED**

**MOTION 2020/10/05: 04 - ADACHI/DODDS**

**BIRT** Lowan replaces de Havelyn as chair until de Havelyn is reinstated.

**MOTION CARRIED**

**MOTION 2020/10/5: 05 - DE HAVELYN/HENDERSON**

**BIRT** the following Special Resolutions be added to the October 29, 2020 UVSS Annual General Meeting agenda:

**MOTION TO AMEND BYLAW 4 - GENERAL MEETINGS AND REFERENDA AND BYLAW 5 - BOARD OF DIRECTORS**

**WHEREAS** Robert’s Rules of Order consists of over 1000 pages of rules, making meetings inaccessible to many directors; and

**WHEREAS** Democratic Rules of Order is a simpler, more accessible, and easier to learn Rules of Order; therefore,

**BIRT** Bylaws 4.10 and 5.3 are amended as follows:

4.10 Rules of Order

Subject to any special resolutions of the Students' Society the most recent edition of

**Democratic** Robert’s Rules of Order (or another recognized rules of order agreed upon by the BoD) shall govern the conduct of all general meetings of the Students' Society.

### 5.3 Meetings of the Board of Directors

- a. The Board of Directors shall meet at least twice per month.
- b. The agenda for each Board of Directors meeting shall be posted in the Students' Society Building no later than twenty-four [24] hours prior to the meeting of the Board of Directors.
- c. Quorum required for the transaction of business of the Board of Directors shall be:
  - i. a minimum of nine [9] directors during the months of September to April inclusive.
  - ii. a minimum of seven [7] directors during the months of May to August inclusive.
- d. Subject to any special resolutions of the Students' Society the most recent edition of **Democratic Robert's Rules of Order (or another recognized rules of order agreed upon by the BoD)** shall govern the conduct of all meetings of the Board of Directors.

#### **MOTION TO AMEND - DE HAVELYN/DODDS**

Motion to remove "(or another recognized rules of order agreed upon by the BoD)" in bylaws 4.10 and 5.3

**MOTION CARRIED**

**MOTION CARRIED**

#### **MOTION 2020/10/5: 06 - DE HAVELYN/ADACHI**

**BIRT** Board of Directors Policy Part 3.1.1 – Speaking and Voting Rights is amended as follows under the condition that MOTION TO AMEND BYLAW 4 - GENERAL MEETINGS AND REFERENDA AND BYLAW 5 - BOARD OF DIRECTORS passes at the Fall 2020 AGM:

- c. If a member of the audience is required to speak to a motion, the Board shall vote once to extend them speaking rights ~~for the duration of the discussion on that agenda item~~, and the Chair may call on them to answer Board members' questions, if appropriate.
- d. ~~T-As per Robert's Rules of Order~~, the chair of a board meeting shall not do the following:
  - i. Vote on a resolution or motion, except when the chair is a voting member of the board and there is a tie, or there are seven or fewer board members present.
  - ii. Move a resolution or motion, other than to give congratulations or condolences.
  - iii. Motivate, debate, or speak to a motion, other than to facilitate debate or ensure that procedure is followed.

**MOTION CARRIED**

#### **MOTION 2020/10/5: 07 - ADACHI/FRANCO-MONROY**

**BIRT** de Havelyn is reinstated as chair.

**MOTION CARRIED**

#### **MOTION 2020/09/28: 08 - BURD/FRANCO-MONROY**

**BIRT** the following Special Resolution be added to the October 29th, 2020 AGM agenda:

#### **MOTION TO AMEND BOARD OF DIRECTORS POLICY - DONATIONS AND GRANTS**

**WHEREAS** Donations are currently only allowed to be distributed from the Donations and Grants budget and thus the operating fund, this means there are significant limitations to how much funding can be donated; and



**WHEREAS** COVID-19 is an example of when an efficient and robust response was needed to an unpredictable situation; and

**WHEREAS** this policy has and could continue to require the UVSS to choose between fiscal prudence and supporting members through donations; therefore,

**BIRT** Board of Directors policy Section 2 Part 6 is amended as follows:

6.1 Donations and Grants are defined as monies disbursed from the UVSS General Operating Fund **and the Government Relations and Outreach Fund** to an organization as well as non-monetary donations such as but not limited to non-perishable food items, or use of UVSS equipment.

6.2 The allocation of funds available for Donation and Grants shall be considered set after the Board of Directors has approved the annual budget.

6.3 The Executive Committee shall be responsible ~~to~~ **for** ~~makeing~~ recommendations to the Board on the disbursement of grants not exceeding the annual budgeted amount.

~~6.4 The Society shall only fund recognised on-campus student organisations, except when directed by two-thirds majority vote of the Board.~~

**Adopted SAGM 1989/02/27**

6.5 A motion to donate or grant funds **from the General Operating Fund** to an individual, an unrecognised student group or an off-campus organisation shall require a 2/3 majority vote of the Board of Directors.

**Adopted AGM 1989/10/26**

**6.7 A motion to donate or grant funds to an unrecognised student group or an off-campus organisation from the Government Relations and Outreach Fund shall require both 2/3 majority vote at a Campaigns committee meeting and a 2/3 majority vote of the Board of Directors.**

**6.8 Before a donation is made the organization seeking the donation shall present the following information at a board and/or committee meeting either at the meeting or via email:**

- a. What the organization does.**
- b. What the donation will be used for.**
- c. How the organization assists or supports members of the UVSS.**
- d. If and how the organization lobbies various levels of government and the University on the issues of post-secondary education, affordable housing, public transit, sexualized violence and campus sustainability.**

**MOTION TO AMEND - ABUELAZM/BLECHA**

To add to 6.8 b. "What the donation will be used for in form of a budget sheet"

**MOTION CARRIED**

**MOTION CARRIED**

b. **OLD BUSINESS**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2020/09/14: 09 - ABUELAZM/**

**BIRT** The following motion be added to the AGM 2020 agenda:

**MOTION 2020/10/29: ABUELAZM/**

**WHEREAS** over time, the majority of members elected to the UVSS Board of Directors have been from the Faculty of Social Science; and

**WHEREAS** diversity at the Board level ensures accountable governance, a range of voices and experiences, and a plurality of values is represented; and

**WHEREAS** reaching traditionally neglected areas of the campus is a critical component of member engagement; and

**WHEREAS** students deserve comprehensive representation for their student fees; and

**WHEREAS** the creation of the Faculty Director position would increase the inclusion of faculty perspectives in the activities of the Students' Society; therefore,

**BIRT** the Bylaws be amended as follows:

**5.1 Composition of the Board of Directors**

The Board of Directors shall be comprised of:

- a. The following directors elected by the membership:
  - i. One Lead Director as Director of Outreach & University Relations,
  - ii. One Lead Director as Director of Student Affairs,
  - iii. One Lead Director as Director of Events,
  - iv. One Lead Director as Director of Finance and Operations,
  - v. One Lead Director as Director of Campaigns & Community Relations, and
  - vi. ~~Eleven [11]~~ **Two [2]** At-Large Directors.
- b. The following directors elected by their respective constituency organisations:
  - i. Gender Empowerment Centre Representative
  - ii. UVic Pride Representative
  - iii. Society for Students with a Disability Representative
  - iv. Students of Colour Collective Representative
- c. The Native Students' Union Representative elected by the Native Students' Union.
- d. The Director of International Student Relations elected by international students.
- e. **The following directors elected by membership from their respective faculties:**
  - i. **Director of Business Student Relations,**
  - ii. **Director of Education Student Relations,**
  - iii. **Director of Engineering Student Relations,**
  - iv. **Director of Fine Arts Student Relations,**
  - v. **Director of Human & Social Development Student Relations,**
  - vi. **Director of Humanities Student Relations,**
  - vii. **Director of Law Student Relations,**
  - viii. **Director of Science Student Relations, and**
  - ix. **Director of Social Sciences Student Relations.**
- f. e- The majority of directors must be at least 18-years-old. 16-or 17-year-old directors are permitted to sit on the Board of Directors

**5.2 Term of Office of Members of the Board of Directors**

- a. Lead Directors, At-Large Directors, **Faculty Directors**, and the Director of International Student Relations elected during the month of March shall be elected for one year terms, to take office on May 1st.

**6.5 Election of Faculty Directors to the Board of Directors**

**Faculty Directors shall be elected by members of the Students' Society that are officially declared in the faculty that the Director would be representing.**

**6.6 Eligibility**

- a. Nominees for any position on the Board of Directors must be members of the Students' Society.
- b. In order to seek election to the Board of Directors, members must be nominated by not less than fifteen [15] other members of the Students' Society.
- c. Nominees shall run for only one position on the Board of Directors.
- d. Members of the Students' Society shall not be Lead Directors for more than two years.
- e. **Faculty Director candidates must be officially declared in the faculty they seek to represent.**

**8.6 At-Large Directors**

The At-Large Directors shall:

- a. Actively work to assist the Lead Directors in the performance of their duties,
- b. Assist in the coordination and implementation of local, provincial and national campaigns relating to education defense,
- c. Scrutinize the activities of the Lead Directors, and
- d. Participate on at least two [2] committees of the Students' Society.

**8.9 Faculty Directors**

**The Faculty Directors shall:**

- a. **Actively assist the Board in the performance of its duties,**
- b. **Scrutinize the activities of the Lead Directors,**
- c. **Participate on at least two [2] committees of the Student's Society, and**
- d. **Represent the students in their faculty to the best of their abilities.**

**BIFRT** bylaw 1 be amended to include a definition of "Faculty Director".

**BIFRT** bylaw 6 be renumbered accordingly.

**BIFRT** Appendix A of this agenda, excluding A4 and the pie charts, be added to the AGM 2020 agenda as Appendix A.

**MOTION 2020/09/28: 02 - TUBEISHAT/**

**BIRT** the following Special Resolutions be added to the October 29, 2020 UVSS Annual General Meeting agenda:

**MOTION TO AMEND BYLAWS 4 AND 5 and Policy – POLICY OF THE STUDENTS' SOCIETY**

**WHEREAS** Robert's Rules of Order consists of over 1000 pages of rules, making meetings inaccessible to many directors; and

**WHEREAS** Robert's Rules of Order is a parliamentary system created for the colonial state in 1876; therefore,

**BIRT** Bylaws 4.10 and 5.3 are amended as follows:

4.10 Rules of Order

Subject to any special resolutions of the Students' Society the most recent edition of **Democratic Robert's Rules of Order** (or another recognized rules of order agreed upon by the BoD) shall govern the conduct of all general meetings of the Students' Society.

### 5.3 Meetings of the Board of Directors

- a. The Board of Directors shall meet at least twice per month.
- b. The agenda for each Board of Directors meeting shall be posted in the Students' Society Building no later than twenty-four [24] hours prior to the meeting of the Board of Directors.
- c. Quorum required for the transaction of business of the Board of Directors shall be:
  - i. a minimum of nine [9] directors during the months of September to April inclusive.
  - ii. a minimum of seven [7] directors during the months of May to August inclusive.
- d. Subject to any special resolutions of the Students' Society the most recent edition of **Democratic Robert's Rules of Order (or another recognized rules of order agreed upon by the BoD)** shall govern the conduct of all meetings of the Board of Directors.

**BIFRT** Board of Directors Policy Part 3.1.1 – Speaking and Voting Rights is amended as follows:

- ~~b. Speaking time shall be limited to five (5) minutes.~~
- c. If a member of the audience is required to speak to a motion, the Board shall vote once to extend them speaking rights for the duration of the **meeting discussion on that agenda item**, and the Chair may call on them to answer Board members' questions, if appropriate.
- d. ~~As per Robert's Rules of Order,~~ the chair of a board meeting shall not do the following:
  - i. Vote on a resolution or motion, except when the chair is a voting member of the board and there is a tie, or there are seven or fewer board members present.
  - ii. Move a resolution or motion, other than to give congratulations or condolences.
  - iii. Motivate, debate, or speak to a motion, other than to facilitate debate or ensure that procedure is followed.

**MOTION TO NOT HAVE IN CAMERA AND TO ADJOURN - MITTAL/NAG  
MOTION CARRIED**

Meeting adjourned at 9:53 pm

### 9. IN-CAMERA

- a. Legal
- b. Personnel Committee Report

### 10. MEETING TIMES

**The next meeting scheduled by the Board of Directors is:**  
Monday, October 19th, 2020 via Google Meet (online).

## 11. ADJOURNMENT

## 12. BOARD DIRECTORS' REPORTS

Sarina de Havelyn (44 hours)

- Chaired and completed action items for Electoral, Member Outreach, PIRG Working Group, Policy Development, Ombudsperson, and Executive Committees
- Answered emails
- Coordinated workshop with Ombudsperson
- Prepared Democratic Rules of Order Presentation
- Created AGM, PIRG referendum, OER referendum, and unbiased Electoral work orders for outreach
- Scheduled meeting with student senators
- Liaised with OSL to advertise AGM and electoral event
- Lobbied for Brightspace changes
- Met with various directors on potential AGM motions
- Email and general correspondence

Marina Muir (2.25 hours)

- Meeting with GEM coordinator
- Member Outreach Committee
- Advocacy Relations Committee

Abdul Abuelazm (2 hours)

- Attended PIRG WG graphics meeting (1 hours)
- Attended Policy Development Committee meeting (.5 hours)
- Attended meeting with University Secretary about Webvote (.5 hours)

Paarth Mittal (2 hours)

- Drafting Bylaw & Policy Changes (1.75 hours)
- Portfolio Meeting (0.25 hours)

Reeve Henderson (2.5 hours)

- Events Research/Meetings 2 hours
- Emails .5 hour

Victoria Ritchie (2 hours)

- Campaigns Portfolio Meeting (.5 hour)
- Accessibility discussion (.5 hour)
- Board Policy Reading & Review (1hour)

EVAN GUILDFORD (4.5 hours)

- Finance 101 Video (2.5 hours)
- Board Meeting (1.5 hours)
- PIRG (0.5 hours)

Jocelyne Parent (2 hours)

- Board meeting
- Portfolio meeting

Jana Barkowsky (2 hours)

- Attended board meeting (1.5 hours)
- Brainstormed regarding Brightspace (.5 hours)

Emily Lowan (43 hours)

*General*

- External relations planning (1 hour)
- Member outreach committee (1 hour)
- Executive meeting (1 hour)
- Board meeting (2 hours)
- Meeting with Greater Victoria Acting Together (1 hour)
- Zoom classroom talks (0.25 hour)
- Policy development committee (0.5 hour)

*Take It Over Campaign*

- Planning (5 hours)
- Campaign training (1 hour)
- Social media (2 hours)
- Meeting with student union partners (1 hour)
- Meeting with student (1 hour)
- Meeting with Camosun External Relations (0.5 hour)

*Let's Get Consensual*

- Meeting with EQhour to discuss Bill-23 advocacy (1 hour)

*Safer Use*

- Naloxone training coordination (2 hours)
- Naloxone training promotion (3 hours)

*Rent with Rights*

- Oak Bay Secondary Suite advocacy (2 hours)

*Divest UVic*

- Working group meeting (1.5 hour)
- Working group preparation (2 hours)
- FOI request meeting (0.5 hour)
- External relations (1 hour)

Caleb Burd (51 hours)

- Met with Art director to discuss logistics of AGM video
- Met with portfolio directors and begun filming video 1
- Planned and organized policy changes
- Responded to Health and Dental questions
- Received professional consultation regarding divest matters
- Met with excluded management about hour matters
- Attended Outreach, leads and executive committee meetings

- Responded to Health and Dental questions
- Corresponded extensively with Studentcare
- Various emails

Elizabeth Giesbrecht (6.5 hours)

- Board Meeting (2 hours)
- Filming FinOps video (2.5 hours)
- Filming FinOps video (2 hours)

Dalal Tubeishat (50 hours)

- Answered emails
- Held in-person and online office hours
- Had meetings with club executives
- Had internal meetings with other directors, advocacy group coordinators, excluded managers, accounting, and graphics
- Had external meetings with UVic administrators, faculty, and staff
- Processed cheque requisitions
- Updated and reviewed policy
- Planned for fall electoral event
- Chaired and planned for Advocacy Relations Committee
- Attended Electoral Committee, Executive Committee, Member Outreach Committee, Divest, PIRG working group
- Posted on social media
- Responded to members' questions on social media
- Made website edits
- Creating a guide to running for the BoD
- Researched Rules of Orders
- Updated balances on website
- Created accounts for checking balance

Marran Dodds (2.5 hours):

- Board Meeting (1.5 hours)
- Divest Meeting (1 hour)

Sebastian Franco-Monroy (36 hours)

- Emails
- Board Meeting
- Event research
- Meetings with fundraising organizations
- License applications and research
- Exec & Leads meeting
- How to Run a Campaign Guidebook
- Governance page edits
- Electoral page edits
- Wellness workshop facilitator research

- Personnel readings
- Interpersonal meetings

Jenna Lancaster (5.75 hours)

*September 28th*

- Answered emails that were high priority - 30 mins
- Worked on a future event plan for NSU - 1hour
- Meeting with Dalal- 30 min

*September 29, 2020*

- Communication - answered NSU fire keeper email's 8:30-9:30 - 1 hour.
- September 30th 2020
- ARC 1pm to 2pm (1 hour)

*October 1st 2020*

- NSU Meeting 12:00pm to 1:45pm - taking minutes throughout the meeting (1 hour 45 mins)

Dipayan Nag (5.5 hours)

- Meetings
- Admin work
- Policy work