



## **AGENDA**

**University of Victoria Students' Society  
Monday, February 3rd, 2020 – Vertigo, 6pm**

**ATTENDANCE:** Reid-Friesen, Sampson, Eaton, Watts, Van Dyke, Fox, Burd, McGovern, Blecha, Doonan, MacGregor, Richins, de Havelyn, Granirer, Tubeishat,

**Staff:** James, Talman

### **1. CALL TO ORDER**

Granirer called the meeting to order at 6:08pm.

### **2. LIVESTREAM**

#### **MOTION 2020/02/03: 01 - DE HAVELYN/RICHINS**

**WHEREAS** the UVSS Board of Directors values the comfort and privacy of all Board members, and will only proceed with livestreaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the February 3rd, 2020 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

#### **MOTION CARRIED**

### **3. LAND ACKNOWLEDGEMENT**

Blecha acknowledged the territories.

### **4. ADOPTION OF AGENDA**

#### **a. Adoption of Agenda**

- 2020/02/03

#### **MOTION TO ADOPT - WATTS/DOONAN**

#### **MOTION CARRIED**

#### **b. Adoption of Minutes**

- 2020/01/16

#### **MINUTES ADOPTED VIA UNANIMOUS CONSENT**

#### **c. Adoption of Executive Committee Minutes**

- 2020/01/21
- 2020/01/28

## MINUTES ADOPTED VIA UNANIMOUS CONSENT

### 5. PRESENTATIONS & ANNOUNCEMENTS

#### a. PRESENTATIONS

- a. Kristin Foster, Student Care

#### b. ANNOUNCEMENTS

1. We are setting up a Little Free Library in the Board of Directors' office. The objective is to complement the bag bank and motivate more members to come into our office and learn about the UVSS. If possible, could all Directors bring two books they would like to donate at next week's Board meeting? Anyone who is unable to attend may also drop their books off during the week at a Lead Director's office.
2. The UVSS SAGM is this Thursday at 3pm in Vertigo! If you are able, please come out to our general meeting and/or sign up for tabling to ensure we have a successful general meeting!
3. Honorariums should be available for pickup in the General Office this Friday for all DaLs or Advocacy reps that have been fulfilling their Board report requirements since November. Going forward, they will be available on the 7th day of every month for the remainder of the Board term. If anyone has not submitted their Honorarium form, please do so as there will be no further reminders relating to Honorariums. The onus of collecting honorariums and submitting Board reports shall be on individual directors from this point onwards. If you have any questions relating to this process, please reach out to Vicki or Dakota directly.

### 6. REPORTS

#### a. EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations (BoD Policy Section 1, Part 3.2.1)

#### b. COMMITTEES AND COUNCILS

- |                                 |   |
|---------------------------------|---|
| I. Advocacy Relations Committee | IX. Member Outreach & Engagement                |
| II. Campaigns                   | X. Policy Development                           |
| III. Clubs Council              | XI. SUB Marketing                               |
| IV. Course Union Council        | XII. SUB Occupants                              |
| V. Electoral                    | XIII. International Student Relations Committee |
| VI. Events                      | XIV. Food Bank & Free Store                     |
| VII. Executive                  | XV. Peer Support Centre                         |
| VIII. Finance & Operations      |   |

#### c. CONSTITUENCY ORGANIZATIONS & NSU

- |            |          |
|------------|----------|
| I. GEM     | IV. SOCC |
| II. NSU    | V. SSD   |
| III. Pride |          |

### 7. QUESTION PERIOD (15 mins)

### 8. MAIN MOTIONS

#### a. Priority business

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2020/02/03: 02 - MCGOVERN/BURD**

**WHEREAS** Merit Travel has terminated their lease with the UVSS; and,

**WHEREAS** as of August 26th, 2020, this space will be vacant (SUB A102) and the UVSS will no longer receive the income from their lease; therefore,

**BIRT** the Administration and Services Manager (ASM), under the direction of the Executive Committee, develops and initiates a targeted request for proposals process for finding a suitable revenue-generating tenant to replace them; and,

**BIFRT** the ASM presents final options to the Board for approval before April 30th, 2020.

**MOTION TO AMEND - BURD/FOX**

Replace "Executive" with "Finance and Operations."

**MOTION CARRIED**

**MOTION CARRIED**

**MOTION TO REPLACE CHAIR - SAMPSON/EATON**

Replace Granirer with Sampson.

**MOTION CARRIED**

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2020/02/03: 03 - MCGOVERN/DE HAVELYN**

**WHEREAS** The University of Victoria is currently in the process of conducting a request for proposals (RFP) process for a 24/7 mental health support line, which will allow students to instantly access mental health services, with minimal to no wait time; and,

**WHEREAS** a top priority of the UVSS Board is to ensure that all students healthcare needs are met; and,

**WHEREAS** UVSS participation guarantees that student voices are prioritized; and,

**WHEREAS** the UVSS Health & Dental Plan Reserve Fund has enough revenue to meaningfully contribute to this process; therefore,

**BIRT** the UVSS dedicates up to \$60,000 from the Health & Dental Plan Reserve Fund to participate in a cost-share with the University of Victoria on the 24/7 mental health support line; and,

**BIFRT** the Director of Finance and Operations and Director of Outreach and University Relations negotiate the terms of the cost-share agreement before determining the final financial contribution amount; and

**BIFRT** the UVSS commit to the following non-negotiable terms during cost-sharing negotiations:

1. The UVSS be mentioned in the name of the 24/7 Mental Health Support Line
2. The UVSS is a voting member during:
  1. The RFP process,
  2. The implementation process, and
  3. The annual review process; and

**BIFRT** the Director of Finance and Operations and Director of Outreach and University Relations report back to the Board of Directors on the end result of the cost-sharing negotiations at the first Board meeting after negotiations have concluded.

**MOTION CARRIED**

**MOTION 2020/02/03: 04 - MCGOVERN/VAN DYKE**

**BIRT** another Board meeting is scheduled for 6pm on Monday, February 24th, 2020 in SUB B025.

**MOTION CARRIED**

**MOTION TO RECESS FOR 10 MINUTES - DOONAN/DE HAVELYN**

**MOTION CARRIED**

**MOTION TO MOVE IN CAMERA - DE HAVELYN/WATTS**

**MOTION CARRIED**

**9. IN CAMERA**

- a. Legal
- b. Personnel Committee Report

**MOTION TO MOVE OUT OF CAMERA - GRANIRER/DOONAN**

**MOTION CARRIED**

The meeting moved out of camera at 7:55pm.

**10. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**  
Monday, February 10th, 6pm, in Vertigo.

**11. ADJOURNMENT**

**12. DIRECTORS' REPORTS**

Jelayna Van Dyke (10 hours)

- Attended Divest meetings
- Attended PIRG meeting
- Attended LGC meetings
- Attended Sexualized Violence Special Events Committee
- Assisted with execution of Divest events

Juliet Watts (83 hours)

- PIRG Meetings and Correspondence
- Divest Working Group
- UVic Board of Governors Meeting Action
- Media Relations
- Policy Development Committee
- Meetings with members
- Saanich Council delegation
- Divest teach-in event
- Wellness Week Debrief
- Cheque Reqs
- BC Transit meeting regarding campaign asks
- Let's Get Consensual Rebrand meetings
- UVic/UVSS Operational Relations Committee
- Correspondence with other Divest groups

Natalie Blecha (10 hours)

- SSD - Staff meeting
- SSD - Finances
- SSD - Policy development
- SSD/UVSS - Communications and emails
- UVSS/SSD - Outreach

Sarina de Havelyn (2 hours)

- Prepared for and chaired board meeting

Victoria Eaton (78 hours)

- Answered emails,
- Board meeting,
- Cheque reqs for clubs and Course Unions,
- Honorarium cheque reqs for DALs and Advocacy reps
- Cheque signing,
- Divestment meetings/actions,
- Advocacy relations committee, exec committee, Policy development committee, personnel committee,
- Operational relations committee, Clubs and Course union council, Department manager meeting,
- meetings with Clubs, Course unions and PDUs,
- Completing Electoral emails and contracts,
- Personnel related training,
- Office hours,
- Planning club and course union workshop,
- Club and course union Workshop (Jan 27<sup>th</sup>)
- Going through Academic, Publication and travel pool applications,
- Working on SAGM report,
- Updating club signing authorities.

Kai Richins (3 hours)

- Tabled for SAGM
- Assisted in drawing the BOG's attention to divestment, up to and including calling Jaime Cassels names.

Dakota McGovern (68 hours)

- Hiring Committee work for the following UVSS positions: Member Outreach & Communications Officer, Marketing and Events Coordinator, and AVP Outreach Officer
- Sat on or chaired the following committees: Finance & Operations, SUB Marketing, Policy Development, Personnel, Operational Relations, Occupational Health & Safety, and Executive
- Participated in meetings with the following UVSS staff and stakeholders: Vancity, Studentcare, the Finance Portfolio, all three Excluded Managers, Department Managers, Visual Arts Students Association, the Good Food Project and UVic PIRG
- Development of following items: promotional materials for board games in the SUB, a guide on how to read UVSS finances, showcasing student artwork in the SUB, the UVSS business survey and a DaL honorarium dissemination framework
- Policy development for personnel, strategic planning & SUB Marketing Committee.
- Health and Dental appeals
- Personnel work
- Emails and member communications

- Developing organizational plans for the final quarter of the UVSS Board term
- Reviewing income statements and general ledgers from November 2019
- Attending a protest at the UVic Board of Governors meeting
- Upass appeal work
- Cheque signing

#### Jonathan Granirer (70 hours)

- Attended Divest working group
- Attended Divest protest
- Attended Sub Marketing Committee
- Attended Finance and Operations Committee
- Two Sick Days (I am finally not sick anymore, yay!)
- Tabled and canvassed to promote the SAGM
- Met with Jim Dunsdon to discuss OERs, Bookstore gift cards for SAGM, Coach Williams, protests on campus, PIRG, embedded counselling, reviewing UVic's Sexualized Violence prevention and response policy, and UVic's 24/7 mental health support line
- Acquired a Bike for the SAGM
- Managed correspondence (primarily emails and a letter to Saanich Council)
- Several internal meetings with Directors, Staff, and Students
- Signed cheques
- Attended RCM hiring committee meetings
- Prepared for OER Grant Adjudication Panel
- Prepared for Associate Vice President Research Hiring Committee
- Presented to the Department of Economics on the importance of reducing financial barriers for students in their classrooms
- Attended a the OER working group
- Attended Executive Committee

#### Olivia Reid-Friesen (3 hours)

- Calculating the club and course union funding
- Policy Development Committee
- Board meeting

#### Dalal Tubeishat (12 hours)

- Sent emails.
- Answered members' questions.
- Had meetings with Director of Events.
- Attended Divest Working Group.
- Conducted planning for Arts in the SUB.