



MINUTES
UVSS Board Meeting
Monday March 26, 2018, 6:00pm
SUB Upper Lounge Boardroom

ATTENDANCE: Angelblazer, Chasib, Swaich, Dickey, Budz, Lee, Ngenda, Deutschmann, Alamchandani, Lorenson, Fortier, Cumberland, Dhillon, Fox, Wierzbicki, Stevanovich

Staff: James, Studney

1. CALL TO ORDER

Angelblazer called the meeting to order at 6:12pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Angelblazer acknowledged the territories.

3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

a. Adoption of Agenda

i. 2018/03/26

MOTION TO TEMPORARILY RATIFY AVERY AS NSU REP – LEE/BUDZ
MOTION CARRIED

MOTION TO AMEND - FOX/CUMBERLAND

Add the following motion to the beginning of Priority Business:

MOTION 2018/03/26: 1A –

BIRT the result of the 2018 elections to the UVSS Board of Directors is ratified and considered official.

MOTION CARRIED

MOTION TO REMOVE MOTION 2018/03/23: 02 – LEE/BUDZ

BIRT motion 02 is removed from the agenda.

FOX CALLED THE QUESTION – FOX/SWAITCH

MOTION FAILED

Original motion:

MOTION CARRIED

MOTION TO ADD THE FOLLOWING TO THE END OF PRIORITY BUSINESS –
CUMBERLAND/FORTIER

BIRT The Board meeting of April 23rd is moved to April 16th

MOTION CARRIED

**MOTION TO ADOPT AGENDA AS AMENDED - FOX/CUMBERLAND
AGENDA CARRIED AS AMENDED**

- b. Adoption of Minutes**
 - i. Board of Directors**
 - 2018-03-12
 - 2018-02-08 SAGM
 - ii. Executive Committee**
 - 2018-01-31
 - 2018-02-07
 - 2018-02-21
 - 2018-03-07
 - 2018-03-21

**MOTION TO ADOPT – DICKEY/SWAICH
MOTION CARRIED**

4. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS**
- b. ANNOUNCEMENTS**

The first notice for the 2018/19 Board Orientation has gone out via email! All incoming Directors - including Advocacy Groups and NSU Board reps - are ***strongly*** encouraged to attend.

When: 9am on Monday, April 30th – 9pm on Wednesday, May 2nd

Where: UVSS Student Union Building.

Who: You and all your fellow directors, plus staff, and workshop facilitators!

If you did not receive this notice, or have any questions, please contact Alannah at comm@uvic.ca.

5. REPORTS

- a. REPORT – EXECUTIVE DIRECTOR**
Strategic Plan Implementation, Society Finances & Operations
(re: BoD Policy Section 1, Part 3.2.1)
- b. REPORT – DIRECTOR OF FINANCE & OPERATIONS**
Society Finances (re: BoD Policy Section 2, Part 7.1)
- c. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU**
 - I. Pride**
 - II. Third Space Women’s Centre**
 - III. NSU**
 - IV. SOCC**
 - V. SSD**
- d. REPORT – INTERNATIONAL STUDENT RELATIONS REP**

MOTION TO TAKE 5-MINUTE RECESS – FORTIER/LEE

The meeting recessed at 7:00pm.

The meeting resumed at 7:05pm.

MOVE TO EXTEND RECESS – CHASIB/FORTIER

The meeting recessed at 7:05pm.

The meeting resumed at 7:11pm.

e. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS

- I. Advocacy Council**
- II. Campaigns**
- III. Clubs Council**
- IV. Course Union Council**
- V. Electoral**
- VI. Events**
- VII. Executive**
- VIII. Finance & Operations**
- IX. Member Outreach & Engagement**
- X. Policy Development**
- XI. SUB Business Marketing**
- XII. SUB Occupants**

6. QUESTION PERIOD (15 mins)

7. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION TO OMNIBUS PRIORITY BUSINESS – ALAMCHANDANI/STEVANOVICH

**ALAMCHANDANI CALLED THE QUESTION
MOTION PASSED**

MOTION TO OMNIBUS FAILED

MOTION 2018/03/26: 1A – FOX/DICKEY

BIRT the result of the 2018 elections to the UVSS Board of Directors is ratified and considered official.

MOTION PASSED

MOTION 2018/03/23: 01 – CUMBERLAND/SWAICH

BIRT the banner room is repurposed for the creation of a Peer Support Centre and the Board allocates up to \$8000 from the Dr. Ewing Memorial Fund to design the space.

MOTION PASSED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:

MOTION 2018/03/23: 02 – CUMBERLAND/

BIRT the following is added to Board of Directors policy part 7:

7.4 Websites and Social Media

- a. Upon request, the Society shall provide Advocacy Groups with web addresses. If an Advocacy Group chooses to create their own web address, all login information must be submitted to the Director of Student Affairs to be kept on file. Advocacy Groups may not utilize, host, or advertise through any websites apart from those which the Society has the login information for.
- b. The Advocacy Groups shall include the following on their websites:
 - The Constitution and Bylaws for the organization;
 - The current semester's budget and previous year's actuals;
 - Regularly updated minutes from the organization's meetings; and,
 - Meeting time and location for the next meeting of the organization.
- c. Failure to meet these criteria or otherwise comply with this policy may lead to loss of privileges, including funding and space in the Student Union Building.
- d. Advocacy Groups shall not use the website, social media, posters or other forms of media so as to expose UVSS to demands and threats of legal action.
- e. Passwords to social media accounts and websites must be kept on file and be made available to UVSS upon demand.
- f. Content on Advocacy Group websites express the opinions of the individual advocacy group members and are not endorsed by the UVSS.

7.5 Individual Certification

Every Advocacy Group must identify its signing authorities prior to using its own website or social media. The signing authorities of an Advocacy Group are responsible for maintaining website content and must certify personal responsibility to the UVSS for the content of the Advocacy Group's social media posts and website.

On written request from the UVSS, the Advocacy Group shall cease and desist from publishing any and all content resulting in potential legal liability to the UVSS and shall remove any and all content published in the name of the Club.

- a. Responsibility for Websites, Posters and Social Media
 - i. If the Society incurs legal expenses as a result of an Advocacy Group's use of websites, posters, and social media, all charges will be recovered from the Advocacy Group control account.
 - ii. If the actions of an Advocacy Group expose the Society to legal liability, Directors must relay this to the Advocacy Group in question, then inform the Board of Directors that they have obtained preventative legal counsel.
 - iii. When responding to a legal threat, the Society does not need to prove to the Advocacy Group that they obtained legal counsel.
 - iv. Compensation for legal expenses must first be subject to a majority vote at a Board of Directors meeting. The Advocacy Group's signing authorities must be notified prior to the Board of Directors meeting that this topic will be subject to a vote.
 - v. The Society reserves the right to pursue contribution and indemnity from Advocacy Group members in their individual capacities, who may utilize websites and social media in the

- name of the Advocacy Group contrary to this policy and thereby expose the Society to potential legally liability.
- vi. Nothing in this policy shall be read as in any way limiting an individual's ability to express an opinion in their personal capacity, so long as such opinion is not put forward on behalf of the Society, an Advocacy Group or a UVSS affiliate.

**MOTION TO TABLE MOTIONS 3, 4, 5, 6, 7 TIL THE NEXT BOARD MEETING – DHILLON
MOTION FAILED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:
MOTION 2018/03/23: 03 – CUMBERLAND/FORTIER**

BIRT Clubs Policy Part 1 is amended as follows:

PART 1: PREAMBLE

Clubs are designed to enhance the university experience by offering students the opportunity to pursue their interests beyond strictly academic endeavours. Clubs are intended to foster a positive environment for students to express themselves and to join in activities within the diverse community of the University of Victoria. For greater certainty all reference to "clubs" in this policy means the individuals, or specific group of individuals, seeking or having obtained club status with UVSS according to the terms that follow, in the course of their activities as a club. **Clubs are not considered separate from the UVSS and, thus, must abide by the policies that follow to ensure that their actions comply with the interests of the Society.**

MOTION PASSED

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:
MOTION 2018/03/23: 04 – CUMBERLAND/**

**MOTION TO TABLE THE FOLLOWING POLICY - BELLA/SWAICH
MOTION PASSED**

BIRT the following is added to Clubs Policy Part 2:

2.7 Individual Certification

Every club must identify its signing authorities prior to using its own website or social media. The signing authorities of a club are responsible for maintaining website content and must certify personal responsibility to UVSS for the content of the club's social media posts and website.

On written request from UVSS, the club shall cease and desist from publishing any and all content resulting in potential legal liability to the UVSS and shall remove any and all content published in the name of the Club.

- a. **Responsibility for Websites, Posters and Social Media**
 - i. If the Society incurs legal expenses as a result of a Club's use of websites, posters and social media, all charges will be recovered from the clubs Control Account.
 - ii. If the actions of a club expose the Society to legal liability, Directors must relay this to the Club in question, then inform the Board of Directors that they have obtained preventative legal counsel.

- iii. When responding to a legal threat, the Society does not need to prove to the club that they obtained legal counsel.
- iv. Compensation for legal expenses must first be subject to a majority vote at a Board of Directors meeting. The club's signing authorities must be notified prior to the Board of Directors meeting that this topic will be subject to a vote.
- v. The Society reserves the right to pursue contribution and indemnity from club members in their individual capacities who may utilize websites and social media in the name of the club contrary to this policy and thereby expose the Society to potential legal liability.
- vi. Nothing in this policy shall be read as in any way limiting an individual's ability to express an opinion in their personal capacity, so long as such opinion is not put forward on behalf of the Society, a Club or a UVSS affiliate.

**MOTION TO TABLE MOTION 5 TO NEXT BOARD MEETING – LEE/BUDZ
MOTION PASSED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:
MOTION 2018/03/23: 05 – CUMBERLAND/**

BIRT Board of Directors Policy Section 3, Part 5, point 5.7 is amended as follows:

- a. **The Society and Advocacy Groups may come to a mutual agreement to alter the space occupied by an Advocacy Group. Agreements to alter the space of an Advocacy Group must be made in writing and include the signatures of signing authorities from both the Advocacy Group and the Society.**
- b. ~~a. Protection of Space~~
Space currently used by Advocacy Groups is recognised and protected. ~~Space shall not be reduced without the mutual agreement of the Advocacy Group and the UVSS, except if a group has been inactive, as per bylaw 18.1, for at least 365 day~~
The Society shall not alter the permanent usage of space of Advocacy Group except as permitted by BoD policy, except if a group has been inactive for at least 365 days.

**MOTION TO TABLE MOTION 6 TO THE NEXT BOARD MEETING – LEE/SWAICH
MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:
MOTION 2018/03/23: 06 – CUMBERLAND/**

BIRT the following is added to Course Union policy part 2:

- 2.6 Individual Certification
Every Course Union must identify its signing authorities prior to using its own website or social media. The signing authorities of a Course Union are responsible for maintaining the website content and must certify personal responsibility to UVSS for the content of the Course Union's social media posts and website content.
On written request from the UVSS, the Course Union shall cease and desist from publishing any and all content resulting in potential legal

liability to the UVSS and shall remove any and all content published in the name of the Course Union.

- a. Responsibility for Websites, Posters and Social Media
 - i. If the Society incurs legal expenses as a result of a Course Union's use of websites, posters and social media, those fees will be charged to the Course Union Control Account.
 - ii. If the actions of a Course Union expose the Society to legal liability, Directors must relay this to the Course Union in question, then inform the Board of Directors that they have obtained preventative legal counsel.
 - iii. When responding to a legal threat, the Society does not need to prove to the club that they obtained legal counsel.
 - iv. Compensation for legal expenses must first be subject to a majority vote at a Board of Directors meeting. The club's signing authorities must be notified prior to the Board of Directors meeting that this topic will be subject to a vote.
 - v. The Society reserves the right to pursue contribution and indemnity from Course Union members in their individual capacities, who may utilize websites and social media in the name of the Course Union contrary to this policy and thereby expose the Society to potential legally liability.
 - vi. Nothing in this policy shall be read as in any way limiting an individual's ability to express an opinion in their personal capacity, so long as such opinion is not put forward on behalf of the Society, a Course Union or a UVSS affiliate

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE:
MOTION 2018/03/23: 07 – CUMBERLAND/ALAMCHANDANI**

BIRT Board of Directors policy section 5, part 3 is amended as follows:

3.3 HEALTH PLAN AND DENTAL PLAN APPEALS COMMITTEE

3. Duties

- a. Review and adjudicate written appeals of UVSS Health Plan assessments within 30 days of submission.
- b. Review and adjudicate written appeals of UVSS Dental Plan assessments within 30 days of submission.
- c. When adjudicating, the committee shall take the appellant's opt-out and appeal history into account.
- d. **When adjudicating, the committee shall not consider any appeals submitted by a parent or guardian of the appellant.**
- e. **The committee will only consider appeals from students who were enrolled during the most recent enrollment period.**
- e. Respond to applicants within a reasonable time of the committee's decision.
- f. At the first meeting of each semester, familiarize committee members with all policy relevant to the committee, including its terms of reference, and conduct a review of policy for the purpose of providing recommendations to Policy Development Committee.

MOVE TO AMEND: FOX/DEUTSCHMANN

“d. ,unless the appellant has been legally granted the authority to do so to another individual.”

MOTION CARRIED

MOTION TO ADOPT MOTION AS AMENDED

MOTION CARRIED

MOTION 2018/03/26: 2A – CUMBERLAND/BUDZ

BIRT The Board meeting of April 23rd is moved to April 16th

MOTION PASSED

b. OLD BUSINESS

c. NEW BUSINESS

8. In Camera

MOTION TO MOVE IN CAMERA - DICKEY/BUDZ

MOTION CARRIED

The meeting moved in camera at 6:56pm.

a. Legal

b. Personnel Committee Report (re: BoD Policy Section 5, Part 3.7.3)

- i. Voting Members (directors) & Ex Officio Non-voting (excluded managers)**
- ii. Voting Members – Directors Only (no excluded managers)**

MOTION TO RATIFY RAYANI DRUGS LEASE SUB-AGREEMENT – CHASIB/LEE
MOTION CARRIED

MOTION TO RATIFY CAMPUS HAIR SALON SUB-LICENSE AGREEMENT –
CHASIB/FORTIER
MOTION CARRIED

The meeting moved out of camera at 7:30pm

9. MEETING TIMES

The next meeting scheduled by the Board of Directors is:

Monday, April 9, 2018 in the SUB Upper Lounge.

10. ADJOURNMENT

The meeting adjourned at 7:36pm.

11. DIRECTOR REPORTS

Fortier (70 hours)

- Processed Cheque Reqs
- Administrative work (club support, emails, etc.)
- Committees (FinOps, Exec, Exec, Personnel, LMC, Campaigns, PD)
- Meetings
- Office Hours

Chasib (80 hours)

- Responded to emails and calls
- Set up/facilitating st pattys event
- Set up/facilitating killy event
- Operational relations committee
- Senate budget committee

Cumberland (70 hours)

- Policy Review
- Fun Ops
- PD
- Campaigns Committee
- Exec
- PPC
- Personnel
- LMC
- Operational Relations
- Meeting with Studentcare
- Cheque signing

Angelblazer (70 hours)

- Lobby Days (Only the Monday & Tuesday) w/ Anmol
- Exec Committee
- Policy Development Committee
- Finance and Operations Committee
- Member Outreach Committee + Follow-up tasks
- Labour Management Committee
- NSU Hiring Committee Interviews
- Protest Planning, message development, media interviews for International Tuition Hikes
- Chairing Board Meeting

Swaich (70 hours)

- Lobby days - meetings with Ministers at the parliament and prep meetings
- Campaigns Committee
- Interviews with peer support volunteers and training set-up for PSC
- Harm Reduction Trainings
- Finance Committee
- Operational Relations
- Exec committee
- Cheque signing
- Tabled for LGC at Killy event
- Picked up food from whole foods/delivered to food bank
- Fee increases – emailed stakeholders, promoted on social media, etc.
- Drafted new postcards for Safer Use