



university of victoria
students' society

MINUTES

University of Victoria Students' Society

Monday July 9, 2018 – SUB Upper Boardroom, 6:00 pm

ATTENDANCE: Gilson, Graham, Whittla, Wood, Zhang, Kerr, Arnold, Blecha, Chasib, Angelblazer
Staff: Studney, James

1. CALL TO ORDER

Angelblazer called the meeting to order at 6:05pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Angelblazer acknowledged the territories.

3. ADOPTION OF AGENDA AND MINUTES; RATIFICATION OF DIRECTORS

- a. Adoption of Agenda
 - Agenda of 2018/07/09

MOTION TO ADOPT - WHITTLA/ZHANG
MOTION CARRIED

MOTION TO AMEND - ANGELBLAZER/GRAHAM
Add to end of new business:

RECOMMENDED BY CLUBS COUNCIL
MOTION 2018/07/09: 10 - ANGELBLAZER/
BIRT Strive to Thrive is ratified as a club without funding for the summer term.

MOTION CARRIED

MOTION TO AMEND – ANGELBLAZER/GRAHAM
Add to end of Director Reports:

Isabella Lee (37 hours + sick days + vacation days)

- Chaired ARC
- Responded to emails
- Held office hours
- Cheque reqs
- Sticker roadtrip
- Member Outreach

- Executive Committee
- Operational Relations

MOTION CARRIED

- b. Adoption of Minutes
 - I. BoD
 - 2018/06/18

**MOTION TO ADOPT – GILSON/GRAHAM
MOTION CARRIED**

- II. Executive Committee
 - 2018/06/20
 - 2018/07/06

**MOTION TO ADOPT - WHITTLA/KERR
MOTION CARRIED**

- c. Ratification of Directors

MOTION 2018/07/09: 01 – ANGELBLAZER/GILSON

BIRT Karina Dhillon be ratified as the UVSS Feminist Collective representative to the 2018-2019 UVSS Board of Directors, as decided by the Collective at a general meeting.

MOTION CARRIED

4. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS
- b. ANNOUNCEMENTS

5. REPORTS

a. REPORT – EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations
(re: BoD Policy Section 1, Part 3.2.I)

b. REPORT – DIRECTOR OF FINANCE & OPERATIONS

Society Finances (re: BoD Policy Section 2, Part 7.1)

c. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU

- I. Pride
- II. The UVSS Feminist Collective
- III. NSU
- IV. SOCC
- V. SSD

e. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS

- I. Advocacy Relations Committee
- II. Campaigns
- III. Clubs Council
- IV. Course Union Council
- V. Electoral
- VI. Events
- VII. Executive
- VIII. Finance & Operations
- IX. Member Outreach & Engagement
- X. Policy Development
- XI. SUB Business Marketing
- XII. SUB Occupants

6. QUESTION PERIOD (15 mins)

7. MAIN MOTIONS

a. PRIORITY BUSINESS

**RECOMMENDED BY ELECTORAL COMMITTEE
MOTION 2018/07/09: 02 - ARNOLD/WHITTLA**

WHEREAS the Electoral Office was significantly over budget for the two electoral events in 2017-2018;

WHEREAS Electoral Committee determined the reasons why and developed a course of action to mitigate unforeseen expenses in the future; and,

BIRT Electoral Committee will recommend changes to the Electoral Policy and operational procedures to Policy Development Committee to prevent cost overruns in the future;

BIFRT the chair of Electoral Committee will report back to the Board of Directors prior to the beginning of the next Electoral Event on the status of these recommended changes.

MOTION CARRIED

MOTION 2018/07/09: 03 - WHITTLA/GILSON

BIRT up to \$10,000 be transferred from the Food Bank Trust to Food Bank Program Operating Budget to cover the costs that the Food Bank made in the 2017-2018 Board Term.

MOTION CARRIED

MOTION 2018/07/09: 04 - WHITTLA/GRAHAM

BIRT up to \$12,000 from the Government Relations and Outreach Fund be transferred into the Campaigns Operating Fund to cover costs relating to campaigns made in the 2017-2018 Board Term.

MOTION CARRIED

MOTION 2018/07/09: 05 - WHITTLA/KERR

BIRT up to \$24,000 from the Election Fund be transferred into the Elections Operating Fund to cover costs relating to elections made in the 2017-2018 Board Term.

MOTION CARRIED

MOTION 2018/07/09: 06 - WHITTLA/WOOD

BIRT up to \$5,000 from the Special Events Trust be transferred into the Special Events Operating Budget to cover costs relating to special events made in the 2017-2018 Board Term.

MOTION CARRIED

c. NEW BUSINESS

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/07/09: 07 - ANGELBLAZER/ARNOLD

WHEREAS the UVSS does not have consistent criteria for granting Health and Dental Plan appeals;

WHEREAS criteria in Board of Directors (BoD) policy will keep the appeal results consistent from year-to-year;

BIRT that BoD policy Section 2, Part 3, 3.7 be amended to read as follows, and 3.7 is renumbered accordingly:

c. Health & Dental Plan Appeals Criteria

In order to be granted an appeal, members must have not yet accessed the UVSS Health and Dental Plan, provide proof of alternate coverage for both/either extended health and extended dental insurance, and have fulfilled at least one of the following criteria:

- i. Members who are in their first year at UVic;**
- ii. Members who have not appealed previously;**
- iii. Members whose registration falls outside of the Change-of-Coverage Period;**
- iv. Members who mistakenly opted out from the Graduate Students' Society (GSS) site within the Change-of-Coverage Period; or,**
- v. Other extenuating circumstances as agreed upon by the Health Plan and Dental Plan Appeals Committee.**

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/07/09: 08 - ANGELBLAZER/WHITTLA

WHEREAS the Health and Dental Plan Appeals Committee often receives appeals after a semester or longer has passed, creating a backlog of appeals;

WHEREAS the appeals process is an intensive and time-consuming procedure for members of the committee, including at least one university representative, who is typically the Registrar;

BIRT that BoD policy Section 4, Part 3, 3.3 be amended to state the following and Part 3. Duties is renumbered accordingly:

3. Duties

- a. Review and adjudicate written appeals of UVSS Health **and Dental Plan** assessments within 30-days of submission **during the semester in which fees are assessed, and not consider appeals made after the last day of classes for that semester.**
- ~~b. Review and adjudicate written appeals of UVSS Dental Plan assessments within 30 days of submission.~~
- c. When adjudicating, the committee shall take the appellant's opt-out and appeal history into account.
- d. When adjudicating, the committee shall not consider any appeals submitted by a parent or guardian of the appellant, unless the authority to do so on behalf of the appellant has been legally granted to that parent or guardian.
- e. **The committee will only consider appeals to opt out of the plan and will not consider appeals to opt down from the Enhanced Plan to the Basic Plan.**
- f. At the first meeting of each semester, familiarize committee members with all policy relevant to the committee, including its terms of reference, and conduct a review of policy for the purpose of providing recommendations to Policy Development Committee.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/07/09: 09 - ANGELBLAZER/WHITTLA

WHEREAS the name "Health Plan and Dental Plan Appeals Committee" is not consistent with other UVSS policies;

BIRT "Health Plan and Dental Plan Appeals Committee" is renamed "Health & Dental Plan Appeals Committee" in all instances in which it appears in Board of Directors policy.

MOTION CARRIED

RECOMMENDED BY CLUBS COUNCIL

MOTION 2018/07/09: 10A - ANGELBLAZER/GILSON

BIRT Strive to Thrive is ratified as a club without funding for the summer term.

MOTION CARRIED

8. In Camera

a. Legal

b. Personnel Committee Report (re: BoD Policy Section 5, Part 3.7.3)

i. Voting Members (directors) & Ex Officio Non-voting (excluded managers)

- ii. Voting Members – Directors Only (no excluded managers)

**MOTION TO MOVE IN CAMERA – WOOD/KERR
MOTION CARRIED**

The meeting moved in camera at 6:32pm.

**MOTION TO MOVE OUT OF CAMERA – GRAHAM/GILSON
MOTION CARRIED**

The meeting moved out of camera at 7:03pm.

9. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday July 16, 2018, in the SUB Upper Boardroom.

10. ADJOURNMENT

11. DIRECTOR REPORTS

Curtis Whittla (109 hours)

- Campaigns Committee
- Operational Relations Committee
- Member Outreach Committee
- Cheque Signing
- Executive Committee
- UVSP Hiring Committee
- Martlet Interview
- Jouta Introductory Call
- Cash Clerk Hiring Committee
- Occupational Health and Safety Committee
- ZAP Proposal Meetings
- Electoral Committee
- Studentcare Call
- Policy Development Committee
- Answering Emails

Noor Chasib (101 hours)

- Sent and responded to emails
- Completed organizing events goals for the year
- Answered calls
- Finished laying out events for the year
- Went to committee meetings
- Went to board meeting
- Went to CFUV board meeting
- Signed cheques
- Worked on changes for campus kick off
- Met with CFUV
- Met with Westlake
- Started planning workshops for year

- Worked on sponsorship package

Pierre-Paul Angelblazer (45 hours + vacation days)

- Electoral Reform outreach planning
- Municipal Elections Set-up planning
- Strat Plan consultation
- Ombuds Hiring Process
- Exec Committee
- UVic Res Site Consultation
- Member Outreach power sessions
- Operational Relations

Mary Wood (6 hours)

- Board meeting
- Campaigns committee meetings
- Met with Graphics department
- Worked on Rethink logo

Tyler Arnold (3.5 hours)

- Board meeting - 1 hour
- Electoral committee - 1.5 hours
- Preparation for electoral committee meeting - 1 hour

Haichuan "Shaun" Zhang (2 hours)

- board meeting 18 June 2018
- Assisted Director of Campaigns & Community Relations in budgeting for campaign swag material

Adrienne Graham (6 hours)

- Food Bank meeting
- Member outreach committee

Isabella Lee (37 hours + sick days + vacation days)

- Chaired ARC
- Responded to emails
- Held office hours
- Cheque reqs
- Sticker roadtrip
- Member Outreach
- Executive Committee
- Operational Relations