



## **MINUTES**

### **University of Victoria Students' Society**

**Monday, December 9th, 2019 – Vertigo, 6pm**

**ATTENDANCE:** Burd, Clappis, Sampson, Reid-Friesen, Watts, Van Dyke, Ahluwalia, Fox, Turker, MacGregor, Richins, Cook, McGovern, Granirer, de Havelyn

**Staff:** Studney, James

#### **1. CALL TO ORDER**

De Havelyn called the meeting to order at 6:05pm.

#### **2. LIVESTREAM**

##### **MOTION 2019/12/09: 01 - DE HAVELYN/RICHINS**

**WHEREAS** the Director of Outreach and University Relations values the comfort and privacy of all Board members, and will only proceed with livestreaming Board meetings if they pass unanimously; therefore,

**BIRT** the Board approves the livestreaming of the December 2nd, 2019 Board meeting on the UVSS Facebook page; and,

**BIFRT** this video be kept on the UVSS Facebook page until the minutes from this meeting are ratified.

##### **MOTION CARRIED**

#### **3. LAND ACKNOWLEDGEMENT**

Van Dyke acknowledged the land.

#### **4. ADOPTION OF AGENDA & MINUTES**

##### **a. Adoption of Agenda**

- 2019/12/09

##### **MOTION TO ADOPT - TURKER/REID-FRIESEN**

##### **MOTION TO AMEND - VAN DYKE/WATTS**

Include Van Dyke, Blecha, Burd board reports

##### **MOTION TO AMEND - MCGOVERN/TURKER**

Add to the end of the agenda:

##### **MOTION 2019/12/09: 01 - MCGOVERN/RICHINS**

**WHEREAS** the UVSS has recently moved to a three-person excluded management structure; and,

**WHEREAS** the Administration and Services Manager will not be a full-time position; therefore,

**BIRT** Excluded Management Policy 13.5 be amended as follows

**BIRT Board of Directors Excluded Personnel policy, part 13.5.a, is amended as follows:**

##### **a. Preamble**

**All leave benefits shall be prorated if the excluded manager is less than full-time.**

**BIFRT** all sections are renumbered accordingly.

**MOTION 2019/12/09: 01 - MCGOVERN/RICHINS**

**WHEREAS** the UVSS has not updated in the accounting system since 2014;

**BIRT** that UVSS Board of Directors approves up to \$8000 from the major capital fund to be used for the purchase of Sage accounting software for the UVSS.

**AGENDA ADOPTED AS AMENDED CARRIED**

**b. Adoption of Minutes**

- 2019/11/18

**5. PRESENTATIONS & ANNOUNCEMENTS**

**a. PRESENTATIONS**

1. Electoral Committee

**RECOMMENDED BY ELECTORAL COMMITTEE**

**MOTION 2019/12/09: 02 - EATON/GRANIRER**

**WHEREAS** current UVSS Electoral Policy (EP) part 6.4 ("Board and Separately Incorporated Fee Levied Groups") restricts Separately Incorporated Fee Levied Groups (SIFLGs) from endorsing, interfering, or intervening in elections unless the referendum concerns their fee; and,

**WHEREAS** currently, the Electoral Office (EO) struggles to enforce this policy, and if a SIFLG violates Electoral Policy, sanctions are placed on individual candidates, even if they had no direct role in the violation; and,

**WHEREAS** currently, the policy combines Board-endorsed with SIFLG-endorsed referenda, and includes free resources, which is unnecessary because the policy only details "allowable expenses," creating confusion about the rules governing each entity; and,

**WHEREAS** separating Board-endorsed from SIFLG-endorsed referenda language will clarify what each group is entitled to, and enabling SIFLGs to use their own resources is a more realistic expectation; therefore,

**BIRT** EP parts 6.4 and 6.5, about Board-endorsed referenda and SIFLGs, is amended as per Appendix A.

**MOTION TO AMEND - REID-FRIESEN/TURKER**

Change "Martlet" to "SIFLG."

**MOTION CARRIED**

**MOTION CARRIED**

**RECOMMENDED BY ELECTORAL COMMITTEE**

**MOTION 2019/12/09: 03 - EATON/REID-FRIESEN**

**WHEREAS** current Electoral Policy (EP) places restrictions on third-party endorsements, including those by on- and off-campus groups; and,

**WHEREAS** the Electoral Office cannot enforce EP rules or sanctions on third-party groups; therefore,

**BIRT** EP part 5.8 "third-party endorsements" is struck in its entirety; and,

**BIFRT** the following policy is added to EP part 5.4, "limits on campaign material":

**Candidates are prohibited from seeking endorsements from any on or off-campus groups. Such groups include but are not limited to:**

- **Political parties at any level of government,**
- **Businesses or corporations,**
- **Labour unions,**
- **Interest groups, and**

- **Student unions or their umbrella organizations.**

**MOTION TO AMEND - EATON/COOK**

Change “seeking” to “accepting.”

**MOTION CARRIED**

**MOTION CARRIED**

**RECOMMENDED BY ELECTORAL COMMITTEE**

**MOTION 2019/12/09: 04 - EATON/WATTS**

**WHEREAS** current Electoral Policy (EP) mandates that the EO organizes an all-candidates forum, a Lead Director forum, and a Board of Governors and Senate forum, with specific speech lengths; and,

**WHEREAS** the current format is intimidating, inaccessible, non-interactive, doesn’t reach a majority of members, and limits the flexibility of the EO to adjust the format; and,

**WHEREAS** the role of CFUV 101.9 FM and the Martlet is currently unclear; therefore,

**BIRT** Electoral Policy part 5.2 “Candidate Debate Forums” is amended as per Appendix B.

**MOTION CARRIED**

**RECOMMENDED BY ELECTORAL COMMITTEE**

**MOTION 2019/12/09: 05 - EATON/TURKER**

**WHEREAS** current Electoral Policy (EP) allows for candidates to work together via a formal slate system; and,

**WHEREAS** the slate system discourages independents from running; creates a combative, cliquy, and sometimes toxic environment; and,

**WHEREAS** the Electoral Committee has made it a priority to increase access to UVSS elections, encourage a diverse and enlarged candidate pool; extend fair and equal opportunities to all candidates; and increase the availability of resources and support and reduce the risk of penalties and sanctions to candidates; and,

**WHEREAS** the UVSS is the only student union in BC that has a formal slate system; and,

**WHEREAS** the system of “cooperative(s)” retains the benefits of slates while reducing negative outcomes; and,

**WHEREAS** the elimination of branded materials will increase the visibility of individual candidates; therefore,

**BIRT** the definition of “cooperative” is: A group of two or more candidates who decide to run together in an election for the purposes of removing candidate barriers and facilitating Electoral Office administration; and,

**BIFRT** “slates” is replaced with “cooperative(s)” in all instances it appears in Electoral Policy.

**MOTION TO AMEND - MCGOVERN/COOK**

Add “digital material.”

**MOTION TO AMEND - MCGOVERN/BURD**

Define digital material.

**MOTION CARRIED**

**MOTION FAILED**

**MOTION TO AMEND - AHLUWALIA/SAMPSON**

5.6.e.: Strike “printed.”

**MOTION CARRIED**

**MOTION TO AMEND - AHLUWALIA/REID-FRIESEN**

Replace any references to “groups” to “cooperatives” when it’s supposed to be “cooperatives.”

**MOTION CARRIED**

**MOTION TO AMEND - EATON/SAMPSON**

Strike the definition of 2.5 “printed campaign material.”

**MOTION CARRIED**

**MOTION CARRIED AS AMENDED**

## **GRANIRER AND COOK ABSTAINED**

### **RECOMMENDED BY ELECTORAL COMMITTEE**

#### **MOTION 2019/12/09: 06 - EATON/RICHINS**

**BIRT** the Board of Directors approves the updated Electoral Policy as a whole, as per Appendix C.

**BIFRT** all lists in the policy are correctly renumbered and alphabetized, if necessary.

#### **MOTION TO AMEND - REID-FRIESEN/EATON**

In 5.6.e change “may” to “make.” and add “if” to 5.6.b..

#### **MOTION CARRIED**

#### **MOTION CARRIED**

#### **MOTION TO RECESS FOR 10 MINUTES - BLECHA/COOK**

#### **MOTION CARRIED**

2. Director reports on Strategic Plans

#### **b. ANNOUNCEMENTS**

#### **6. REPORTS**

##### **a. EXECUTIVE DIRECTOR**

Strategic Plan Implementation, Society Finances & Operations (BoD Policy Section 1, Part 3.2.I)

##### **b. COMMITTEES AND COUNCILS**

- |                                 |   |
|---------------------------------|---|
| I. Advocacy Relations Committee | IX. Member Outreach & Engagement                |
| II. Campaigns                   | X. Policy Development                           |
| III. Clubs Council              | XI. SUB Marketing                               |
| IV. Course Union Council        | XII. SUB Occupants                              |
| V. Electoral                    | XIII. International Student Relations Committee |
| VI. Events                      | XIV. Food Bank & Free Store                     |
| VII. Executive                  | XV. Peer Support Centre                         |
| VIII. Finance & Operations      |   |

##### **c. CONSTITUENCY ORGANIZATIONS & NSU**

- |            |          |
|------------|----------|
| I. GEM     | IV. SOCC |
| II. NSU    | V. SSD   |
| III. Pride |          |

#### **7. QUESTION PERIOD (15 mins)**

#### **8. MAIN MOTIONS**

##### **a. New business**

#### **MOTION 2019/12/09: 07 - BLECHA/COOK**

**WHEREAS** the University of Victoria and the UVSS share values of sustainability and both continuously strive to improve safety and accessibility on campus; and,

**WHEREAS** students are uniquely equipped to share and evaluate transportation-related challenges and safety concerns they experience on campus; therefore,

**BIRT** the UVSS sends a letter to the university president, vice-presidents, and other relevant faculty presenting a briefing note prepared by the Civil 360 Sustainable Transportation Systems class providing a list of

recommendations to improve multi-modal transportation safety and achieve better safety and accessibility outcomes for pedestrians and cyclists as per the principles of sustainable transportation design.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT AND ELECTORAL COMMITTEES**

**MOTION 2019/12/09: 08 - EATON/GRANIRER**

**BIRT** Board of Directors Policy, Part 2: conflict of interest, is amended as follows:

**2.5 Board of Directors Electoral Conflict of Interest**

- a. **The UVSS Board of Directors is not permitted to endorse any candidates running for a position on the UVSS Board of Directors in an election. The Board is permitted to endorse referendum proponents or opponents.**

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2019/12/09: 09 - GRANIRER/SAMPSON**

**BIRT** All mentions of VIPIRG are struck from UVSS Board of Directors Policy.

**MOTION CARRIED**

**MOTION 2019/12/09:10 - GRANIRER/AHLUWALIA**

**WHEREAS** the UVSS collects a Public Interest Research Group (PIRG) fee levy every semester; and,  
**WHEREAS** last year, the recipients of that fee, VIPIRG, vacated the Student Union Building and the future use of those fees is uncertain; and,

**WHEREAS** the Board of Directors is currently debating solutions to determine what to do with that fee, and seeking requests for proposals for organizations to receive the fee and fulfill the PIRG mandate; and,

**WHEREAS** the Board of Directors has a duty to consult with its members; and,

**WHEREAS** decision-makers are in the best position to make the best decisions when they have access to ample information; and,

**WHEREAS** the Annual Survey is an efficient, flexible, legally non-binding way to consult with members, unlike referenda; therefore,

**BIRT** the Board approves the following yes or no question regarding the UVSS PIRG fee-levy to be included in the 2019 Annual Survey:

“Do you support continuing to pay a fee of \$3/per semester to fund an on-campus Public Interest Research Group (PIRG)? The purposes of this PIRG is to promote and conduct research on issues of public interest and concern, facilitate student participation in public interest research and to aid students in developing effective citizenship skills, among other things that can be found here” (the word “here” will contain a hyperlink to the UVSS PIRG’s Values, Rationale, and Purpose).

**MOTION CARRIED**

**MOTION 2019/12/09: 10 – MCGOVERN/TUBEISHAT**

**BIRT** nominations be opened for one director to fill the vacancy on Personnel Committee; and,

**BIFRT** due to the current composition of the committee, and in order to abide by the committee Terms of Reference, this director must be a self-identified woman, transgender, or nonbinary person.

**MOTION TO AMEND - SAMPSON/VAN DYKE**

Add the following:

**BIFRT** the description of gender in the Personnel Committee terms of reference be referred to GEM and Pride for discussion and subsequent recommendation to the Board of Directors.

**MOTION CARRIED**

Nominations:

Eaton

Acclaimed.

**MOTION 2019/12/09: 11 - MCGOVERN/REID-FRIESEN**

**WHEREAS** the UVSS has recently moved to a three-person excluded management structure; and,

**WHEREAS** the Administration and Services Manager will not be a full-time position; therefore,

**BIRT** Excluded Management Policy 13.5 be amended as follows

**BIRT** Board of Directors Excluded Personnel policy, part 13.5.a, is amended as follows:

**a. Preamble**

**All leave benefits shall be prorated if the excluded manager is less than full-time.**

**BIFRT** all sections are renumbered accordingly.

**MOTION CARRIED**

**MOTION 2019/12/09: 12 - MCGOVERN/RICHINS**

**WHEREAS** the UVSS has not updated the organization's accounting system since 2014;

**BIRT** the UVSS Board of Directors approves up to \$8000 from the major capital fund to be used for the purchase of Sage accounting software for the UVSS.

**MOTION CARRIED**

**MOTION TO RECESS FOR 10 MINUTES - WATTS/SAMPSON**

**MOTION CARRIED**

**MOTION TO MOVE IN CAMERA - GRANIRER/BURD**

**MOTION CARRIED**

The meeting moved in camera at 8:51pm.

**9. IN CAMERA**

**a. Legal**

**b. Personnel Committee Report**

**MOTION 2019/12/09: 13 - EATON/REID-FRIESEN**

**BIRT** Alexander Guibord is ratified as the UVSS Senior Electoral Officer.

**MOTION CARRIED**

**MOTION 2019/12/09: 14 - MCGOVERN/WATTS**

**BIRT** Katie McFarlin is ratified as the UVSS Administration and Services Manager.

**MOTION CARRIED**

**MOTION 2019/12/09: 15 - MCGOVERN/AHLUWALIA**

**BIRT** Alannah James is ratified as the UVSS Executive Director.

**MOTION CARRIED**

**MOTION TO MOVE OUT OF CAMERA - GRANIRER/WATTS**

**MOTION CARRIED**

The meeting moved out of camera at 9:36pm.

## **10. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

Monday, January 6th, at 6pm in Vertigo.

## **11. ADJOURNMENT**

## **12. DIRECTORS' REPORTS**

Dakota McGovern (43.5 hours)

- Personnel work
- Health and dental appeals
- Working as the chair of the UVSS hiring committees for the incoming Executive Director and Administration & Services Manager
- Meeting with the University of Victoria Privacy Officer
- Drafting guide on how to read the financial statements
- Working on business survey launch
- Organizing UVSS staff party
- Personnel
- Serving Health Food Bar smoothies in the SUB

Hannah Ahluwalia (2 hours)

- International student relations planning (1 hour)
- Policy drafting (1 hour)

Zyannya Fox (3 hours)

- HFB Smoothie Tabling
- Meetings
- Board office receptionist (basically) (with Dalal)

Olivia Reid-Friesen (11.5 hours)

- Monday, December 2nd - board meeting 2.5 hours
- Tuesday, December 3rd - Admin Hiring Committee 1 hour
- Wednesday, December 4th - Admon Hiring Committee 1.5 hours
- Thursday, December 5th - Admin Hiring Committee/ Electoral Committee 6.5 hours

Juliet Watts (52 hours)

- Administration and Services Manager Hiring Committee Preparation and Meetings
- Divest action organization and preparation
- Divest art build
- Meeting with UBC and SFU Divest/350 groups
- Media relations
- Developed request for proposals
- Divest action
- Attended Permanent Staff Luncheon
- Let's Get Consensual working group
- Prepared logistics for Naloxone Training
- Attended meeting with Residence Services
- Meeting with UBC and SFU Student Societies

Jasmine MacGregor (7 hours)

- Administration and Services Manager hiring committee preparation and interviews

#### Jonathan Granirer (35 Hours)

- Met with several university staff about OERs
- Presented on OERs at a LTSI grant workshop
- Met with several university staff about increasing counselling services for students
- Met with the Director of Residence Services to improve the lives of students living on-campus
- Attended university SEM committees
- Held the Policy Development Committee
- Worked on UVSS Annual Survey
- Attended Senate Committee on Learning and Teaching
- Monthly meeting with Jim Dunsdon
- Canvassed students
- Other various day-to-day tasks such as emails, scheduling, and organizing

#### Victoria Eaton (49 hours)

- Answered emails
- Board meeting
- Working on electoral policy
- Cheque reqs for clubs
- Cheque signing
- Divestment meetings
- Advocacy relations committee, exec committee, Policy development committee
- meetings with Clubs, Course unions and PDUs
- Electoral meetings
- Hiring committees
- Office hours
- Updating club signing authorities

#### Efe Türker

- Electoral committee - 6 hours
- Got photographed by Campus Security Manager of Parking and Transportation Patrick Seward for their personal interest at the Divest Rally - 1 hour

#### Caleb Burd (10 hours)

- ED Hiring Committee 3 hrs
- Finance and Operations committee meeting 1hr
- Divest 1 hr
- Divest Video 3 hrs
- Personnel 2 hrs

#### Natalie Blecha (8 hours)

- Hiring committee participation for the ED position
- SSD policy development
- SSD administrative work
- UVSS and SSD emails

#### Jelayna Van Dyke (11 hours)

- Participated in Divest campaign
- Attended Let's Get Consensual working group



- Assisted Director of Campaigns with the Safer Use campaign

## APPENDIX A

### 6.4 Board-endorsed Referenda and Separately Incorporated Fee-Levied Groups

- a. If the Board of Directors votes to support a side, UVSS resources will be made available to the proponent or opponent who aligns with the endorsement of the Board of Directors. The Board of Directors must inform the CEO once support for a proponent or opponent has been established.
- b. **The following** UVSS resources shall not count towards the allowable expenses of the proponent or opponent endorsed by the Board: ~~UVSS resources may include the following:~~
  - i. ~~Non-funded promotion through UVSS social media~~
  - ii. ~~Creation of graphics by the Graphics Department~~
  - iii. **UVSS staff time and their work product**
  - iv. ~~Access to volunteers~~
  - v. ~~Tabling equipment~~
  - vi. **SUB space bookings** ~~booking privileges~~
- c. **The UVSS Board of Directors shall be neutral in all referenda unless the Board votes to support a side.**
- d. **When the Board endorses a referendum question, all physical campaign materials must be approved by the Electoral Office.**

### 6.5 Separately Incorporated Fee-Levied Groups (SIFLG)

- a. **If a referendum is called that concerns the fee of a separately incorporated fee-levied group (as defined by UVSS Board of Directors policy), that group may choose to endorse and provide resources to one side.**
  - i. **Before the date on which campaign materials may be posted, the CEO must confirm with the separately incorporate fee-levied group whether they support the proponent or opponent.**
- b. **The following separately incorporated fee-levied group resources shall not count towards the allowable expenses of their campaign:**
  - i. **Martlet staff time and their work product**
  - ii. **Advertising within their own media**
  - iii. **Tabling equipment**
  - iv. **SUB space bookings**
- c. ~~If a referendum is called that concerns the fee of a separately incorporated fee-levied group (as defined by UVSS Board of Directors policy), that group may choose to endorse and provide resources to one side:~~
  - i. ~~Should a separately incorporated fee-levied group choose to support a side for a referendum concerning their own fee levy, they may use their own resources equivalent to 6.4.b. provide their own resources with the same restrictions as a UVSS-endorsed proponent or opponent.~~
  - ii. ~~Separately incorporated fee-levied groups may not endorse, interfere, or intervene in any other aspect of the Electoral Event. The CEO may place sanctions on their referendum campaign.~~

## APPENDIX B

### 5.2 Candidate Debate Forums

- a. **All Candidates Forum** - The Electoral Office must organize at least one All Candidates Forum on or as close as possible to the date set by the Board. The Electoral Office has discretion on the format and timing. **The forum may be organized in collaboration with the Martlet and/or CFUV 101.9 FM.** ~~, but where possible will be guided by the following:~~  
Candidate speeches may be limited to:
  - i. ~~Directors at Large: two minutes~~
  - ii. ~~Director of International Student Relations: two minutes~~
  - iii. ~~Lead Directors: three minutes~~

iv. ~~Official Representatives of Referenda: three minutes.~~

~~Question periods may be limited to ten minutes for each category and priority should be given to questions posed by non-candidates.~~

- b. **Lead Director Forum** ~~– The Electoral Office must organize at least one Lead Director Forum on or as close as possible to the date set by the Board. This forum shall be hosted in conjunction with CFUV 101.9 FM.~~

~~Question periods may be limited to ten minutes for each category and priority should be given to questions posed by non-candidates.~~

- c. **Board of Governors and Senate Forum** ~~– The Electoral Office must organize at least one Board of Governors and Senate forum. Board of Governors and Senate candidate speeches may be limited to:~~
- ~~i. Board of Governors: three minutes~~
  - ~~ii. Senate: two minutes.~~