



# Minutes

Board Meeting - UVic Students' Society  
Monday November 7, 2016  
SUB Upper Lounge 6:00 pm

## ATTENDANCE

### Directors:

Haynes, Nicholson, Dawydiak, Hordiyuk, Sheres, Musgrave, Zhang, Mitchell, Brown, Fairley, Armstrong, Kinakin, Friesen, Quitzau

### Staff:

Johnson, Ewart

## 1. CALL TO ORDER

Tupper called the meeting to order as Flipse was away.

Tupper put his name forward to chair the meeting and invited other directors to put their names forward as well. No other directors put their name forward.

### MOTION TO RATIFY TUPPER AS CHAIR - FRIESEN/NICHOLSON MOTION CARRIED

## 2. ACKNOWLEDGEMENT OF TERRITORIES

Tupper acknowledged the territories.

## 3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

### a. Adoption of Agenda

#### i. Agenda of 2016/11/07

### MOTION TO ADOPT - HAYNES/DAWYDIAK

### AMENDMENT – KINAKIN/MUSGRAVE

Add the following motions to Priority Business:

### MOTION 2016/11/07: A1 – KINAKIN/

BIRT the following 2 newly established clubs are ratified without funding for the remainder of the Fall 2016 Semester:

- 1) Reel Club
- 2) Tabletop RPG Club

### MOTION 2016/11/07: A2 – KINAKIN/

BIRT Global Medical/Dental Brigades is granted \$300 from the clubs control account to replace their unclaimed summer special project grant.

### AMENDMENT CARRIED

### AMENDMENT – TUPPER/BROWN

Replace Motion 5 under New Business with the following motions:

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 06 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 1 is amended with the addition of section 1.d as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 07 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 2 is amended with the addition of section 2.5 as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 08 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 3 is amended as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 09 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 5 is amended with the addition of section 5.2a and 5.2b as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 10 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 5 is amended in section 5.14 and 5.15 as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 11 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 7 is amended as attached in Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 12 - FLIPSE/**

**BIRT** UVSS Electoral Policy part 8 is amended as attached as Appendix A to this agenda.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 13 - FLIPSE/**

**BIRT** UVSS Electoral Policy is renumbered to reflect the policy changes in motions 6-12 .

**AGENDA CARRIED AS AMENDED**

- b. Adoption of Minutes
  - ii. Executive Committee

-2016/10/17

-2016/10/24

-2016/11/04

**MOTION TO ADOPT - HAYNES/NICHOLSON  
MOTION CARRIED**

ii. **Board of Directors**

-2016/09/12

**MOTION TO ADOPT - MUSGRAVE/QUITZAU**  
**MOTION CARRIED**

4. **PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

a. **PRESENTATIONS**

i. **World Religion Conference**

**MOTION TO AMEND THE AGENDA – NICHOLSON/QUITZAU**

Add the following motion to the agenda:

**MOTION – NICHOLSON/**

**BIRT** the UVSS endorse the World Religion Conference and assist in promotion of the event.

**MOTION TO AMEND THE AGENDA CARRIED**

**MOTION – NICHOLSON/ARMSTRONG**

**BIRT** the UVSS endorse the World Religion Conference and assist in promotion of the event.

**MOTION CARRIED**

b. **ANNOUNCEMENTS**

c. **REPORT – EXECUTIVE DIRECTOR**

Strategic Plan Implementation, Society Finances & Operations (BoD Policy 3.2.L)

d. **REPORT – DIRECTOR OF FINANCE & OPERATIONS**

Society Finances (BoD Policy 15.1)

e. **REPORTS – CONSTITUENCY ORGANIZATIONS & NSU**

I. **Pride**

II. **The Third Space**

III. **NSU**

IV. **SOCC**

V. **SSD**

f. **REPORT – INTERNATIONAL STUDENTS RELATIONS REP**

g. **REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS**

I. **Campaigns**

II. **Events**

- III. Finance & Operations
- IV. Member Outreach & Engagement
- V. Policy Development
- VI. SUB Renovations
- VII. Advocacy Council
- VIII. Clubs Council
- IX. Course Union Council
- X. SUB Occupants
- XI. University Relations
- XII. Electoral
- XIII. Executive
- XIV. SUB Business Marketing Committee
- XV. Risk Management Advisory Committee

5. QUESTION PERIOD (15 mins)

6. MAIN MOTIONS

a. PRIORITY BUSINESS

**AMENDMENT – TUPPER/DAWYDIAK**

Proceed to the vote on MOTION 2 under 'Old Business' now.

**AMENDMENT CARRIED**

**MOTION 2016/10/17: 02 – FLIPSE/ARMSTRONG**

**BIRT** nominations be opened to elect one member registered in the last two years of undergraduate programmes in the School of Music to the Search Committee for the Director of School of Music, Faculty of Fine Arts.

**Nominations:**

DJ Lohead

Monica Mun

Mun elected by secret ballot.

**MOTION TO RATIFY MUN – FAIRLEY/FRIESEN**

**MOTION CARRIED**

**RECOMMENDED BY EXECUTIVE COMMITTEE:**

**MOTION 2016/11/07: 01 - FLIPSE/BROWN**

Whereas the suspension of Dr. Jianping Pan has negatively impacted students; therefore

**BIRT** the UVSS Board of Directors supports the student led petition to lift the suspension on Dr. Pan; and

**BIFRT** the UVSS will share the petition and bring forward these concerns to the UVic Executive.

**AMENDMENT – KINAKIN/FRIESEN**

Amend the first operative clause as follows:

**BIRT** the UVSS Board of Directors supports the student led petition to **REQUEST AN INVESTIGATION INTO** the suspension on Dr. Pan; and

**AMENDMENT CARRIED**

Nicholson requested a roll call vote.

Friesen – in favour  
Kinakin – in favour  
Armstrong – in favour  
Fairley – in favour  
Quitzeau – in favour  
Brown – in favour  
Zhang – abstain  
Musgrave- abstain  
Sheres – in favour  
Hordiyuk – in favour  
Dawdyiak - abstain  
Haynes – in favour  
Nicholson – in favour  
Tupper – in favour

**MOTION CARRIED AS AMENDED**

**MOTION 2016/11/07: A1 – KINAKIN/ARMSTRONG**

**BIRT** the following 2 newly established clubs are ratified without funding for the remainder of the Fall 2016 Semester:

- 1) Reel Club
- 2) Tabletop RPG Club

**MOTION CARRIED**

**MOTION 2016/11/07: A2 – KINAKIN/HAYNES**

**BIRT** Global Medical/Dental Brigades is granted \$300 from the clubs control account to replace their unclaimed summer special project grant.

**MOTION CARRIED**

**b. OLD BUSINESS**

**Motion 2016/05/09: 20B – LUKENCHUK/ARMSTRONG**

**BIRT** nominations be opened for members to fill the following *open committee* vacancies:

**Ombudsperson** **One (1) Student Senator**

No nominations.

**Motion 2016/05/09: 23 – LUKENCHUK/HAYNES**

**BIRT** nominations be opened to fill the following vacancies on SUB Occupants:

- One (1) Representative as recommended by UVic Sustainability Project (UVSP)

**Nominations:**

Selina Powszedny

**MOTION TO RATIFY POWSZEDNY - HAYNES/ARMSTRONG**

**MOTION CARRIED**

**MOTION 2016/08/22: 10 – LUKENCHUK/ARMSTRONG**

**BIRT** nominations be opened to elect one representative from each of the following groups to the Educational Equity Advisory Group (EdAG):

- AVP

No nominations.

**MOTION 2016/10/03: 04 – FLIPSE/ARMSTRONG**

**BIRT** nominations be opened to elect one member registered in the last two years of Public Administration to the Search Committee for the Director of Public Administration.

No nominations.

c. **NEW BUSINESS**

**RECOMMENDED BY FINANCE AND OPERATIONS:**

**MOTION 2016/11/07: 02 - TUPPER/FRIESEN**

**BIRT** up to \$5,410 from Major Capital Fund be allocated for the purchase of a new popcorn machine for Munchie Bar.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 03 - FLIPSE/NICHOLSON**

**BIRT** the terms of reference for SUB Renovations Committee is struck from Board Policy Section 5 Part 2.6.; and

**BIFRT** the terms of reference for Finance & Operations Committee is amended as follows:

**SECTION 5, PART 2.3 FINANCE AND OPERATIONS COMMITTEE**

**3. Duties**

**Operations**

- Review proposals and make recommendations to the BoD on any changes to operations in the Business Operations and Support and Administration Divisions.
- Create, implement and maintain non-revenue generating services for members.
- Make recommendations to the BoD on Health Plan and U-PASS administration and contract renewal.
- Review all proposals and make recommendations to the BoD on all matters of sustainability, waste reduction and energy efficiency.
- Review and prioritize possible renovations for the Student Union Building with member input and feedback.**
- Consider environmental and accessibility factors for possible renovations.**

**BIFRT** the terms of reference for SUB Business Marketing Committee is amended as follows:

**SECTION 5, PART 3.4 SUB BUSINESS MARKETING COMMITTEE**

**3. Duties**

- a. Ensure that marketing for the business units is planned, measured, consistent, and aligns with the Society's values and non-profit marketing principles.
- b. Ensure that the reputation of the business unit brands are managed and protected.
- c. **Ensure that a consistent brand vision for the Student Union Building is incorporated into renovations.**
- d. Develop the marketing component of the annual strategic plan. Review targets and benchmarks to assess progress.
- e. Identify strategic marketing issues or problems and map out strategies and tactics to address those issues over the course of the board term.
- f. Ensure that marketing initiatives support strategic plan objectives.
- g. Collaborate with department representatives to create integrated marketing communications initiatives for the UVSS as a whole.
- h. Provide advice and support to the business units in the following:
  - i. market research (including surveys, focus groups and data analysis);
  - ii. department specific marketing and/or communication plans;
  - iii. marketing and branding audits;
  - iv. branding briefs;
  - v. creative briefs; ~~and~~
  - vi. visual identity guides; **and**
  - vii. **branding for renovations.**

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:  
MOTION 2016/11/07: 04 - FLIPSE/NICHOLSON**

**BIRT** Board of Directors Policy Section 1, Part 1 is amended to add the following:

**1.8 Social Media**

**a. UVSS Social Media Management**

- i. **Only designated UVSS staff, Lead Directors, or users authorised by Executive Committee are allowed to manage social media content on behalf of UVSS.**
- ii. **Use of UVSS social media must comply with UVSS bylaws and policy and all applicable legislation.**
- iii. **Only official UVSS information and views, not an individual's personal views, are to be communicated by staff or authorised users on UVSS social media channels.**

**b. Director's Personal Use of Social Media**

- i. **The UVSS does not govern how directors use social media in their personal lives.**
- ii. **The Society is not liable for content posted by directors on their personal social media channels.**
- iii. **Directors' personal use of social media should not violate their fiduciary responsibilities to the UVSS.**

**AMENDMENT – NICHOLSON/HAYNES**

Mirror a.iii to a.i – “designated UVSS staff, Lead Directors, or users authorised by Executive Committee”

Amendment withdrawn.

**AMENDMENT - QUITZAU/ZHANG**

Strike "fiduciary" and replace with "legal".

**MOTION TO REFER TO POLICY DEVELOPMENT - KINAKIN/FRIESEN  
MOTION TO REFER CARRIED**

Tupper requested an omnibus of motions 6-13.  
Armstrong pulled them all.

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 06 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 1 is amended with the addition of section 1.d as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 07 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 2 is amended with the addition of section 2.5 as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 08 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 3 is amended as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 09 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 5 is amended with the addition of section 5.2a and 5.2b as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 10 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 5 is amended in section 5.14 and 5.15 as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 11 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 7 is amended as attached in Appendix A to this agenda.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**



**MOTION 2016/11/07: 12 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy part 8 is amended as attached as Appendix A to this agenda.

**AMENDMENT – ARMSTRONG/FAIRLEY**

One week “immediately after”

**AMENDMENT CARRIED**

**MOTION CARRIED AS AMENDED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/11/07: 13 - FLIPSE/FRIESEN**

**BIRT** UVSS Electoral Policy is renumbered to reflect the policy changes in motions 6-12 .

**MOTION CARRIED**

**7. In Camera**

**a. Legal**

**b. Personnel Committee Report** (BoD Policy Part 39.7.3.F)

- i. Voting Members & Ex Officio Non-voting** (directors & excluded managers)
- ii. Voting Members** (directors only, no excluded managers)

**MOTION TO MOVE IN CAMERA - NICHOLSON/HAYNES**

**MOTION CARRIED**

8:03pm

**MOTION TO MOVE OUT OF CAMERA – DAWYDIAK/ARMSTRONG**

**MOTION CARRIED**

8:10pm

**MOTION TO AMEND THE AGENDA – TUPPER/FRIESEN**

Add the following motion:

**MOTION – TUPPER/**

**BIRT** the UVSS ratifies the 2016-2021 Martlet SUB license agreement.

**MOTION TO AMEND CARRIED**

**MOTION – TUPPER/FRIESEN**

**BIRT** the UVSS ratifies the 2016-2021 Martlet SUB license agreement.

**MOTION CARRIED**

**8. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

Monday November 21, 2016 in the SUB Upper Lounge.

**9. ADJOURNMENT**

**MOTION TO ADJOURN – HAYNES/NICHOLSON  
MOTION CARRIED**

The meeting adjourned at 8:15pm.

**10. DIRECTOR REPORTS**

**Kinakin:**

PERIOD: October 15<sup>th</sup> to November 4<sup>th</sup>

Hours: 105

What I accomplished:

- Attended Committee meetings including: executive, policy, events and member outreach
- Worked on re-doing course union policy
- Helped Clubs and Course Unions
- Signed Cheque Recs
- Signed cheques
- Worked on SVP issues
- Helped with events
- Helped with AGM (set up, coordination ect)
- Worked with PDUs and advocacy groups on financial documents.

**Tupper:**

- [For Oct 15, 2016- Nov 4, 2016]
- Total hours: 109.5
- Items accomplished:
- Various UVSS committees
- AGM promotion
- Preparation of financial presentation and reports
- Childcare PAB student representation
- AGM report
- Electoral policy research of other SU's practices
- Health and dental appeals
- Campus planning committee prep
- Training in organizational security by BC government
- Electoral policy drafting
- Logistics help for Run for your brain
- Plasma car race for charity
- UPASS appeals
- Dept. Managers meeting

**Quitau:**

Oct 14<sup>th</sup> – Nov 4<sup>th</sup>

Hours worked: 110

Completed:

- United Way Plasma Car Race

- Attended SCART committee
- 3 days of outreach tabling
- Met with Vikes/Lighthouse for Nov 25 event
- Met with Will for Movember
- Met with Vikes for Welcome Back week in January
- Attended the AGM
- Showed Evil Dead at Cinecenta
- Held Pumpkin Carving
- Pumpkin Smashing
- Fel's Halloween/Costume contest
- Judged Raising the Bar
- Clash of Clubs work
- Chaired Events and electoral committee
- Attended campaigns, finance, outreach, policy development and exec committee
- Worked on Electoral policy

Been a long few weeks with all the events but overall I think everything went well. Started with tabling in the quad and we made a scientific observation; tabling works much better when handing out free coffee than without. Evil Dead went really well with 82 people coming out. Pumpkin carving was not as big of a hit as we were hoping for but win some lose some. We learn from our mistakes. The Halloween party and costume contest worked out well. We had 98 people who paid cover and lots of people got prizes. Pumpkin smashing was actually a hit (no pun intended). Not sure what the exact number is but we had a consistent flow of people over 3 hours. The AGM was... well. Long. What we are working on now is planning the welcome back week in January. Stay tuned.

<b>DaL Board Reports: Nov 7 Board Meeting</b>		
Name	Hours	What You Did
Tianyang Zhang	2.75	Posting our AGM & Friday event on the Uvic Global Community Page; Tal
Kate Fairley	4	Promoted Open Textbook Project to GMST Chair; tidied DaL Office
Alicia Armstrong	29	
Isaac Hordiyuk	13	Meeting with Maxwell; Volunteering with tabling
Elora Sheres	10	Promoted Halloween events; office hours
Catherine Musgrave	19	Office hours
Carl Haynes	7	Pumpkin smashing; pumpkin carving

<b>Flipse Board Report</b>		
Date	Hours	What I Did
Sun Oct 16	1	H&D Appeals
Mon Oct 17	6.5	Exec, H&D Appeals, Board meeting
Tues Oct 18	9.5	Social media policy
Wed Oct 19	7	Social media policy, PD, AGM prep
Thurs Oct 20	5.5	Emails, Prep for committees
Fri Oct 21	8	AVPR, MO Committee, Campaigns, electoral policy
	37.5	
Mon Oct 24	8	Exec, AGM tabling, AGM prizes, electoral policy
Tues Oct 25	9	Electoral, Tabling, Plasma Car race,
Wed Oct 26	8	Chalkboarding, tabling
Thurs Oct 27	8	Chalkboard, AGM prep, AGM

Fri Oct 28	9.5	Picked up tires
	42.5	
Mon Oct 31	4.5	Handbook position, CEO position job descriptions
Tues Nov 1	2	Dropped off tents, emails, PD agenda
Wed Nov 2	8.5	Electoral, PD, Third Space
Thurs Nov 3	4.25	Met with Jim D, emails, cheque signing
Fri Nov 4	8	Exec, Member Outreach, Work Study interviews, met with United Way Rep
	27.25	
<b>Total hours: 107.25</b>		