



Minutes

Board Meeting - UVic Students' Society
Monday October 3, 2016
SUB Upper Lounge 6:00 pm

ATTENDANCE

Directors:

Flipse, Nicholson, Sheres, Haynes, Dawydiak, Zhang, Kinakin, Friesen, Quitzau, Armstrong, Musgrave, Fairley, Wang, Tupper, Thom

Staff:

Ewart, Johnson

1. CALL TO ORDER

Flipse called the meeting to order at 6:03pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Flipse acknowledged the territories.

3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

a. Adoption of Agenda

i. Agenda of 2016/10/03

MOTION TO ADOPT - HAYNES/ARMSTRONG

AMENDMENT – TUPPER/NICHOLSON

Add to Priority Business:

MOTION 2016/10/03: A1 – TUPPER/

BIRT the Board recommend adoption of the amended 2016-2017 Budget to the October 2016 Annual General Meeting.

AMENDMENT CARRIED

AMENDMENT – KINAKIN/DAWYDIAK

Add the following motions to Priority Business:

MOTION 2016/10/03: A2 - KINAKIN/

BIRT the following 2 newly established clubs are ratified without funding for the remainder of the Fall 2016 semester:

1. Greyscale
2. Slack Club

MOTION 2016/10/03: A3 - KINAKIN/

BIRT the following 2 returning clubs are ratified without funding for the remainder of the Fall 2016 semester:

1. Cuban Salsa Club
2. Young Women in Business (YWIB)

AMENDMENT CARRIED

AMENDMENT – FLIPSE/ARMSTRONG

Add to Priority Business:

MOTION 2016/10/03: A4 – FLIPSE/

BIRT nominations be opened to elect one member to the Search Committee for the Assistant Vice President Research.

AMENDMENT CARRIED

AGENDA ADOPTED AS AMENDED

- b. **Adoption of Minutes**
 - ii. **Executive Committee**
-2016/09/26
CARRIED – UNANIMOUS CONSENT
 - ii. **Board of Directors**
-2016/08/22
CARRIED – UNANIMOUS CONSENT
- 4. **PRESENTATIONS, ANNOUNCEMENTS & REPORTS**

- a. **PRESENTATIONS**

- i. **University Christian Ministries**

- b. **ANNOUNCEMENTS**

Flipse announced that a petition had been received from the Hempology Club to add a motion to the 2016 AGM agenda. The motion reads:

Special Resolution

BIRT the Hempology 101 becomes recognized by the UVSS as a Constituency Organization.

BIFRT the UVSS Constitution and Bylaws part 17.2(b) is amended to include:

V. Hempology 101

Amended to include:

BIFRT the UVSS Constitution and Bylaws part 5.1(b) is amended to include:

V. Hempology 101

- c. **REPORT – EXECUTIVE DIRECTOR**
Strategic Plan Implementation, Society Finances & Operations (BoD Policy 3.2.L)
- d. **REPORT – DIRECTOR OF FINANCE & OPERATIONS**
Society Finances (BoD Policy 15.1)
- e. **REPORTS – CONSTITUENCY ORGANIZATIONS & NSU**
 - I. Pride
 - II. The Third Space
 - III. NSU
 - IV. SOCC
 - V. SSD
- f. **REPORT – INTERNATIONAL STUDENTS RELATIONS REP**
- g. **REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS**
 - I. Campaigns
 - II. Events
 - III. Finance & Operations
 - IV. Member Outreach & Engagement
 - V. Policy Development
 - VI. SUB Renovations
 - VII. Advocacy Council
 - VIII. Clubs Council
 - IX. Course Union Council
 - X. SUB Occupants
 - XI. University Relations
 - XII. Electoral
 - XIII. Executive
 - XIV. SUB Business Marketing Committee
 - XV. Risk Management Advisory Committee
- 5. **QUESTION PERIOD (15 mins)**
- 6. **MAIN MOTIONS**
 - a. **PRIORITY BUSINESS**
 - MOTION 2016/10/03: A1 – TUPPER/KINAKIN**
BIRT the Board recommend adoption of the amended 2016-2017 Budget to the October 2016 Annual General Meeting.
 - MOTION CARRIED**
 - MOTION 2016/10/03: 01 – TUPPER/HAYNES**
BIRT nominations be opened to elect one Lead Director to Personnel Committee.
 - Nominations: Kinakin for self.
 - MOTION TO RATIFY KINAKIN – NICHOLSON/SHERES**
MOTION CARRIED

MOTION 2016/10/03: 02 – KINAKIN/ARMSTRONG

BIRT the Board accept the resignation of Emma Kiwanuka as the SOCC rep to Advocacy Council; and

BIFRT the Board ratify Macayla Yan as the SOCC rep to Advocacy Council, as recommended by SOCC.

MOTION CARRIED

MOTION 2016/10/03: 03 – FLIPSE/SHERES

BIRT the Board ratify Rachelle McKay as the Third Space rep to Advocacy Council, as recommended by The Third Space.

MOTION CARRIED

MOTION 2016/10/03: 04 – FLIPSE/ARMSTRONG

BIRT nominations be opened to elect one member registered in the last two years of Public Administration to the Search Committee for the Director of Public Administration.

No nominations.

MOTION 2016/10/03: 05 – FLIPSE/HAYNES

BIRT nominations be opened to elect one member who is an AHVS undergraduate to the Faculty of Fine Arts monthly meeting.

Nomination: Josie Greenhill

MOTION TO RATIFY GREENHILL - THOM/TUPPER

MOTION CARRIED

MOTION 2016/10/03: 06 – FLIPSE/HAYNES

BIRT nominations be opened to elect one member to the Campus Planning Committee.

Tupper for self.

MOTION TO RATIFY TUPPER - DAWYDIAK/ARMSTRONG

MOTION CARRIED

MOTION 2016/10/03: 07 – FLIPSE/ARMSTRONG

BIRT nominations be opened to elect one member registered in the Faculty of Science to the Search Committee for the Associate Dean in the Faculty of Science.

No nominations.

Tupper requested an omnibus of motions 8,9,10,11.

Pulled: 9

OMNIBUS CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 08 – FLIPSE/

BIRT the following Special Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 11 – POLICY OF THE STUDENTS' SOCIETY

BIRT that Bylaw 11.1 is amended as follows:

11.1 Policy for the Students' Society may be established from time to time by:

- a. A two thirds [2/3] ~~vote of the Board of Directors,~~ **majority vote of those voting in a quorate meeting of the Board of Directors.**
- b. A two-thirds [2/3] majority vote of those voting in a quorate general meeting, or
- c. A majority vote of a referendum of the Students' Society.

CARRIED OMNIBUS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 09 – FLIPSE/ARMSTRONG

BIRT the following Special Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 6 – ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS

BIRT that Bylaw 6.8 is amended as follows:

6.8 Voting

- a. The directors shall be elected by a secret ballot of the members.
- b. Students on co-op work-terms will have every opportunity to vote.
- c. Members of the Students' Society may vote only once for each position in an election.
- d. If only one nomination is received for a particular Executive position, members shall be asked on the ballot to approve or disapprove of the nominee. The nominee must receive the approval of the majority of ballots cast to be declared duly elected.
- e. If only one nomination is received for each Director-at-Large position, the candidates will be acclaimed and considered duly elected.
- f. The nominees receiving a plurality of votes cast shall be declared duly elected.**
- g. The Society shall conduct its elections using online voting.**
- h. In the event of technological failure (ie. hacking), the Chief Electoral Officer may decide to use paper ballots. If paper ballots are used, the following rules shall apply:**
 - i. Sealed ballot boxes are to be returned to the office specified by the Electoral Committee.
 - ii. Counting of ballots will be overseen by the Chief Electoral Officer. ~~The nominees receiving a plurality of votes cast shall be declared duly elected.~~
 - iii. Each nominee may appoint a scrutineer to oversee the counting of ballots.
 - iv. Ballots shall not be destroyed without the consent of a majority of the Board of Directors.

- v. The Board of Directors may entertain a motion to destroy the ballots no sooner than fifteen [15] days following the Chief Electoral Officer's announcement of election results.

AMENDMENT – FLIPSE/TUPPER

- h.1 - change "Electoral Committee" to "Chief Electoral Officer" and
- h. - remove "hacking"

AMENDMENT CARRIED

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 10 – FLIPSE/

BIRT the following Special Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 7 – DUTIES & RESPONSIBILITIES OF THE BOARD OF DIRECTORS

BIRT that Bylaw 7.6 is amended as follows:

7.6 Presentation of Students' Society Activities

The Board of Directors shall present to the ~~Annual General Meeting~~ **Semi Annual General Meeting** of the Students' Society a report detailing the activities undertaken by the Students' Society during the previous year.

CARRIED OMNIBUS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 11 – FLIPSE/

BIRT the following Special Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 18 - THE WOMEN'S CENTRE

BIRT Bylaw 18.2 is amended as follows:

18.2 Membership in the Women's Centre

Women's Centre active membership shall be comprised of ~~all registered undergraduate women students~~ **any person who successfully meets the membership qualifications as set out in the bylaws of the Women's Centre.**

CARRIED OMNIBUS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 12 – FLIPSE/FAIRLEY

BIRT the following Ordinary Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND POLICY – BOARD OF DIRECTORS POLICY SECTION 2: FINANCE, PART 5: SPENDING APPROVAL FOR REQUESTS OUTSIDE BUDGETARY ALLOCATIONS

BIRT Board of Directors Policy Section 2, Part 5.2 is amended and adopted as follows:

- 5.2** In order for an additional **non-legal Board** expenditure outside the budget to be granted it must be approved by a $\frac{2}{3}$ majority vote of ~~the Board of Directors at a quorate meeting~~ **those voting in a quorate meeting of the Board of Directors.**
Adopted BOD 2016/04/18

AMENDMENT – TUPPER/ARMSTRONG

- 5.2** In order for an additional **non-legal Board** expenditure ~~outside~~ **IN EXCESS OF** the **ANNUAL** budget to be granted it must be approved by a $\frac{2}{3}$ majority vote of ~~the Board of Directors at a quorate meeting~~ **those voting in a quorate meeting of the Board of Directors.**
Adopted BOD 2016/04/18

AMENDMENT CARRIED

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 13 – FLIPSE/ARMSTRONG

BIRT the following Ordinary Resolution be added to the October 27, 2016 UVSS Annual General Meeting agenda:

MOTION TO AMEND POLICY – BOARD OF DIRECTORS POLICY, SECTION 4: ISSUES POLICY, PART 9: GOVERNANCE

BIRT Board of Directors Policy Section 4, Part 9.6 is amended as follows:

9.6 Governance

a. The Society supports significant student representation on all levels of university governance.

Adopted BoD 1992/04/16

b. The Society supports the democratization of all positions on the Board of Governors, with at least one-third of the voting members being student representatives and a majority of voting members being student, staff and faculty combined.

Adopted AGM 1995/10/25

~~c. In recognition of students' rights to organise a representative student union and to have dues, duly authorised by the student union, collected and remitted to the student union, the Society supports amending Section 27 (1) of the Universities Act to clarify that educational institutions will collect and remit to student organisations all student fees duly authorised in accordance with their organisations' constitution.~~

Adopted SAGM 1998/02/12

~~d. The Society supports the Canadian University Faculty Association's boycott of the Technical University of British Columbia until such time as an elected senate of academic representatives, students and peers is put in place.~~

Adopted SAGM 1998/02/12

MOTION CARRIED

MOTION 2016/10/03: A2 – KINAKIN/FAIRLEY

BIRT the following 2 newly established clubs are ratified without funding for the remainder of the Fall 2016 semester:

1. Greyscale
2. Slack Club

MOTION CARRIED

MOTION 2016/10/03: A3 – KINAKIN/FAIRLEY

BIRT the following 2 returning clubs are ratified without funding for the remainder of the Fall 2016 semester:

1. Cuban Salsa Club
2. Young Women in Business (YWIB)

MOTION CARRIED

MOTION 2016/10/03: A4 – FLIPSE/FAIRLEY

BIRT nominations be opened to elect one member to the Search Committee for the Assistant Vice President Research.

Nominations: Tupper for Flipse.

MOTION TO RATIFY FLIPSE – MUSGRAVE/ARMSTRONG

MOTION CARRIED

b. OLD BUSINESS

Motion 2016/05/09: 23 – LUKENCHUK/HAYNES

BIRT nominations be opened to fill the following vacancies on SUB Occupants:

- One (1) Representative as recommended by the Native Students' Union
- One (1) Representative as recommended by The Third Space

Nominated: Lenore Friesen

- One (1) Representative as recommended by UVic Sustainability Project (UVSP)

MOTION TO RATIFY FRIESEN – SHERES/FAIRLEY

MOTION CARRIED

MOTION 2016/08/22: 10 – LUKENCHUK/ARMSTRONG

BIRT nominations be opened to elect one representative from each of the following groups to the Educational Equity Advisory Group (EdAG):

- The Third Space

Nomination: Lukas Bhandar

- SSD
- NSU
- AVP

**MOTION TO RATIFY BHANDAR – FRIESEN/FAIRLEY
MOTION CARRIED**

MOTION 2016/08/22: A1 – LUKENCHUK/ARMSTRONG

BIRT nominations be opened to elect one member to each of the following search committees for department chairs in the Faculty of Humanities (must be registered in the last two years of undergraduate programmes in the Department or Division to stand for election):

- Department of English

Nomination: Michael Carelse

- Department of French

Nomination: [Ryleigh Lightbourn](#)

- Department of Pacific & Asia Studies
- Germanic & Slavic Studies

Nomination: Tia Blosmanis-Lund

**MOTION TO RATIFY THE ACCLAIMED CANDIDATES – HAYNES/TUPPER
MOTION CARRIED**

c. NEW BUSINESS

Tupper requested an omnibus of motions 14, 15, 16.

Pulled: 16

OMNIBUS CARRIED

MOTION 2016/10/03: 14 – TUPPER/

BIRT an additional \$570 is approved from the Major Capital Fund for the SUB hallway signage.

CARRIED OMNIBUS

MOTION 2016/10/03: 15 – TUPPER/

BIRT up to \$2900 is approved from the Major Capital Fund for the purchase and replacement of various necessary components to the Felicita's beverage service system.

CARRIED OMNIBUS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2016/10/03: 16 – TUPPER/ARMSTRONG

BIRT Board of Directors Policy, Section 2, Part 8: Financial Management is amended as follows, and renumbered accordingly:

8.4 Transactional Procedures

c. Electronic Mobile Point of Sale Devices

The UVSS has electronic mobile point of sale devices available for use to receive electronic payments.

- i. Only Lead Directors, department managers, or advocacy/affiliated group paid coordinators can sign out an electronic mobile point of sale device.
- ii. Electronic mobile point of sale devices must be signed out from either the Director of Finance and Operations, the Director of Events, the General Manager, or the Executive Director. A usage agreement must be signed whenever a device is signed out.
- iii. In order to transfer the funds to a particular account, the individual who signed out the point of sale device must submit the required paperwork to accounting within 5 business days of the electronic mobile point of sale device being returned or else the funds will be forfeited.
- iv. There will be a 5% convenience fee on all transactions that will be withheld by the accounting department to cover administrative and transactional costs.
- v. No funds will be disbursed for cancelled, expired, or otherwise declined transactions.
- vi. Damage or loss of the electronic mobile point of sale device will result in funds being withheld and a suspension of use for the individual(s) responsible.
- vii. Any issues or discrepancies must be reported to the General Manager and the Director of Finance and Operations within one business day.
- viii. The UVSS is not liable for any damages that may occur due to misuse of the electronic mobile point of sale devices.

AMENDMENT – QUITZAU/ARMSTRONG

8.4.c.ii - get rid of Executive Director and General Manager and replace with General Office.

AMENDMENT CARRIED

MOTION CARRIED

7. In Camera

- a. Legal
- b. Personnel Committee Report (BoD Policy Part 39.7.3.F)
 - i. Voting Members & Ex Officio Non-voting (directors & excluded managers)
 - ii. Voting Members (directors only, no excluded managers)

MOTION TO MOVE IN CAMERA - ARMSTRONG/TUPPER

MOTION CARRIED

7:31pm

MOTION TO MOVE OUT OF CAMERA - KINAKIN/TUPPER

MOTION CARRIED

7:36pm

8. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday October 17, 2016 in the SUB Upper Lounge.

9. ADJOURNMENT

MOTION TO ADJOURN - DAWYDIAK/KINAKIN
MOTION CARRIED

7:37pm

10. DIRECTOR REPORTS

DAL	Hours	What they Did	Completed Y/N
Alicia Armstrong	27.5		Y
Carl Haynes	10		Y
Catherine Musgrave	18.5	Office Hours, checked Jordan's face for spaghetti sauce	Y
Isaac Hordiyuk	5		N
Elora Sheres	9.5	PD Committee, helping students in the SUB	Y
Tianyang Zhang	4.5	Office hours; Participated in Events Committee	Y
Jiayi Wang	1		N
Alec Dawydiak	10	Finance committee; PD; Office hours	Y

Tupper:

[For Sept 17, 2016- Sept 30, 2016]

Total hours: 63 (1 day off enlieu)

Items accomplished:

- Health and Dental plan student assistance (and their parents)
- Set up agenda and election policies to fill Director of Outreach position on the Saturday before the Monday meeting
- Finance and Operations committee
- Scheduled Health and Dental appeals for October 17th
- Finalized Oct 13th financial literacy luncheon and began promotion
- Parking appeals committee
- Fee Reduction appeals committee
- [Put together policy for AGM and send to PD
- Develop Square policy at Fun-ops and saw through PD
- Met with a student re: Opportunitree
- Discussed Opportunitree use in the society
- SUB business marketing committee
- Campaigns committee
- Interviewed with UVic marketing about the SUB!
- Confirmed Spotify on October 7th
- Strat plan checkins

- Searched for professional development opportunities for staff

Flipse:

[For September 19, 2016 to September 30, 2016]

Total hours: 48.25

Items accomplished

- Training – accessed email, keys, calendar, etc
- Data entry for mail list
- Met with Jim Dunsdon
- Went to Department Managers Meeting
- Review of Electoral policy in preparation for Electoral Committee
- Electoral Committee
- Operational Relations Committee
- Scheduled and planned for Policy Development Committee
- Chaired Policy Development Committee
- Doodle polls for PD and Member Outreach
- Met with the Ombudsperson
- Exec Committee
- Tabled at Vikes basketball game and at Fels

- Tabled at Farrah Khan talk

Brown:

Week of Sept 20:

Tue Sept 20: 4 hours office hours in society center

Wed Sept 21:

Thur Sept 22:

Fri Sept 23:

Week of Sept 26:

Mon Sept 26:

Tue Sept 27: 2 hours setting up tabling for LGC in quad

Wed Sept 28:

Thur Sept 29: 1 hour office hours

Fri Sept 30: 1.5 hour elections committee meeting

Kinakin:

PERIOD: Sept 20th- Sept 30th

Hours: 70

What I accomplished:

- Attended Committee meetings including: executive, policy, events and member outreach
- Worked on re-doing course union policy
- Helped Clubs and Course Unions

- Signed Cheque Recs
- Worked on SVP issues
- Chaired board meeting
- Helped with events

Quitau:

Dates: Sept 19 – Sept 30, 2016

Hours Worked: 83

Completed:

- Met with Zac discussing Days of Thunder
- Met with Brad from Monsters Haunted House
- Had a presentation from BC Children's Hospital at Events Committee
- Attended Uvic Operations Committee
- Attended CFUV Board meeting
- Met with Taylor from DKE
- Held two electoral committees
 - o Policy reformatting, updates and additions
 - o Reviewing suggestions from Aurora
 - o Collecting what we are bringing to Uvic elections
- Signed cheques
- Attended department managers meeting
- Sorted Raising the Bar applications with Will, Emma, and Dale
- Tabling at Days of Thunder Basketball and at Blue/Gold Karaoke
- Held two events committee
 - o Strategy for Days of Thunder
 - o Planning Craig Cardiff
 - o Discussing Halloween plans
 - o Get stoked for Nov 8
- Attended Finops, Exec, and policy development
- Reaching out to Halloween stores for costumes
- Still working at getting the Royals tickets
- Working with Graphics on posters
- Attended PPC!

What an exciting but incredibly busy start to the school year. I'm really excited about the upcoming events we have planned for October. We are hosting accessible Halloween events for students, and Halloween is broken down into smaller events so that there is something for everyone. The best part is working with BC Children's Hospital and fundraising through our October events. The goal is to raise \$3000 and in return get a UVSS Christmas tree in front of the Empress during the holiday season. Craig Cardiff is coming in two weeks. Really excited to be working with CFUV and making this a successful event. Electoral committee has really started to come together and working on working out some kinks in the electoral policy. Things we are working on right now is shortening the campaign period and extending the voting period to 48 hours. The goal is to bring our proposals to Uvic electoral in order to have a congruent election period.