



MINUTES

University of Victoria Students' Society

Monday, May 25, 2020 – Zoom, 6pm

Zoom meeting link:

<https://us02web.zoom.us/j/88155990408?pwd=cVM5WnNZY042MENXMDIvUGIzeIBDZz09>

Meeting ID: 881 5599 0408

Password: 850674

Zoom-specific instructions:

1. Please mute your mic if you are not speaking.
2. Please type "speakers' list" into the chat if you'd like to be placed on the speakers' list.
3. You will be asked to vote yes or no in the chat during motions - you can always abstain if you'd like.

ATTENDANCE: Abuelazm, Mittal, Blecha, Lowan, Tubeishat, De Havelyn, Giesbrecht, Guildford, Hiser, Tran, Richie, Adachi, Burd, Nag, Dodds, Henderson, Parent, Barkowsky, Franco-Monroy

Staff: James, Fortier, Robertson, McFarlin

1. CALL TO ORDER

De Havelyn called the meeting to order at 6:03pm.

2. LIVESTREAM

MOTION 2020/05/25: 01 - HISER/DODDS

WHEREAS the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with livestreaming Board meetings if they pass unanimously; therefore,

BIRT the Board approves the livestreaming of the May 25th, 2020 Board meeting on the UVSS Facebook page; and,

BIFRT this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

MOTION CARRIED

MOTION TO REVISE MOTION 1 - ABUELAZM/BLECHA

Replace "livestream" with "record."

MOTION CARRIED

3. LAND ACKNOWLEDGEMENT

Lowan acknowledged the land.

4. ADOPTION OF AGENDA, ADOPTION OF MINUTES, RATIFICATION OF DIRECTORS

- a. **Adoption of Agenda**
 - i. **Agenda of 2020/05/25**

MOTION TO ADOPT - ABUELAZM/RICHIE
MOTION CARRIED

5. PRESENTATIONS & ANNOUNCEMENTS

- a. **PRESENTATIONS**
- b. **ANNOUNCEMENTS**

6. REPORTS

a. REPORT – EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations (BoD Policy Section 1, Part 3.2.I)

b. REPORTS

PORTFOLIOS

- 1. Campaigns and Community Relations
- 2. Finance and Operations
- 3. Outreach and University Relations
- 4. Student Affairs
- 5. Events
- 6. International Student Relations

COMMITTEES AND COUNCILS

- 1. Electoral
- 2. Executive Committee
- 3. Food Bank & Free Store
- 4. International Student Relations
- 5. Peer Support Centre

CONSTITUENCY ORGANIZATIONS & NSU

- 1. GEM
- 2. NSU
- 3. Pride
- 4. SOCC
- 5. SSD

7. QUESTION PERIOD (15 mins)

8. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2020/05/04: 05 – DE HAVELYN/ADACHI

BIRT the Board adopt the following board meeting schedule for the 2020-2021 term:

Monday May 4, 2020
Monday May 25, 2020
Monday June 8, 2020
Monday June 22, 2020
Monday July 6, 2020
Monday July 20, 2020
Monday August 10, 2020
Monday August 24, 2020
Monday September 14, 2020
Monday September 28, 2020
Monday October 5, 2020
Monday October 19, 2020
Monday November 2, 2020
Monday November 16, 2020
Monday November 30, 2020
Monday December 7, 2020
Monday December 14, 2020
Monday January 11, 2021
Monday January 25, 2021
Monday February 1, 2021
Monday February 22, 2021
Monday March 8, 2021
Monday March 22, 2021
Monday April 5, 2021
Monday April 19, 2021

MOTION CARRIED

b. NEW BUSINESS

MOTION 2020/05/25: 02 – HISER/ADACHI

WHEREAS nominees are not required to be members of the UVSS Board; and,

WHEREAS appointments to these committees will be for terms starting July 1, 2020 and ending June 30, 2021; and,

WHEREAS the Senate Committee on Admission, Re-registration and Transfer meets every two weeks throughout the summer to hear student appeals and the student selected to serve on this committee should be available in the summer to attend meetings; and,

WHEREAS the Director of Outreach and University Relations has descriptions of all of the committees for potentially interested students; therefore,

BIRT nominations be opened the fill the following vacancies on UVic Senate committees:

1. Senate Committee on Academic Standards (1 position)

Nominations:

Hiser **Acclaimed**

2. Senate Committee on Admission, Re-registration and Transfer (1 position)

Nominations:

Tubeishat **Acclaimed**

3. Senate Committee on Continuing Studies (1 position)

Nominations:

4. Senate Committee on Learning and Teaching (2 positions)

Nominations:

Nag **Acclaimed**

Giesbrecht **Acclaimed**

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2020/05/25: 03 - ADACHI/ABUELAZM

WHEREAS the UVSS's relationships with PIRGs have been complex and dynamic; and,

WHEREAS the UVSS BoD requested Terms of Reference (ToR) for the establishment of a PIRG Working Group on May 4th, 2020; therefore,

BIRT UVSS Board of Directors Policy be amended as follows to add the PIRG Working Group ToR in Section 4 as part 4.9:

PIRG WORKING GROUP

1. Type

- a. Working Group of the UVSS BoD with closed membership.
- b. Not open to members to attend.

2. Purpose

- a. Provide recommendations to the Board on issues relating to a UVSS Public Interest Research Group (PIRG), including, but not limited to: determining the outcome of the PIRG fees currently held in trust; and/or if the Board wishes to continue collecting the fee.

3. Duties

Development of Recommendations

- a. Seek legal advice to inform proposed courses of action.
- b. Perform consultation with impacted stakeholders, including: advocacy and affiliated groups, other SUB occupants, and members.
- c. Consider the utility of a PIRG to students.
- d. Research the efficacy and governance of other PIRGs.
- e. Perform an evaluation of external factors impacting the potential success of a PIRG.

Reporting to and Consultation with the Board of Directors

- a. Provide a report to the Board of Directors at each board meeting on PIRG issues, PIRG correspondence, and the activities and projects undertaken by the working group.
- b. Implement Board recommendations.

Duties of Both Voting and Non-voting Members

- a. Ensure Board participation in decisions impacting the Board and/or UVSS.

- b. At the first meeting of each semester, familiarize committee members with all policy and historical context relevant to the PIRG working group, including its terms of reference, and conduct a review of policy for the purpose of providing recommendations to the BoD.
- c. Carry out all other duties as directed by the BoD.

4. Membership

Voting Members*:

- a. Director of Outreach and University Relations - ex officio and chair of the committee
- b. One [1] Lead Director elected by the BoD - second chair of the committee
- c. Three [3] directors (non-lead directors) elected by the BoD (must be available for the entirety of the board term)

*This working group can have a maximum of two self-identified cisgender men as voting members.

*In the event of a tie, the chair shall be the deciding vote.

Non-voting Members:

- a. General Manager - ex officio
- b. Executive Director - ex officio
- c. Administration and Services Manager - ex officio

5. Voting

- a. Shall be assigned to the voting members designated in Section 4: Membership.

6. Quorum

- a. Shall be at least three [3] voting members of the committee.

7. Meetings

- a. Shall meet at least bi-weekly at a date set by the chair of the committee or upon the call of the BoD.

8. Term of Office

- a. Shall be for the duration of the board of directors' term (May 1 – April 30) or the conclusion of the PIRG process, whichever occurs sooner.

MOTION TO AMEND - GUILDFORD/BLECHA

Remove “*This working group can have a maximum of two self-identified cisgender men as voting members.”

MOTION TO CALL THE QUESTION - BURD/ADACHI
MOTION CARRIED

MOTION FAILED

MOTION TO AMEND - BLECHA/ABUELAZM

Voting Members*:

- d. Director of Outreach and University Relations - ex officio and chair of the committee
- e. ~~One [1]~~ **Two [2]** Lead Director elected by the BoD - second chair of the committee
- f. ~~Three [3]~~ **Four [4]** directors (non-lead directors) elected by the BoD (must be available for the entirety of the board term)

*This working group can have a maximum of ~~two~~ **four** self-identified cisgender men as voting members.

*In the event of a tie, the chair shall be the deciding vote.

MOTION FAILS

Nag abstained.

**MOTION TO CALL THE QUESTION - BURD/ABUELAZM
MOTION CARRIED**

MOTION CARRIED

MOTION 2020/05/25: 04 - NAG/HENDERSON

BIRT nominations be opened to fill member-at-large vacancies on the International Student Relations Committee.

Nominations:

MOTION TO AMEND - HENDERSON/NAG

Add the following nominees:

Aaditya Shankarraman
Akshay Ramankutty Nair
Bill We
Chenghao Liu
Chun Hei Justin Lo
Dhruvi Raichada
Faheema Gaibie
Hannah Ahluwalia
Hannah Schuler
Humble Phillips
Irfan Tanveer
Jay choi
Khushi Wadhwa
Mahir Shetty
Mahir Shetty
Marcus Ng
Marion Choong
Michael Lo
Mridul Aggarwal
Oluwateniola Fasanmi
Paula Raimondi Cantu
Pragati khareta
Priyancy Raichada
Priyancy Raichada
Samantha Owens
Sarthak Vora
Shilpa Parveen
Siddharth Pathak

Sumeir Khinda
Tang Ip
Tina (Yonjoo) Cho
Tsz Nga Chau
Vinay Rohra
Vineet S. Vaz
Vivek Vishwanath
Zeridah Atwine

MOTION CARRIED

MOTION CARRIED AS AMENDED

MOTION TO RECESS - BLECHA/BURD

For 9 minutes.

MOTION CARRIED

RECOMMENDED BY EXECUTIVE COMMITTEE

MOTION 2020/05/25: 05 - BURD/GUILDFORD

WHEREAS at a March 30th meeting of the Board of Governors, the University of Victoria set 2020-2021 tuition fees; and,

WHEREAS on May 11th, UVic announced that Fall 2020 classes will be predominantly online; and,

WHEREAS the abrupt transition to online courses has negatively impacted students who require increased accessibility measures such as subtitles and lecture recordings; and,

WHEREAS UVic's lack of transparency in decision-making and unclear, infrequent communication have been raised by members as barriers to coordinating housing, schooling, and employment opportunities; and,

WHEREAS the UVSS has received numerous concerns from students about the quality of online education and requests to advocate on their behalf, including demands for partial tuition and ancillary fee refunds; and,

WHEREAS UVic courses will be delivered predominantly online for the foreseeable future; therefore, **BIRT** the UVSS Director of Outreach and University Relations work with Executive Committee to release a letter on behalf of the UVSS Board of Directors advocating for:

- Partial tuition and ancillary fee refunds;
- Improved accessibility measures for virtual classes;
- Physical resources for online learning, such as a subsidized wifi program and laptop distribution options for students;
- Improved transparency in UVic's decision making and clearer, more frequent communication and updates from UVic's administration; and,
- Student representatives and consultation in University COVID-19 steering committees; and,

BIFRT this letter be published on all UVSS social media platforms and sent to appropriate UVic administrators prior to the next UVSS board meeting on June 8th, 2020.

MOTION TO AMEND - LOWAN/TUBEISHAT

Replace all instances of "Ancillary fees" with "parking and athletics/recreation fees."

MOTION CARRIED

MOTION CARRIED AS AMENDED

b. OLD BUSINESS

MOTION 2020/05/04: 18 – DE HAVELYN/NAG

BIRT nominations be opened to fill the following vacancies on SUB Occupants Committee:

One (1) Representative as recommended by Society for Students with a Disability (SSD)

Nominations

Emily Stremmel **Acclaimed**

One (1) Representative as recommended by the Native Students Union (NSU)

One (1) Representative as recommended by UVic Pride

One (1) Representative as recommended by Students of Colour Collective (SOCC)

One (1) Representative as recommended by the Gender Empowerment Centre (GEM)

One (1) Representative as recommended by UVic Sustainability Project (UVSP)

One (1) Representative as recommended by Anti-Violence Project (AVP)

One (1) Representative as recommended by CFUV

One (1) Representative as recommended by The Martlet

One (1) Representative as recommended by Campus Community Gardens (CCG)

MOTION CARRIED

MOTION 2020/05/04: 19 – DE HAVELYN/ABUELAZM

BIRT nominations be opened to fill vacancies on the PIRG Working Group:

Nominations:

Abuelazm **Acclaimed**

Tubeishat **Acclaimed**

Blecha **Acclaimed**

Adachi **Acclaimed**

MOTION CARRIED

MOTION TO MOVE IN CAMERA - ABUELAZM/ADACHI

MOTION CARRIED

Meeting moved in camera at 8:20pm.

9. In Camera

a. Legal

b. Personnel Committee Report

MOTION TO MOVE OUT OF CAMERA - MITTAL/DODDS

MOTION CARRIED

The meeting moved out of camera at 8:23pm.

10. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday June 8, 2020 via Zoom (online).

11. ADJOURNMENT

MOTION TO ADJOURN - BURD/ABUELAZM
MOTION CARRIED

12. DIRECTORS' REPORTS

Natalie Blecha (26 hours)

- SSD Policy Development Committee (2 hours)
- SSD policy writing and consultation (8 hours)
- SSD events (6 hours)
- SSD semesterly budgeting (4 hours)
- SSD website development consultation (2 hours)
- UVSS/SSD emails and communication (4 hours)

Dipayan Nag (39.9 hours)

- Board Orientation & Workshops
- Outreach to International Student Community via forms
- Replying to emails
- Strategic plans for the International Student Relations Committee(ISRC)
- Meetings with UVic Global Community
- Meeting with the Director of International Student Services at UVic
- Policy review of ISRC. Recommendation forwarded to the Policy Development Committee
- Planning Meeting with Reeve
- Committee Meetings
- COVID-19 Response
- COVID-19 Resource HUB Meetings
- Reaching out to membership

Jana Barkowsky (8 hours)

- Attended campaigns committee
- Attended ARC committee
- Had meetings with Director of Affairs and affairs portfolio DALs
- Attended Robert's rules meeting
- Read policies
- Researched UVSS Finances

Victoria Ritchie (11.5 hours)

- COVID Response Strategy: Work Order Edits (.5 hr)
- Online Campaigns Training Webinar (2hrs x 4 sessions = 8hrs)
- SVSEC Meeting & Discussion (1hr)
- LGC Campaign Strategy: Work Order Edits & Zoom Meeting (1hr)
- Policy Development Meeting (1hr)

Reeve Henderson (6.75 hours)

- Created Mailing list for course unions and clubs
- The Robert's Rules workshop
- Meetings with Dip surrounding policy updates for ISR

Jocelyne Parent (3.5 hours)

- 2 hours Robert's rules training
- 1 hour campaigns committee meeting
- 30 min events portfolio meeting

Emily Lowan (118 hours)

- Board meeting (2.5 hours)
- Organizing old outlook emails (3 hours)
- Developed the content for the COVID resource hub (15 hrs)
- Meeting with graphics (1 hr)
- Additional training with Juliet (2 hr)
- SVSEC meeting (1 hr)
- Lead orientation (3 hrs)
- Train the Trainer meeting (1 hr)
- U-Pass meeting (1.5 hr)
- Exec meeting (1 hr)
- Meeting prep, planning & administrative details (12 hrs)
- Digital campaigning workshop with Dals (4 hrs)
- Covid working group (1 hr)
- RONR workshop (2 hrs)
- Meeting with Alannah (2 hr)
- SVSEC (1 hr)
- Member outreach committee (1 hr)
- U-Pass meeting (2.5 hr)
- Training with Juliet (2 hr)
- Meeting with student care (1.5 hr)
- Meeting with Sexualized Violence office (1.5 hr)
- AMS meeting (1 hr)
- CBC interview prep (1.5 hr)
- Exec meeting (1.5 hr)
- Meeting prep & administrative details (8 hrs)
- Strategic planning (7 hrs)
- Work with Dals (2 hr)
- Training with Juliet (2 hrs)
- Comms plan for SVAW & agenda prep (1 hr)
- Digital campaigning workshop with Dals (4 hrs)
- Covid working group (1hr)
- SVSEC (1 hr)
- Transit coalition meeting (1 hr)
- Exec meeting (1 hr)
- Work with Dals (2 hrs)
- LGC rebrand meeting (1 hr)
- Prep & campaigns committee (2 hrs)
- Meeting prep and admin (12 hrs)

Evan Guildford (7 hours)

- Board meeting (4th of May)- 3 hours.
- Robert's Rules workshop (May 11th)- 2 hours.
- Finance portfolio meetings (May 11th and May 25th)- 1.5 hours (expected)
- Biography write-up- 0.5 hours

Sebastian Franco-Monroy (101 hours)

- Sent and responded to emails
- Planned events committee agenda
- Signed cheques
- Underwent training
- Workshops
- Meetings with Events portfolio DaLs
- Meetings with previous executives
- Meeting with Dale
- Organized Events cabinet/studied docs within
- Planning
- Research about online events
- Electoral/Campaigns/Personnel/PD/Exec – Committees
- Training on Robert's Rules
- Planning Board of Directors mixer
- Working on online events in the process
- (Had to take a day off to travel back home to Victoria Wednesday, May 13th)

Isaiah Adachi (6.7 hours)

- Minutes Video Meeting
- 45 Minutes Editing COVID-19 Response materials
- 60 minutes Member Outreach Committee Meeting
- 30 minutes COVID SWAG SURVEY working group
- 30 minutes outreach portfolio meeting
- 5 minute phone call with Director of Finance and Operations, Thursday May 7th
- 30 minutes reviewing committee policy and submitting vote on an appeal
- 2 hours Editing
- 1 hour studying board policy

Dalal Tubeishat (115 hours)

- Answered emails
- Planned and held Advocacy Relations Committee
- Cheque signing
- Attended Member Outreach Committee, Campaigns Committee, Electoral Committee
- Attended coordinators meeting
- Meetings with Club and Course Union executives
- Strategic Planning
- Updating signing authorities
- Lead training

- Edited fee table
- Edited surveys going out to students
- Edited mass student email
- Working on policy
- Executive meetings
- Updated club signing authorities
- Organized email

Sarina de Havelyn (120.5 hours)

- Organizing outlook
- Policy review
- Edited surveys going out to students
- Executive meetings
- Lead orientation
- Meeting with graphics
- Writing policy
- Planning and chairing: Electoral, Executive, Leads, Policy Development, COVID Working Group, and Member Outreach Committees
- RCM Hiring committee
- University Relations: Campus Planning, AVP, EQHR, administrative/correspondence
- Correspondence with students
- Media relations
- Meetings with other Student Unions
- Administrative tasks

Caleb Burd (136.5 hours)

- Attended Board meeting
- Further training with predecessor
- Reviewed emails, policies, and other student union work
- Reviewed past budgets and strategic plans
- Reviewed February income statements
- Attended COVID response working group
- Emailed responses regard Health and Dental
- Zoomed with portfolio Dals
- Zoomed with lead directors
- Worked on Fee table update
- Worked on creating a standardized response for members
- Met with COVID response working group
- Email responses regard Health and Dental
- Phone call with student care representatives
- Training workshop with student care
- Zoomed with Executive Director
- Attended Member outreach committee
- Planned Finance and operations committee (Doodle pol, agenda)
- Scheduled Personnel committee
- Zoomed with Accounting manager hiring committee
- Reviewed applicants for Accounting manager posting
- Sent emails to SSD and others
- Added to fee table
- Reviewed Strategic planning process

- Met with Accounting manager hiring committee
- Worked on biography for website
- Made agenda for Finance and operations
- Chaired Personnel committee meeting
- Added to COVID fee table
- Corresponded with the Martlet
- Responded to health and dental appeals
- Attended policy development committee meeting
- Attended campaigns committee meeting
- Attended executive and lead committee meetings
- Called member of UBC AMS for information sharing session
- Emailed many different members, UVic staff, and UVSS employees

Abdul Abuelazm

- Had a phone call with the previous Director of Outreach and University Relations (Jonathan) about policy relating to faculty reps
- Messaged another previous Director of Outreach (Pierre-Paul) about policy relating to faculty reps
- Went through current policy and the 2018 AGM Agenda to think of ways to add faculty reps to the board
- Attended the Robert's Rules of Order workshop
- Attended the Campaigns Committee
- Attended the Policy Development Committee
- Had three meetings with the current Director of Student Affairs and the other Student Affairs DaL

Marran Dodds (3 hours)

- Robert's Rules Workshop
- Meetings with Sebastian & Jocelyne
- Reading & looking over the BOD policy
- Brainstorming ideas for events

Paarth Mittal (5 hours)

- Campaigns Committee Meeting
- Digital Campaigns Training Meetings
- Policy Development Committee Meeting
- Robert's Rules Workshop

Elizabeth Giesbrecht (5.5 hours)

- (04/05) First board meeting - 3hrs
- (10/05) Finance portfolio meeting - 30min
- (11/05) Roberts Rules training - 1hr
- (21/05) Policy Development committee - 1hr