



## AGENDA

University of Victoria Students' Society  
Monday, August 26th, 2019 – Vertigo, 6pm

### 1. CALL TO ORDER

### 2. LAND ACKNOWLEDGEMENT

### 3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

#### a. Adoption of Agenda

- Agenda of 2019/08/26

#### b. Adoption of Board of Directors' Meeting Minutes

- 2019/07/08
- 2019/08/12

### 4. PRESENTATIONS & ANNOUNCEMENTS

#### a. PRESENTATIONS

#### b. ANNOUNCEMENTS

1. **Water bottle stuffing!** We need Board members' help with assembling handbills and coupons to include in water bottles that are distributed to new Residence students. The water bottle stuffing party will take place August 26th and 27th during the day. Please email Jon if you can help!
2. Many **Campus Kick Off (CKO)** Facebook events are now live. Please click "attending" and invite your friends - your personal networks are great promo opportunities!

### 5. REPORTS

#### a. EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations (BoD Policy Section 1, Part 3.2.I)

#### b. COMMITTEES AND COUNCILS

- |                                 |                                      |
|---------------------------------|--------------------------------------|
| I. Advocacy Relations Committee | IX. Member Outreach & Engagement     |
| II. Campaigns                   | X. Policy Development                |
| III. Clubs Council              | XI. SUB Marketing                    |
| IV. Course Union Council        | XII. SUB Occupants                   |
| V. Electoral                    | XIII. University Relations Committee |
| VI. Events                      | XIV. Food Bank & Free Store          |
| VII. Executive                  | XV. Peer Support Cent                |
| VIII. Finance & Operations      |                                      |

**c. CONSTITUENCY ORGANIZATIONS & NSU**

- I. GEM
- II. NSU
- III. Pride

- IV. SOCC
- V. SSD

**6. QUESTION PERIOD (15 mins)**

**7. MAIN MOTIONS**

**a. Priority business**

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2019/08/26: 01 – MCGOVERN/**

**BIRT** the 2019-2020 UVSS Budget is recommended for adoption at the October 2019 UVSS Annual General Meeting.

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2019/08/26: 02 – MCGOVERN/**

**BIRT** the 2019-2020 UVSS Strategic Plan is adopted.

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2019/08/26: 03 – MCGOVERN/**

**BIRT** the UVSS Board of Directors dedicates \$4800 from the Major Capital Fund for the purchase of a 7700 Ultima Power Punch for Zap Copy.

**RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE**

**MOTION 2019/08/26: 04 – MCGOVERN/**

**BIRT** the UVSS Board of Directors dedicates \$4200 from the Major Capital Fund for the purchase of a Nuovo grinder for Munchie Bar.

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2019/08/26: 05 – AHLUWALIA/**

**BIRT** the Terms of Reference contained in Appendix A is adopted and placed in Board of Directors policy Section 4, Part 2: Terms of Reference.

**b. New business**

**MOTION 2019/08/26: 06 - GRANIRER/**

**BIRT** Board of Directors policy section 2, part 3: Dedicated Funds is amended as follows:

**3.5 Food Bank Fund**

- a. The Food Bank Fund shall consist of all student fees dedicated and collected for the sole purpose of funding the UVSS Food Bank, supplemented by donations, fundraising and grants when available.
- b. The UVSS Board of Directors shall elect a minimum of one Director as a Food Bank Director in the first month of the term.
- c. ~~The~~ Food Bank Directors shall be responsible for administering and allocating grants from the Food Bank Fund.
- d. In a given fiscal year the sum of grants issued from the Food Bank Fund shall not exceed the amount in the fund.

e. The Food Bank Directors and Executive Director shall present a report of all expenditures from the Food Bank Fund and the state of the fund to the Board of Directors at the end of each academic term.

**MOTION 2019/08/26: 07 - GRANIRER/**

**BIRT** Board of Directors policy section 2, part 3: Dedicated Funds is amended as follows, and the subsequent sections are renumbered accordingly:

**3.6 Peer Support Centre Fund**

- A. The Peer Support Centre Fund shall consist of all student fees dedicated and collected for the sole purpose of funding the UVSS Peer Support Centre, supplemented by donations, fundraising and grants when available.**
- B. The UVSS Board of Directors shall elect a minimum of one Director as a Peer Support Centre Director in the first month of the term.**
- C. In a given fiscal year the sum of grants issued from the Peer Support Centre Fund shall not exceed the amount in the fund.**
- D. In a given fiscal year the sum of grants issued from the Peer Support Centre Fund shall not exceed the amount in the fund.**
- E. Peer Support Centre Director(s) and Executive Director shall present a report of all expenditures from the Peer Support Centre Fund and the state of the fund to the Board of Directors at the end of each academic term.**

**MOTION 2019/08/26: 08 – GRANIRER/**

**BIRT** nominations be opened for members to fill the following committee vacancies:

- |                              |                             |
|------------------------------|-----------------------------|
| ● Campaigns                  | One Social Sciences Student |
| ● Events                     | One Members                 |
| ● Member Outreach/Engagement | Two Members                 |
| ● Ombudsperson               | One Member                  |
| ● Policy Development         | Two Members                 |
| ● SUB Renovations            | Two Members                 |

**8. IN CAMERA**

- a. Legal**
- b. Personnel Committee Report**

**9. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

Monday September 9, 2019, in Vertigo.

**10. ADJOURNMENT**

**11. DIRECTORS' REPORTS**

Dakota McGovern (79 hours)

- Student Union Development Summit
- Personnel Committee
- Meeting with SUBtext
- Strategic plan editing
- Finance and Operations Committee
- Health and dental appeals
- Contacting artists for potential partnerships
- Connecting with Vancity and Coast Capital for future seminars for UVSS members

- Budgeting
- UPass appeals
- Writing for the UVSS newsletter
- Preparing for CKO
- Executive Committee

Victoria Eaton (73 hours)

- Answered emails
- Planned Advocacy relations committee
- Updating club balances
- Meetings about divestment
- Board meeting
- Cheque reqs for clubs and course union
- Cheque signing
- Advocacy relations committee, Member outreach Committee, Campaigns committee, Events committee, Electoral committee
- Executive meetings
- CKO prep meetings
- Meeting about in person consent training with university
- Meetings/planning for clubs and course union days
- meetings with Clubs, Course unions and PDUs
- Working on electoral policy
- Office hour
- U-Pass Appeals

Sarina de Havelyn (7 hours)

- Sub occupants meeting - 1h
- Policy committee and prep - 1.5h
- Student health and wellness meeting and prep - 2h
- Indigenous cultural acumen training - 2h
- Office hours - 0.5h

Jonathan Granirer (68.5 hours)

- Attended the following internal working groups and committees: Policy Development, Campaigns, Divest, Member Outreach, and Divest
- Attended a BoD meeting
- Attended a hiring committee meeting for the Assistant Vice President Academic Planning
- Tabled at the New Faculty Orientation
- Read and responded to emails
- Attended Indigenous Cultural Acumen Training
- Met with various UVic staff, faculty and administration on the following topics: sustainable investment, 24/7 mental health support phone line, residence rights, CKO, in-person consent training

Jelayna Van Dyke (13 hours)

- Attended Finance and Operations Committee
- Attended Campaigns Committee
- Attended Divest working group
- Met with Juliet, Alannah, AVP to discuss LGC
- Presented to UPS about GOTV with Juliet
- Met with OSL and Residence services to discuss incentivizing consent training with Jon and Vicki

- Worked on GOTV event planning
- Attended Indigenous Cultural Acumen training
- Met with Juliet and Caleb to plan for September

Caelen Cook (5 hours)

- Discussing strategic plan with Director of Finance and Operations
- Chaired Course Union and Club Council

Hannah Ahluwalia (5 hours)

- Attended Indigenous Cultural Acumen Training (2 hours)
- Campaigns Committee meeting (1 hour)
- Chaired Policy Development Committee meeting (1 hour)
- Met with Graphics and approved handbills for International Student Welcome (1 hour)

Juliet Watts (72 hours)

- Sat on Victoria Regional Transit Commission
- Met with the Chair of the Foundation Board and proposed establishing a Stakeholder Advisory Committee
- Met with Peer Support Centre Officers to brainstorm collaboration on ReThink Mental Health
- Attended CKO Prep Meeting
- Attended Sustainable Investment meeting and proposed changes to the UVic Short Term Investment Policy and the Policy on Social Responsibility and UVic investments, focusing on incorporating negative screening and divestment from fossil fuels
- Attended Mental Health Awareness Week Committee
- Chaired Campaigns Committee
- Chaired Divest Working Group
- Reviewed plan for fall semester with Caleb and Jelayna
- Attended Indigenous Cultural Acumen Training
- Worked with graphics to develop Divest and ReThink Mental Health handbill
- Presented to the Undergraduates of Political Science Course Union on our Get out the Vote campaign and brought them on as a coordinating partner
- Presented to Dogwood Youth Summit on strategies, tactics and campaign planning
- Interview with CFAX Radio regarding new residence buildings and the difficulties of securing student housing
- Interview with CBC Radio Victoria regarding upcoming extended hours of bus routes on weekends
- Met with Vikes to discuss Campus Kickoff and Thunderfest
- Discussed establishing volunteer structure to prepare for September

## APPENDIX A

### INTERNATIONAL STUDENT RELATIONS COMMITTEE

#### 1. Type:

- a. Standing committee of the UVSS BoD with closed membership.
- b. Open to members to attend.

#### 2. Purpose:

- a. Acts as a primary and neutral liaison among international students and the BoD (BoD Section 1, part 11.1).
- b. For the purpose of this committee, "international" is defined in the following way: A student born outside of Canada, who spends a majority of their lives outside of Canada, and/or otherwise reasonably identifies as an international student.

#### 3. Duties

- a. Liaise regularly with the UVSS BoD and the relevant UVic departments handling international student issues to advocate on behalf of international students.
- b. Discuss ongoing international student issues for the Director of International Student Relations to relay to the BoD.
- c. Serve as a forum for international students and the BoD to work collectively on supporting the success of international students on campus.
- d. Generate ideas for effective outreach with international students on campus.
- e. Build and maintain partnerships among international students, UVSS, and relevant UVic departments handling international student issues.
- f. Organize events (celebrations, holidays, fundraisers, etc.) for or in partnership with international students.
- g. Review policy directly impacting international students or the Director of International Student Relations and make recommendations to Policy Development committee before consideration by the BoD.
- h. At the first meeting of each semester, familiarize committee members with all policy directly relevant to the committee, including its terms of reference.

#### 4. Membership

##### Voting-Members

- a. The Director of International Student Relations – ex officio and chair of the committee
- b. Any members at large who identify as international students elected by the BoD

##### Non-Voting Members\*

- a. One [1] Director at Large assigned to the International Student Relations portfolio – ex officio and second chair of the committee
- b. Director of Outreach and University Relations - ex officio
- c. Director of Student Affairs - ex officio
- d. Director of Events - ex officio
- e. Director of Campaigns and Community Relations - ex officio
- f. Director of Finance and Operations - ex officio
- g. Executive Director - ex officio
- h. General Manager - ex officio
- i. Research and Communications Manager – ex officio

**5. Voting**

- a. Shall be limited to the voting members designated in Section 4: Membership, sub-section a: Voting Members.

*\*Any director who is also an international student and has been elected to this committee by the BoD gains voting rights.*

**6. Quorum**

- a. September 1 – April 30: Shall be the chair and at least one [1] other voting members of the committee.
- b. May 1 – August 31: Shall be the chair.

**7. Meetings**

- a. Shall meet at least once a month at date set by the chair of the committee or upon the call of the BoD.
- b. No meetings are necessary from May 1 to August 31.

**8. Term of Office**

- a. Shall be for the duration of the BoD term (May 1 – April 30) with an annual reset at the beginning of each Board term.